



Job vacancy

LPC Support Officer

Initially an 18 month fixed term contract, this new post will involve working from home, 7.5 hours per week. There is potential for a review of hours as the role develops; the pattern of working hours will be flexible and for discussion at interview.

Role:

- To contact pharmacies pro-actively, or in response to queries, to support the delivery of local services;
- Contact will be primarily by phone, supported with email;
- Reporting to Chief Officer, who will direct the pro-active support.

Key qualities:

- You will have experience working within Community Pharmacy;
- You will have excellent telephone manner and communication skills;
- You can work independently.

The LPCs will provide a mobile telephone and laptop.

To apply, please send your CV and a letter of application to LPC Chief Officer Fiona Castle at fiona.castle@lpcoffice.org.uk; you are welcome to call Fiona on 07565 537319 for an informal chat about the role.

Closing date for applications: Sunday 1st May