

**SURREY**  
**LOCAL PHARMACEUTICAL**  
**COMMITTEE**

**ANNUAL REPORT**

**1<sup>st</sup> April 2016– 31<sup>st</sup> March 2017**

**John Pontefract - Chairman**

**Martin Mandelbaum - Chief Executive**

**April 2017**

## Introduction from the Chairman

As an LPC we have continued to be focused on improving the service we offer to our Contractors.

We were as shocked as you at the Funding Cuts announced by NHS England, with the backing of the government, and spent time trying to persuade Politicians that it was a poor decision, whilst fully supporting the PSNC campaign. As you are all aware this was to no avail and the cuts went ahead from December 2016.

To me this has underlined the importance of the work we are doing with East Sussex and West Sussex, to have an overarching structure which will allow all 3 LPC's to work efficiently and smartly, for your future.

We have now seen the introduction of a Communication Senior Officer and a Business Administrator with an office co-located at the LMC offices in Leatherhead. We will continue over this year to recruit a Service Development Senior Officer, and because Martin our Chief Officer is to retire, a new Chief Officer to cover all three LPC's. Rest assured that I am focused on this being a success for us all.

We have continued to work closely with Public Health, our main provider of local services and have had evening events, to emphasise the importance of our involvement in these services. We could do with more emphasis from the contractors for Health Checks & Smoking Cessation, for example, so that Public Health thinks we are committed to helping them achieve their targets.

Funding cuts have meant that we all need to review our strategy and amongst other things, maximise our income through the recently introduced quality payments. We have helped with Newsletters and Events, to aid adjustment to the new world.

It is good news that the Flu vaccination service has been recommissioned for 2017, as you all did a great job in 2016. A big thank you for that and please increase your activity this year.

We have bi-monthly meetings with NHS England area team, which has proved very beneficial this year, which has helped to improve the service Capita is giving. We continue to have members at CCG meetings, which ensures Community Pharmacy input and I thank those members for their commitment.

The main four new initiatives are Asthma inhaler compliance, Summary Care Records, Patient Safety Reports and Healthy Living Pharmacy. I would welcome any feedback as to any other help we can give you on these topics, to ensure you all maximise this income.

As we move into year 2017/18 rest assured that we will do all we can to support you, by giving advice if required, negotiating new income streams whenever possible and helping to complete the LPC's new Management structure.

John Pontefract  
Chair Surrey LPC

## Constitution of LPC

This the third year of a new LPC Committee which has a makeup of 5 contractor members (elected by ballot), 7 CCA members (appointed by the Company Chemists Association) and one AIMP member (appointed by the Association of Independent Multiple Pharmacies) (there has been 6 CCA members since 01/12/16 with Anish Prasad being a Co-opted member for Surrey Heath area.

The Committee appointed Mr. John Pontefract as Chairman, Mr Tim Rendell as Vice-Chair, Mr Martin Mandelbaum as Chief Executive and Mr. Anish Prasad as Treasurer. The current LPC committee took office from 1<sup>st</sup> April 2014 and will represent the contractors for a period of 4 years from that date. The LPC operates a strict procedure for corporate governance and conflicts of interest. All members have signed up to these standards.

## Membership & Meetings of the Committee

The Committee met 7 times during the year.

Member		Membership Type	
Penny Laws	Tesco	CCA	6 out of 7
Anish Prasad	Lloyds/Co-opted	CCA/Co-opted	6 out of 7
Andrew Jackson	Smallfield	Contractor	7 out of 7
Abdool Kureeman	Ashtead	Contractor	5 out of 7
Hinal Patel	Boots	CCA	7 out of 7
Nilesh Nathwani	Guildford	Contractor	6 out of 7
Sejal Patel	Great Bookham	Contractor	5 out of 7
John Pontefract	Lloyds	CCA	6 out of 7
Tim Rendell	Day Lewis	AIMP	5 out of 7
Jay Katira	Lloyds	CCA	5 out of 7
Hemal Chudasama	Rowlands	CCA	5 out of 7
Smita Patel	Guildford	Contractor	5 out of 7
Jas Panesar	Boots	CCA	5 out of 7
Martin Mandelbaum		CEO	7 out of 7
Gillian Mandelbaum		Minute Sec and Admin	6 out of 6
<b>Guests</b>	<b>Invited to the open part of the meetings</b>		
Penny Woodgate	East Sussex LPC Secretary		
Heather Ryder	Lead Substance Abuse, Public Health, Surrey CC		
Rachel Davis	Smoking Cessation Lead SCC Public Health		
Kevin Solomons	Head Medicine Management Surrey Downs, Surrey Heath CCGs		
Gary Mortimer	NHS Digital		
Nicola Chapman	NHS Digital		
Maria Dockree	Ruxley Pharmacy - Observer		
Graham Thomas	QUIT 51		
Sunil Kochhar	PSNC rep for SEC		
Lisa Byrne	Substance Abuse lead Virgincare		

The committee has had no changes in membership during in the year.

## LPC Memberships of AT/CCG Committees

The LPC has endeavoured to be represented on as many CCG and Surrey-wide committees as we believed appropriate.

<b>Committee</b>	<b>Membership</b>	<b>Function</b>
LPC/AT Liaison	Martin Mandelbaum, John Pontefract Tim Rendell	Meets bi-monthly with the NHS England Area Team for contractual issues (joint meeting of Surrey & Sussex LPCs)
N W Surrey CCG	Jay Katira	CCG Prescribing group
Guildford & Waverley CCG	Nilesh Nathwani	CCG Medicines Optimisation Group
Surrey Heath CCG	Anish Prasad	CCG prescribing group
Medicines Reference Group	Martin Mandelbaum	Meets regularly to discuss drugs, services and interface with Secondary and CCG leads.
Surrey Prescribing Clinical Network	Martin Mandelbaum	Interface with Hospital Trusts and CCGs for new drugs or drug policy changes
Market Entry	Martin Mandelbaum	Applications, Relocations, Rurality for all AT, PCSS and Litigation consultations & advice.
SEC Forum of LPC Officers	Martin Mandelbaum John Pontefract Tim Rendell	Meets regularly with representatives of all LPC areas in our SEC. Includes PSNC, NPA and CCA.
LPC/LMC/CCG meetings	Martin Mandelbaum LPC members	To discuss common work and effect conflict resolution
Market Entry LPC Sub-Committee	John Pontefract Smita Patel Penny Laws Tim Rendell Andrew Jackson Sejal Patel Nilesh Nathwani Abdool Kureeman	To consider all Market Entry matters, make recommendations to the LPC on decisions that need to be taken. (care taken to avoid conflicts of interest)
Surrey County Council Public Health Services	LPC CEO & Chair Abdool Kureeman Sejal Patel Penny Laws Smita Patel	To consider all SCC PH Pharmacy services. To advise on Promotion, signposting, training, data collection and payments
Surrey County Council PNA	Martin Mandelbaum John Pontefract	Members of the Steering group for new NPA to be published in March 2018

## **CHIEF EXECUTIVES REPORT**

Dear Surrey Contractors

Please find enclosed your copy of the 2016/2017 Surrey LPC Annual Report. I hope you will take a few minutes to read the report describing the achievements of the committee.

Individual Committee members have been heavily involved in working groups and sub-committees becoming well established within local prescribing committees, where they can influence local decision making. Community Pharmacy will benefit from this as relationships with local GPs improve. I would like to thank all of them on your behalf for the time and effort they put into preparing for and attending those meetings.

Surrey contractors have some serious concerns with all the changes affecting pharmacy, particularly from December 2016. The reduction in remuneration from the BSA has affected both cash flow and expenses planning. The usual financial pressure on Public Health has limited the progress for pharmacy in Surrey although opportunities for contractors to participate in local services are still there.

The main issue affecting contractors is a lack of motivation, given the financial burden being imposed and the uncertainty about the future. There have been significant opportunities to gain some of your money back with the Quality Payments scheme but we will have to wait and see what the outcome of that will be.

A number of prominent guests have attended the LPC meetings and have helped us to deal better with our objectives, to improve our functions and performance and to work even harder on behalf of you, our contractors. We are represented on the PNA Steering group which is currently developing the new PNA for publication in April 2018.

The LPC continues to review all contract applications concerning pharmacy services and responds on your behalf, using the new Market Entry Regulations and the existing Pharmaceutical Needs Assessment (PNA) that was published in April 2015.

We have worked with Sunil Kochhar, who is the new PSNC regional representative for the South East coast area and we have played a full part in the South East LPC Forum that meets regularly.

The plans for the new shared management for the Surrey and Sussex LPCs are progressing well. The first two members of staff have been appointed and begin the work on 1<sup>st</sup> April 2017 for the new organization which is "Community Pharmacy Surrey and Sussex" (CPSS). Other posts will be filled in the coming months. The LPC has established an office which is located in Leatherhead in premises shared with the LMC.

We continue to liaise regularly with the LMC and wherever possible we work in a spirit of cooperation. There were challenging times once again in Sept/Oct 2016 when Community Pharmacy began the new season NHS Flu vaccinations. Possible conflict situations between GPs and Pharmacies were dealt with by the LPC and LMC working together to try to resolve any issues and ensure that any disputes did not affect patients or disadvantage any contractor.

## **Surrey Local Pharmaceutical Committee Annual Report 2016 - 17**

Some other areas to highlight the last years' performance in Surrey are:-

### **Local Enhanced Services**

We have maintained and are developing our Local Enhanced Services for our patients.

Services we are currently commissioned to supply include:

- Needle Exchange
- Methadone and Buprenorphine supervision
- Smoking Cessation
- NHS Health Checks
- Emergency Hormone Contraception
- Palliative Care
- Out of Hours
- Chlamydia testing and treatment
- Not Dispensed (Guildford and Waverley)

Once again good working relations were maintained with the South Central LPCs and we were active at both Local and National PSNC, PCC and NHS England Area Team events. The LPC organised two very successful contractor information events in West Byfleet during the year. We held an event in January 2017 for an event on Quality Payments and a Public Health services event in June 2016.

All of our pharmacies are now using EPS on a regular basis with most using SCR as well. There are still issues outstanding around NHS Mail addresses, NHS Choices entries and HLP training that are being worked on both nationally and locally and we have been promised that these will be resolved in the coming months.

### **Surrey LPC Meetings arrangements for 2017/18**

The LPC has set their meeting dates for 2017/18. All meetings will take place at Tyrrells Wood Golf Club, The Drive, Leatherhead. The Closed part of the meeting will commence at 9.30am and finish at 12.30pm. The open part of the meeting to which all pharmacy contractors are welcome to attend as observers will commence at 1.30pm and finish by 4.00pm.

Meeting dates for 2017 are:- Wednesday 20th September and Wednesday 15th November

Meeting dates for 2018 are:- Wednesday 17th January and Wednesday 21<sup>st</sup> March

As ever we are always looking for more people to get involved so please feel free to contact me at any time. We are always interested in your feedback and views and you are welcome to come to the meetings or just share your views.

Any changes to your email address should be sent to the LPC CEO so that our records are kept up to date and you do not miss out on any important communication.

I would like to take this opportunity of thanking all the LPC members for their commitment to our local contractors and for the support they have given both me and the Chair during the year.

Martin Mandelbaum  
Chief Executive Officer Surrey LPC

**SURREY LPC AUDITED ACCOUNTS for 2016/17****Income and Expenditure Accounts**

	<b>31.03.2016</b>	<b>31.3.2017</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Statutory Levies	142,500	147,500
Bank Interest Received	484	393
Other	292	0
<b>TOTAL</b>	<b>143,276</b>	<b>147,893</b>
<b>Expenditure</b>		
Secretarial Fees	69,200	69,200
Officers Honorarium	4,000	4,000
PSNC Levy ( + special levy)	48,318	65,245
PSNC Events	305	110
LPC Meetings - members	11,760	11,781
LPC Members – attending meetings	4,260	2,832
LPC Meetings - venue	3,761	3,676
Meetings and Travel expenses	3,382	3,266
Website costs	1,000	1,000
Inland Revenue	0	0
Accountancy and Professional Fees	720	720
Bank Charges	37	50
Insurance	302	311
Membership	0	317
Sundries	2,293	0
Surrey & Sussex fund	0	1,000
Contractor event/Training	0	1,647
<b>TOTAL</b>	<b>149,338</b>	<b>165,155</b>
<b>Excess of Receipts over Payments</b>	<b>(6,062)</b>	<b>(17,262)</b>
<b>Bank and Cash Balance</b>	<b>56,710</b>	<b>39,448</b>