

## Action Minutes

<b>Date Of Meeting:</b> 20/11/14		<b>Time:</b> 9.30am		
<b>Location:</b> Crown Hotel, Boroughbridge		<b>Subject:</b> NYLPC Committee Meeting		
<b>Present:</b> Liz Colling (LC), Ian Dean (ID), Gill Treharne (GT), Tamzin Burn (TB), Warren Cunningham (WC), Lorraine Gell (LG), Richard Harrison (RH), Annette Mauder (AM), Elliot Goran (EG), Tom Hajdas (TH), Adnan Yousaf (AY), Shaun Davies (SD)		<b>Apologies:</b> Derek Clarke Bhavin Morjaria Samina Khan		
<b>Other Attendees:</b> David Broome (DB) - PSNC Regional Representative, Jack Davies (JD) NYLPC CEO, Hazel Marsden (HM) NYLPC CO, James Sprangle (JS) - NYLPC EO				
Closed Section				
Issue	Action		Who?	When?
<b>Derek Clarke Update</b>	Committee informed that DC was well and on the way to recovery.		WC	
<b>Minutes of Last Meeting</b>	Agreed as an accurate record.		ALL	
<b>EPS</b>	Committee members discussed EPS implementation issues.		ALL	
	<b>Action</b>	Implementation issues to be emailed to ID, who will then discuss with DB.	ALL	ASAP
	<b>Action</b>	DB to share his EPS tips via email to contractors.	DB	
<b>Limited Company Proposal</b>	A proposal for a Commercial Entity was presented by JD and discussed by the committee.		ALL	
	Due to liability, Boots UK could not be involved as a primary contractor within the entity; thus, will have to be a sub-contractor.		TB	
	<b>Action</b>	Committee agreed to implement the advancement strategy proposed.	JD	
<b>Rebranding</b>	A proposal to rebrand was presented by JD and discussed by the committee.		ALL	
	Committee agreed to the rebranding of the NYLPC to Community Pharmacy North Yorkshire.		ALL	
	<b>Action</b>	CPNY logo option to be circulated to committee members.	JD	By end of Nov
<b>LPC Constitution Changes</b>	JD detailed the changes in a presentation and they were discussed by the committee.		ALL	
<b>Settlement Summary 14/15</b>	LC presented summary and a discussion around the settlement commenced.		ALL	
	Last finalised settlement - £2.4 bn. Fees and allowances - £2bn (NHS England). Retained Margin - £800m (CCGs).		Info	
	Committee agreed to carry on with LPC funding for Phil Bratley.		Info	
	<b>Action</b>	Yearend figures for all 150 contractors are to be provided in May 2015 meeting to evaluate activity. The figures are then to be compared with results assembled for April 2016, a year later.	ALL	
		Committee agreed that contractors are to partake in the Emergency Supply Audit between 23 <sup>rd</sup> and 30 <sup>th</sup> March 2015, with the inclusion of Maundy Thursday.	ALL	
	<b>Action</b>	A newsletter to promote the Emergency Supply Audit. Newsletter will also contain an item that reminds contractors to report safety incidents.	JS	

<b>Sub Groups</b>	<b>Service Support</b>	4 CCG Level dementia training days to take place throughout 2015 and that there be a ½ hour training segment in 'Safe Places'.	JS	2015
	<b>Contractor Support</b>	The May LPC in Boroughbridge, followed by a contractor's meeting to address issues concerning MUR and NMS.	JS	May 2015
		Meeting to be used to establish training needs in preparation for contractor training within 4 CCG localities in June 2015.	JS	June 2015
		The AGM in Boroughbridge. Guest speaker on EPS and repeat dispensing training.	JS	July 2015
		Series of 4 training events based on CCG areas to sell benefits of repeat dispensing and EPS.	JS	Sept 2015
	<b>Regulatory</b>	There were no objections to granting the Selby distance selling application.	ALL	
		The LPC did not support the Whitby unforeseen benefits application, as distance to local pharmacies had been taken into consideration when the PNA was produced.	ALL	
		The Catterick Garrison application was supported, although it could be considered void, as the applicant had stated this application was in the area of East Riding HWB.	ALL	
	<b>Conference Report</b>	Attendees reported back to the committee.		Info

#### Future meeting dates

Day	Date	Time	Venue
Thursday	22 <sup>nd</sup> January 2015	9.30am	Scarborough Rugby Club
Thursday	19 <sup>th</sup> March 2015	9.30am	Innovation Centre, York