



East Sussex Local Pharmaceutical Committee

“To represent, support, develop and promote NHS Community Pharmacy in East Sussex in the interest of contractors and service users.”

The White House, 18 Church Road, Leatherhead, KT22 8BB

**LPC Meeting 16th November 2017
Barnsgate Manor, Heron’s Ghyll, nr Uckfield, TN22 4DB**

Minutes

The meeting commenced at 9.30am.

Members present: Paul Antenen Treasurer (PA), Ramiz Bahnam (RB), Bharat Chotai (BC), Nasim Ladak (NL), Craig McEwan (CM) Chair, Ian Wilkinson (IW), and Ragae Exander (RE) Brent Auld (BA), Sarah Davis – afternoon (SD), Sandy Jack (SJ), Sheetal Patel (SP), Stacie Mcleod (SM).

Officers present: Vanessa Taylor (VT), Penny Woodgate (PW), Micky Cassar (MC).

Stacie Mcleod (SM) was welcomed to the Committee by the Chair.

Apologies: Julia Powell (JP), Alex Lloyd (AL).

Next Stepper:

Declarations of Interest: None.

All Declarations of Interest of Members and Officers are published on the LPC website and filed with LPC Governance documents. Any changes (either additions or deletions) when declared will be added.

Nothing declared by any members.

New member Stacie Signed and returned her DoI and LPC Governance documents to the BA (Business Administrator).

Minutes: The minutes of the meeting on September 7th, 2017 were considered, approved and signed by the Chair.

Amendments:

Page 1, Atif Shamim Surname was added.

Page 3, Atif Shamim Surname was amended.

Next Steps from 7th September meeting:



Next-steps-7th-Sept
-2017.pdf

Everything has been actioned apart from the apprenticeship which is still in progress.

Any Expectations from the members?

Paul Antenen (PA) raised 2 things, one to send the Pulse article on branded generics to APCs and secondly, he raised the consultation by the Home Office on the reclassification of medications of gabalins to include a CD storage requirement – he urged LPC members to comment.

Craig McEwan (CM) raised that PA, CM and Vanessa Taylor (VT) attended the PSNC conference, 31/10/17. They will be giving the presentation Sue Sharpe gave however VT will add information from the closed session the afternoon before.

Strategic Plan - Contractors and Service Users – Operating Plan Update

PSNC Conference Presentation by Sue Sharpe and from Chairs and Officers Afternoon Presentation



PSNC CEOs Report -
Sue Sharpe Nov 17.r

NHS Liasion Meeting



NHS England LPCs
Liaison Meeting 3rd

VT attended the NHS Liaison meeting 03/11/17.

NUMSAS was discussed at the meeting and issues around the generic Email Addresses.

Flu Vaccinations were discussed and the use of PharmOutcomes. Kevin Oliver (KO) is doing PPV visits to establish who is using PharmOutcomes and if not why not. You also have to put information on patients PMR, it leads to duplication of paperwork. Some data is incorrect, so Mike Hedley (MH) will investigate this. There have been a few issues with carers and who was eligible for a free vaccination however this has now been clarified.

PhAS was discussed at the meeting and at this time they don't know if will continue next year. Ditchling and University contracts end next year. They can apply again however they will need to give a detailed business plan to MH.

Generic email addresses:

The room discussed what needs to be done for Quality Points. The understanding was every person had to have a generic shared email account in the new prescribed format and have accessed and sent / received emails. They are now communicating that a personal email account is sufficient as long as they are a regular member of the pharmacy. We have a data list of who does not have a shared account however we cannot verify the accuracy of this list. We will resend the flow chart and attach all the relevant documents on Monday.

PPV - BSA will make financial recoveries from all pharmacies that have not complied in February 2018 as this is when the November Quality Payment will be made. It was discussed if this money would be redistributed among the pharmacies as it should. BSA assurance team will issue any breach notices, NHS England will then get involved and reclaim any funding. Next NHS Liaison meeting 12/01/18.

South East Forum Meeting

Sandy Jack (SJ) and Sarah Davis are unable to attend. Mitesh Budhia and Jack Cresswell will attend as will Gordon Hockey (all from PSNC). It was requested that the LPC members please attend all the sponsors stalls. Liz Butterfield from AHSN and her colleague Lisa James have been invited by VT.

Lewes Go Live Update

Prescription Ordering Direct scheme. Repeat medicine management scheme in Lewes has started. They have 2 call handlers with 3 surgeries in Lewes taking part and affect 5 pharmacies. So far patient feedback has been good. There are posters and leaflets for pharmacies to hand out to patients. Katie Jackson (KJ) and VT had a meeting yesterday and discussed this scheme. This scheme will only work if you have an organised surgery. They are however discussing using it for triaging patients, looking at discharge summary from hospitals through POD however they are a long way off that. Patients can also order online. This may get rolled out to HWLH, the members discussed the POD and where this may be useful.

Health Checks ESCC

In East Sussex from 01/04/18 HLP level 2, the communications will go out on Monday 27/11/17 to invite people to apply for HLP Level 2. Eight will be chosen from each locality and from 01/04/18 will be able to do Champix. Health Checks - the council want Community Pharmacy to provide this where GPs are not meeting targets. They may offer out the health check services to more pharmacies than the HLP Level 2 depending on where they need it. That Health check service will start from 01/04/18. The health care assistant can do the whole health check, the pharmacist would not need to get involved, unless there is a problem. Health care assistants will be trained from 01/04/18 pharmacies could use their grant for back fill. This relates to East Sussex only.

Community Pharmacy Forum Update

The representative brought a copy of the "Caring Together" program. This document is out for consultation and there is only one mention of Community Pharmacy. At the meeting they also discussed flu vaccinations and how Community Pharmacy vaccinate in care homes. GPs are being paid an incentive for vaccinating patients. VT was not happy with this and addressed this via email highlighting the lack of information we had been given. She was invited to a meeting with KJ at the last minute. This meeting was held yesterday, Neveen Soriel (NS), David Supple (CCG Chair) and VT went through the document and VT expressed her concerns. David has been invited to the Community Pharmacy Forum Meeting, NS has also been invited to become a member of the forum meeting. Murray King (MK) then emailed VT yesterday asking to discuss the primary care strategy. VT will meet with him on the 06/12/17.

The PNA was discussed at the meeting. VT will have to comment again as it is still not correct. The draft PNA will be sent to LPC members.

CESO Update

Penny Woodgate (PW) gave an update on East Sussex. In Brighton we did an MP visit with Lloyd Russel Moyle. The main focus was on the work we do now and how we could progress if we were appropriately commissioned. He will stand up and speak up for us now. He understood the impact of the cuts and the investment of pharmacy and what Community Pharmacy could achieve if funded properly. Also from Brighton & Hove from previous work with City Connect work PW got involved with ECO. Scott Sweeney (SS) gave a presentation about Community Pharmacy. PW talked alongside him, he talked about Better Care Pharmacists. He touched on the new medicines services. PW then talked about locally commissioned services, PW also promoted what we do in Brighton through that group. PW circulated a document about Community Pharmacy prior to the event and the ECO group were very interested to support us.

East Sussex, through work with MELE events and shaping health events, and with Josh Broadway (community relationships and membership engagement officer), they are setting up locality planning and delivery groups across the ESBT area. It was agreed we would have community pharmacy involved in these group. The meetings are 1.5 hours long. There will be £100.00 backfill for a pharmacy to attend these meetings. VT has attended the first one in Eastbourne. The meeting was very high level, however we all had to come up with a quick win which could be taken forward to the next meeting. VT suggested the problem we have with trying to get the discharge PharmOutcomes in place. The only thing stopping that is 2 days IT work, that will hopefully happen now. The person to attend this meeting needs to be someone who knows the NHS and is not afraid to speak up. The person has to be someone who can make decisions and go away and get things done. Janet Rittman (JR) could have a pre-meeting briefing prior to these meetings and possibly PW could attend the actual meetings. The person would have to be continually briefed as to what messages we want to give and align this with JRs program. PW and VT will see which of the 6 scheduled meetings they can attend and then if busy they will see who can stand in. We will attend the meetings to start with and see the value of them.

Public Relations – PW was on Radio Surrey & Sussex, they did however cut a part which was important with regards to flu however the interview was very well received, and it was good to represent GP and Pharmacy with regards to Flu Vaccinations. PW have also been on local radio and the links are on the website.

PSNC are doing the winter pressures campaign and a press release will be sent out Monday.

Training events, PW has been supporting HLP Level 2, there was an event at the Bridge Centre – Sprains. The events will now focus on the 6 events across the CPSS patch. Brighton 22/02/18 and Cooden 27/02/18.

CPSS

PW updated with regards to the office which is running well. The new website is now up and running and the other three websites have been shut down and they redirect to the CPSS website. It looks professional and covers all three LPCs equally. The one bit we haven't focused on as yet is linking some pages to social media and we will now focus on this, its requested that all LPC members sign up to the CPSS Twitter account. The three news letters are running smoothly and link to the website. Micky Cassar (MC) has done work around Health Champion training. She has project managed 7 Health Champion events to date which has been a huge amount of work. We have also

established that there is outstanding funding for training (this would not cover catering and venues). CM raised that we should be financially reimbursed for all the work we have put in to this. VT raised that she has been involved in a tender for pharmacists to take part in 2 days training for diagnostics. This has been requested for both week days and weekends to hopefully accommodate all.

Next Step:

It was suggested that we get feedback from pharmacies who have attended the HC training, success stories, maybe using social media.

CO Recruitment Update

Hinal Patel is starting 04/12/17 as the new SDSO, then the next big job was to recruit the CO. There was a rep from each 3 committees for the interview panel and also Paul Bennet (PB) as he has been a Chief Officer so has experience. John Pontefract (JP), Mark Donaghy (MD) and Sarah Davies (SD) Vanessa Taylor (VT) and Paul Bennett (PB) were the interview panel. We had 8 candidates. There was an initial screening (anonymous) and then we had a conference call to decide on 4 to interview. JP led, and VT created competency based questions. The candidates had to do a ten-minute presentation of their vision of CPSS going forward. The interviews took place and James Wood (JW) was the ideal candidate. He has experience and was keen to get back into Community Pharmacy and is on the board of the NPA. He is very personable and is due to start 29/01/18. He is coming to the South East Annual Conference 23/11/17. His latest work involved a lot of networking within NHS organisations which will also assist with information. On the 04/12/17 Hinal will be starting and on that day VT, SD, PW and MC will be doing a set-up, discussing job roles, accountability etc and JW will hopefully attend this day. CM thanked VT and SD for all their work with regards to this.

Strategic Plan - Contractors and Service Users – Operating Plan Update

CPSS LPC Strategic Working Breakout Session with Feedback

The new committee in March are going to need to look at some of the questions which arise today. We will do this exercise again at the January East Sussex LPC meeting.

LPC looking up to the CPSS.

CPSS to maintain the continued representation for all contractors across all areas.

CPSS should have representation at each of the three LPC meetings.

Each of the three LPCs have Chairs and they manage feedback to the CPSS.

CPSS exec to meet with the three chairs to help disseminate information.

Standardisation of all policies of commissioning across the area.

The Chair role would not be greatly different to now. Maybe sometimes higher up at a political level etc however at a more strategic level CPSS can deal. The Chair and other LPC members would need to get more involved with engagement locally.

Meetings that cover the whole patch and at national level. The CO should attend but locality type meetings could be represented from the local LPC committee members.

What CPSS should expect from the LPC

We would want the three LPCs to have similar strategy plans.

A common approach stagey and a good relationship between the three.

CPSS should be aware of what the three LPCs are doing and if they go off agenda should be able to challenge the LPC.

Clear strategy needs to be set out initially.

The chairs should get together to create the strategy.

There may be issues with getting LPC members to take on more jobs due to day jobs etc. It was discussed that when Hinal Patel brings her skills into practice we can all work to our strengths we will be a very effective team. Having one CO who knows the strategy across the board will make things easier. The CO needs the LPC members local intelligence. It will also help when we speak to Adam Irvine with regards to Devo Manc. A defined strategy is vital, this allows you to control the three LPCs agendas.

SD asked that if anyone has any further thoughts that they email them to her for the 04/12/17.

Pharmacy Integration - NUMSAS Update presentation by Rob Proctor



LPN presentation -
SURREY SUSSEX 1911

This was presented at the LPN meeting.

Take home message from Rob Proctor, it's been challenging, it's a pilot, 90% has been negative but despite that Community Pharmacy has shown it can work. The feedback would be that the process needs to be simplified.

LPC Committee Members and Office/rs Operating Plan Update/

Treasurers Update Budget and Levies

PA gave members an update as to the LPC finances.

LPC Elections

The allocation of spaces will be 4 CCA, 3 AIMs, 2 IND and we have a time line in place, it will be in place by the March 2018 LPC meetings.

Market Entry Update

PW attended the litigation authority appeals decision training day. They gave us case studies to look at which PW learnt a lot from. You don't always do a lot of appeal work, the process of how they determine the process of the appeal and the template I got from the day (a proper process for looking at every part of the law). When it goes to appeal you start again from scratch. If you ever do appeal you need to resend all the information you have already submitted.

With regards to the application from DSP at the Stables in Bexhill. This has now been approved however again we were not included on the distribution list. I have again asked that they include us in communications as legally they have to. I have asked for any outstanding documentation we should have received to be sent through.

Ore Village pharmacy has a change of ownership and is now owned by Osbon Medicals Ltd. We need to establish if they are AIM members.

AOB

CM raised we have a situation with a GP practice in Hastings. 5 GP practices were taken over and this led to 19000 patients having to be reallocated across Hastings to 4 GP practices. At the last minute when they had all been reallocated, one of the GP practices decided they wouldn't take the patients allocated to them so this now leaves 3 GP practices. What does the committee feel we should do? Should we raise this with the CCG or leave it alone? SD was feedback that: There is a huge increase in workload, emergency supply, patients are confused. GPs wont issue repeat prescriptions, vulnerable patients very anxious. Main issue is with patient care. A number of letters sent to patients never arrived or had wrong information. The local surgeries are overwhelmed by the added workload and we are struggling with dispensing times. GPs in the area have been given funding for this extra workload but Pharmacy hasn't. 19000 patients are in limbo but for the patients already at these 3 surgeries, their service has also been reduced. The surgeries do not appear to be upping their resources. The members were asked what we should do. Ian Wilkinson suggested we write to the CCG explaining the difficulties this is causing. VT suggested the email sent to SD gets altered and gets sent to the CCG and the MP. VT will collate all the information by next Wednesday and formulate a letter and circulate to all involved in Hastings and then this can then be sent to the CCG, Health Watch and MP.

VT raised she attended a local area review, it is a review that is being conducted around the country. Eileen Callaghan and Janet Rittman also attended as did Paul Wilson. They were interviewed on questions by CQC. A report will be created and will be available in around three months' time.

PA - home office consultation to reclassify Gabapentins medications. There will be a ten-week consultation and they want to reclassify as schedule three with CD storage requirements.

Next Step:

VT to formulate a letter to send to the CCG, Health Watch and MP. VT will also inform Eileen Callaghan prior to any action.

Review of expectations

Meeting closed at 4.30pm.

Dates for future meetings

11th January 2018, 22nd March 2018, 10th May 2018 and 12th July 2018.

Next Steps:



Next steps 16th
November 2017.doc