

# Checklist to support GP practices going live with EPS



In line with the Standard Deployment Model

Steps to consider		Done
1	Confirm that local pharmacies wishing to go live with EPS Release 2 are enabled or have placed an order for EPS Release 2.	<input type="checkbox"/>
2	NHS orders GP system upgrade through GPSoC Schedule A process.	<input type="checkbox"/>
3	NHS orders and arranges GP system training (supplier or NHS delivered) for all staff dealing with prescriptions (prescription clerks, receptionists, GP's, nurse prescribers etc).	<input type="checkbox"/>
4	NHS follows process to gain approval for practice go live date in line with <a href="#">Authorisation Operating Guidance</a> .	<input type="checkbox"/>
5	NHS ensures all staff have Smartcards with correct role based access controls.	<input type="checkbox"/>
6	Ensure <a href="#">business process change session</a> is scheduled to consider current processes and how they will change in EPS Release 2 (invite all GP practice staff and local pharmacy staff).	<input type="checkbox"/>
7	Agree how you will handle nominations.	<input type="checkbox"/>
8	Consider your approach to patient communications.	<input type="checkbox"/>
9	Ensure you are using the most up to date drug dictionary.	<input type="checkbox"/>
10	Ensure system back ups are in place.	<input type="checkbox"/>
11	Know who to contact in the event of a problem.	<input type="checkbox"/>

## GP practice staff

(Get the most)

[www.hscic.gov.uk/epsgp](http://www.hscic.gov.uk/epsgp)

## Get started

(Why use EPS, preparation and start using)

<http://systems.hscic.gov.uk/eps/gppractice/getstarted>

## Help

(Factsheets, FAQs, service status, raising issues)

<http://systems.hscic.gov.uk/eps/gppractice/help>

## Standard Deployment Model

<http://systems.hscic.gov.uk/eps/library/depmodel.pdf>