

Surrey Local Pharmaceutical Committee

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Minutes of the meeting of Surrey LPC held on Wednesday 17th January 2018 at 9.30 am at the Tyrrells Wood Golf Club, Leatherhead.

Officers at the Meeting

p	John Pontefract	Chairman (CCA Member)
p	Tim Rendell	Vice-Chair (AIMp member)
p	Martin Mandelbaum	Chief Executive
p	Anish Prasad	Treasurer (Co-Opted member)

Members at the Meeting

p	Smita Patel	Independent Contractor
p	Andrew Jackson	Independent Contractor
p	Penny Laws	CCA Member
p	Abdool Kureeman	Independent Contractor
aps	Rupi Bhasin	CCA Member
p	Jay Katira	CCA Member
p	Sejal Patel	Independent Contractor
p	Hemal Chudasama	CCA Member

Guests at the Meeting

p	Gillian Mandelbaum	Minute Secretary
pm	Penny Woodgate	Communication Senior Officer CPSS
pm	Hinal Patel	Business Administrator CPSS

p	Present	pm	Part of the meeting only
aps	Sent apologies	apns	Did not attend or send apologies

1. OPENING REMARKS & APOLOGIES FOR ABSENCE

The Chair welcomed all the members and guests to the meeting.

There were Apologies for absence from Rupi Bhasin and Michaela Cassar.

2. LPC GOVERNANCE

A Declaration of Members Interest register had been previously circulated to the members as a reference point.

All members were asked if there were any changes to their DoI. There were no changes to the published details.

3. MINUTES OF PREVIOUS MEETINGS

The Minutes of the LPC Meeting, held on 19th November 2017, previously circulated for comments, were discussed with necessary amendments made, then agreed and signed by the Chair as being an accurate record.

4. MATTERS ARISING & ACTION PLAN

Need to capture Actions during the meeting

5. NHS ENGLAND SOUTH (South East)

The LPC Chair and CEO represented the LPC at the recent KSS NESSE meeting held on 12th January 2018 in Horley.

The following issues were discussed with the NESSE team:-

- NHS Flu vaccination service – up on last year
- PPV – some issues with Flu payments and with MUR payments
- Quality Payments update – next payments due Feb 2018. No news as yet regarding new QP for April 2018
- QP Gateway issues – money to be removed from 27 pharmacies in KSS
- NHS Mail accounts – 96% pharmacies now have new NHS Mail address
- NUMSAS - see below
- SCR

Action:- CPSS to put user guide for SCR on LPC website

- Health Promotion campaigns
- Contract Monitoring – visits currently underway
- Poorly performing contractors
- Christmas and Easter Rota review and plans – LPC website to have all info
- Post code sweep for Dispensing GP patients – 18,000 in KSS to be reviewed
- Capita services and Market Entry (70% less than one year ago)

Action:- CPSS to ensure that current Rota information is on LPC website

Hinal Patel led a discussion about the NUMSAS service starting with the data captured to date and what lessons have been learned. We heard that the service will be using PharmOutcome from Feb 2018 onwards in KSS for both 111 contacting pharmacies and for all the necessary paperwork/claiming.

6. CCG DEVELOPMENT

LPC agreed that there needs to be a local community pharmacy representative on each CCG prescribing committee. Work to ensure we have an invitation and find the right representatives.

Hinal Patel attended the last two Surrey MRG meetings and gave the members a short report of their discussions and decisions. These meetings will be attended by the LPC CEO until April and then will have the CPSS team in attendance.

The LPC CEO reminded the members of the need to complete both the DoH consultations on Pregabalin/Gabapentin and on OTC medicines.

Action:- CEO to send link information on the consultations

7. PUBLIC HEALTH & LOCAL AUTHORITY

There was a joint LPC/SCC PH meeting in Woking on 22nd November attended by Penny Woodgate, Sejal Patel, Penny Laws and LPC CEO which looked at Pharmacy services data and the plans for the coming year.

The intention is to hold a similar meeting in Feb/March 2018 when James Wood is in post to facilitate the handover to the CPSS team.

The following areas were covered:-

Stop Smoking

- Pharmacy performance is not good. 120 pharmacies signed up and trained but only 30 delivering the service
- Pharmacy needs to use their dedicated/trained staff members to recruit
- PH plan to offer an incentive payment for CPs doing more than 10 quits pa

Health Checks

- Pharmacy performance is not good. 90 pharmacies signed up and trained but only 36 delivering the service
- Proposed Mini Health Check – not feasible at the £3 fee on offer

Substance Abuse

- Changes to be made to reduce Needle exchange payments – risk that CPs will stop providing the service
- Transaction fee in place of per pack was not taken well
- PH want to develop a Hep B testing and vaccination service
- PH want to establish 10 pharmacy sites for a more advanced service
- Issue with shortage of Disulfuram for patients

Action:- LPC members to check wholesaler availability of Disulfuram

Sexual Health

- PGD update
- Promotion of these services

The PNA Steering group met in December 2017, attended by LPC Chair, to continue the process for new PNA that must be published in March 2018.

Everything looks good with all consultation responses having been dealt with and the final PNA being prepared for the HWB. The Final sign off for the steering group will be at a meeting on 8th Feb 2018 which will be attended by the LPC Chair and CEO.

8. CPSS UPDATE

The new Chief Officer will start on 29th Jan and will be asked to create his vision and strategy which he will initially take to the Chairs. The website is up to date and the Bulletins are working well. The social media policy is in draft format, this will be a big part of the newsletter.

Hinal asked the members where they would like the LPC to develop new opportunities for services. Ideas proposed were Not Dispensed schemes, Mole screening, Alcohol intervention and a Champix PGD. Hinal will endeavour to get a sign-in from Public Health so that she can view the activity data to help her with her new role in supporting the contractors.

The CPSS launch events are coming up over the next couple of months. We have 6 events in total for CPSS, 2 in each LPC locality. At present we have fairly broad topics which closer to the time will become more set as speakers are confirmed. Key parts will be: meet the team and representation from PSNC to talk about Quality Payments and funding updates and also discuss key issues. Mike Dent from PSNC will want questions raised now so that he can work this into his presentation for the events. Please can any questions be forwarded to the LPC CEO.

Health Champion Training: The feedback Health Education England received from Surrey and Sussex means they have put in a bid for a further 45 Health Champion training slots.

Advance Assessment Skills Training has been advertised and the uptake has been good. The Nutricia events have been moved to May to avoid them clashing with the LPC events in Feb/March.

Public Relations: PW will contact MPs to raise awareness with regards to recent government decisions. Price concessions and quality payments also need to be highlighted to MPs.

MM – CPSS finance: There was a realignment of what was needed, and the Standing Order has been amended. Paul Antenen has been asked to put together a budget for April 2018.

Action:- Forward questions for Mike Dent to LPC CEO for CPSS launch events.

9. PSNC

PSNC have appointed the new C/O, however he will not be starting until May. Sue Sharpe will stay on until April. On the 21st of March 2018 PSNC are having a conference in London, but it is not a Chair and Chair Exec meeting. Each LPC can send 2 representatives. There will be no press, it will be confidential. We need to decide who will go to the conference from our LPC. The Judicial Review is still an option until May and PSNC have not decided yet if they are to proceed.

The election for PSNC representatives has started. This is open to private contractors currently on LPCs and they have been contacted by the LPC CEO.

The LPC elections are going well. There will be 5 CCA members, 1 AIMp member and 3 private members. This information has been sent to AIMp and CCA who are currently making their decision. There were five private contractor nominations which meant that a ballot of private contractors was held in December 2017. Three members were selected and they are Andrew Jackson, Sejal Patel and Jaymil Patel.

In March, the LPC meeting will consist of the existing committee in the morning and in the afternoon, will consist of the new committee. The new and old committee members will be invited to attend as observers in the morning and afternoon respectively.

10. MARKET ENTRY

The Distance selling pharmacy application in Farnham has been turned down by NESSE.

The “Unforeseen Benefits” applications in Tongham and in Deepcut have both been delayed as new Rural determinations in those areas have not yet reached their conclusions.

11. CHIEF EXECUTIVES REPORT

The South-East Forum met on 5th January, which was the last one of the current year. The South East Annual Forum Conference held on 23rd Nov was a success with 10 sponsors on the day. The South-East Forum meeting looked at the future format and it was decided to continue as it is. Both Vanessa Taylor (VT) and MM are happy to

organise the next South-East Forum meeting, but new arrangements will need to be agreed after that meeting.

The NPA have created a leaflet with regards to Pharmacy2U and how to combat their local mail-shots. It was raised that the websites designed by "Neighbourhood Direct" by default nominate Pharmacy2U when a patient tries to order a repeat prescription on the website. It is also the only pharmacy that it mentions. This is currently being looked at by PSNC.

12. TREASURER REPORT

The Treasurer reported that all items for this financial year are still on Budget. The LPC CEO and Treasurer will liaise with Paul Antenen to set the CPSS budget for 2018/19. This in turn gives Surrey its figure for CPSS support needed so that they can prepare a draft Budget for Surrey LPC in 2018/19 that can be brought to the March meeting.

13. DATE OF NEXT MEETING

The next LPC meeting will be on Wed 21st March 2018 at Tyrrells Wood Golf Club, Leatherhead. The meeting will start at 9.30am with the old committee dealing with current work in the morning and the new committee having an initial meeting in the afternoon.

The members agreed to use the same venue for LPC meetings for 2018 with the following dates agreed:-

Wednesday 16th May 2018, Wednesday 4th July 2018, Wednesday 19th September 2018, Wednesday 21st November 2018.

14. CHAIRMAN'S REMARKS

The Chair thanked all the Members and Guests for their attendance.

15. ACTION POINTS

Page	Action	WHO	WHAT
2	1	CPSS	Ensure SCR guide is on LPC website
2	2	CPSS	Ensure new Easter Rota information, claim forms and Rota notice are put on LPC website
2	3	CEO	Send the links for consultations on Pregabalin/Gabapentin & on OTC medicines
3	4	Members	Check availability of Disulfuram with wholesalers and Manufacturers.
4	5	CEO	Get questions from LPC members for Mike Dent

Signed 

Chair 21 March 2018