

POINTS ARISING FROM COMMITTEE MEETING
College Court Conference Centre, Knighton Road, Leicester
16th June 2014

Present:	Neena Lakhani, Chair (NL) Rosemary Plum, Secretary (RP) Sejal Gohil (SG) Shezad Alimahomed (SA) Syma Raza Jones (SRJ) Susan Hind (SH) David Smith (DS) Mukesh Lad, Treasurer (ML) Jane Lumb (JLu) Rajesh Vaitha (RV) Satyan Kotecha (SK) Altaf Vaiya (AV) Sanjay Gadhia (SG)
In attendance:	Judith Lacey, Clerical Support (JLa)
Apologies received:	Veronica Horne (VH)
Guests:	Jo Elliott (JE), Stop Smoking Specialist, Leics County & Rutland Garry Myers (GM), PSNC Regional Representative (Private section only)
Observers:	None
Sponsors:	None

<u>NOTES & ACTIONS</u>	Member To Action	Action Deadline
<u>PRIVATE SESSION</u>		
<p><u>Introduction and apologies for absence</u></p> <ul style="list-style-type: none"> • Apologies from Veronica Horne. David & Shezad will be arriving late • Declarations of interest: SK - Stop Smoking and is involved in the Flu pilot • Confidentiality Agreement: All members to sign and return a copy if not already done so 		
<p><u>Jo Elliott, Stop Smoking Service Update</u></p> <ul style="list-style-type: none"> • County did not reach target at 80% nor did City at 95%. Rutland did reach target at 100% • 29% of quits from pharmacy in County (should be about the same for City) • Carbon Monoxide Audit (City) - 98.2% • Tendering Process - Uncertain if City & County going in together (JE thinks it will be separate as will Rutland). Will find out in December • NSCT are conducting a "Service Provider Review" which includes a self-completed questionnaire & telephone follow up of a 		

<p><u>Chairs Update</u></p> <ul style="list-style-type: none"> • Visioning Day - Headlines in newsletter that RP sent out • LMSG - NL asked them for collaborative working • MDS - MAR chart - involves carers in reducing waste • Lesley Gant is looking at Minor Ailments • LET B meeting - Workforce planning. Suggestion that LPC contact Health Education East Midlands. SK suggested that we have a proposal ready. SG suggested inclusion of CPPE training • Joint Professions Meeting (21st May 14) - Positive event with good attendance. <ul style="list-style-type: none"> - SK thought concept was great with good Dental and Optometry presentations , but pharmacy not so good. - MK noted Ash Samantha's (chair of the event) comment that "you can work together, working from the bottom up" - RP flagged that the Oral Health Campaign is a result from this event • Flu - RP advised that Sue Birchenough and Tim Daniels had been invited to the meeting and had indicated their attendance. On the morning of the committee meeting the Chief Officer received an email stating that the Area Team would not be represented at the meeting and the Flu Service will not be commissioned for 2014/15, not even for the City contractors that had delivered the service in previous years. After discussion it was agreed to set up a meeting with Tim Daniels, with DS and SK supporting RP. RP will also email Dr Ali Rashid and Ash Samantha regarding the lack of support from the Area Team. SK suggested sending a copy of the email from the Area Team to the LPN and Healthwatch? 	<p>RP/DS/ SK</p>	
<p><u>Chief Officer's Report</u></p> <ul style="list-style-type: none"> • Omnicon Needles - After sending an email out to contractors regarding the needles not having a sleeve on them the contractor who raised the initial query rang the office to say the sleeves were not meant to be on them in the first place. RP asked a couple of members to look into this and report if necessary. The question was raised if the LPC should be doing this? <i>Post meeting note - RP has been in contact with the manufacturers who said "In the UK we decided to market our needles without the inner sheath to encourage best practice and single use as below - at present we are the only company in the UK to adopt this approach". This has been emailed to the contractors.</i> • Palliative Care - RP noted email from contractor who said they should not be included in the list recently sent out of contractors that stock the on demand palliative care and other specialist medications in the area of WL CCG. However, their head office signed the contract on their behalf. • PSNC Chairs & Secretaries Meeting - Garry Myers attending later and will hopefully provide an update. 		

<ul style="list-style-type: none"> Blood Pressure - 'Know Your Numbers' - RP emailed copy of email from SG to committee members for comments , but none received. SK asked if we could use this as a Public Health campaign? Contracts - Slide presentation update by RP on the contracts obtained to date from the various stakeholders Blood Glucose Test Strip Switch - Jas Kaur from the West CGG will be presenting the findings of this service at the next committee meeting. East CCG have started the switch, but have not informed any one. 		
<p><u>Treasurers Report</u></p> <ul style="list-style-type: none"> MK showed a slide presentation on the Financial Plan LPC Budget 2014/15 - Noted that Vice Chair honorarium not included (£50 per month). Broad discussion regarding putting up levies and Chief Officer's hours. ML to rationalise the budget and send to members for comments. Governance document also to be reviewed and email back comments. It was suggested that quarterly meetings are too far apart and can we go back to bi-monthly? 		
<p><u>Garry Myers, PSNC Regional Representative - Update</u></p> <p>GM is Vice Chair on the Contract & Planning team and also on the Negotiating team at the PSNC</p> <p>Remuneration Update:</p> <ul style="list-style-type: none"> Confidentiality - There have been three leaks into the press regarding negotiations PSNC negotiating with NHS Employers, not NHS England Last funding settlement was in 2012 - no new once since Decisions made by NHS Employers has to go through the Board first, which makes process slow with DH in the background Implementation is due 1st October which will be very tight Will be a reduction in FP10's for independents Delays are multi-factorial <p>Contract Framework:</p> <ul style="list-style-type: none"> Big issue on Safety & Equality Work around New Advanced Service Changes to MUR NMS will continue <p>NL thanked GM for attending and asked him to send a short paragraph on this to put in the LPC's newsletter. GM will also be giving an update to the contractors at this evenings AGM.</p>	<p>GM/RP</p>	
<p><u>Contract Sub-Committee Report</u></p> <ul style="list-style-type: none"> New distance selling application - Higham Ltd, Leicester. JLu to discuss response with JLa and reply to Area Team by 2nd July. 	<p>JLu/JLa</p>	<p>02/07/14 (done on 19/6/14)</p>

<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • EPS - (SH) Rolling out in City. Contractors struggling to get nominations, especially independents. Will loose out if this is not done. Garry Myers recommended that the LPC encourages any nominations over six months old must be re-done. 		
<p><u>Date of Next Committee Meeting</u></p> <p>Monday 15th September 2014</p>		

Amendments to Minutes (if any):

Signed as true and proper record:

Approved by.....
 Dr Neena Lakhani, Chair

Date: