

Minutes

Thursday 14th May Cheltenham Regency Hotel, Gloucester Road, Cheltenham, GL51 0ST

Item	Actions
<p>1. Present: Chris Gifkins, Fiona Castle, Gary Barber, Peter Badham, Rebecca Myers, Abs Bashir, Wayne Ryan, David Evans, Thomas Banning, Aitzol Calleja, Mike Powis, Sian Williams, Charlotte, Lis Jardine (notes)</p> <p>Apologies: Vanessa Chelu-Walmsley; Vishant Patel has left the area</p> <p>Declaration of interests – changes: AB is now Trustee on Clinical Governance Board for Marie Curie.</p>	
<p>2. Minutes of the previous meeting</p> <p><i>Accuracy</i> The minutes were accepted as a true record.</p> <p><i>Items for redaction</i> None</p>	
<p>3. Reports</p> <p><i>Training Plan</i> TB, CG, SW and EB are all accredited AIT.</p> <ul style="list-style-type: none"> • June 9th Cheltenham – Chris, Aitzol • June 17th Newnham – Tom, Abs, Becky • June 25th Tewkesbury – Gary, Wayne, Sian • June 4th Cirencester – Becky, Sian • June 23rd South Gloucester – Peter, Ev? <p>LJ/FC to create a feedback form to record why people have come and where from, along with email details.</p> <p>Encourage AMs etc to sell to pharmacies. Target invitations to pharmacies that aren't doing many MUR NMS...</p> <p><i>CD LIN</i> There will be a delay on implementation of EPS transmission of CD prescriptions following laying of legislation because pharmacy systems need to be rewritten – national issue.</p>	<p>FC LJ</p>
<p>4. Declaration of Competence – implications (groupwork feedback)</p> <p><i>Pharmacists delivering services</i></p> <ul style="list-style-type: none"> • Why do I need to jump through hoops when I've been doing it for years? • Are they going to be checked or is it a meaningless exercise? • Will this maintain or dilute standards – will some just tick the box? • Will it cross county bounds? • Who pays for the time? • Once core competencies covered, will we just do relevant extras for specific services? <p>Positive: allows different training to be accepted.</p> <p><i>Employers</i></p> <ul style="list-style-type: none"> • Who pays for the time? • Should employer have 'control' of the certificate? <p>Positives: Gives assurance of competence; allows staff movements easily; national standards; responsibility on professional, basis for performance management and review; LPC can be asked to direct training plan.</p> <p><i>Commissioners</i></p> <ul style="list-style-type: none"> • Can commissioners gradually raise standards by changes to DoC requirements? <p>Positives: standardised competencies; straightforward; minimum standards/quality; not funded by commissioners – included within contract; online; embedded in SLA.</p> <p><i>Service funding and design</i></p> <ul style="list-style-type: none"> • Will there be regular audit? 	

	<ul style="list-style-type: none"> Do commissioners realise that if you add to the national template, it messes up staff at multiples who may move across county borders. <p>Positives: relevant, national standards, not controlled by commissioners; LPC role to promote and negotiate into contracts; if commissioners want higher 'Gold' standard, charge will be more than 'national' price.</p> <p>LPC support proposal.</p>	
5.	<p>Stakeholder Conversations</p> <p><i>Questions from members to EB arising from written reports</i></p> <p>MPs: focusing on all party pharmacy group. Writing again with links to national documents/invitation to visit local pharmacy. May be worth considering running a Think Pharmacy! event.</p> <p>Proposal for a letter from LPC re (Brockworth practice manager) Theresa Hinder's comments about not trusting pharmacies.</p> <p>Dementia Friends – put in to training plan.</p> <p><i>Comments/feedback to promotional leaflet</i></p> <p>LPC felt the wording was 'wishy washy' and that it was not clear who the target audience was. Should advocate community pharmacy to general public – not just e.g. parish councillor/healthwatch.</p> <p>Services page needs to focus on explaining MUR etc not substance misuse – less comprehensive.</p> <p>Other feedback: detail about qualification – 5 years; simpler language; useful links on back; photos; number of pharmacies, stats (compare to national averages) footfall; Gloucestershire successes; accessibility, face to face without an appointment.</p> <p>PSNC supply material for commissioners? Plus A4 summary of services running in Gloucestershire.</p> <p><i>Proposal from EB re communications</i></p> <p>Possible scoping exercise through 2015 (no budget for this year) re promoting new public facing services e.g. MAS, ASAP.</p> <p>FC and EB to work together – research experiences of other LPCs? What spend/return.</p> <p>More proactive re 'free' local media?</p> <p>RM and EB could speak to consultant but not full committee.</p>	<p>EB</p> <p>FC</p> <p>Events subgroup</p> <p>LJ</p> <p>EB/FC</p>
6.	<p>Rachel Hankins – consultant</p> <p>Presentation and discussion of how the LPC might interact with other organisations to respond to tender opportunities. Slides available on LPC members area.</p>	
7.	<p>Public Health Tenders</p> <p><i>Discussion of key issues including Provider Company Proposal</i></p> <p>Substance misuse and healthy living tenders coming up soon.</p> <ul style="list-style-type: none"> Healthy living <p>FC has spoken to Optum: business oriented, is working with other LPCs. They want an exclusive deal from us as an LPC. Check with PSNC re legality etc.</p> <p>Also to Independence Trust: enthused re consortium and have good ideas, but are they effective? LPC would need a 'vehicle' – provider company.</p> <p>GCC/Public Health see community pharmacy in a positive light.</p> <ul style="list-style-type: none"> - Prepared to work with any winning bidder? Need to make clear what we could offer, get it out to potential bidders and start to have conversations. What are we actually delivering? SW to put together factsheet on behalf of contractors, after first checking her position; RM to support. FC to prioritise this work. - Local GPs have set up provider company for tendering and or bidding for and holding pots of money. Employ manager (finance, performance management etc). <p>LOCSU – support vehicle for LOCs (Local Optometry Committee) as company. Pharmacy Voice want to set similar up for LPCs, may be regional? Process likely to be slow.</p> <ul style="list-style-type: none"> - A small group could set up a provider company more quickly (but with risk) for Gloucestershire, following PSNC paperwork/route. CCA can't be too involved (don't want liability) but happy to be subcontracted. Day conference may be required to communicate clearly to Area Managers etc what is all about. <p>LPC broadly in favour. LPC agreed to commit time and funds to investigate and get the ball rolling. GB and FC (plus admin support) to look at it and decide what to do ASAP.</p>	<p>FC</p> <p>SW, RM, FC</p> <p>FC, GB, LJ</p>

<p>8. Services and projects</p>	<p><i>Flu vaccine</i></p> <p>Flu: 'under 65s at risk' - Julie Hughes/NHSE currently not willing to commission this service from community pharmacy. Would like to commission children's flu service, aim of reducing transmission of flu, fee of £7.84 + supply of vaccine FoC to pharmacy. Negotiation for: minimum income guarantee to cover cost of training? Or not viable to do it without the under 65s. Need a campaign through schools not GP. FC to write to NHSE head, CG to contribute/named signatory. Emphasise that the flu service is supported by CCG and last years' winter pressures. FC to contact Healthwatch re reducing patient choice. RB will speak to Jill Loader.</p> <p><i>Minor Ailments</i></p> <p>Evaluation questionnaire going out. Wider rollout may follow.</p> <p><i>HLP</i></p> <p>HLP Stroud locality – proposal from Healthy Homes Project (Stroud District Council) to use delivery drivers to distribute a pre-winter bespoke flyer to vulnerable patients: re available cash to improve homes. Seek expressions of interest?</p> <p><i>Flu vouchers for CC staff</i></p> <p>Gloucestershire County Council have approached the LPC re flu voucher scheme via community pharmacy for their staff. Possible commissioned service using PharmOutcomes? Positives: they only pay for what gets claimed, and it raises our profile. Could capture certain data e.g. locations for them. Total price £12, accept £10? This to include a full report on a monthly basis.</p>	<p>CG FC</p> <p>EB</p> <p>FC</p>
<p>9. Appointment of Officers</p>	<p><i>Chair</i></p> <p>Discussion re role: Chairs and facilitates meetings, provides leadership focus, has casting vote, represents LPC to key stakeholders/at meetings, line manages employees, listens, clarifies, and summarises key focus of discussions. Attributes: Disciplined, professional, patient, approachable, knowledgeable, inclusive, passionate for pharmacy, open minded, motivational, positive/can-do attitude, balanced, challenging, proactive. - Nominated: WR, SW, RM, CG Chris Gifkins accepted his nomination and was duly elected as Chair.</p> <p><i>Vice-Chair</i></p> <p>- Nominated: WR, SW, RM, CG Sian Williams accepted her nomination and was duly elected as Vice-Chair. (Post meeting note – nomination for Peter Badham found which had not been written up with nominations)</p> <p><i>Treasurer</i></p> <p>- Nominated: WR, AC Aitzol Calleja accepted his nomination and was duly elected as Treasurer.</p> <p><i>Succession Planning</i></p> <p>The following people were identified as future office-holders for development:</p> <ul style="list-style-type: none"> • Rebecca Myers (Chair/Vice Chair/Exec Group) • Sian Williams (Chair/Vice Chair) • Ziad Sulieman (Committee support/ Chair/ Vice-chair) • Abs Bashir ((Chair/Vice-chair) • Wayne Ryan (Chair/Vice chair) • Vanessa Chelu-Walmsley (Chair/Vice Chair) • Tom Banning (Vice-chair/Treasurer) • Charlotte Pritchard (Vice-chair) • Reemit (Chair) (Apologies, couldn't read writing/don't know this name) 	