

Chief Officer: Janet Clark B. Pharm. F.R.Pharm.S.
Albion House, Albion Lane, Willerby, HU10 6TS
Tel: 01482 335824 Fax: 01482 335823 (Safe Haven)
Email: janet.clark8@nhs.net W: www.communitypharmacyhumber.org

This meeting will be conducted in line with the LPC Code of Conduct and Accountability

Notice of meeting of the Humber Local Pharmaceutical Committee

MEETING AGENDA – OPEN/CLOSED

Date & time of meeting: **Wednesday 8 November 2017 commencing 9:30 prompt**
Venue of meeting: **Cottingham Parks Golf Club, Cottingham, HU16 5SW**

		Lead	Paper	Desired Outcome
1	Apologies for absence	PR		
2	Committee Governance	PR		To remind Members of:- 1) LPC code of Conduct 2) Change in declarations of interest 3) Competition Law guidelines
3	Minutes – 6 th September 2017	PR	Yes x 2	To agree accuracy of Open/Closed and Strategy meeting minutes
4	Matters Arising	PR		To allow discussion or clarification of issues within the minutes not on the agenda
5	Finance report	DM	Yes	1) Update the committee of current financial status and any upcoming expenditure and answer related questions
6	6.1 Chief Officer report 6.2 PSNC Representative	JMC DB	Yes Verbal	To update committee
7	LPC work plan 2017/18	PR	Yes	To update committee on 2017/18 work plan
8	Essential services/ Quality Points 8.1 Quality Points & HLPs		CO Report	To update on progress
9	Advanced services 9.1 MUR 9.2 NMS 9.3 Flu Vaccination 9.3.1 General update 9.4 NHS Urgent Medication Supply Advanced Service 9.4.1 Local update	PR PR KM JMC	CO Report CO Report CO Report CO Report	Update on recent participation Update on recent participation To update on progress To update on service roll-out/issues

	9.5 Contractor Events 9.5.1 NE Lincs ACT Service 9.5.2 NE Lincs PODIS	CJH JMC/PR	CO Report CO Report	To update on local events
10	Enhanced Services			
	10.1 PODIS Hull & ERY	JMC	CO Report	To receive update
	10.2 MRC / domMAR scheme	JMC	CO report	To receive an update
	10.3 PODIS - Hull	JMC	CO Report	To receive an update on activity
11	PSNC			
	11.1 <ul style="list-style-type: none"> • LPC Chairs & Chief Officer • LPC Conference 2017 	JMC/PR		To receive feedback
	11.2 Freedom to speak	All	Yes x 3	For discussion & decision by LPC

Comfort break

12	CCGs			
	12.1 ERY CCG 12.1.1 Altogether Event	JMC	Verbal	To update committee
	12.2 Hull CCG			
	12.3 North Lincs CCG			
	12.4 NE Lincs CCG 12.4.1 PODIS – launch	PR	CO Report Item 9.5.2	To update committee on progress
13	Commissioning support			No information at time of sending agenda
14	Local Authorities			
	14.1 PNA 2018-2020 14.1.1 ERY draft PNA consultation	JMC	CO Report	To receive update on progress To agree feedback
15	NHS England/STP			
	15.1 CPAF – contract monitoring survey	JMC	CO Report	To update committee
	15.2 Pharmacy Integration fund meeting	JMC	CO Report	To update committee
	15.3 Pharmacy Quality Points – Guidance November 2017	JMC	CO Report See item 8.1	To update committee
	15.4 CD Reporting	JMC	CO Report	To update committee
16	Control of Entry/Exit & PCSE			
	16.1 Unforeseen benefits 16.1.1 Medix-AG Cottingham 16.2 Closures 16.2.1 Lloyds Pharmacy 16.2.1 Lloyds Pharmacy	JMC	CO Report	To agree LPC response To update the committee

17	CPPE			
	17.1 Update	JL	Verbal	To update committee
18	Miscellaneous			
19	AOB			To be notified to the Chair prior to the meeting
	Lunch – 12.30 to 13.30			
20	LPC members only issues			13:30 to 15:00
	20.1 Finance	DM		For questions / discussion
	20.2 LPC meeting evaluations	PR	Yes	For information and request members to complete evaluation at the meeting
	20.3 Executive Committee minutes – June 2017	PR	Yes	To agree accuracy of meeting minutes and accept questions
	20.4 LPC sub-groups 20.4.1 Performance subgroup report 20.4.2 Governance subgroup report	JL/JW		To receive an update on Marking Matrix To receive an update on H+S report
	20.5 Risk Log	JMC	Yes	To update the committee
	20.6 Expiry date tracker	JDC	Yes	To update the committee
	20.7 LPC Office roles – review • PCSL • HIL	PR	Yes Yes	To agree way forward for PCSL/HIL roles
	20.9 CPH Ltd	PR	Verbal	To receive an update
21	AOB			To be notified to the Chair prior to the meeting

Future meeting dates:		
Wednesday 3 January 2018	9.30-16.30	Cottingham Parks, Golf Club, Cottingham
Wednesday 7 March 2018	9.30-16.30	Cottingham Parks, Golf Club, Cottingham

Information Only items are included at the end of the Chief Officer Report – Please contact the LPC office before the meeting commences if you would like any of these items discussed in more detail

The LPC Strategy Session will commence at 14:00 and all are invited – see separate agenda