



Seasonal Influenza Vaccination Community Pharmacy Advanced Service

Once logged in to PharmOutcomes (see guide “Home page and Login” on the Help tab) clicking the services tab takes the provider to the service delivery screen - See Fig 1 below

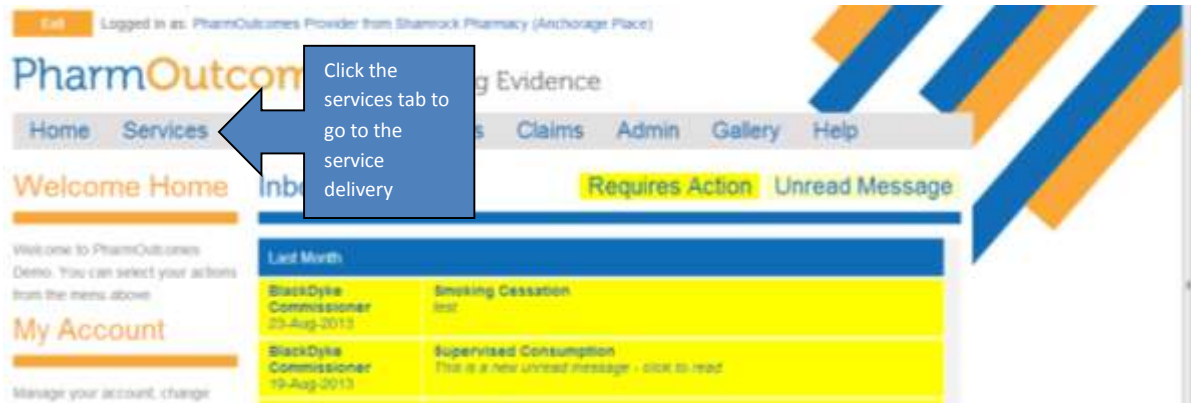


Fig 1 - After login click the services tab

The main screen at this stage shows the service history, the left hand side of the screen shows a list of services under the orange heading “Provide Services”. These are the services the provider has been accredited to deliver. You will

find the National Flu Service here. To deliver a service, simply click on the service title in the list, in this case “Advanced Service – Flu 2015/16” - See Fig 2

Select the Flu service from the service list by clicking on the title. This will take the practitioner to the data capture screen.

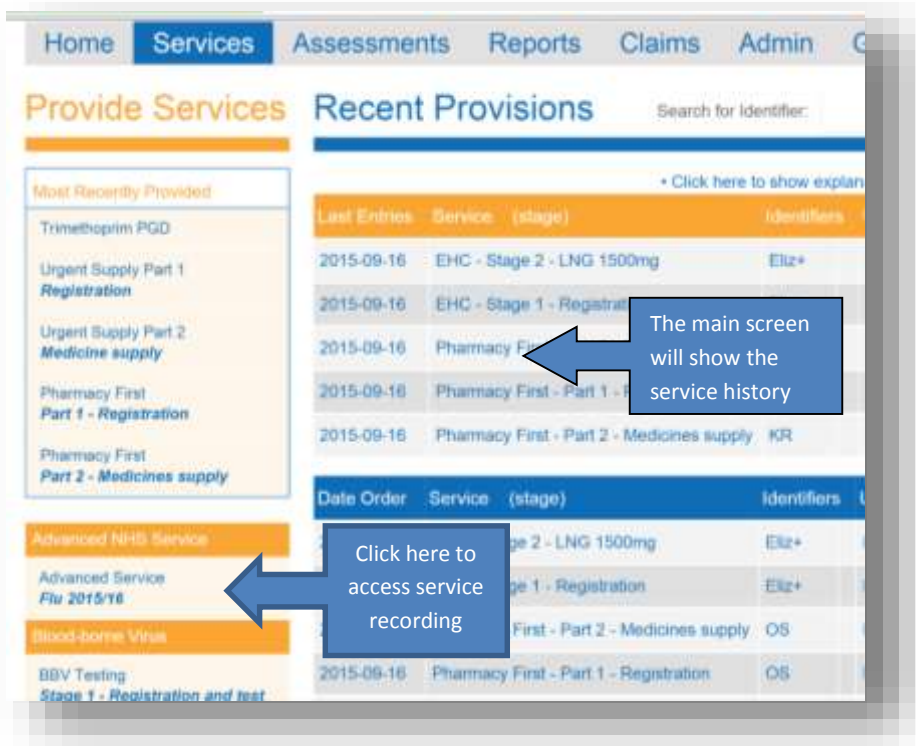


Fig 2. Service screen

Because this service involves the recording of patient data you will be prompted to enter two digits from your security word. This is the word you will have chosen when you first logged in to the system.

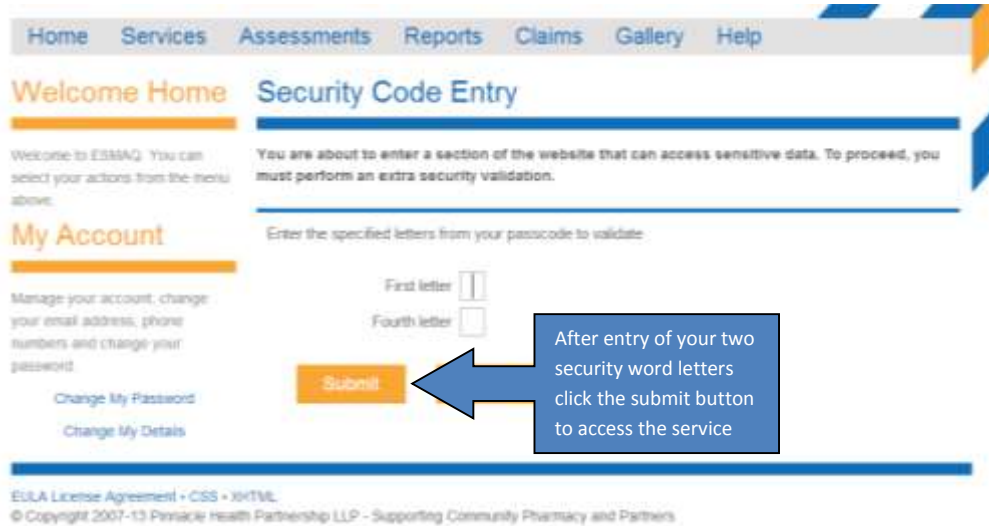


Fig 3 - Security screen appears when patient data is captured in any service

Enter the letters from your security word and click the submit button. This takes the provider to the service delivery screen. (If you have forgotten or mislaid your security word information contact the help desk)

Practitioners must enrol to provide this service. Enrolment is completed once only, your name will then appear for selection in the practitioner list when you enter it into the field. To enrol enter your name into the “Practitioner Name” field and select “New Practitioner”, the “Enrol Me” button will then appear.

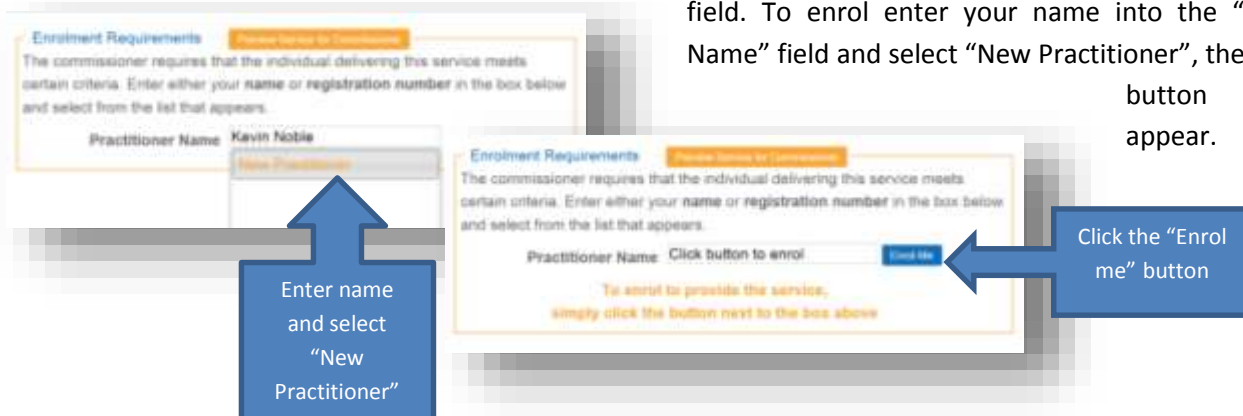


Fig 4 – Enrolment screen

Clicking the “Enrol Me” button takes the practitioner to the enrolment screen.

Enter name and GPhC details into the required fields. There are two parts to the enrolment, the BSA declaration and completion of the CPPE declaration. Clicking confirmed displays a tick to confirm the requirement is met, see Fig 5

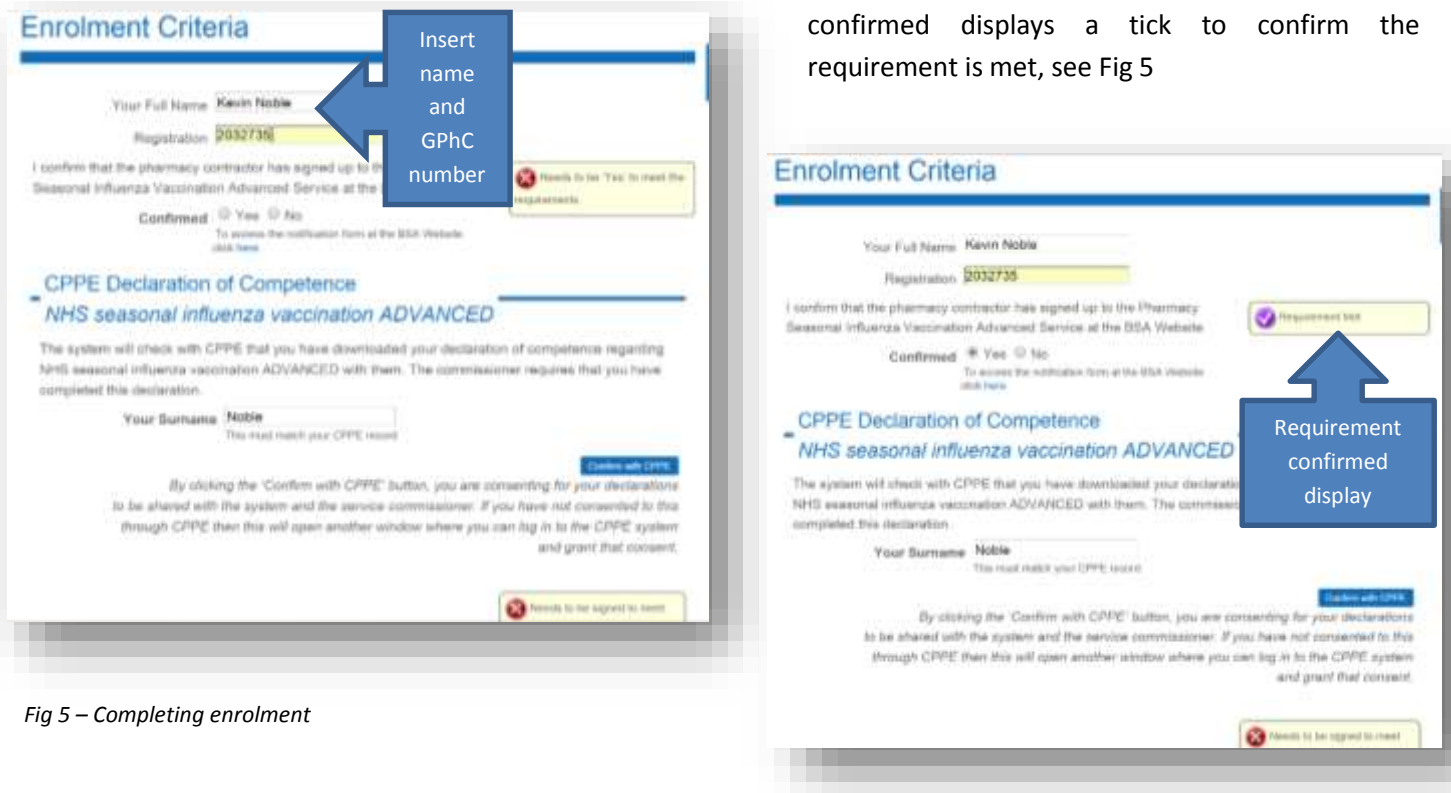


Fig 5 – Completing enrolment

NB: You must login to your CPPE profile and tick a box to allow information access by PharmOutcomes. The competency declaration requirements have recently changed and now require the completion of an acknowledgement stage confirming the date that a competency declaration has been signed.

Once successfully enrolled the practitioner will see the data recording screen – Fig 6

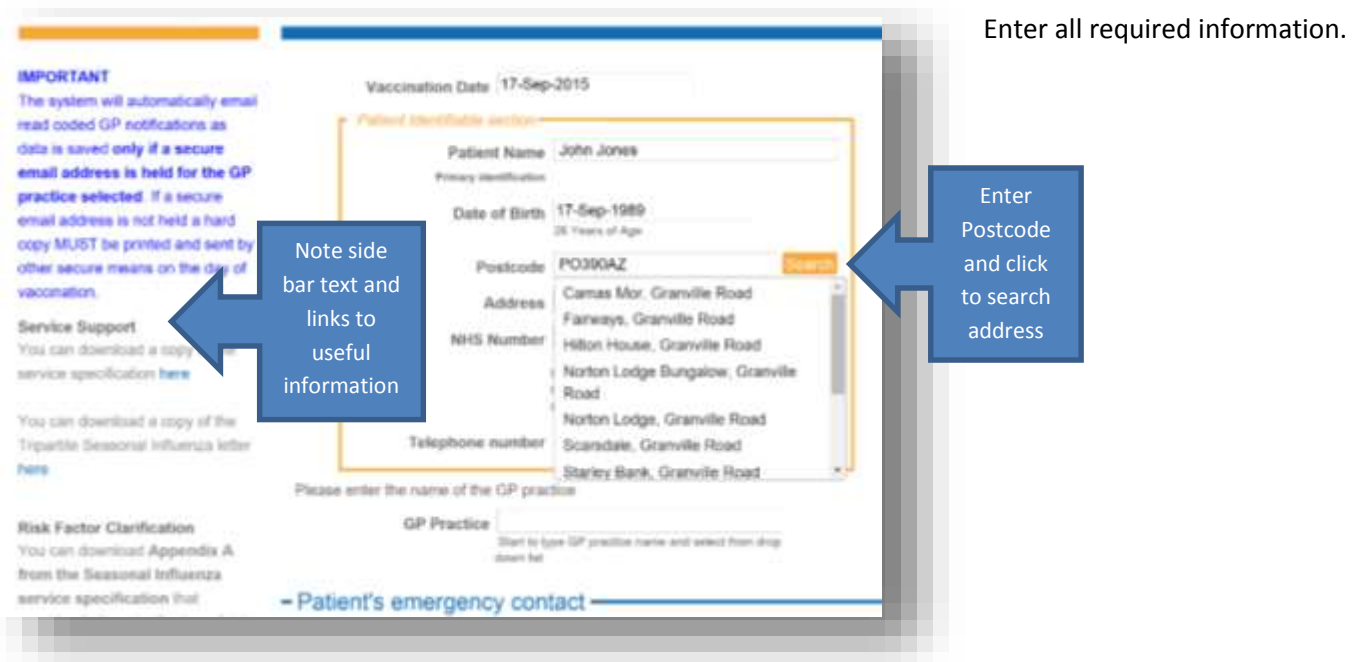


Fig 6 – Data capture screen

Note the NHS number field can be recorded as “Unknown” if the patient does not have this information.

The screenshot shows a 'Patient identification section' with the following fields:

- Patient Name: John Jones
- Primary identification: [Blank]
- Date of Birth: 17-Sep-1989 (25 Years of Age)
- Postcode: PO39 0AZ
- Address: Hilton House, Granville Road, Totland G.
- NHS Number: Unknown (with a note: "If neither the client nor the provider knows the NHS Number, you can enter 'Unknown'. If the client has never been issued with an NHS Number, you can enter 'Not Issued'")
- Telephone number: 07824777666

Below this is a 'Please enter the name of the GP practice' field with a dropdown menu showing 'brookside' selected. A list of GP practices is visible below the dropdown, including 'Ruskington Surgery, Ruskington Medical Practice, Brookside Close, Ruskington, Lincolnshire NG'.

The GP Practice question is a “Look-up” field. Type in the name of the GP practice and select from the drop down list that appears.

NB: The GP practice selected will be notified of vaccination when an electronic notification is sent. Please ensure the information entered is correct.

Fig 7 – Data capture screen

If a patient has an emergency contact, this information should be recorded. The fields to record this information will only appear if the answer to the emergency contact question is “Yes” - See Fig 8.

The screenshot shows the 'Patient's emergency contact' section with the following fields:

- Do you have details of a person that we can contact in the event of an emergency? (Radio buttons for Yes and No)
- Name: [Blank]
- Telephone: [Blank]
- Relationship to patient: [Blank]

A blue callout box with an arrow points to the 'Emergency contact' radio buttons, containing the text: "Emergency contact fields appear if the patient informs they have one to record".

Fig 8 – Recording an emergency contact

The next question is the consent question. Patients must consent to service delivery. This means you will not be able to save data if the answer to the consent question is “No”

Select the risk group that applies from the “Eligible patient group” question, only one can be selected. If a patient is over 65 years and reports another risk factor, select over 65 years as the qualifying indication.

Eligible patient group

- Aged over 65
- Chronic respiratory disease
- Chronic heart disease
- Chronic kidney disease
- Chronic liver disease
- Chronic neurological disease
- Diabetes
- Immunosuppression
- Splenic dysfunction
- Pregnant woman
- Person in long-stay residential or home care
- Household contact of immunocompromised individual

Exclusions and cautions

Exclude patient if

- Febrile illness - delay vaccination
- Reported allergic reaction to vaccine or any component
- Egg or chicken protein allergy
- None of the above

NB: If any exclusions are recorded the vaccination selection fields will not appear as patient is excluded

Record any exclusion criteria that may apply. Those reporting febrile illness or reported allergy to vaccine should not be vaccinated. Those reporting egg and chicken protein allergy can be vaccinated using an egg free vaccine. Option selection at this stage will dictate which vaccination fields appear for completion.

Fig 9 Risk groups and exclusion criteria

If Egg or chicken protein allergy is recorded, the vaccination field that appears will only allow recording of Optaflu, below right, if no exclusions apply an extended options list for vaccine selection will appear as seen below left in Fig 10.

Exclusions and cautions

Exclude patient if

- Febrile illness - delay vaccination
- Reported allergic reaction to vaccine or any component
- Egg or chicken protein allergy
- None of the above

NB: If any exclusions are recorded the vaccination selection fields will not appear as patient is excluded

Vaccination details

Vaccine type: Influvac Surface antigen, inactivated virus
 Imuvac Surface antigen, inactivated virus
 Fluzam Tetra Split virion inactivated virus
 Inactivated influenza vaccine (Split virion)
 Agridipal Surface antigen, inactivated virus
 Optaflu Surface antigen, inactivated virus
 Influenza vaccine Split virion, Inactivated virus(bioCSL)
 Entria Split virion Inactivated virus
 Influenza vaccine Split virion, Inactivated virus

Injection site: Intramuscular Subcutaneous

Exclusions and cautions

Exclude patient if

- Febrile illness - delay vaccination
- Reported allergic reaction to vaccine or any component
- Egg or chicken protein allergy
- None of the above

NB: If any exclusions are recorded the vaccination selection fields will not appear as patient is excluded

Vaccination details

You have indicated that your patient has reported allergy to egg or chicken protein. Please vaccinate using Optaflu.

Vaccine type: Optaflu Surface antigen, inactivated virus

Expiry date: (Go to select 1st of month)
(Enter as dd-mm-yyyy (eg 23-Feb-1999))

Batch number:

Injection site: Right deltoid Left deltoid

Vaccination route: Intramuscular Subcutaneous

Include any additional comments here including information on any adverse reactions

Fig 10 – If no exclusions apply the vaccination field seen above left appears, If egg allergy is reported the vaccine selection is limited to Optaflu, above right

Complete all remaining fields that include vaccine expiry date, batch number, injection site and vaccination route, then save data by clicking the orange “Save button Fig 11 below.

Record any immediate adverse reactions in the field provided. An information leaflet should be given to all patients. Please note links to various information leaflets if required.

Fig 11 – Saving data and useful links

GP Notifications, Patient Consent and Patient Satisfaction Survey

When data has been successfully saved you will see a confirmation box as below Fig 12. This also contains links to various service documents:

Last Entry	Service (stage)	Identifiers	User	Status
2015-09-17	A		Kevin Noble	Active Click to Cancel
2015-09-16			Pembe Hassan-Hicks	Claimable

Fig 12 – Service documents

GP Notification – Please note the status reported here. If a secure email address is held for a GP practice the system will automatically send this when data is saved. A message appears under the GP Notification Letter link – “Queued to send by secure email”. If a secure email has not been provided for a GP practice a hard copy notification must be

printed and sent by other secure means. In the example above a hard copy would be necessary as the message status shows a secure email address is not held for the practice selected in service delivery.

Patient Consent Form – Click the link to this document and print to collect patient signature.

Patient Questionnaire - Click the link to the patient questionnaire form to print and pass to patient for return.