

Minutes

Bolton LPC Meeting

Date: Tuesday 10th January 2017
Time: 9.30am
Venue: The Manor House, 200 St Helens Rd, Bolton

In Attendance: Asif Adam (Morning) Joanne Myatt
 Keith Williams Chimam Patel
 Utam Patel Mohamed Patel
 Brian Cremin Gulam Arsiwala (Morning)
 Salma Iqbal Louise Gatley

Apologies: None received

Item	Subject
1	Introduction and apologies AA welcomed LPC members to the meeting.
2	Bryony O'Connor (Public Health Commissioning Manager, Bolton Council) & Liz Johnson (Stop Smoking Lead, Bolton Council) BOC highlighted the challenges facing the Public Health budget and the impact that this will have on the Stop Smoking Service: <ul style="list-style-type: none">- Large cuts to council Public Health budgets.- Public Health have to make a contribution to corporate saving as well as taking a reduction in the Public Health grant.- Some services are mandatory, anything that isn't mandatory is being looked at with more scrutiny.- Smoking is still a priority – the council need to find a way to save and protect a front line service.- Out of all the localities in GM, Bolton is the only locality with a Champix PGD - Champix is valued and will continue.- The local evidence for the NRT services has been considered and given the outcomes from single and dual therapy are similar the decision to move single therapy has been taken.- The Council will be looking to issue a contract variation; the changes are likely to be implemented from 1st May. LG asked about the use of CO monitors and the ongoing issue with regard to maintenance and supply of mouthpieces – LJ is going to issue guidance. The LPC agreed a further training event to support the Champix PGD; this event will be sponsored by Pfizer. Sharps collection for patients receiving injectable prescription medicines was discussed. BC highlighted that this was a responsibility of the environmental waste department at the council. Pharmacies are currently sending patients to their GP practice which is not the correct process. BOC to make enquiries with the environmental waste department.
3	Makrand Gore (Strategic Pharmacist, Bolton CCG) Repeat Ordering Repeat ordering - MG confirmed that the CCG exec had pushed back the proposal

	<p>to restrict 3rd party ordering via community pharmacy. The committee asked to be involved in any process looking to the future.</p> <p>Repeat Ordering Ban The LPC discussed a temporary ban imposed on a community pharmacy by a practice and the CCG with MG.</p> <p>MG confirmed that he had received correspondence from the LPC that they did not support the CCG and practice in imposing this ban and that the LPC should not be referenced in any communication to the contractor.</p> <p>AA informed MG that the LPC had been provided with a letter regarding the process whilst on a visit with KW and LG to the pharmacy which did reference the LPC. MG confirmed that this had been done in error and agreed to issue a letter to the LPC stating this.</p> <p>The LPC highlighted to Mak that the suspension of pharmacy ordering had no legal standing as it is an informal service with no contractual guidelines, therefore they could not enforce a ban.</p> <p>Scriptswitch</p> <ul style="list-style-type: none"> - Butrans to Butec is the only proposal at present. MG confirmed that the CCG are moving away from switches. - CP highlighted the issues with obtaining Fencino.
4	<p>Sub-groups</p> <p><u>Service Group</u></p> <ul style="list-style-type: none"> • Service review in advance of CCG LES review meeting • PCAG TOR • Training – offered by Pfizer <p><u>Comms</u></p> <ul style="list-style-type: none"> • GM Community Pharmacy Standards • Pharmacy Cuts – Next steps for contractor support • PSNC Social Media Guide <p><u>Officers</u></p> <ul style="list-style-type: none"> • Work plan review
5	Lunch
6	<p>Sub-group feedback</p> <p>Services</p> <p>The group reviewed the two CCG services ahead of the review with the CCG.</p> <ul style="list-style-type: none"> - MAR service - no comments - Palliative Care Service – concerns that some pharmacies may not have claimed upfront set-up costs were raised. LG confirmed that a reminder will be sent to contractors to claim the palliative care retainer shortly. <p>Bolton Council Locum Guide</p> <ul style="list-style-type: none"> - The group confirmed that they are happy with the content of this document. <p>Comms</p> <p>Contractor Comms:</p> <ul style="list-style-type: none"> - Quality Payments Timeline for deadlines to be developed. Ensure that a

	<p>reminder is sent to contractors regarding NHS mail.</p> <ul style="list-style-type: none"> - Add Twitter and Facebook links to MailChimp and to all newsletters. - Mailing list – Check and update. - Encourage contractors to sign up to PSNC newsletters. - Ask Contractors to feedback Training Needs to LPC. <p>Other Comms:</p> <ul style="list-style-type: none"> - Further engagement with MPs needed. - Make contact with PharmaSeekers and ensure they have the information needed for locums. <p>Great Manchester Community Pharmacy Standards The LPC considered the document at length. Comments will be fed back via the GMPAG.</p> <p>Governance Sub-Committee Agreed as: Mohamed Patel Gulam Arsiwala Brian Cremin Salma Iqbal</p>
7	LPC Open Meeting
8	<p>Minutes of the meeting held on 21st November 2016 to include Action points and matters arising</p> <p>Approved JM and MP</p>
9	<p>Meetings Attended</p> <p>a. GM Training and Development Meeting 22.11.16 Full minutes were distributed in advance of the meeting.</p> <p>Key points from the meeting include:</p> <ul style="list-style-type: none"> • LPCs, GMHSCP, LPF, CPPE are to use the google GM training event calendar to reduce the number of event clashes between the different organisations. • SCR – CPPE are proposing two events in GM – Locations will be based on areas where demand is most likely to be. • CPPE are mapping learning programmes to Quality Payments – available to share shortly. • CPPE Safeguarding will meet Level 1 and 2 (Level 1 for pharmacy staff) – new programme due in early 2017. CPPE can put on up to three live sessions across GM. • CPPE Consultation skills remains a priority. Looking at core full day events. • RPS / LPF – Reported that there is an high incidence of non-attendance at meetings. Only 6 people attended a recent event for newly qualified pharmacists - same with pre-registration students. The anti-microbial event has been postponed. <p>b. HLP (GM) 24.11.16, HLP (Bolton) 13.12.16, Sam White - HLP Leadership training 8.12.16 Training:</p> <ul style="list-style-type: none"> - Four leadership events are to be provided across GM by CPPE (2 Collaborative and 2 Core). These will start in late January.

- Five RSPH level 2 events will also be held for Health Champions – this is likely to be provided by Anita Tyldesley and Marvin Constantine from the Bolton Health Trainer service.

(Andy Dunleavy – Stockport Council has identified a gap in training regarding Health inequalities – KW, LG, Andy and Gary Bickerstaffe are to look at what is needed).

A Business case has been submitted to HEE for funding to support HLP on behalf of Bolton and GM LPC for training, support and development.

HLP Monitoring

A random sample of pharmacies will be inspected as part of contract monitoring. LAs have been asked to provide additional support.

Topic Training

Gary Bickerstaffe has the capacity to provide the training for Bolton. He would need support to set up and refreshments to be provided. To be discussed further at the Bolton HLP group.

Health Campaigns

Topics will be similar themes to 2016. Monica Roper is to update the plan and send to LPCs and contractors.

c. Bolton PCAG 28.11.16

Minutes and Draft TOR were distributed in advance of the meeting.

The LPC agreed the TOR and noted the minutes. LG and AA to attend future meetings.

d. Dementia Friendly Pharmacy Event 1.12.16

LG reported that this event had evaluated well and was well attended by staff at all levels in the pharmacy.

e. EPS Project Board 8.12.16

The LPC noted the minutes from this meeting.

f. NPA Pharmacy Cuts Workshop 12.12.16

LG reported that this event had evaluated well.

g. Andrea McCusker 15.12.16

LG highlighted key areas from the meeting:

- The move to single therapy for NRT was discussed in earlier agenda item.
- The Locum / Pharmacy service guide that has been sent to contractors via PharmOutcomes was agree

h. Bolton Council – Pharmacy Cuts 19.12.16

LG and MP gave a brief summary of the discussions with Bolton Council and the CCG.

i. GMHSCP Liaison 3.1.17

LG summarised key points from the meeting.

- Anti-microbial resistance – all LPCs keen to support this initiative (Kate Kinsey to confirm if GM pharmacies need to register with the site).
- Clinical Pharmacists in GP Practice Phase 2 pilot – portal opens on 9 January 2017 and closes 31 January. LPC colleagues agreed to field a pharmacy

	<p>representative for the panel considering the applications.</p> <ul style="list-style-type: none"> • Clinical waste update – information already supplied to the LPCs regarding the re-procurement of clinical waste suppliers. Further information to be sent out to LPCs (and community pharmacists) regarding the new supplier shortly. Contract commencement expected to be 1 April 2017. • LPN sub group meetings – it was noted that a discussion was happening internally for GM LPC (and potentially Bolton LPC) and further discussion should take place at the steering group regarding the input from the LPCs for each of the sub groups. • MAS and MECS – the group noted that a cost benefit analysis (CBA) has been undertaken on these two schemes by New Economy. When the reports are available these are to be shared with LPC <p>j. GM PAG 3.1.17 Key items from the meeting:</p> <ul style="list-style-type: none"> • HLP Update given by LG and Claire Dickens. • Repeat Dispensing Pilot underway in North Manchester. • GM Pharmacy Standards
10	<p>Items for consideration</p> <p>a. Pharmacy's contribution to the Greater Manchester Strategic Plan The committee made comments on this document to feedback to Jane Brown.</p> <p>b. Estates update LG gave a brief update on the estates plan for Bolton following discussion with Kath Oddi.</p> <p>c. CHL Update LG gave an update on CHL activity. It was agreed that LG and MP will feedback to Bolton LPC in the future.</p>
11	<p>Any other business None</p>
12	<p>Dates, times and venues of future meetings 13th March, 7pm, The Manor House.</p>
13	<p>Private Matters</p> <p>a. Finance Update KW gave an update regarding the LPC finance and budget.</p> <p>KW confirmed that the CPGM number 2 account has now been closed and money transferred to the GM LPC number 1 account. Clarity regarding the split and ownership of the money was given.</p> <p>The committee discussed the LPC Contractor Levy and agreed changes.</p> <p>b. Expenses Policy Review The Committee reviewed the Expenses Policy.</p> <p>c. Contract terminations LG gave an update on the pharmacy contracts issued by Bolton Council.</p> <p>d. LPC Vacancy LG confirmed that this place had been offered to CCA and that she was awaiting</p>

further details

e. MOU with GM LPC

To be developed by both LPCs

f. Unforeseen Benefits Application, Kearsley

LG confirmed that this application had been refused.