



GET READY (29.09.17)

Commit to becoming an HLP, engage team, agree who will do what, order training courses (see below), review core HLP requirements part 1 and plan a community event

Resource: Complete HLP Pack
Resource: Health Champion Course
Resource: HLP Leader Course

ENVIRONMENT (13.10.17)

Review and record local health needs, build Health Promotion Zone, engage with local GPs and other providers and identify signposting contacts

Resource: Health Promotion Zone Guidance

WORKFORCE DEVELOPMENT AND ENGAGEMENT (27.10.17)

Health Champion(s) to take RSPH assessment and return by 27.10.17. Hold a team training session on how to approach sensitive issues, note any PH campaigns completed this year in evidence portfolio

Resource: Championing Health Cards Complete Pack

REVIEW AND SIGN DECLARATION (10.11.17)

Review all evidence, display Health Champion certificate, complete the self declaration process on RSPH website by 10.11.17 to allow time for processing

Resource: Complete HLP Pack
Resource: RSPH Self-declaration



COLLECTING EVIDENCE (06.10.17)

Review HLP quality criteria and identify focus areas, start gathering evidence, complete HLP Leader course, action plan, set up in-pharmacy health promotion activity and continue to deliver flu service

Resource: Complete HLP Workbook
Resource: HLP Quality Criteria

WORKFORCE DEVELOPMENT (20.10.17)

Support Health Champion(s) to prepare them for their assessment, complete their mock assessment, request RSPH assessment by 20.10.17

Resource: Mock assessment

COMMUNITY ENGAGEMENT (03.11.17)

Run a local community engagement activity, collect feedback and take photos, review and ensure consultation room is wellbeing friendly

CELEBRATE AND QPS (13.11.17 - 24.11.17)

Celebrate with your team when the RSPH certificate arrives, order accreditation pack, complete QPS statement before 24.11.17

Resource: H:LP accreditation pack

NEED MORE DETAILS? [Click here to sign up for HLP Countdown updates](#) or [here to see our full range of HLP resources](#)