



**CAMDEN & ISLINGTON  
LOCAL  
PHARMACEUTICAL  
COMMITTEE**

***ANNUAL REPORT 2013-14***

## **Chair's Report**

2013-14 has been a year in which the LPC made great strides and has had to face considerable challenges. The appointment of Yogendra Parmar as our CEO has been the key driver in allowing us to face these challenges. Yogendra has been a great asset to the LPC and all of us as individual contractors. He has proved to be full of drive, has a deep understanding of the issues facing contractors and has an ability to network and connect with commissioners which has had a significantly beneficial impact on outcomes for us contractors.

The transition from PCTs to the complex new environment of CCGs, NHS England and Public Health Commissioning from Local Authorities has had a significant impact on Community Pharmacy. Maintaining the commissioning of Enhanced Services that had been commissioned historically by PCTs was a vital piece of work the LPC undertook this year. Strong lobbying and representations to the new commissioners was needed, and a clear demonstration of the benefits to our patients and the NHS as a whole was required to ensure these services were not decommissioned.

Ensuring contractors continued to receive payments for Enhanced Services we provided to our patients by the new commissioners has also proved very demanding. Sadly the old PCTs allowed pharmacy payments to become delayed and there were significant sums still outstanding. To compound this the transition of payment mechanisms over to the new commissioners was less than optimal. The LPC has managed to chase down over £50,000 of missing payments on behalf of contractors for the current financial year and 2013-14. We are confident of chasing down over £50,000 in legacy payments for previous financial years. Pharmacists had delivered these services in good faith; commissioners must honour the associated payments.

Pursuing new sources of income for contractors has been an aim of the LPC. In this period we supported the commissioning of the first London wide flu vaccination services and for the first time Community Pharmacy has been able access training funds from HEE (Health Education England). In addition we are developing new services with new commissioners and organisations such as the "Ageing Better bid" with Age UK Camden (Lottery funded), Healthy Living Pharmacies (Local Authority funded) and coordinated access to Apprenticeship Funding (Government and LETB funded).

Supporting the Local Authorities to develop robust PNAs (Pharmaceutical Needs Assessments) which protect the excellent existing network of pharmacies in our patch has been another key activity for us this year. We are confident the new PNAs will be robust and demonstrate the great skill, dedication, compassion and service provision provided by the pharmacies of Camden and Islington to our patients.

The LPC is your representative body. You are our eyes and ears on the ground. Please keep us informed of local issues, late payments, Enhanced Service issues, IT problems. Your wisdom and local intelligence is vital to us so we can take specific issues to commissioners and also allows us to see trends and issues as they emerge.

Lastly, on behalf of the patients you serve, I would like to thank you for your dedication and professionalism in these challenging times. The boroughs of Camden and Islington can be rightly proud of its amazing Community Pharmacies.

Sanjay Ganvir  
Chair

## **CEO Report**

I joined Camden & Islington LPC in September 2013. I understand that in 2013/14 there had been challenges with the dismantling of Camden & Islington PCTs and the implementation of new NHS structures. Despite this confusion, Camden & Islington LPC has continued to constructively engage with the new NHS and Social Care system on your behalf. Whilst I have not seen all the activity of which we report here I have seen most of the successful results and outcomes of the hard work undertaken in 2013/14. We plan to continue to build on this success in the forthcoming year as a united pharmacy profession in Camden & Islington. We hope that you find this report helpful and welcome your continued support, feedback and engagement with the LPC in the upcoming year.

Please do get in touch as we represent you and without your input we cannot continue to progress.

Committee members are pharmacists working within the community like yourselves, have your best interests in mind, and are available to help you with your daily practice problems.

The Committee holds six meetings each year and contractors are welcome to attend as observers. Please contact [cam.isl.lpc@gmail.com](mailto:cam.isl.lpc@gmail.com) if you wish to attend one of the meetings as an observer.

## **Services Update**

From 1 April 2013, the responsibility for commissioning of Public Health Services e.g. EHC, substance misuse, smoking cessation and NHS Health Checks passed to Local Authorities (LAs). In Camden & Islington there is a joint Public Health team with the remit of providing public health services to their respective populations.

The change process has been challenging and time consuming and Camden & Islington community pharmacies have experienced a difficult commissioning climate. Most commissioners wished to maintain the status quo during the transitional period so there have been limited opportunities for pharmacies to alter their portfolio of commissioned services. Some services were at significant risk of being decommissioned. We successfully negotiated

- to avert such decommissioning
- the removal of perverse commissioning barriers
- additional Pharmacies recruited to the EHC service and removal of onerous accreditation requirements
- much more favourable Smoking Cessation remuneration for 15/16 and recognition of the national level 2 smoking cessation qualification (details to be announced)

In March 2014 the Public Health Team decided to adopt different contracting approaches our two boroughs for both Pharmacy and GP commissioned services.

- Camden - Local Authority Standard Contract through the Local Authority
- Islington – NHS Standard Contract administered by Islington CCG

We joined forces with London-wide LMC and presented a united front to ensure that both contracts are fit for purpose. Whilst we understand why the Public Health team adopted this approach, it has meant that considerable time and resource has been devoted to ensuring these contracts are, whilst not perfect, fit for purpose. We have been able to shape the Local Authority contract much more than the NHS Standard contract, which is very rigid with respect to what can and cannot be changed. It has taken 8 months to agree these contracts with commissioners! As contractors will be aware, both of these new contracts are significantly different to previous documents.

For 2015/16 commissioners are having to adopt a preferred provider tender approach, the details of which are still emerging. We are working tirelessly on your behalf to influence this process.

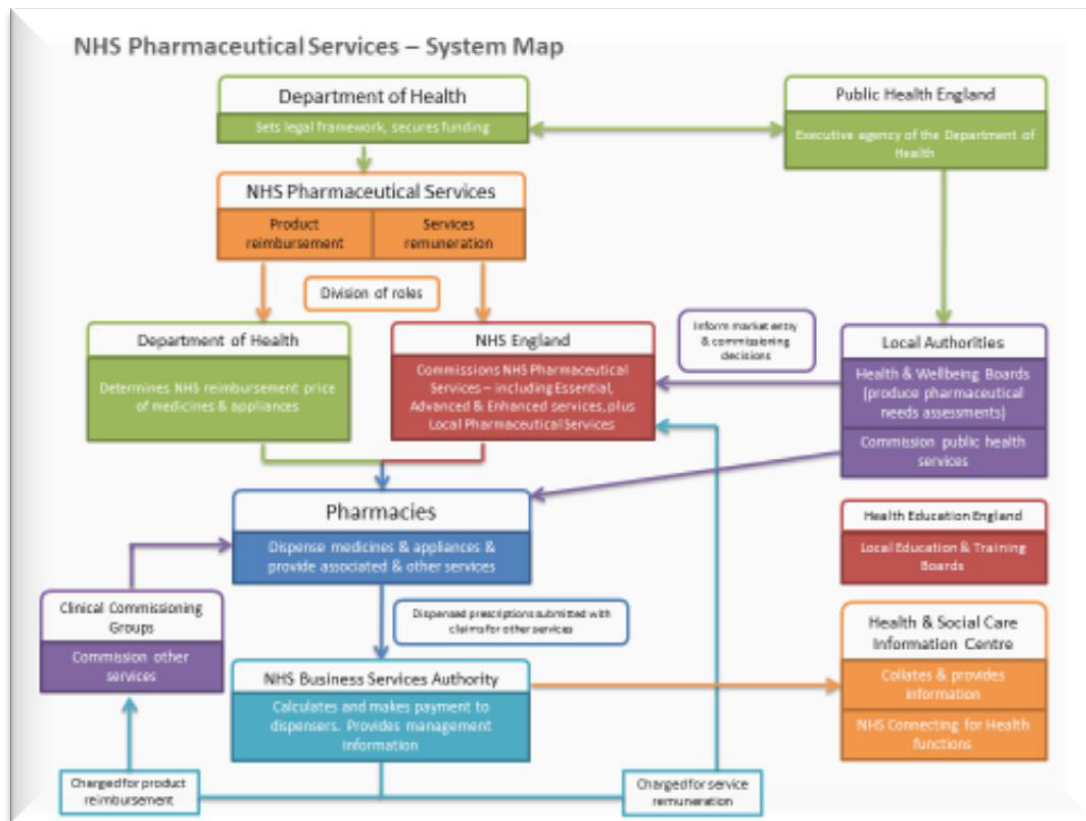
During the 2013/2014 influenza season pharmacies across Camden & Islington signed up to the Pan-London Pharmacy Flu vaccination Service. Following a successful year of delivery through pharmacy, an expanded Winter Vaccination service was recently launched for 14/15 and has delivered over 60% of the vaccination target within weeks of the launch.

### **Service payments**

The erratic and opaque nature of enhanced service payments processing by commissioners had a major impact on our contractors. The LPC engaged with commissioners at several levels to get these payments flowing...in fact it was only after we threatened legal action that payments began to hit contractors' accounts. We have worked with both Local Authorities to ensure that robust processes are now in place to ensure that claims are now processed in a timely manner with audits to pick up on any payments that may have got stuck in the labyrinthine Local Authority systems. Payments from NHS England are still erratic and we are working with them to overcome these problems. This is why it is vital that any such problems are flagged to your LPC so that we can help resolve such problems on your behalf.

The upheaval in the transition to CCGs left a significant number of our contractors with outstanding payments from previous financial years. The committee collated data on these 'legacy' outstanding payments and has presented it back to commissioners. These Legacy payments are now being reviewed and processed.

In March 2014 additional funding for NMS was agreed for continuing in 2014/15 dependent on the outcome of the evaluation of the service. This report has now been published and the continuation of the service confirmed by Department of Health



### Pharmaceutical Needs Assessment

2013 saw further changes to the NHS (Pharmaceutical Services) Regulations, which pass responsibility for developing the Pharmaceutical Needs Assessment (PNA) to the Health & Wellbeing Board for their area. Our patch has two Health and Wellbeing Boards aligned with the two Local Authorities. The current PNAs have been allowed to remain in place for an additional year to allow time for Health & Wellbeing Boards to take on this new role. This work is well underway and the LPC is a key stakeholder in the development of the two PNAs, which will come into force in April 2015.

### Local Professional Networks (LPNs)

LPNs are intended to provide clinical input into local commissioning decisions. Their specific functions include:

- Supporting local authorities with development of the PNA
- Considering new programmes of work around self-care and long term conditions management in community pharmacy to achieve Outcome 2 of the NHS Outcomes Framework.
- Working with CCGs and others on medicines optimisation.
- “Holding the ring” on services commissioned locally by local authorities and CCGs, highlighting inappropriate gaps or overlaps.

A year into the new structure and the Local Pharmacy Network for London Area Team is yet to be established. The Area Team has appointed Ash Soni OBE as Chair of the pharmacy LPN.

### **Healthy Living Pharmacy (HLP)**

The committee convinced contractors and commissioners to invest in the HLP concept. The committee arranged a number of well-attended training and engagement events over the year to get HLP off the ground locally. Launch of the HLP program has been delayed by a personnel change in the Local Authority. However we are pleased to confirm that HLP is to be formally launched in our boroughs in December.

### **Working with the Voluntary Sector**

#### Camden Ageing Better bid

The committee has secured funding as part of the successful Camden Ageing Better bid for lottery funding. This is a strategic partnership with Age UK in Camden which will enable us to jointly deliver a service to identify isolated pensioners in Camden by using Pharmacies existing network of delivery drivers.

#### Apprenticeship training

The apprenticeship program is a priority for this government. We have successfully partnered with Cite4Jobs to secure Local Education and Training Board funding for Apprenticeships across North Central London in conjunction with the Barnet, Enfield and Haringey LPC and City and Hackney LPC. This project is designed to equip individuals before recruitment with the Health Champion qualification as well as foundation level customer service training. This is completely free for the recruit and potential employer respectively

### **Constitution and Membership**

From April 2013, recognition for a LPC area was granted by NHS England and the North Central London Area Team has now formally recognised Camden & Islington LPC. The new constitution came into force in February 2013.

#### Membership changes

There were several changes to the committee in 2013/14 with Kim Khaki, Ross Fraser, Manoj Patel stepping down from the committee. We thank them for their hard work and efforts on behalf of contractors. We welcomed Ek Tan to the committee. Other vacancies were not filled because the committee was approaching the end of its term.

Yogendra Parmar  
CEO



**2013-14 Committee table and attendance**

<b>Name</b>	<b>Representative</b>	<b>Possible Attendances</b>	<b>Actual Attendances</b>
<b>Sanjay Ganvir - Chair</b>	Chairman & Independent	7	7
<b>Sanjay Patel (Boots) – Vice Chair &amp; Treasurer</b>	CCA - Boots	7	7
<b>Manoj Patel</b>	Independent (Stepped down October 2013)	3	2
<b>Neil Patel</b>	Independent	7	7
<b>Jayesh Patel</b>	Independent	7	5
<b>Bipin Patel (Turnbulls Pharmacy)</b>	Independent	7	7
<b>Bipin Patel (Clockwork Pharmacy)</b>	Independent	7	7
<b>Beneeta Shah</b>	CCA - Boots	7	7
<b>Sanjay Patel (Aqua Pharmacy)</b>	Independent	7	7
<b>Ek Tan</b>	CCA – Superdrug (Commenced July 2013, Stepped down March 2014)	5	4
<b>Kim Khaki</b>	Independent (Stepped down May 2013)	0	0
<b>Ross Fraser</b>	CCA – Superdrug (Stepped down July 2013)	1	1

**Treasurers Report**

Dear all

Please find below a copy of our finalised audited accounts and cash book analysis.

**CAMDEN AND ISLINGTON LOCAL PHARMACEUTICAL  
 COMMITTEE**

**INCOME AND EXPENDITURE ACCOUNT**

**YEAR ENDED 31ST MARCH 2014**

	2014		2013	
	£	£	£	£
<b>TURNOVER</b>				
<b>INCOME</b>				
LPC - Statutory levy		119,837		119,837
Arrears of contractor levies collected		-		16,297
Healthy Living Pharmacy Partnership project		3,758		-
Meeting sponsorship		-		1,100
Bank interest receivable		1,408		1,256
		<u>125,003</u>		<u>138,490</u>
<b>EXPENDITURE</b>				
PSNC levy	16,444		16,444	
London LPC Forum levies	1,499		1,485	
Staff training	891		-	
Rent and rates	-		885	
LPC members expenses	33,911		35,124	
Seminar and meeting expenses	10,144		7,560	
Administration support cost	40,558		4,482	
Healthy Living Pharmacy Partnership project expenses	3,757		-	
Printing, stationery and postage	304		522	
Advertising	2,449		-	
Professional fees	2,895		6,090	
Employment law advice	-		972	
Accountancy fees	960		570	
Audit fees	2,010		1,950	
Loss on disposal of fixed assets	-		374	
Bank charges	230		200	
Corporation tax	282		251	
		<u>116,334</u>		<u>76,909</u>
<b>SURPLUS OF INCOME OVER EXPENDITURE</b>		<u>8,669</u>		<u>61,581</u>

**Camden & Islington**  
**Local Pharmaceutical Committee**  
*....the voice of pharmacy in Camden & Islington*

<b>Camden &amp; Islington Local Pharmaceutical Committee</b>								
<b>CASH BOOK ANALYSIS</b>								
LPC Members Expenses	Particular	Che No	Ref No	LPC Member Expenses	Reclassified			Adjusted Balance
					Seminar / Training	Administrative support	Meeting Expenses	
	Beneeta Shah - Boots	1287		350.00				350.00
				350.00				350.00
	Green Light Pharmacy	1285		3,250.00				3,250.00
	Green Light Pharmacy	1293		4,750.00				4,750.00
	Green Light Pharmacy	1304		3,125.00				3,125.00
	Green Light Pharmacy	1306		1,500.00				1,500.00
	Green Light Pharmacy	1317		2,500.00				2,500.00
	Green Light Pharmacy	1326		2,000.00				2,000.00
	Green Light Pharmacy	1336		4,125.00				4,125.00
				21,250.00				21,250.00
	Jayesh Patel - Aura pharmacy	1294		350.00				350.00
	Jayesh Patel - Aura pharmacy	1323		225.00				225.00
	Jayesh Patel - Aura pharmacy	1322		557.00				557.00
	Jayesh Patel - Aura pharmacy	1332		675.00				675.00
				1,807.00				1,807.00
	JC Wise Limited	1270		230.00				230.00
	JC Wise Limited	1286		1,380.00				1,380.00
	JC Wise Limited	1330		230.00				230.00
				1,840.00				1,840.00
	K Khaki	1277		2,700.00				2,700.00
				2,700.00				2,700.00
	Manoj Patel - Sandylight	1281		238.00				238.00
	Manoj Patel - Sandylight	1283		466.00				466.00
	Manoj Patel - Sandylight	1291		466.00				466.00
				1,170.00				1,170.00
	Sanjay Ganvir	1284	K15/11	1,375.00		1,365.00	10.00	-
	Sanjay Ganvir	1292	K15/10	2,203.02		2,184.00	19.02	-
	Sanjay Ganvir	1305	K15/7	409.00		399.00	10.00	-
	Sanjay Ganvir	1303	K15/8	1,707.50		1,690.50	17.00	-
	Sanjay Ganvir	1316	K15/6	1,324.30		1,270.50	53.80	-
	Sanjay Ganvir	1327	K15/1	1,648.00		1,638.00	10.00	-
	Sanjay Ganvir	1338		500.00				500.00
	Sanjay Ganvir	1337	K15/5	1,861.30		1,837.50	23.80	-
				11,028.12				500.00
	Sanjay M Patel (Aqua)	1307		230.00				230.00
	Sanjay M Patel (Aqua)	1308		230.00				230.00
	Sanjay M Patel (Aqua)	1201		230.00				230.00
	Sanjay M Patel (Aqua)	1300		303.50				303.50
	Sanjay M Patel (Aqua)	1302		460.00				460.00
	Sanjay M Patel (Aqua)	1321		230.00				230.00
				1,683.50				1,683.50
	Superdrug	1278		110.00				110.00
				110.00				110.00
	Yogendra Parmar	1311	K17/6	4,170.00		4,170.00		-
	Yogendra Parmar	1310	K17/4	4,470.00		4,470.00		-
	Yogendra Parmar	1318	K17/1	3,960.00		3,960.00		-
	Yogendra Parmar	1341		456.00	456.00			-
	Yogendra Parmar	1342		297.55			297.55	-
	Yogendra Parmar	1309		155.60			155.60	-
	Yogendra Parmar	1339	K17/8	12,360.00		12,360.00		-
	Yogendra Parmar	1340		435.00	435.00			-
				26,304.15				-
	<b>Total expenses</b>			<b>68,242.77</b>	<b>891.00</b>	<b>35,344.50</b>	<b>596.77</b>	<b>31,410.50</b>
<b>Adjustment:- LPC Member expenses</b>								
Add:- Accrual :- LPC Member expenses - 16 member @ £250 and 12 member @£100 (250*16+12*100) As per Sanjay								
5,200.00								
Less:- Reverse the cheque payment of 2012 was not clear (Cheque 1212, 1219 and 1234 to Boots - Beneeta Shah)								
(300.00)								
<b>LPC Members Expenses - As per Accounts</b>								
<b>36,310.50</b>								
<b>Administrative Support Expenses</b>								
Paid to Yogendra Parmar - Reclassified from Member expenses						24,960.00		
Paid to Sanjay Ganvir - Reclassified from Member expenses						10,384.50		
Paid to Sarita Dattani						4,158.30	A	
Total Paid During the year						39,502.80		
Add:- Accrual payable to Yogendra Parmar						2,500.00		
<b>Administration support cost - As per Accounts</b>						<b>42,002.80</b>		
<b>Administrative support cost</b>								
<b>Paid to</b>		<b>Che No</b>		<b>£</b>				
Sarita Dattani		1280		564.00				
Sarita Dattani		1289		840.00				
Sarita Dattani		1298		540.00				
Sarita Dattani		1315		744.30				
Sarita Dattani		1324		576.00				
Sarita Dattani		1335		894.00				
<b>Total payment to Sarita Dattani</b>				<b>4,158.30</b>	A			

## Reviewing the audited accounts and cash book analysis

- LPC member expenses – This has reduced and should reduce further with our new CEO in place.
- Staff training – we have increased the number of committee members, they attended PSNC training events & needed support to understand what the LPC does and the specific roles they have in the committee.
- Seminar/Meeting expenses – This has increased due to extra meetings and events that have occurred. This includes contractor events.
- Admin cost – have gone up over the past year, this is largely due to the appointment of a CEO in Yogendra Parmar, but the benefits he has brought in have exceeded the costs and we look forward to Yogendra propelling us further forward next year.
- Health Living Pharmacy Partnership – The LPC helped to facilitate training for pharmacies to be accredited as HLP pharmacies.
- Advertising – Costs associated with advertising the position of CEO, in Pharmaceutical Journal and Chemist and Druggist
- Bank Balance – The bank balance has improved slightly and we are working within our current income. Over the coming year I expect our costs to be driven down, prior to the appointment of the new CEO, LPC members were doing undertaking additional LPC work which now the CEO will be taking on. The balance is currently £118,457.00, which is ahead the expected levels (half a year's operating cost).
- Contractor's levies – due to good cost and cash flow control we are not expecting to increase levies this year. In fact the last rise over 4 years ago.

Many thanks

Neil Patel  
Treasurer, Camden & Islington LPC  
Treasurers contact details are  
[Neil\\_8@hotmail.com](mailto:Neil_8@hotmail.com)