

People Directorate  
Public Health

Reply to Karina Rudge  
Call 01908 254225  
E-mail Karina.Rudge@milton-keynes.gov.uk



**THE COUNCIL OF THE BOROUGH OF MILTON KEYNES** of Civic Offices 1 Saxon Gate East Milton Keynes MK9 3HG ("the Council")

### The Provider

(Together referred to as "the parties")

The Council and the Provider entered into a contract which commenced on the 1<sup>st</sup> April 2014 for 3 years for the delivery of the listed contracts below, with an option to extend the contract by up to a 1 year in increments of twelve (12) months at the Council's discretion.

Under the terms of the Contract the Council wish to extend the period of the Contract by 1 year.

Stop Smoking  
EHC  
Chlamydia

### EXTENSION OF CONTRACT

It is agreed between the Council and the Provider:-

1. That the Contract be extended for 1 year and will now expire on 31<sup>st</sup> March 2018.
2. That the extension of the Contract will be on the existing terms of the Contract.

In accordance with the said binding Agreement you are now required to take the following action:

1. Sign this Agreement in the place provided below scan and return to me at the above address.
2. Produce for the Council documentary evidence that you have adequate insurance cover, as laid down in the Contract Documents. An Insurance Form is enclosed to be completed by your Insurer or Broker which, when completed, should be scanned return to me at the above address.

**Please be aware that this contract will not commence until all documentation requested has been submitted which should be no later than 31<sup>st</sup> March 2017.**

Yours faithfully

*G. Addison*

Gail Addison  
Head of Public Health Delivery

I hereby confirm my acceptance of the award letter for the above works and agree to comply with its terms

Signed *Lina Shah*

Name *LINA SHAH*

Date *30.5.17*

Please Note a Purchase Order (PO) number will be sent on receipt of this signed agreement, if you have not received a PO number please contact [Karina.Rudge@milton-keynes.gov.uk](mailto:Karina.Rudge@milton-keynes.gov.uk).

To help us with the efficient payment of your invoices all invoices must be addressed to:

Milton Keynes Council  
Central Payments  
Saxon Court  
502 Avebury Boulevard  
Milton Keynes  
MK9 3HS

Or email to: [centralpayments@milton-keynes.gov.uk](mailto:centralpayments@milton-keynes.gov.uk)

Please include "ORIGINAL INVOICE" in your email subject

Invoices will not be paid unless the PO number is quoted.