

Action Minutes

Date of Meeting: 16/07/15		Time: 5.00pm		
Location: The Crown Hotel, Boroughbridge		Subject: CPNY AGM (Closed Session)		
Present: Tamzin Burn (TB), Liz Colling (LC), Warren Cunningham (WC), Shaun Davies (SD), Ian Dean (ID), Lorraine Gell (LG), Elliot Goran (EG), Tom Hajdas (TH), Richard Harrison (RH), Samina Khan (SK), Annette Mauder (AM), Gill Treharne (GT)		Apologies: Derek Clarke, Adnan Yousaf		
Other Attendees: Jack Davies (JD) – CPNY CEO, James Sprangle (JS) – CPNY EO				
AGM (Closed Session)				
Issue	Details		Who	When
Declarations of Interest	There were no declarations of interest.		INFO	
Minutes of the Last Meeting	The minutes of the last meeting were declared as an accurate record.		INFO	
Matters Arising	There were no matters arising.		INFO	
Attendance by Committee Members 2014/15 Report	JD presented the report to the committee.		INFO	
	Action	A letter to CCAs is to be distributed regarding attendance and the downsizing of the committee.	JD/LC	ASAP
Election of Officers	Chair	ID nominated LC. GT seconded. The vote was unanimous, as all were in favour and none were against.	INFO	
	Vice Chair	EG nominated ID. WC seconded. The vote was unanimous, as all were in favour and none were against.	INFO	
	Treasurer	LG nominated ID. TH seconded. The vote was unanimous, as all were in favour and none were against.	INFO	
Travel Expenses Remuneration	ID proposed to maintain the 45p per mile rate and 5p per mile rate for extra passengers. This was accepted by the committee.		INFO	
AOB	There was no other business.		INFO	

Future Meeting Dates

Time	Day	Date	Venue
5pm	Thursday	21 st July 2016	The Innovation Centre, York Science Park