



West Sussex Local Pharmaceutical Committee

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Minutes of the West Sussex LPC meeting held on Wednesday 13th September 2017 at 9.30am at The Old Tollgate Hotel, Bramber, West Sussex.

1. Officers at the Meeting

aps	David Clark	(DC)	Chairman (Co-opted for MS&H)
p	Mark Donaghy	(MD)	Vice Chairman (AIM member)
p	Martin Mandelbaum	(MM)	Chief Executive (non member)
p	Alan Salter	(AS)	Treasurer (AIM member)

Members at the Meeting

p	Yola Barnard	(YB)	CCA Member
p	Sam Ingram	(SI)	CCA Member
p	C J Patel	(CP)	Independent Contractor
p	Julia Powell	(JP)	AIM member
p	Nish Patel	(NP)	Independent Contractor
p	Gemma Staniforth	(GS)	CCA Member
aps	Katharine Cox	(KC)	CCA Member
aps	Sanam Sarwar	(SS)	CCA Member
aps	Karuna Askoolum	(KA)	CCA Member
p	Kevin Headington	(KH)	CCA Member

Guests at the Meeting

p	Gillian Mandelbaum	(GM)	Admin Secretary
p	Penny Woodgate	(PW)	Communication Senior Officer CPSS
p	Michaela Cassar	(MC)	Business Administrator CPSS
pm	Atif Shamin	(AS)	Lead pharmacist, Community & Primary care
pm	Liz Fidler	(LF)	Assoc. Head of Pharmacy HEE LaSE
pm	Sam Quaye	(SQ)	Pharm Tech lead, CPPE
pm	Sunil Kochhar	(SK)	PSNC Representative

p	Present	pm	Part of the meeting only
aps	Sent apologies	apns	Did not attend or send apologies

1. Opening Remarks

The Vice Chair welcomed the members and guests to the meeting.

2. Apologies for absence and Membership

There were Apologies for absence for this meeting from:
 Katherine Cox, David Clark, Karuna Askoolum & Sanam Sarwar.

3. Declarations of Interest

A Declaration of Members Interest register had been previously circulated to the members as a reference point.

All members were asked if there were any changes to their DoI. There were no changes reported.

4. Minutes of Previous Meeting

The Minutes of the AGM, held on 12th July 2017, previously circulated for comments, were discussed and then signed by the Vice Chair.

The Minutes of the LPC Meeting, held on 12th July 2017, previously circulated for comments, were discussed and then signed by the Vice Chair.

5. Actions from last meeting

Page	Action	WHO	WHAT	Done
3	1	CEO	Invite Atif Shamim to next LPC meeting to discuss HEE LaSE plans.	Y
4	2	LPC members	LPC members to send a new photo for the website to CPSS if they want to	Y

Report: 1

Atif was invited to attend the LPC meeting and attended the meeting in the afternoon with colleagues Sam Quaye and Liz Fidler.

Report: 2

This was discussed with the LPC members and anyone wishing to amend their details is to contact Micky Cassar directly.

6. NHS England South (South East)

The next NHS Liaison meeting is due to take place 15/09/17 in Horley. Mike Hedley (MH) has issued information with regards to Flu vaccinations to contractors. He has distributed joint guidance letters to Community Pharmacy and GP's. At this time in our area there have not been any issues between Community Pharmacy and GPs in relation to the flu vaccinations.

MH has also distributed information in relation to Quality Payments. Many pharmacies did not validate their NHS Choices however this number was reduced to 3 pharmacies.

PPV visits are being carried out for FLU and MUR etc with regards to data not being submitted when it should have been. If paperwork is unavailable to support the claims then the money will be withdrawn. As always the message is that it is vital to keep up with paperwork. The members discussed various ways paperwork can be dealt with and what best practice was. It was suggested that Kevin Oliver be invited to an LPC meeting which was agreed.

Next Step – Invite Kevin Oliver to an LPC meeting.

It was raised that in relation to MUR quarterly reports that some pharmacies had complied however as the spreadsheet was corrupt some were listed as not having complied. MM agreed to feed this information back.

The members discussed the flu vaccinations. Stickers are due to be circulated from the Local Authority aimed at vulnerable people / carers, these are to put on the bags. Carers are to be a main focus this flu season and it was reiterated that they only have to declare that they are carers to get the vaccination. It was discussed that the flu prevalence had been high this year in other countries and therefore may be the same here. It was discussed that some GPs are advising that their flu vaccination is superior. GPs have not started vaccinating at this time and it was reiterated how important it is to use PharmOutcome to register all vaccinations.

It was highlighted there was an error in the letter sent out by MH in relation to the flu service. It stated that you have to do the declaration of competence every year however this is in fact only every two years.

The Christmas opening was discussed with the date for submitting details being 22nd September. Letters have been distributed by NHS England in relation to this, reminding people if they want to amend their supplementary hours this must be done by the 22nd of September.

It was requested that a communication be sent out with regards to this. MM will raise with MH that these communications are not going to all.

Next Step – Communication to go out in relation to the Christmas opening hours.

The members raised that NHS Choices is working better and that people can now be directed to this site for information as this is now up to date and correct. However, pharmacies not taking part in quality payments may not update this information, at this time we do not have the data as to who the pharmacies are.

On the subject of NHS email addresses approximately 6000 have now been issued nationally.

NUMSAS was discussed with approximately 200 pharmacies providing this service in the South East. This proved to work well over the Bank Holiday with a few pharmacies getting 10-20 usages. Issues with NUMSAS were discussed including 24/7 provision and capacity to deliver when in an area where there are limited providers. Sunil Kochhar (SK) will feed this back to PSNC. It was discussed that 111 are looking to employ more pharmacists for assistance in the call centres for assistance and consultation. SK explained this is a pilot and he will have further feedback on its success after the next PSNC meeting.

Contract monitoring was discussed with only 2 pharmacies not completing the questionnaire. They will now receive the full document. There will be some visits to pharmacies who did complete the short questionnaire as NHS England have to complete a certain number of visits.

The members discussed the new care homes project pilot (being carried out in 8 CCG areas). This relates to end of life care. They also discussed the need to be able to prescribe smaller amounts to limit waste.

7. CCG Development

Crawley CCG:

There were discussions around medications and that some were harder than others to obtain. It was discussed that in relation to validation, it would be far better to get a confirmation email to state that you have completed this rather than one later stating you hadn't. This leads to pharmacies validating several times just to make sure they have done it.

Mid Sussex CCG:

David Clark (DC) attended a patient evening which was successful. Horsham are running a Health to the Future Event which DC and Karuna Askoolum (KA) will be attending. Martin Mandelbaum (MM) attended the prescribing meeting. Managed repeats were discussed at the meeting and it is possible that they may go towards centralised ordering via the CCG. There have been issues in the area with managed repeats.

Coastal CCG:

At the meeting, they discussed anti biotic prescribing and an aim to reduce this in over 70's. Various other medications were also discussed. Mark Donaghy (MD) attended the area prescribing meeting and gave members a short report. There were discussions around how to save money and the current state of the CCG.

An LPC COPD event has been organised for this November. The CCG are aware and supports the initiative, however are unable to assist with funding which Pharma have agreed to do.

JP has been appointed as South Regional rep to RMOC (Regional Medicines Optimisation Committee). Remit to give a national perspective to local decisions regarding continuity of prescribing decisions.

8. Public Health and Local Authority

The draft PNA has been developed and is out for consultation from 04/09/17 – 31/10/17. The LPC are happy that the PNA is very good and there are no gaps in provision and serves our contractors very well. It was discussed that East Sussex have been through this with very few comments received again showing that the PNA's are improving. The committee recorded its thanks to MM and DC for all their work in contributing to the development of the new PNA.

Smoking cessation data was discussed with the outcome looking positive. The data showed that there was more activity in quarter 4 than the whole year put together. The idea of a contractors meeting to update was considered and we will report back on that process. It was discussed that this is taking place in the Surrey area. This will consist of a market place for the first half of the meeting and then the second half will be information with regards to HLP and Quality Payments etc.

It was raised that Stephanie Harris has now moved on from the needle exchange program and has been replaced by Robyn Kelly. It was agreed it would be a good idea to invite Robyn Kelly to an LPC meeting.

Next Step – Invite Robyn Kelly to an LPC meeting

9. CPSS Development

PW updated that the CPSS office is without any problems. The newsletter is also running well with lots of positive feedback. With regards to the CPSS website, a lot of work has been carried out. After the Surrey LPC meeting we are looking to send the members a link to it so they can provide any thoughts or feedback prior to the site going live. The launch date will be in October to link with the October newsletter. The CO position has been advertised on social media and we now have a twitter feed.

The logo was discussed and the idea of writing community pharmacy Surrey & Sussex underneath each other with the initials CPSS in bold was put forward. This was agreed to be a good idea. Mark Weston (MW) created the initial draft so he will need to make these amendments and we will need this for the launch of the new website.

It was raised that should any LPC members wish for their details on the website and newsletter to be amended to contact Micky Cassar (MC) directly. SK has also offered to have his details on our website.

CPSS finances were discussed, at this time there is a surplus of £5000.00 however there will be amendments in December when the new SDSO starts and also when the CO starts. Once they are in position we will have a better idea what the future budgets will be and whether levy needs to be amended.

11. PSNC

Sue Sharpe is resigning and there is likely to be a gap between her leaving and her replacement starting. After the next PSNC meeting SK will have more information with regards to this. The CEO role will be open to both pharmacy and legal background applicants. Harpreet Shergill has also left and is working with the NPA as a consultant however she has been replaced already.

The members discussed the need for raising any issues with obtaining medications. It was highlighted that GPs need to be made aware of these problems especially long-term problems to stop them prescribing and the situation escalating.

SK raised that there are numerous resources on the PSNC website in relation to flu for carers etc. SK will send these details to PW to include in the newsletter. SK also asked that members sign up for the newsletter as this is a valuable place to find information about Quality Payments etc, there is lots of guidance.

SK requested any feedback for the October PSNC meeting. It was raised that if information is too confidential for PSNC to disseminate to all that maybe the CO should be informed. This will enable them to support contractors and be aware of what is on the horizon.

It was raised that the PSNC conference which is coming up is the day after the Chair and Exec meeting. The Chair and Exec meeting should be more in depth and not simply information which would otherwise be given the day after at the PSNC conference.

The subject of the appeal decision for the JR was raised. SK confirmed that the decision will be made in October.

MD brought up the subject of Blephaclean wipes are not listed on the tariff. The reason behind this is that they now have a CE mark and are considered an appliance. This information should have been notified to contractors. The outcome of the lack of information is that a large number have been dispensing these free of charge. It was raised that PSNC should be arguing about the unfairness of this situation. It was requested that SK feed this back to PSNC.

The committee felt that PSNC should be encouraging LPCs to speak to CCGs with regards to how we are paid. SK stated that he will arrange a slide show aimed at commissioners in one place on the website.

SK agreed to feed back to PSNC with regards to Blephaclean, A slideshow training session on the drug tariff (for LPC members on prescribing committees), Communications to contractors, NCSO and Home care.

MD, Yola Barnard (YD) and DC are attending the PSNC conference on the 1st November.

10. Market Entry

The 100-hour application in Crawley has gone to appeal (Abdulla Limited – Distant selling).

The application in Tangmere's oral hearing was postponed and has now been rescheduled for the 7th November. PW will attend with MM.

With regard to the application in Cowfold, all comments have now gone in. Lloyds are opposing the application. Information has been sent out with 14 days for comments and then the committee stage and then NHS England will make their decision.

12. Chief Executive Report

Hospital discharge was raised (with a pilot in Surrey). It will use PharmOutcomes once up and running and then the plan is to quickly move it across Kent Surrey & Sussex. The information will go via PharmOutcomes to a pharmacy chosen by the patient.

With regards to the forum event on the 23rd November, Kevin Noble will attend. to discuss the future of PharmOutcome and what pilots they are running. Gordon Hockey is also attending from PSNC.

Two more speakers will also attend, one from DEVO Manchester to relay how this is working and also a GP from south London.

We will talk to Atif about pharmacists in 111, as MM sits on their board and they are keen for pharmacists to do shifts and also to guide people to the pharmacists as long as they are competent.

All meetings for 2018 are now set. There will be a new committee in April who will be provided with these dates. LPC elections will start at the end of October 2017, we will have 5 CCA members 2 IND and 2 AIM.

13. Treasurer Report

The treasurer briefly updated the LPC members with regards to the current financial circumstances.

14. Open part of the meeting with guests

The Chair welcomed our guests, Atif Shamin, Liz Fidler and Sam Quaye from Health Education England. They discussed what they had done in the past and what their plans were for the future. This discussion included the CEPN pharmacy project which currently has 66 trainees in total. The future idea is to embed this training model as the norm for trainees. They also discussed dental collaboration and the fact that a lot of pharmacies refer people to A&E as they simply do not know how to deal with dental problems. From this they have created 11 fact sheets which will be distributed to community pharmacy to assist. They have also created co-hosted webinars for dental and pharmacy audience.

They also discussed raising the standard for tutor training. They will integrate primary and secondary care by having joint training days in hospital and community settings. They discussed their VTS scheme involving rotational training posts and multi sector training – aimed at learning together regardless of background. There was also further information in relation to Accuracy Checking Technicians and the Mary Seacole Leadership Program and how this works.

It was discussed about the importance of the workforce survey. The previous survey had an 89% response however to date the current survey has only had a 48% response in Kent Surrey & Sussex. It was highlighted that all the funding HEE get is based on these surveys and if they are not completed HEE will not get the funding.

15. Date and Venue for next Meeting

The next meeting will be on Wed 8th November 2017 at the Old Tollgate Hotel, Bramber, West Sussex. The meeting will start at 9.30am and the open part with our guests starting at 1.30pm. We will invite Kevin Oliver & Robyn Kelly to the next meeting as our guests.

The future LPC meeting dates for 2017/18 which will be at the current venue of the Old Tollgate Hotel, Bramber and they are:

Wednesday 10th January and Wednesday 14th March 2018

16. Action points

Page	Action	WHO	WHAT	Done
2	1	CEO	Invite Kevin Oliver to an LPC meeting.	
3	2	PW MC	Communication to go out in relation to the Rota deadline date.	
4	3	CEO	Invite Robyn Kelly to an LPC meeting.	