

Minutes

Bolton LPC Meeting

Date: Monday 8th May 2017
Time: 9.30am
Venue: The Manor House, 200 St Helens Rd, Bolton
Attendees: Keith Williams (KR) Mohammed Patel (MP)
Asif Adam (AA) Brian Cremin (BC)
Joanne Myatt (JM) Salma Iqbal (IQ)
Chiman Patel (CP) Gulam Arsiwala (GA)
Louise Gatley (LG)

Item	Subject
1	Introduction and apologies
	<ul style="list-style-type: none">- Robert Webb- Rizwan Ali
2	LPC Business
	<p>LPC officers were re-elected without change:</p> <p>Chair: Asif: Adam. Proposed BC, seconded JM Vice-Chair: Joanne Myatt. Proposed SI, seconded MP Treasurer: Keith Williams. Proposed AA, seconded SI</p> <p>LPC members re-considered and signed the following:</p> <ul style="list-style-type: none">- Declarations of Interest- Confidentiality Agreement- Nolan Principles <p>LPC Buddies were agreed.</p>
3	Bryony O'Connor (Public Health Commissioning Manager, Bolton Council)
	<p>Drug Services</p> <p>BOC apologised to the committee regarding the delay in informing them that the Drug Service Tender would include the pharmacy services.</p> <p>The Service is currently on The Chest and is a joint tender with Salford and Trafford. Rochdale & Oldham will be doing similar.</p> <p>Pharmacy services are to continue, with the contracts being transferred to the new lead provider on the 15th January 2018.</p> <p>EHC</p> <p>Plans are being discussed for a joint tender for the Sexual Health Service from 1st July 2019, pharmacy contracts may be held by the new lead provider. However, there is an opportunity to look at the Bolton Services in advance of this.</p>
4	Umesh Patel (Professional Adviser – Pharmacy)
	<p>Umesh highlighted concerns regarding a small number of GM pharmacies with regard to Controlled Drugs and how these are being dealt with by the Medical Directorate. There have been no requests to date from contractors for support.</p>

5	Mark Cook (Public Health Principal (Intelligence))
	<p>MC highlighted the plans for the Bolton PNA which needs to be re-freshed before April 2018.</p> <p>The contractor survey will be on PharmOutcomes in the next few days, with assurances that the data won't be pulled until the final submission date of 31st July.</p> <p>LG stated that she will be able to send the data submitted by the multiples to Head Offices for checking before the final deadline.</p> <p>UP and AA offered to be a part of the steering group.</p>
6	Ben Woodhouse (Bolton CCG)
	<p>Ben reported that the CCG is exceptionally busy at the moment.</p> <p>There is a lot of work ongoing with the GP Fed. The LPC needs to be working closely with them.</p> <p>Practice Pharmacists</p> <p>Ben reported that they had been successful in their bid for Practice Pharmacists; interviews are planned in the next two weeks, both band 7 and 8a positions are available. There have been 74 applications for 20 places. Staff are expected to be in place to start 1st September.</p> <p>Other key points:</p> <ul style="list-style-type: none"> • Pilot at Harwood Practice – patients are being sent text messages to confirm that medicines are being ordered appropriately. • 7-day prescribing - The CCG are receiving lot of calls from practices regarding MDS. They are working with practices and pharmacies regarding this. • Pharmacy2U – Some of the comms are concerning. The CCG have asked NHSE to comment, but have been told that they are doing nothing wrong. • Lesley Hardman – a cohesive approach to flu service is needed this year. The LPC agreed to work with the CCG on this. <p>Script Switches</p> <p>The following are being considered: Mirapexin – Pipexus Esomeprazole - Ventra</p>
7	LPC Business (Continued)
	See item 2
8	Rachel McDonald (Community Pharmacy Champion - NIHR Clinical Research Network (CRN))
	Rachel attended the LPC meeting to highlight her role as a community pharmacy champion within the NIHR Clinical Research Network.

9	<p>Sub-Groups</p> <p>Service Group</p> <ul style="list-style-type: none"> - RAG Rating of Services - Training Plan <p>Comms</p> <ul style="list-style-type: none"> - General Election - GPHC Consultation <p>LPC Officers</p> <ul style="list-style-type: none"> - Annual Report <p>Consultation to be sent to committee for comment. MP – letters to be sent to all candidates.</p>
	LPC Meeting (Open)
10	Minutes of the meeting held on 13 th March 2017 to include action points and matters arising
	Minutes Approved BC MP
11	Meetings Attended (Notes and Minutes for meetings attended were sent in advance)
	<p>a. Meeting with GM LPC 14.3.17</p> <p>b. Drug Service Liaison 20.3.17, 24.4.17</p> <p>c. GM LPCs Liaison 4.4.17, 2.5.17</p> <p>d. GM PAG 4.4.17,2.5.17</p> <p>e. DevoManc - Health: Where Next 7.4.17</p> <p>f. GM Primary Care Strategic Oversight Group 12.4.17</p> <p>g. Meeting Keith Kendall Community Pharmacy Integration Lead –North Region NHS England 19.5.17, 4.5.17</p> <p>h. Bolton PNA 20.4.17</p> <p>i. Bolton Suicide Prevention Partnership 27.4.17</p> <p>j. GM Sexual Health Network 27.4.17</p> <p>k. GM Training & Development 2.5.17</p> <p>l. GM LPN 2.5.17</p> <p>m. GM Pharmacy Service Development Group 2.5.17</p> <p>n. GM Pharmacy Care Plan 4.5.17</p> <p>Training Focus</p> <ul style="list-style-type: none"> - CPPE – Continuing with a Clinical Skills focus, and a new campaign is to be launched. Asked for EC training in GM to support DOC. - Primary care summit planned by the AT for September and also further engagement events – focus on putting QP into practice. <p>Inhaler Service</p> <ul style="list-style-type: none"> - Service Specification to be agreed. - Training to run through July and September. - NHSE to serve notice on current contract and send out EOI. Limited to 150 pharmacies across GM. - A minimum of five patients must be completed before any payment will be made. - <p>MUR & NMS reporting</p>

	<p>LG reported that more work is required to ensure all pharmacies complete the report. GMHSCP are considering breach notices for those that do not complete. MP reported issues with the platform that have already been fed back.</p> <p>IG Toolkit LG reported that for the first time since 2013 NHSE have been informed which contractors have not completed the IG Toolkit. They are currently looking at the data and are planning to work with contractors to resolve any issues.</p> <p>Clinical Waste LG reported that a new waste contract has been awarded across Greater Manchester. The LPC are to highlight any issues to the LPC.</p>
12	Items for consideration
	<p>a. CHL Update The LPC agreed that Flu Training should sit with the CHL. With regard to the Drug Service Tender it was agreed that the LPC would fund costs fairly with GMLPC for CHL to approach and work with the potential Lead Providers if appropriate.</p> <p>b. Bolton Council Pharmacy Visits The LPC agreed that they would attend the pharmacy visits this year to support contractors as they had in the past.</p> <p>LG reported that they would be visiting 30 this year with the remaining pharmacies being visited next year.</p> <p>c. Bolton CCG Locality Plan LG reported that she had contacted several key people and was still awaiting any responses.</p> <p>d. HLP Update LG reported that we were still awaiting funding confirmation from HEE.</p> <p>e. Public Health Campaigns LG to work with Gary Bickerstaffe to develop a workable plan for this year. Problems with the current framework is to be fed back to Stephen Riley.</p>
13	Any other business
	None
14	Dates, times and venues of future meetings
	3 rd July 2017 6.00pm, The Manor House.
9	Private Matters
	<p>a. Finance Update</p> <ul style="list-style-type: none"> • KW gave a finance update • Honoraria were agreed for the year • Levy to remain the same <p>b. CD Smart LG to approach CD Smart to attend and sponsor an LPC meeting in September.</p>

	<p>c. Estates Update LG gave an update of the plan for three sites: Farnworth, Avondale and Horwich.</p>
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Action	By Who	Notes
Contact Bryony O'Connor regarding Sexual Health Services	LG	Waiting for meeting date
Check if Natcol is on PharmOutcomes	LG	Complete
Highlight GMMMG to Pharmacies	LG / BW	Waiting for Ben to return from Annual Leave
Joint Flu Letter	LG	In draft for consideration at LPC
Contact Lesley Hardman to arrange a flu meeting	LG	Waiting for date when Ben is back from leave.
Letters to be sent to candidates	LG	Complete
GPHC Consultation to be finalised and sent for comment	LG	Complete