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Community
Pharmacy
Nottinghamshire

Your Local Pharmaceutical Committee



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THE 109th MEETING OF THE COMMITTEE WAS HELD AT
THE WHITE POST, OLLERTON ROAD, FARNSFIELD, NOTTINGHAMSHIRE, NG22 8HN
ON
THURSDAY 18th FEBRUARY 2016 AT 9.30AM

Present

In the Chair Rob Severn (RS)

Secretary: Alison Ellis (AE)

Members: Dave Fernley (DF), Gordon Heeley (GH), Louise Keating (LK), Dayaram Mistry (DM), Ankish Patel (AP), Vijay Pujara (VP), Jon Such (JonS), James Sutcliffe (JS)

Attending

- Garry Myers, PSNC Regional Representative (GM)
- Denise Burridge, CRI (DB)
- Mohammed Fessal, CRI (MF)
- Mindy Bassi, NHS Nottingham City CCG (MB)

Apologies

- David Pearson, Nottinghamshire County Council
- Samantha Travis, NHS England, North Midlands
- Kevin Smith, SCR Project Manager, Arden GEM CSU
- Michelle Peet, Project & Business Change Manager, NHIS
- Sunny Dhain, LPC member
- Ketan Chandj, LPC member
- Linda Ferguson, LPC member
- Mary Lee, LPC member

Observers

John Sargeant, Derbyshire LPC chairman (JohnS)

1

Governance Items

RS welcomed guests and observers to the LPC meeting and introductions were made.

a) Declaration of interests – **up to date**

SD has sent through his declaration of interest form and this has been added to the website

JonS made changes to his declaration do to change in role – now pharmacy superintendent – AE to add updated version onto the website

Action: AE to add JonS updated declaration of interest to the website page

b) New CCA member update

	<p>Nothing from the CCA – James is aware of Boots nomination but it has not been confirmed (Ceri Fowler) – there has been some discussions between Well also.</p> <div style="border: 1px solid black; padding: 2px;"> <p>Action: AE to chase the CCA for new member details</p> </div> <p>c) <u>Governance Sub-committee update</u> Nothing to report</p>
	<p>Strategy plan – update and review March 2016 NH updating and going to go through the whole document and actions at the March LPC meeting.</p> <p>If have time during the afternoon, members to spend time this afternoon ringing round contractors explaining the funding cuts situation and advertise the contractor event.</p> <p>Feel that employed pharmacists are not really aware of the situation and not aware of the potential impact on the sector as a whole. Independent members reported that independent contractors are feeling fed up and morale is low – uncertainty for the future. Independents feel that they are small and whatever they do its not big enough to affect what is going to happen.</p> <p>PSNC response – detailed and members were advised to read. Their view is that in the future they will have two pharmacists in each pharmacy – one to do services and one for dispensing – funding for this ??</p>
<p>2</p>	<p>2.1 Apologies for absence</p> <ul style="list-style-type: none"> ➤ Sunny Dhain (Uni for Prescriber course) ➤ Ketan Chandi ➤ Linda Ferguson (A/L) ➤ Mary Lee (No Locum) <p>2.2 Acceptance of the minutes from 21st January 2016 - Attachment A1 Members read through the minutes. The minutes were agreed as a true and accurate record of the meeting held on 21st January 2016. No amendments were needed.</p> <p>2.2 Action points from 21st January 2016 – Attachment A2 and A3</p> <p>1) <u>Meeting frequency</u> Meeting dates have been changed on the website and also the bookings with White Post Pub. Resource Pack – this was not to be completed for this month – it will take a considerable amount of time to complete. AE and NH to put together some resources from NPA and PSNC to give out to contractors attending the event on 02.03.16.</p> <div style="border: 1px solid black; padding: 2px;"> <p>Action: AE and NH to put together some resources from NPA and PSNC to give out to contractors attending the event on 02.03.16</p> </div> <p>2) <u>Pharmacy funding cuts</u> NH has been meeting with Cathy Quinn regarding the pharmacy cuts and putting a paper through to the Nottinghamshire HWB. Cathy Quinn has now moved to Newark & Sherwood CCG working on the Independent Prescriber Project. AE has been in contact with Alastair Buxton and organised the meeting for contractors on 02.03.16 at the Belfry Hotel.</p> <p>3) <u>Member / contractor allocation</u> Still waiting for the CCA replacement for PK – when confirmed then AE will update and send out to</p>

members.

Action: When CCA rep confirmed AE will update the member / contractor allocation and send to members

4) Training

All actions below to be discussed at the first training steering group and then report back on regular agenda slot.

Action: AP/AE to contact sponsor for the eczema training session

Action: AP to contact other pharma companies around supplying samples of emollient creams – have a market stall for pharmacists to try so they are aware what the creams are actually like.

Action: AP to meet / speak with the patient support group and ask if they can help with the training – patient story.

Action: Training steering group to be set up (AE, AP and NH ++) to meet up and discuss the training schedule for 2016 including the 2nd consultation skills session and Dermatology session which we have already started consulting with CPPE about.

5) Healthwatch Mystery Shopper

This still needs to be completed – AE to organise with NH when next have a catch up / agenda setting meeting

Action: NH, RS, AE to meet and discuss how to send through the report from the Mystery Shopper exercise and the recommendations with a covering letter to contractors

6) LPC guide

Received some of the pages from Zameer but not able to open some of them. This has been in progress for a while now and it was agreed that AE will work with ML and AP to produce the guide and report back to the LPC meeting when needed. It was also agreed that the LPC will fund backfill for ML and AP time. Still feel that this is a good PR opportunity and needs to be completed and used in conjunction with the media plan and strategy plan.

John Sargeant reported that Derbyshire LPC had also discussed putting together a prospectus but had been postponing this due to workload and time constraints. Also stated that even if had a PR company produce this document they would still need to spend time with members gathering information and planning the document so would still need to cover the time to do.

Once this has been produced then should be available on the LPC website and then can be kept up to date and if need at an event then this can be printed off and bound to give out.

AP and AE + ML? – agreed to spend time on 21.04.16 when the LPC meeting was originally planned producing the document.

Action: AP / AE (ML) – to spend time on 21st April 2016 to produce the LPC guide

7) Newsletter article on NHS BSA payments

Received from KC and will be included in the next LPC newsletter.

8) Business cards

Received a PDF version of the card and need to create a template from this to then be able to produce cards. AE to organise this and send through template to RS and NH before organising printing.

Action: AE to create a template from the PDF version received from Zameer and then send through to RS and NH for checking before being sent for printing.

	<p>9) <u>HWB representation</u> NH has been in contact with NHS England about them not sending a representative to the HWB boards and offering for the LPC to send someone to represent them. Reply was that they don't see a need to attend.</p> <p>10) <u>Learn at Lunch – City Hospital</u> RS is talking to pharmacy staff at the City hospital for the Learn at Lunch session on 09.03.16 – report back to the March LPC meeting.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Action: AE to include Learn at Lunch feedback on the March LPC meeting.</p> </div> <p>11) Champix PGD Feedback has been sent to Solutions 4Health</p> <p>2.4 Declarations of Interest for any item on the agenda</p> <ul style="list-style-type: none"> • <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i>
<p>3</p>	<p>NHS Contract Matters Applications summary spreadsheet SYB – nothing received</p> <p><u>3.1 New contracts-Routine</u> Nothing received</p> <p><u>3.2 New contracts-Excepted</u> Nothing received</p> <p><u>Contract applications received from other areas</u> Nothing received</p> <p><u>3.3 Litigation</u> Nothing received</p> <p><u>3.4 Decisions</u> 3.4.1 Application offering an identified current need By: GAV Healthcare Ltd At: Nottingham Road, Eastwood, Nottinghamshire Refused after appeal</p> <p><u>3.5. Amendments</u> Nothing received</p> <p><u>3.6. Responses received</u> Nothing received</p>
<p>4</p>	<p>Treasurer's report – GH 4.1 <u>Finances January 2016 – Attachment B1</u> Income - £17,600.03 + 64.70 = £17,664.73</p> <p>Expenses: Just received the invoice from Nottingham University catering from July for NOAC training - £264.10</p>

Other expense this month is replacement laptop and software for AE - £496.74
Usual meetings and also joint LPC meeting travel and backfill expenses, actual meeting costs covered by Derbyshire LPC.
Total expenses = £10,075.67
Balance: £94,599.72
Outstanding amounts for Well – problem with invoicing at Well and GH / DF are working through this.
£2,585.00 in reserve

4.2 Cashflow – Attachment B2

January accounts - feed into the January column on this document

Predicting will spend £191,505 – underspend of £9,645.00

Looking at changing venue for the LPC meetings due to decline in standards at the White Post over the last few months. Looking at Ramsdale Park Golf Club function room - Delegate £20.95 – this covers tea/coffee during the day, meeting room, AV equipment, WIFI, buffet lunch. Discussed the costs and decided that would try the venue for May LPC meeting. Agreed to book for 14 people and then can increase numbers if needed nearer the date. AE to send through contract with details.
Slight increase of £3 to £4 per person.

Action: AE to organise the May 2016 LPC meeting at Ramsdale Park Golf Club and to book for 14 people initially.

4.3 Budget 2016/17 draft plan costings – Attachment B3

- finalise in March 2016

- Forecast for 2015-16 Income £209,150; expected Expenses £191,500 enabling £17,650 to go to reserves – LPC balance now at 6 months reserve mark
- Income – no change to levy for contractors proposed; full year at 12 * £17,600 and £500 interest = £211,700
- PSNC levy to remain at current value
- Move to bi-monthly meetings for LPC means the reduction (£14,000) can be redistributed into other key areas allowing members to attend Influential Stakeholder meetings and events and undertake sub-group activity such as LPC guide, training etc.
- Budget set aside for Contractor training events; £2,000 – 4 events @ £500 each to help cover AP costs for time organising. Sponsorship covers the actual meeting costs.
- Budget set aside for Special Contractor meetings; £950
- Fund established to react to proposed cuts to Pharmacy Funding; £13,250 – cover 30 member days for MP visits, producing documents etc. media not given a set amount but included in other sections.
- Investment in staff to remain as currently budgeted with the addition of £1,300 for pension contributions as Auto-enrolment begins in June 2016
- Other running costs such as Office, Accountancy, Corporation Tax –etc assumed to be similar to 2015-16 levels
- It is not intended to add to or reduce the LPC reserve in 2016-17

Members thanked GH for all his work on the accounts and budget – a lot of work and detailed costings. Treasurer has the most important part of the LPC and it is a big responsibility.

5

Chief Officer / Chair reports

5.1 Meeting with Bassetlaw CCG – Friday 22nd January 2016 – NH and DF

Bassetlaw are employing community pharmacists in all surgeries. 2/3 surgeries at the moment. 2 sessions a week. Link between the professions has increased due to this work.

Wanting to fund all pharmacies in the surgery to be Independent prescribers

Looking at doing joint work with care homes – community pharmacist and gp going in together.

Steve Kell started the process – approached Larwood Surgery and pharmacy – good feedback

Evaluation – needs to be done – already saving money. Need to be able to show this way of working with other CCGs.

Not sure on the payments – assume it would cover backfill

First meeting the LPC has had with Bassetlaw CCG for a long time – very positive – Kate Fairholme, GP, wishing to attend future LPC meetings.

5.2 C&D Awards 2016 entry update + decision on budget required

- who, how, what
- Independent Prescriber project
- free place will be NHSE as they are leading organisation this year
- who else attending??

At Celtic Manor, Wales this year.

Joint entry with the NHSE.

One LPC member and one of the pharmacists involved in the project should attend along with Gerald Ellis, N&S CCG. All members agreed this was ok. CCG will fund any other places themselves.

Agreed: LPC will fund one LPC member / officer and one pharmacist involved in the project to attend the C&D Awards if shortlisted.

5.3 Independent Pharmacist project update 12.02.16 – Attachment 1 (need to make amendments and forward to Gerald Ellis)

Each site had patient, gp and practice manager present

Abbey Medical Group – Blidworth Pharmacy 2nd pharmacist is on an independent prescribing course. Long term aim is to get out of the surgery back into the pharmacy with the computers systems linked

Patient enjoyed the time that the pharmacist gave to go through the medication, side effects etc.

5.4 Training meeting with Sarah Frost from Lilly 28.01.16 – Attachment C

Steering group to look at this – agenda item

Action: AE to add Lilly sponsorship and help with diabetes training to the steering group agenda

5.5 Joint meeting with LRC's – 04.02.16- RS

Nottinghamshire Dentistry committee did not attend

John Grenville, Derbyshire LMC chief Officer and RS fed back on the national meeting

Discussed flu vaccines

RS felt that this was a useful meeting to make contacts and network

5.6 Contractor meeting 02.03.16 – PSNC update on funding cuts

Belfry Hotel, 7.15pm – booked for 50 places – currently 37 booked on

Confirmed speakers – Alastair Buxton, PSNC, and James Wood, NPA

RS welcoming and introducing speakers
 Asked for as many LPC members to be present as possible to help facilitate group discussions

Derbyshire LPC have agreed to pay the delegate rate for any Derbyshire contractors who attend – AE to send details through to John Sargeant.

5.7 Exec meeting 04.02.16 – Attachment U
 Discussed that the exec team should meet either 3 weeks before the LPC meeting or on the 1st Thursday of every other month (2 weeks before the LPC meeting) – tie this in with the agenda setting and work groups.

Budget – agreed that need to set amounts for training and media campaign and also for the Pharmacy funding cuts fight campaign.

Discussed the campaign and put together the plan on a page ready to be discussed with members.

Discussion on Pharmacy funding cuts Campaign – Attachment U

John Mann MP has put in an Early Day Motion (EDM) to House of Commons.

JS has a contact at Boots who is a councillor – JS has spoken to him and he has said that letters need to focus on the risk to patients and services rather than the finance aspect of the cuts. If need to find any information on which councillor to contact then James will ask him.

Need to get CCGs and gp’s to feed into consultation

NPA collecting stories of what pharmacy do that is not in the contract / services – all those extra things that do without being paid and is not captured anywhere. At the contractor meeting highlight this work and ask pharmacy staff to send through any stories to the campaign email lovemypharmacy@nottinghamshirelpc.co.uk. RS to give some examples

Discussed producing a press release including pictures from the event – Derbyshire LPC will ask their media company (Arch) to do and will include the Nottinghamshire LPC on the release. Also ML to contact Radio Nottingham.

Ask to tweet stories using the #lovemypharmacy to @nottslpc and @derbyshirelpc – liaise with John Sargeant and Graham Archer

Create a briefing sheet for contractors

Information to be included on LPC websites too.

<p>Action: NH/RS to create a briefing sheet for contractors</p> <p>Action: At the contractor event RS to highlight the need for pharmacy stories on those things that they do but is not captured under the contract or services and to send these through to the dedicated email address and twitter address lovemypharmacy@nottinghamshirelpc.co.uk / #lovemypharmacy to @nottslpc and @derbyshirelpc</p>
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Campaign Plan

- MPs – pharmacy visits and meetings
 - Mark Spencer - letter target rural areas small business – **Dudley Taylor (LK to write)**
 - Anna Soubery (via Makinda) target small businesses and constituents

- Vernon Coaker – letter - **VP to write inviting to pharmacy and explain the cuts, also contact councillors who attend his pharmacy**
 - Robert Jenrick – ongoing
 - John Mann – Bassetlaw, Weldricks Harworth (advice from Luther Pendragon)
 - Lilian Greenwood – NH will contact (ask her about Chris Lesley)
 - Ken Clarke – patient at Manor - **JS to see / write and invite to pharmacy visit and explain risk to patients and services**
 - Alan Meale & Gloria de Piero – ask advice from Joyce Bosnyack and Jim Aspinall from Nottinghamshire County HWB to aid with contact.
 - Graham Allen – ask Lilian for advice – **DM to write to GA and invite to pharmacy**
- Councillors - target ones with influence
 - Joyce Bosniack – H&W county – Nick direct – see if can include a paper / discussion on the HWB (best to link with Healthwatch)
 - Alex Norris – H&W city
 - Pharmacists and other professionals
 - Do GP’s know all the ‘little’ things we do?
 - Do we need an ‘army’ of pharmacists to feed info in? “Who will pick up the pieces when we aren't there” type slogan

Discussed earlier and will be launching the campaign with email and twitter at the contractor event

- Public/Press/Patients

- Health Watch – Nick meeting 8th Feb
- Media and communication strategy - press releases, good news stories

stories from pharmacies via email and twitter. Press release joint with Derbyshire LPC.

Mary and Ankish media trained by PSNC to book a day to do press release, Lucy Pitt to attend next comms meeting to work on press release with AP and ML – 21.04.16

- March 2nd Launch event

- Speakers - Alastair Buxton from PSNC and James Wood NPA
- Rob to do welcome address
- Q&A
- Break out sessions to be led by members.
- Briefing sheet for session

Action: Contacting MPs – LK > Mark Spencer, VP > Vernon Coaker, JS > Ken Clarke, DM > Graham Allen

Action: AE to organise meeting with Lucy Pitt, AP and ML on 21.04.16

LPN response

Derbyshire and Nottinghamshire LPN would like to send a co-ordinated response from members and we invite you to send your responses to liz.gundel@nhs.net by close of play on **Monday 14th March**. We will then submit a combined response from the LPN prior to the consultation closing.

Attachment D2

Action: Information to be sent out to LPC members asking for comments to be sent to NH and then these will be collated and sent through to Liz Gundel to be included in the LPN response.
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Garry Myers, PSNC

- Confidential update

Contractors are not incentivised to have patient centred drug funding

PSNC have asked for consultation deadline extension.

Trying to make Department of Health understand that the proposal is counterproductive and to let pharmacy show where savings can be made.

Need to concentrate on getting the consultation stopped and the government / Department of Health see that the savings can be made differently.

Pharmaceutical Care package proposal

Supplementary statements in PNA so that when pharmacies merge, close etc there are not lots of applications

Hub and spoke – issues around legality. Lots of issues – will take a long time to implement

Open meeting 2pm – 3pm

6 Denise Burridge, CRI and Mohammed Fessal, Chief Pharmacist, CRI

- Apologies for the delay in contracts – standardising the pharmacy part of the contract working with Birmingham (largest service).
- Working within what previously had – no contract at the moment
- Supervision fees will be different- standardised across the country - £2 Methadone and £3.50 Buprenorphine. Flat rate per interaction £2.25
- Global sum will be the same when invoicing
- Needle exchange – supply – waste management – this will be covered by the service??
- More interaction with staff, training

Naloxone

- Opiate overdose – national program in Wales and Scotland. CRI do this as part of their program – providing training (Martindale). Martindale provide the training (2 hours) and training kit. £10 per kit given out (POM) + cost of kit – need some dedicated staff to provide and give out training
- Use PharmOutcomes to gather data – need to capture if providing a replacement pack
- Links with higher rates of needle exchange
- Would expect that all contractors who provide needle exchange to provide Naloxone. CRI provide already to their clients so it is for people not in treatment.

Contracts

- CRI will be sending through the contracts next week – members to discuss and send back any comments / amendments asap – wishing to implement by 1st April 2016.
- Contractors are no better or worse off – more streamlined process.
- Looking at quality of service – if provider is not giving an adequate service then will take this back and offer to another pharmacy.
- Will be given named workers in the area
- If refer in clients to CRI who are at risk and they are successful in the program pharmacy will be given £5 per successful referral and engagement

In some areas they commission the Hep B screening but not sure if this will be implemented in Nottinghamshire

Denise to send through contract to AE by end of next week, members to discuss by email and then send comments back asap.

Mindy Bassi, Medicines Management , Nottingham City CCG
No longer have a community pharmacy dedicated person since Caroline Brew left.

Update on services

- 1) NDS – continuing and claims are trickling in
- 2) Medicines Champions scheme (old HLP) – refreshing over the next few months - 12 pharmacies involved in the scheme – assisted technology – Flohealth – keen to let pharmacy have access to funding for assistive technology. 6 months pilot through the 12 pharmacies. Put in a bid for £20,000 to have access to equipment.
- 3) Vulnerable Adults Scheme – extension of scheme that was delivered through 1 pharmacy – now 8 pharmacies (1 in each care delivery group). Due to finish in September.
City CCG recognise key role that pharmacy can play in this service.
Very slow uptake – was just before Christmas so flu and funding may have affected it
Problems – engagement with practices – pharmacists to meet up with care co-ordinators in the CDG. Interest within the CCG and integrated care program

Joint meeting with secondary care

- Lack of understanding from secondary care regarding community pharmacy and the problems encountered daily.
- Mindy will send through written report
- Can do something in hospital but then not continued in the community so no point starting -
- Talked about job swops so hospital and community can see what each other's roles involve.
- Emergency meeting re pharmacist recruitment

Talk about medicines week – June 2016

- 25.06.16 – have a stand in the market Square and promote community pharmacy services
- Promotional stands at QMC and City Hospital – 2 days

Discharge summaries

- PharmOutcomes – linking with NUH to get discharge information - now seem to be on track and wish to go ahead. MB and ST met with Andy Evans, IT strategy 5 year going forward – stated that community pharmacy need to be part of this as well

IT Summit

- LPC to be invited – MB will send through to NH.

NHS Standard Contract

– shorter form – consultation just started

Most pharmacies stopped providing services because of the length of the contract and then CCG have stopped the service because not enough providers to make the service work.

MB will send through the details

Estates strategy

Reconfiguring services – impact on pharmacies

Lead is Jason Mathers – once had confirmation back there will be a consultation – LPC to be included. **Jason**

Mathers will contact NH

Talking about where and how gp's provide services

GP alliance

GP federations – didn't like the formal / legal tie in – opted for alliance as not as formal.

1st April 2016. All practices have expressed interest in being part of this alliance. May be able to commission services from pharmacy so need to keep a check on this.

Practice suspended

St Mary's Practice, Bestwood / Top Valley

- Pharmacy should have received a letter to explain the process for the prescriptions – DM confirmed this. DM has already had to deal with some queries from patients and also gave an interview to BBC Radio Nottingham.

- Need to ensure that pharmacies are aware of the messages and what patients need to do. MB to liaise with DM regarding what info is needed and then to produce an update to send to all nearby pharmacies.
- Surgery is not able to offer any clinical services – 1100 patients – being directed to Rise Park and Hucknall Road Surgeries. Patients registering as temporary address. Pharmacies affected – repeat meds – where do go??
- Process – carry on ordering repeat prescriptions – nominate patients

Funding cuts

Mindy has highlighted to the CCG (Dr Ian Trimble – he is very concerned about the effect on gp services). CCG are wishing to send through a response. Also going to lobby the other CCGs and have also highlighted to the City Council

Stationery contract

Capita have taken on this contract (previously Integral). Will change process from 1st April 2016

Need to send the information through to pharmacies when receive from Mindy Bassi – look at this with Sam Travis too to ensure get the details correct for what Capita will be supplying.

Pathway – long term

Care Delivery Groups – electronic directory – if N3 connected

MB – send information through to AE to include in the next newsletter on pathway

7 Tenders and bids / Consultations / Service Opportunities

7.1 LMC / LPC / PH meeting at County Hall – 02.02.2016 – Attachment E

Tenders very quiet – PH across the country – direct payment

Need to meet criteria to go on framework of AQP – sit on this list and then when tenders become live they send out to this list.

A lot of pre-work – if this comes to Nottinghamshire then contractors will need a lot of support to go through this.

Derby City have framework for preferred provider list - Substance misuse, needle exchange, When have tender then will send through express of interest notification to those on the list

7.2 Contractor meeting tender process and updates – 26.01.16 – DM and VP

Small number of contractors attended but it was a very good meeting

100 hour contractors – wanting the LPC to help with the bids for tenders. Discussed setting up a small group from independent contractors

Still do not know what the LPC do – not sure what can do to remedy this as we already put information on the website, send out newsletters etc. Communication still seems to be an issue – contractors mentioned using Facebook.

7.3 Mid Notts Better Together event – Monday 29th February 2016 Time: 2 – 4pm @ Birch House – Attachment F1, F2 and F3 > Need a volunteer to attend with NH

Carers - City are looking at upskilling their carers

DF agreed to attend and AE to send through DF's details.

7.4 Stop Smoking Service update (Nottinghamshire County) – meeting with the LMC (JS)

Positive meeting. Most of the meeting was discussing issues, general conversation, useful as catch up
Recognise the risk to pharmacy re difference from GPs re funding .

8 Standing items / Items for discussion

8.1 Training update

- Consultation skills 2nd February 2016 – report from AP
Feedback from contractors on future events
 - Futures topics to include
 - Safeguarding
 - Data protection / confidentiality = Equality Act and Accessible information
 - Venue - received positive feedback
 - Attendees were different to usual LPC events – I think this was due to the “CPPE badge” – any other thoughts?

RS reported that the event was well attended. AP has spoken to Caroline Barraclough, CPPE, regarding safeguarding – develop with CPPE and training steering group

Action: Develop safeguarding training with CPPE via Training Steering Group

Secondary care pharmacists are wishing to organise some training on diabetes – possibly weekend training – 25th – 26th June – don't think that contractors would attend on a weekend and needs to be in the evening. If can organise backfill for pharmacists then can attend in the day during the week - Lilly are offering to sponsor a diabetes event.

For any training sessions members feel that need to put on a city and county venue – look at Ramsdale Park Golf Club – discuss at the steering group agenda

County – look at the Ramsdale park venue for the training – steering group agenda

8.2 **Setting up training steering group - LK, AP, AE, VP, JS.**

- Meet once a quarter - First meeting to be on **17.03.16 at 9am** before the LPC meeting

8.3 HSCIC EPS training (live systems) update – dates on website link

<http://systems.hscic.gov.uk/eps/dispensing/pharmatraining-> - **Attachment G**

Nottinghamshire dates – need members to attend each session – only 2 left

- Thurs 18th Feb – ProScript – **VP attending this**
 - Thurs 25th Feb – Rx Web / Analyst
- JonS attended the pharmacy manager session – 25 pharmacy staff attended
Session given by HSCIC rather than the system suppliers though.
 - Didn't deal with the problem areas - Encouraged staff to fill in the survey on EPS (PSNC website) highlight how much extra work EPS has created for pharmacy.
 - Controlled Drugs on ETP – been delayed another year.

Pricing authority were also present – very useful information on how to claim

Members reported that some of the information on the timeline for claiming prescriptions / payments was not correct though.

8.5 Access to CPPE & Notts/Derbys LPN and LPF leadership programme – Attachment H

Good development opportunity for LPC members – unfortunately it was fully booked and no members were able to book on – only 24 places.

8.6 SCR training events in Nottinghamshire by Arden & GEM CSU

Monday 4th April 2016

Nottingham City CCG, Board Room, Standard Court, Park Row, Nottingham

1st session **4pm - 5.30pm**(refreshments available)

2nd session **7pm - 9pm** (buffet from 6.30pm)

Wednesday 6th April 2016

NHS England, Birch House, Southwell Road, Mansfield, Nottinghamshire.

1st session **5pm - 6.30pm** (refreshments available)

2nd session 7.15pm - 9pm (buffet from 6.45pm)

Members reported that they were not able to attend the two dates chosen due to different school holidays. Suggested that organise more sessions in May 2016. AE to contact Kevin Smith and organise the dates and venue etc.

Need to do some more SCR training sessions in May 2016 – contact Kevin Smith and ask if can do some more sessions in May 2016

8.7 Talk about Medicine – stand and presentation opportunity – NUH - level of support / engagement the LPC commits to this year? Attachment I

Positive

Already discussed - one day at each site – will need volunteers to attend and promote community pharmacy to hospital staff and possibly patients.

8.8 LPC & Gem 106 Proposal – Attachment T

Derbyshire LPC are not keen on the radio campaign

Not sure if pharmacy will have an NHS national flu service this year so cannot commit to yet.

Press releases could be more useful – spend the time chasing this up and funding members

Needed to be a more targeted campaign – NH to contact and state the LPC are not wishing to go ahead at the moment.

9 Commissioners reports – some of this will be covered under Sam’s report earlier on the agenda

NHS England Area Teams

9.1.1 North Midlands Region

Nothing received

9.2.1 SY & Bassetlaw AT

Nothing received

9.2.2 SY LPCs joint meeting –

Nothing received

LPNs

9.3 South Yorkshire and Bassetlaw LPN –

Nothing received

9.4 Nottinghamshire / Derbyshire LPN –

Nothing received

Local Authority

9.5 .1 Public Health – Nottinghamshire

- a) Paper to County Councils senior leadership team on HLPs – **Attachment J**

Need more information – find out what the outcome of the team reviewing the paper was – put on agenda in March 2016

9.5.2 Nottinghamshire County Health and Wellbeing Board

Next board meeting **Wednesday 2nd March 2016 2pm** at County Hall, Loughborough Road, West Bridgford, Nottingham

<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Who is attending?? – AE unable to attend as will be organising the contractor event in the evening.

- a) Notts County HWB Stakeholder event Securing a Tobacco Free generation - Tuesday 23rd February 2016 1:30-4:30pm at the John Fretwell Sports complex
➤ **JS, AP, LF, DF, ML**

JS may not be able to attend now – will let NH know

9.6.1 Public Health – City

9.6.2 Nottingham City Health and Wellbeing Board

- a) HWB 27.01.16 – Attachment K
- Healthwatch report on pharmacy

Very positive report. Feel that pharmacies can have a proactive role if members of the public are aware of the services and advice that pharmacy can give. Need to encourage members of the public to go to their local pharmacy. Pharmacies need to clearly display that customers can talk to a member of staff in private (consultation room which some customers are unaware of).

Integrated drug and alcohol service

Current tender for the integrated drug and alcohol service in 2016 – LPC need to keep a check on who is awarded this tender and to make contact with them.

Next board meeting: **Wednesday 30th March 2016 2pm** at Loxley House, Station Street, Nottingham
<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?Committeeld=185>

AE attending

9.7. CCG's – (minutes and agendas for board meetings are available at the links below)

9.7.1 Mansfield & Ashfield – KC

- a) **Mansfield & Ashfield prescribing sub group –22.01.16 – KC – Attachment M**
- Stoma it seems will finally go to an outside contractor they have chosen but not named.

- Discussion on pharmacists allocated to Vanguard sites, GPs are so enamoured by the thought of having them in their practices that they are now willing to use CCG funds to provide one pharmacist per practice for every 15000 capita. Willowbrook is the vanguard site that won the pharmacist allocation.
- Orlistat prescribing to stop and patients directed to Public Health sites.
- Overspend of 1.76M expected this year.
- Zapain switch instead of cocodamol.
- Next year target focus on sip feeds.
- Targeting automatic reorder systems which create waste. (Multiples)
- Gluten free limited prescribing.

Next CCG board meeting: **Thursday 17th March 2016 12.30pm** at Birch House, Mansfield
<http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates>

9.7.2 Nottingham North East CCG – VP

a) **Nottingham North East Prescribing committee – VP**

Request for information on

- 1) Medication shortages / prices
- 2) NHS indicative price - ?? need to look at
- 3) Repeat prescriptions – one surgery have stopped community pharmacy from ordering repeats and others are looking at doing so as well

Spoke to colleagues in Coventry – system already in place (6 months)

10am – 2pm -Monday to Friday – ring and order repeats – prescription sent through to designated pharmacy.

Patients are being disadvantaged due to hours – staff in the centre taking orders is 4 people for 12 surgeries. Patients having to wait 20 mins to get through.

Patients arriving at pharmacy without them having any repeat script coming through – delay in receiving medication.

Savings made are questionable

Need to contact the Coventry LPC and see if can get more information on their service

Action: NH/RS to contact Coventry LPC and ask for information on the repeat ordering service they have in the area.

Also it was discussed about the Emergency Supply scheme that Hertfordshire have running – better funding than Nottinghamshire. Need to look at this service specification and see if can get Nottinghamshire's service changed.

Action: NH to read through the specification for the Hertfordshire Emergency Supply Scheme and ask if the Nottinghamshire service can be changed to the same payments as Hertfordshire

Next CCG board meeting **15th March 2016 1.30pm – 3.30pm** Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU <http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/>

9.7.3 Rushcliffe – JS

a) **Rushcliffe Medicines Management meeting – JS - Attachment N**

Gluten free foods – given alternatives in consultation (nothing, 8 or unlimited) – went for 4 units of Flour or Bread per month (no fresh) - that was not even offered as an option. Looking at April 1st implementation

Stoma tender – being challenged at the moment so not able to say who has been awarded. Rolling out over 2 CCGs at a time

NOACs – producing a card like do for warfarin patients as a safety measure – will distribute to pharmacies

Warfarin INR star system – need 1mg tablets in initiation phase – dispensing a mixture of tablets as NUH only issue 3mg tabs.

Blood glucose test strips – chosen the 4 strips – supply shortage

Vanguard – med man looking for more staff. Also looking at transfer of care – discharging patients quicker

Wishing to work with pharmacy re medicines shortages – suggest other options and they will change prescriptions and send back through.

Next CCG board meeting: **Thursday 17th March 2016 1.30pm** in Clumber Room, Easthorpe House, Loughborough Road, Ruddington, NG11 6LQ <http://www.rushcliffeccg.nhs.uk/about-us-governing-body/8-about-us/80-governing-body-meetings>

9.7.4 Nottingham City - DM /GH

- a) **Nottingham City CCG meeting 27.01.16 – Attachment K**

Urgent care centre

- Putting gp's on 'front door' of A&E so can signpost. EMAS take patients direct to urgent care centre
- Urgent care centre see 200 patients per day, delivering x-rays, link in better with systems (EMAS), running at full capacity, receive data from NHS 111 weekly.
- Monitoring who attends and if from certain practices – need to link to pharmacy

Discharge process sorted by Supported Transfer of Care (STOC) team – need pharmacy to be involved in this process

Care Delivery groups

Weekend opening – need to advertise better (been doing for 1 year) – 6 practices have signed up (5 open on Saturday and 2 open on Sunday) - **Do pharmacies know about this and where they are?**

Transfer of care – new pilot

????

Next CCG board meeting: **Wednesday 24th February 2016** from 9.30am to 12pm in Meeting Rooms 1 and 2, St Ann's Valley Centre

<http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html>

AE attending

9.7.6 Nottingham West CCG – SD

- a) **Nottingham West board meeting – 28.01.16 SD attended**

Nothing to feedback

Next CCG board meeting: **Thursday 25th February 2016 1pm – 3.30pm** at Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB

<http://www.nottinghamwestccg.nhs.uk/index.php/meeting-dates-2016>

SD to attend

9.7.6 Newark and Sherwood CCG - LK/ML

a) Prescribing work stream – Wednesday 17.02.2016 – verbal update LK
postponed to next Wednesday 24.02.16 - extraordinary PLT so starting at 5.30pm
New prescribing advisor wants LK to give LPC update on what services pharmacy do and can provide.

Next CCG board meeting: **Wednesday 9th March 2016 5pm** at Everyday Champions Centre, Newark
<http://www.newarkandsherwood.nhs.uk/about-us/our-governing-body>

9.7.7 Bassetlaw CCG – DF

a) **Bassetlaw CCG board meeting – 09.02.16 DF**

nothing further to report

Next board meeting: **Tuesday 8th March 2016**, 9am – 11am Collinson Board Room, Retford Hospital
<http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings>

9.7.8 Area Prescribing Committee – AP

Next meeting – **Thursday 17th March 2016** 2pm – 4.30pm, Duncan Macmillan House, Conference Room 2
<http://www.nottsapc.nhs.uk/index.php/about-the-apc>

AP attending

Talking about moving the APC to a regional meeting / resource due to differences in workload and implementation of changes - Nottingham slowest to take on NOAC prescribing – not sure why – APBI were involved.

9.8 LMC – **Tuesday 22nd March 2016 7.30pm** – 5 Phoenix Place, Nottingham, NG8 6BA
<http://www.nottinghamshirelmc.co.uk/about-us/open-meetings/>

AE attending

a) Between the lines newsletter – **Attachment O**
For information

9.9 Secondary care – Adriece Al Rifai, NUH

Offered teaching for community pharmacy on either Saturday 25th June or Sunday the 26th of June see if the LPC / LPF can arrange an event where secondary care pharmacists are able to build on and support at the interface as previously discussed.

Discussed earlier in the meeting – AP to work with Mindy

10

Information

If members wish any of the items below to be discussed at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.

Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on www.psn.org.uk

PSNC briefings / newsletters

10.1.1 News: Latest on Government plans for community pharmacy; EPS costing study; Better transparency for contractors; CPPE courses; Health & Care Review

10.1.2 LPC News Alert: PSNC Communications Support for LPCs

10.1.3 Price Concessions January 2016 (further update)

- 10.1.4 PSNC News Alert: EPS survey - pharmacy teams, please share your views
- 10.1.5 PSNC Update: Further details and PSNC's response to the Government plans for community pharmacy
- 10.1.6 Share your EPS experiences; Latest CPN now online; Drug Tariff updates: Positive emergency supply study; Oral anticoagulants toolkit published
- 10.1.7 NCSO/Price Concessions February 2016
- 10.1.8 LPC News Alert: Campaign support guidance documents published
- 10.1.9 LPC News: Latest events and the member changes form
- 10.1.10 NCSO/price concessions February 2016 (update)
- 10.1.11 LPC News Alert: PSNC to hold contractor meetings on implications of Government proposals
- 10.1.12 News: Contractor meetings on Government plans; Final call for views on EPS; PCSE online portal coming soon; Making your AKI pledge
- 10.1.13

10.2 PSNC Events

- 1) Media training
26th February London; 4th March Coventry; 15th March York.

10.3 LPC input into PSNC March meeting

Please complete the short questionnaire which closes at noon on Monday 29th February - we need just one response from each LPC and suggest that it is completed by the Chief Officer following consultation as necessary with LPC members. <https://www.surveymonkey.co.uk/r/X95MS9Q>

10.4 EPS

- a) - Deployment – **Attachment P1**
- b) - Update from Michelle Peet February 16 – **Attachment P2**

Confirmed go Lives

Sunrise + Clifton Branch	C	25/02/2016
Wollaton Vale Health Centre	C	01/03/2016
Lime Tree Surgery	C	08/03/2016
Torkard Hill	NNE	09/03/2016
Queens Bower	C	16/03/2016 - Cancelled
St Mary's	C	16/03/2016 - Cancelled

- c) - EPS highlight report – Bassetlaw January 2016 – **Attachment P3**

For information

10.5 Healthwatch Nottinghamshire

- a) Newsletter – **Attachment Q1**
- b) Dermatology – **Attachment Q2**

For Information

10.6 CPPE

Nothing to report

10.7 **CCA / AIMp Communication / Pharmacy Voice**

- a) Nothing received

10.8 Medicines Optimisation conference - Tuesday 1 March 2016 at The Mercure Leicester The Grand Hotel, 73 Granby Street. Leicester, LE1 6ES from 10am to 4pm. – **Attachment R**

	10.9 East Midlands PSC Transfer of Care event : Holywell Park Conference Centre - Ashby Road Loughborough LE11 3AJ															
11	Any other business 11.1															
12	<u>Newsletter stories</u> 12.1 February 2016 newsletter – Attachment S															
13	<p>Details of future meetings All meetings will now have an open meeting section at 2pm – 4pm</p> <p>Booked meeting in May at Ramsdale Park Golf Course - Day Delegate @ £20.95pp to include full day room hire Free Wi-Fi Projector & Screen Flipchart & Pens Delegates Packs Mineral Water & Cordials Complimentary Car Parking Porter assistance throughout the day. Two servings of Tea & Coffee served with Biscuits, Finger Buffet Lunch Mid afternoon Tea, Coffee and Cake. Available for the meetings dates for 2016 if wish to move venue.</p> <table> <tr> <td>17th March 2016</td> <td>9.30 am – 5pm</td> <td><i>White Post Farnsfield</i></td> </tr> <tr> <td>19th May 2016</td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Course</i></td> </tr> <tr> <td>21st July 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> <tr> <td>15^h September 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> <tr> <td>17th November 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> </table>	17th March 2016	9.30 am – 5pm	<i>White Post Farnsfield</i>	19th May 2016	9.30 am – 5pm	<i>Ramsdale Park Golf Course</i>	21st July 2016	9.30 am – 5pm	?	15^h September 2016	9.30 am – 5pm	?	17th November 2016	9.30 am – 5pm	?
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21st July 2016	9.30 am – 5pm	?														
15^h September 2016	9.30 am – 5pm	?														
17th November 2016	9.30 am – 5pm	?														

Next meeting is on Thursday 17th March 2016 at The White Post Pub, Farnsfield, NG22 8HN

Minutes agreed as true and accurate record of the LPC meeting held on Thursday 18th February 2016

Signed: _____ *Original signed by Robert Severn*
Rob Severn, Chair, Nottinghamshire LPC

LPC Ball 2016

This has now been cancelled and AE has contacted the Belfry Hotel and arranged for the deposit to be used towards a contractor event on 02.03.16 for PSNC update on Pharmacy Funding Cuts.