

## LEICESTERSHIRE & RUTLAND PHARMACEUTICAL COMMITTEE

### EXTRAORDINARY GENERAL MEETING

Monday, 2<sup>nd</sup> March 2015 at 5pm

The Peepul Centre, Orchardson Avenue, Leicester LE4 6DP

<b>Present:</b>	Sejal Gohil – Chair Sue Hind - Vice Chair Adam Thomas - Treasurer David Wood – Chief Officer Veronica Horne (VH) Jane Lumb (JL)	Altaf Vaiya (AV) Satyan Kotecha (SK) Rajesh Vaitha (RV) Liz Harris (LH) - Administrator
	1 Contractor	

1.	The Chair welcomed all attendees of the EGM.
2.	<p><b><u>Apologies</u></b></p> <p>4 Apologies were received</p>
3.	<p><b><u>Purpose of EGM</u></b></p> <p>The purpose of the EGM was to vote to amend the constitution of the Leicestershire &amp; Rutland Local Pharmaceutical Committee. This required a vote by contractors at a special meeting with the provision for postal voting to approve the changes. The proposed amendments to the LPC constitution and main changes included:-</p> <ul style="list-style-type: none"> <li>• Collaborative working with other LPCs</li> <li>• Preparation of an annual budget</li> <li>• Support for a contracting vehicle such as forming a Company</li> <li>• Replacement of the 8% rule for determining certain places on the LPC with a proportionality rule</li> <li>Information sharing with NHS England</li> <li>• Improvements to the election process.</li> </ul> <p>Most of the changes were being made in order to update the constitution to meet current needs including maintaining the LPC's recognition by the NHSE Area Team which is essential.</p>
4.	<p><b><u>Process</u></b></p> <p>A letter, together with a Postal Voting Form, was sent out to all Contractors on 29<sup>th</sup> January 2015 advising them of the date of the EGM which an explanation of why the meeting was being called, together with links to the LPC website. All contractors unable to attend the meeting were given a deadline of Thursday, 26<sup>th</sup> February 2015 to submit a postal vote to accept or not accept the proposed amendments to the LPC Constitution.</p>

5.	<p><b><u>Voting</u></b></p> <p>The Constitution states that 2/3rds of Contractors must vote in favour of any such amendments prior to formal adoption. The Chair asked if there were any objections to the constitutional changes recommended by the PSNC.</p> <p>Following a count of the postal votes and show of hands at the meeting, 119 were in favour and 2 against. The motion to adopt the recommended changes was duly carried and formally adopted.</p> <p>The Chair thanked everyone for attending and invited the contractor attending to discuss any concerns he may and this would be recorded but not form part of the EGM.</p> <p>The EGM formally concluded at 5.45 pm.</p>
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A discussion took place after the EGM with the Committee and the contractor attending. He had previously contacted the Chair to express dissatisfaction that the EGM was being held at 5pm, and that the recommended changes by the PSNC to the Constitution did not appear to support LIPCO. Some committee members were also members of LIPCO, one of whom was a Director, but he confirmed he was not a paid directorship and it was subsequently established that there were no conflicts of interest. Due to the number of postal votes received, it was not envisaged that contractors would attend the EGM as the changes had been made clear and deemed non-contentious. There are approx. 80% LIPCO members in the Leicestershire & Rutland area and a need to recognise local federations but there were guidelines on the PSNC website. The committee was reminded that the LPC represents 228 contractors and that whilst it would be happy to work with LIPCO and other bodies to share best practice, the Constitution should not be amended for one federation, neither would contractor levies be used to support any federation initiatives.

LK/12.10.2015

Signed: .....Sejal Gohil.....  
(Chair)

Name: .....

Date: .....