

Action Minutes

Date Of Meeting: 19/03/15		Time: 1:45pm		
Location: The Innovation Centre, York		Subject: CPNY Committee Meeting		
Present: Liz Colling (LC), Ian Dean (ID), Richard Harrison (RH), Tom Hajdas (TH), Warren Cunningham (WC), Adnan Yousaf (AY), Annette Mauder (AM), Tamzin Burn (TB), Lorraine Gell (LG), Elliot Goran (EG)		Apologies: Derek Clarke, Shaun Davies, Samina Khan, Bhavin Morjaria, Gill Treharne		
Other Attendees: David Broome (DB) PSNC Regional Representative, Becky Case (BC) VoY CCG, Rachel Richards (RR) NYCC, Georgina Wilkinson (GW) NYCC, Jack Davies (JD) CPNY CEO, James Sprangle (JS) - CPNY EO				
Open Section				
Issue	Action		Who?	When?
Minutes of the Last Meeting	The minutes of the last meeting were agreed as an accurate record.		INFO	
Matters Arising	Action	Colour printer to be purchased.	JD	ASAP
Correspondence	There was no correspondence.		INFO	
VoY CCG Priorities and Community Pharmacy	BC presented on behalf of the VoY CCG to the committee and a minor ailments service pilot was proposed. The cost was to cover activity plus ingredients of drugs as CCG did not have capacity to process claims		INFO	
	Action	CPNY requested that the VoY administer the pilot funding. BC to consider lump start-up sum and the notion of providing research data through Pharmoutcomes.	BC	ASAP
	Action	COPD patient information to requested from Derek Clarke and sent to BC.	JD	ASAP
	Action	Contact BC regarding the service development plan.	JD	ASAP
	It was agreed that the suggested list of ailments to be included in the MAS pilot will be amended and to be emailed to BC.		JD	ASAP
	Action	Contact BC regarding her opposites in other CCGs.	JD	ASAP
NYCC Public Health Contract with Community Pharmacy and Proposals for the Next 2 Years	RR presented on behalf of NYCC to the committee first regarding public health, and then GW presented on behalf of NYCC regarding proposals before the committee had its input.		INFO	
	Action	Liaise with GW in regards to sexual health.	EG	ASAP
	TB proposed that there be just one DBS check for all services, instead of one for each service. DB then proposed the notion of continual DBS if this fails.		INFO	
	The existing contracted services in place until 31 st March 2017 are; EHC, Stop Smoking Services, Needle Exchange and Supervised Consumption.		INFO	
	The changes to the services NYCC proposes are; EHC (revise service spec to cover more aspects of sexual health), Stop Smoking Service (centralised service with sub-contracted elements, out to tender early June 2015) and the implementation of a new service (Alcohol Identification and Brief Advice).		INFO	
PSNC Report	DB updated the committee in regards to business continuity and the clinical audit.		INFO	
	Action	Look into obtaining clinical audit data from contractors.	JS	End of Audit
Chair's Report	Action	LC reported to the committee and will email the information.	LC	ASAP
Treasurer's Report	Bank balance (as of the end of February 2015) is £77,412.71.		INFO	
	Expenses claims are to be made within 2 days after each committee meeting electronically.		INFO	
	If a committee member does LPC work in their own time, expenses are to be paid		INFO	

	straight to the member, as opposed to the respective employer and they are responsible for declaring this to HMRC		
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Future Meeting Dates

Time	Day	Date	Venue
7pm	Thursday	21 st May 2015 (EGM)	Crown Hotel, Boroughbridge
7pm	Thursday	16 th July 2015 (AGM)	Crown Hotel, Boroughbridge
1.45pm	Thursday	17 th September 2015	Harrogate, Yorkshire Showground
1.45pm	Thursday	19 th November 2015	Innovation Centre, York