



East Sussex  
Local Pharmaceutical Committee

*“To represent, support, develop and promote NHS Community Pharmacy in East Sussex in the interest of contractors and service users.”*

2 Nevill Avenue, Hampden Park, Eastbourne, East Sussex,  
BN22 9PT.

**LPC Meeting 12<sup>th</sup> January 2017**  
**Barnsgate Manor, Heron’s Ghyll, nr Uckfield, TN22 4DB**

Minutes

The meeting commenced at 9.30am.

**Members present** Paul Antenen (PA) Treasurer, Brent Auld (BA), Bharat Chotai (BC), Sarah Davis (SD), Sandy Jack (SJ), Nasim Ladak (NL), Craig McEwan (CM) Chair, Sheetal Patel (SP), Julia Powell (JP) and Mark Weston (MW).

**Officers present** Vanessa Taylor (VT), Penny Woodgate (PW).

**Guests** Gary Mortimer (GM) Senior Project Manager, Electronic Prescription Service, NHS Digital, Sunil Kochhar (SK) PSNC Regional Representative.

**Apologies** Ramiz Bahnam (RB), Karen Daniels (KD) and Ian Wilkinson (IW).

**Next Stepper** Sarah Davis

SJ arrived 11.30am. BC left at 1.30pm.

**Declarations of Interest**

None. All Declarations of Interest of Members and Officers are published on the LPC website and filed with LPC Governance documents. Any changes (either additions or deletions) when declared will be added.

**Minutes**

The minutes of the meeting on November 10<sup>th</sup> 2016 were considered and approved.

**Next Steps from 10<sup>th</sup> November meeting**



Next steps 10th  
November 2016.pdf

SCR issues still being experienced particularly around smartcard update including locum smartcard upgrades to access SCR. VT to arrange meeting with Martin Silk,

Programme Manager Digital Transformation NHS South Central and West CSU, with PW and JP to understand and resolve barriers.

## **Strategic Plan - Contractors and Service Users – Operating Plan Update**

### **Community Pharmacy and Beyond 2016/17**

Awaiting information from NHS England regarding the requirements and processes to meet the Quality Payment Scheme. PW and VT to contact contractors individually to offer bespoke support according to their individual requirements. So far identified issues are diverse and varied, with lots of guidance needed. VT is producing a guidance sheet to support the information provided by phone. As more information is received by the LPC this will be subsequently cascaded. For example, clarification is still needed around the requirements for updating NHS Choices. VT to meet with Mike Hedley contract Manager for Pharmacy, NHS England South (South East) to address the questions around the Quality Payment Scheme and establish timelines for updates. PW to maintain a live Quality Payment information webpage on the East Sussex LPC website.

The NHS Urgent Medicines Supply Advanced Service Pilot (NUMSAS) was discussed at length. Concerns raised over the quality of data for referrals and inappropriate referrals. Brighton and Hove is part of the initial pilot areas for phase one with numerous issues experienced; inconsistencies and difficulties over obtaining a shared email NHS mail account; random referral process to community pharmacies; go live process unclear with local CCG contact for enquires; 111 contact number for contractors not available; no ability to turn the service on and off; roll out alongside the PURMSS LCS in Brighton and Hove. VT to investigate issues raised with NHS England South (South East).

In East Sussex, pharmacies cannot register until 1<sup>st</sup> February 2017 being in phase 3 of the geographical national roll out. VT and PW to meet with Janet Rittman Community Pharmacy Adviser for East Sussex Better Together (ESBT) to design a strategy for the NUMSAS service launch; raise scope for electronic transfer of information.

All contractors will need to individually evaluate whether to participate in the NUMSAS pilot considering the requirements of the service specification.

NHS England has published the report of the Community Pharmacy Clinical Services Review that has been carried out by Richard Murray, Director of Policy at the Kings Fund. It sets out how the skills of community pharmacists and their teams can be used to help people to manage long-term conditions and to embed medicines optimisation within care pathways. This may require action through the Community Pharmacy Contractual Framework, as well as local progress on integrating pharmacies into evolving models of care. The reports set out a number of recommendations for the future development of community pharmacy including; incentivising use of electronic repeat dispensing to increase use; a redesign of MURs to develop them into full clinical reviews; consideration of making stop smoking cessation services an element of the national contractual framework; supporting with wider role of community pharmacies supporting patients with long term conditions. Workforce barriers identified, with a recommendation to enhance the role of pharmacy technicians. Health Educations

England have previously mapped the community pharmacy workforce across KSS, a process to be expanded nationally.

### **Update from PSNC**

Negotiations are on hold until after the Judicial Review, an early court date is desirable for both PSNC and NPA judicial reviews. It was a unanimous decision by the PSNC to proceed with the JR following legal advice; the benefit being that procedures should be followed appropriately in the future. Discussion around PSNC's preparation for the various potential outcomes.

PSNC is constantly updating their website to support contractors to meet the criteria for the Quality Payment scheme. A Quality Payments Scheme framework has been created on PharmOutcomes, which will allow contractors to track their progress with achieving the quality payments criteria. The assessment also contains links to the PSNC website to provide contractors with additional information on each criterion and links to other PharmOutcomes services to assist contractors with collating evidence.

PSNC head office is moving to a purchased property in London. VT to ask SK to feedback that the LPC should have been advised this was happening at the initiation of negotiations, particularly as it coincides with the request for levy increase which could be misinterpreted.

The Murray review is to be considered for PSNC forward years' plan with a view to lobbying for national services. Focus on the savings community pharmacy can make for the NHS. Support resources such as business cases and toolkits to be prepared for LPC use. Looking at EPS compensation levy from outside the global sum.

NHS net mail addresses for NUMSAS and Quality payments must be shared accounts. Previous NHSmail premises account to be suspended in due course; discussion around confidentiality issues regarding communications with external stakeholders and shared access.

PSNC investigating funding sources for upskilling pharmacy workforce and clinical training of pharmacy team. East Sussex LPC already works closely with Heath Education London and South East (HEELaSE) to support and promote the existing funded training opportunities across the area.

NPA funding of Pharmacy Voice to be withdrawn by the end of the year.

### **External Stakeholders and Influencers – Operating Plan Update**

#### **Guest Speaker: Gary Mortimer Senior Project Manager, Electronic Prescription Service, NHS Digital**

GM provided an update about the national and local data for EPS usage; Electronic Repeat Dispensing; EPS phase 4; EPS and CDs; SCR and the future of EPS. PW to cascade NHS Digital resources to support ERD usage to contractors via LPC newsletter and East Sussex LPC website.



East Sussex LPC Jan  
2017 v1.pdf

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## **Strategic Plan - Contractors and Service Users – Operating Plan Update**

### **Business Support Manager Update**



BSM Report Jan  
12th LPC Meeting.pdf

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The most recent draft of the selection criteria for Supervised Consumption and Needle Exchange for Brighton and Hove has been reviewed and a response sent to Pavilions. Awaiting response, personnel changes within the team at Pavilions could move progression timeline. Liaised with East Sussex Local Optical Committee (LOC) Chair Thurka Sivapalan to ensure community pharmacies will be notified of the which local opticians will be providing the Minor Eye Conditions Service as this is launched across East Sussex CCGs.

### **Market Entry Update**

**Application for no significant change relocation to within the Trinity Medical Centre development (location), Holy Trinity Church, Blatchington Road, Hove, BN3 3TA by Pharma Supply Ltd.** Approved 29<sup>th</sup> December 2016.

Ongoing delays with notifications of changes of ownership to be raised with NHS England South (South East) and Primary Care Support Services (PCSE).

## **External Stakeholders and Influencers – Operating Plan Update**

### **LPC Joint Working Update**

Agreement and terms have been agreed with the Local Medical Committee (LMC) for the Community Pharmacy Surrey and Sussex (CPSS) office to be located within the LMC office premises from 1<sup>st</sup> April 2017. Recruitment for CPSS Business Administrator due to start on 1<sup>st</sup> April 2017, is underway with a good response to the advertisement already.

### **Professional Executive Officer Update**



PEO Report for LPC  
Meeting 11th Janua

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At the NHS South (South East) liaison meeting on 11<sup>th</sup> November, Kevin Oliver, Probity Officer provided feedback around the governance requirements regarding MURs and

NMS. Ongoing contract monitoring will follow the same process as previously; an initial short questionnaire by NHSBSA, with a subsequent longer questionnaire requested as determined by NHS England.

Quality Payments reporting and claims to be made by declaration to NHS BSA using a process of self-declaration similar to CPAF monitoring. Information pertaining to meeting gateway criteria to be cascaded as available, for example the process and information to be included when updating NHS Choices.

Pharmacy Access Scheme (PhAS) request for reviews to be directed through NHSBSA, committee formed which meets fortnightly. Whole process decided by NHSBSA with no NHS England South (South East) involvement. Appeal process likely. NHS England are not able to add any pharmacies to PhAS scheme.

Brighton and Hove is a pilot site for phase one roll of NUMSAS. A shared NHS mail account accessed by linked personal NHSMail accounts is required to provide the service; previous NHS mail accounts with a shared password cannot be used. Currently three personal NHSMail accounts can be linked. An online portal is being developed for NHSMail account requests.

Contracts with LPS pharmacies contracts terminate 2018. Option available to return to the contract as can apply to join the PhAS scheme, but may not be accepted. Remaining LPS pharmacies may be offered a contract variation to enable to partake in the quality scheme. May require a 1% reduction in the funding.

Market entry changes regarding new regulation 26A enable pharmacies to consolidate; NHS England South (South East) must determine whether a gap in the PNA will result and inform the Health and Well-being Board. Decision will be dependent on agreement by Health and Well Being Board. 100hr pharmacies cannot consolidate with a 40hour and reduce hours. Local Authorities have been informed of about their new responsibilities regarding regulation 26A.

Ongoing issues with updating smartcards for SCR access and anomalies with data held at CSU around training events attended and completion of AUAs. For all Registration Authority functions, South East CSU have merged with London CSU. New contact numbers have since been updated to East Sussex LPC website.

Janet Rittman is now working as the new Community Pharmacy Adviser across East Sussex Better Together. Support for NUMSAS roll out and HLP training has been discussed and the potential for a minor ailment scheme.

Brighton and Hove CCG are moving to co-commissioning. Transformation board to divide into two groups being strategic and operational. East Sussex LPC to be represented at the strategic group. BHCC has a new medical director, Rob Percy.

Nicola Rosenberg is the new Public Health Principal for BHCC and will chair the Public Health Forum meetings going forward.

Brighton and Hove CCG have introduced a scheme to reduce prescribing of OTC analgesics with media coverage to promote community pharmacy. VT provided comments to the Chemist and Druggist around this and the NUMSAS pilot in Brighton and Hove.

### **Treasurer's Expenses Update, Budget and Levies**

PSNC request to raise levy to contribute to the Judicial Review was discussed, alongside the process adopted by the Department of Health and possible outcomes of the Judicial Review. Previous attempts to abstain from such payments have resulted in an imposition. Accordingly, PA proposed an increase in the contractor levy from 11p to 13p per £100 net ingredient cost, CM seconded and the proposal was passed unanimously.

From 1<sup>st</sup> April 2017, PW will be working across the CPSS geography full time. Discussion around CPPS joint budget. SD proposed to increase PW salary to £38,000 full time equivalent from 1<sup>st</sup> April 2017 with review in October 2017, CM seconded and the proposal was passed unanimously. Government pension autoenrollment discussed. PA proposed to use the NEST government pension provider which is free to join, when the LPC enrolls. CM seconded and the proposal was passed unanimously.

### **End of Year Performance Review**

LPC members to send feedback to SD to CM to inform end of year performance reviews for VT and PW.

### **Strategy and Operating Plan Reviews**

Discussion around the need to update the strategy and operating plan with Quality Payments, NUMSAS requirements and the Community Pharmacy Five Year Forward View. Agreed both documents will be reviewed at the next Executive meeting with draft amendments to be presented at the March LPC meeting for ratification.

### **AOB**

It was agreed that the East Sussex LPC AGM will take place on 15<sup>th</sup> June 2017 at Uckfield Civic Centre. PW to organise.

The requirement for an enhanced DBS check for the provision of the stop smoking service will be raised at the Brighton and Hove City Council (BHCC) public health forum meeting.

Meeting closed at 4.00pm.

### **Dates for future meetings**

March 16<sup>th</sup>, 2017, May 18<sup>th</sup> 2017, July 13<sup>th</sup> 2017 and September 14<sup>th</sup> 2017.