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THE 113th MEETING OF THE COMMITTEE WAS HELD AT
RAMSDALE PARK GOLF CLUB, OXTON ROAD, CALVERTON
ON
THURSDAY 15TH SEPTEMBER 2016 AT 9.30AM

Present

In the Chair Rob Severn (RS)

Chief Officer: Nick Hunter (NH)

Secretary: Alison Ellis (AE)

Members: Ketan Chandi (KC), Sunny Dhain (SD), Linda Ferguson (LF), Dave Fernley (DF), Ceri Fowler (CF), Gordon Heeley (GH), Louise Keating (LK), Dayaram Mistry (DM), Ankish Patel (AP), Vijay Pujara (VP), Guillermo Sierra (GS), Jon Such (JonS), James Sutcliffe (JS)

Attending

- Sarah Abbott, Ashford Medical Services, NHS Mansfield and Ashfield
- Garry Myers, PSNC Regional Representative

Apologies

- David Pearson, Corporate Director of Adult Social Care, Nottinghamshire County Council (Coming to November meeting)
- Barbara Brady, Interim Director of Public Health, Nottinghamshire Public Health
- Michelle Peet, Project Change Manager, NHIS
- Mindy Bassi, Medicines Management, NHS City CCG
- Samantha Travis, Clinical Leadership Adviser, NHS England, North Midlands
- Gordon Heeley, LPC member (arrived at 10am)

Observers

Introductions were made as it was Ceri Fowler's first meeting

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1.1 Apologies for absence

- Gordon Heeley (arrived at 10am)

Reminder to members that apologies need to be given in a timely manner

1.2 Acceptance of the minutes from 21st July 2016 - Attachment A1

The minutes of the meeting held on 21st July 2016 were agreed as a true and accurate record after the below amendment. Proposed by AP and seconded by VP.

Spelling mistake on page 2 – point 2.3.9 'need'

1.3 Action points from 21st July 2016 – Attachment A2

- 1) Governance policy

PSNC do not have a specific policy – for discussion on the agenda. Declarations have been sent through to the governance committee for checking

2) LPC guide

Will do before the next LPC meeting – AE and AP to meet at the office.

Action: AP and AE spend time looking at the LPC guide

3) Dom MUR's launch event

NH meeting with Sam. AE to speak to Sam Travis regarding training session at the beginning of November and if free to be able to talk about Domiciliary MURs service.

Action: AE to speak with Sam Travis re a launch event for Domiciliary MURs at the training session organised for beginning of November 2016

4) Training

Training group to meet after the LPC meeting

Action: AP to organise the EPS claiming process training session – Liam Stapleton and NHSBSA – ?? 2016

Action: AE to add domiciliary MURs relaunch to the training group agenda

5) PSNC events

Ongoing – no-one contacted at present

Action: Members to contact AE if they wish to attend and when booking is open AE will book places

6) Sub groups

AE sent out reminder of who is in what sub group so they can organise their own meetings and email group chats.

7) Stop smoking tender

Champix PGD – Solutions for Health – Confusion whether the smoking service is still going ahead – pharmacies have not received any information. Solutions4Health – targeting certain pharmacies. NH to contact Alistair Nixon – need to speak with them and ask for confirmation plus ask to send out some further information so that all pharmacies are aware of the service they are able to provide. Also put information on the newsletter and website.

Action: AE / NH check with Solutions4Health regarding the service that pharmacies can provide. Add this info to the website and also send by newsletter. Solutions4helath to send directly to pharmacies

8) Medication wastage

Healthwatch are not pursuing the question of the month locally re patients medication – feeding back to Healthwatch nationally

9) Social prescribing

City CCG – Mindy Bassi

Sam Travis is keen for social prescribing to be part of community pharmacy contract.

10) DOAC alert card

ST has ordered 10,000 cards to give out to patients – going to printers. Nothing sent to AE for website yet.

Action: Mindy will send through template card for including on the LPC website

11) Pharmacy careers talk

AE to send link to JonS – to remind David Evans – 02.11.16

2.4 Declarations of Interest for any item on the agenda

- *If any member has any personal or pecuniary interest whatsoever in any matter, they*

	<p><i>should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>
<p>2</p>	<p>Governance Items</p> <p>a) <u>Declarations of Interest – outstanding from CF– Attachment B</u> Governance group reviewed the declarations during the LPC meeting and asked members to make changes that are needed</p> <p>b) <u>Governance Policy – governance group – Attachment C</u> ➤ JonS to give an update on the policy and also declarations Reviewing declarations on 6 monthly basis. PSNC Finance management – one person needs to book onto the finance management course. Went through the TOR document with all members – need to change the wording from “Ensure”</p> <p>c) <u>Expense Policy – Attachment D (GH to forward)</u> Activities <ul style="list-style-type: none"> - Feel that it should be a written report being received not a verbal report – amendment to the doc - AGREED - Increased the figure for overnight stays – hotel costs are higher in Leeds, Birmingham, Manchester etc where PSNC events are held – increased from £110 to £180. Include in the policy that all members to always try and book the best value hotel. Principles <ul style="list-style-type: none"> - Added in exemption of companies invoicing – AGREED - Changes in the deadline for claims – must be submitted before the end of the following month Finance committee <ul style="list-style-type: none"> - Included the names of those on the finance committee Submission of reimbursement claims <ul style="list-style-type: none"> - Removed duplication - Members need to ensure inform the treasurer of any claims. Backfill and Locum <ul style="list-style-type: none"> - £117.50 per session and 23.50 per hour - Taken out the stationery allowance and increased the expense rates. Next review May 2017 Proposed by GH, VP seconded – all voted in favour</p> <p>d) <u>Self-evaluation – (PDF with evidence) – Attachment E</u> Agreed the grading at the LPC meeting and the evidence has been added To be added to the LPC website for contractors to see.</p> <div style="border: 1px solid black; padding: 2px;"> <p>Action: AE to add the PDF copy of the evaluation to the website</p> </div> <p>e) <u>Members skills assessment – Attachment F</u> Marking down on the communication skills – presentations – if individuals wish to have training then contact RS and NH</p>
<p>3</p>	<p>NHS Contract Matters</p> <p>Applications summary spreadsheet SYB – nothing received</p> <p><u>3.1 New contracts-Routine</u> Nothing received</p> <p><u>Contract applications received from other areas</u></p>

Nothing received

3.2 New contracts-Excepted

Nothing received

3.3 Litigation

Nothing received

3.4 Decisions

3.4.1 Application for inclusion in the pharmaceutical list in respect of a Distance Selling Pharmacy

By: Baljinder Singh

At: Sherbrook Business Centre, Sherbrook Road, Daybrook, NG5 6AT

Awaiting response from NHS England re decision

Since May – PCSE have issued a letter of apology. It has caused delays in processes
Numerous emails with alterations – sent one notification 4 times due to mistakes.

3.4.2 Application for a No significant change relocation

By: DB Raval Ltd T/A Bingham Pharmacy

From: 5 Eaton Place, Bingham, Nottinghamshire, NG 13 4BD

To: 23 Eaton Place, Bingham, Nottinghamshire, NG13 4BD

Approved 19.08.16

3.4.3 Application for change of ownership

From: Bestway Panacea healthcare Ltd

To: Bestway National Chemists Ltd

At: 412-414 Broxtowe Lane, Aspley, Nottingham, NG8 5ND

Approved

AP and RS declared interest

3.5. Amendments

3.5.1 Amendment -

Removal of pharmacy from list

Fresenius Medical Care Uk Ltd

At: Unit A Nunn Brook Road, Huthwaite, Sutton in Ashfield, Nottinghamshire

From 16.07.16

Registered pharmacy but didn't do any NHS prescriptions

3.5.2 Amendment – change of supplementary hours

By: Boots Pharmacy

At: Curtis Street Health Centre, Hucknall, Nottingham

From 05.09.16

Please note the change of supplementary hours

From:

Mon - Fri 8:30am – 7pm

Sat Closed

Sun Closed

To:

Mon – Fri 8am – 7pm

Sat Closed

Sun Closed

3.5.3 Amendment 404 – supplementary hours

By: Acorn Pharmacy

At: 8-10 Main Road, Jacksdale, Nottinghamshire,

From 29.10.16

Please note the change of supplementary hours

From:

Mon - Fri 9am – 6pm, Sat 9am - 2pm, Sun Closed

To:

Mon – Fri 9am – 6pm, **Sat 9am - 1pm**, Sun Closed

3.5.4 Amendment 405 – supplementary hours

By: Manor Pharmacy

At: 185 Loughborough Road, West Bridgford, Notts

From 15.08.016

Please note the change of supplementary hours

From:

Open lunchtimes Mon - Fri 12:30 - 13:30

To:

Open Mon - Fri 12:30 - 13:00 (the pharmacy will now close for 30 mins at 13:00)

3.5.5 Amendment – change of ownership

From: Sainsbury's Pharmacy

To: Lloyds Pharmacy

At: Highgrounds Road, Rhodesia, Worksop, S80 3AT

From 01.09.16

3.6. Responses received

3.6.1 Application for inclusion in the pharmaceutical list offering unforeseen benefits

By: Lakshmi Healthcare Ltd

At: Vicinity of Health Centre, Candleby Lane, Cotgrave, Nottinghamshire

Responses received – 2nd comments due 08.09.16

Attachment G

Declared interest – AP and RS

Discussed at the Exec committee on 06.09.16 as response required before LPC meeting

4

Treasurer's report – GH

4.1 Finances July / August 2016 – Attachment H1

July

Income - £17,599.97 + £69.47 interest + £337.32 MSD sponsorship - £18,006.76

Expenditure - £9,229.38

Balance - £102,541.17

VP missed off for claims – GH will do these in September accounts.

August

no meeting but GH used time to catch up on the Well invoicing and accounts

Income - £17,599.98 + interest £62.93 = £17,662.90

Expenditure - £8,965.16

Balance - £111,238.91

March – ML LPC meeting invoice – this needs to be removed from the outstanding amount as over 3 months old.

Paid all outstanding invoices for Well now and seems to be working better.

5.2 Cashflow – Attachment H2

Going to be £30,000 over the reserve amounts due to spending less – February / March payment levy.
Review the levy along with the activity done
Need to plan in the sub group meetings for the month in between LPC meetings before the end of the LPC meeting – AE to add subcommittee meetings as a standard agenda item – check meeting dates and add into reminders.

Agenda – Subcommittee meetings to be included as a standard agenda item

5.3 Final Accounts for April 2015 to March 2016 – Attachment H3

Insurance – not having to pay this now – covered under the PSNC policy
Decided to close the conference account as not being used.
Audited accounts – don't need to be audited – as long as have good governance
Most other LPCs have inspected accounts rather than audited.
Proposed DM seconded LK – voted in favour

5.4 PSNC Levy Invoice – Attachment H4

Due for payment October 2016 – there was no increase in the levy – more workload than before and receiving more information through that is useful for commissioner meetings.

5.4 Employee interim reviews (October 2016)

For information – RS, DF and GH will carry out NH and AE reviews on 20th October 2016

5.5 Finance committee recommendations for employees salary review

The committee discussed the proposals put forward by the finance sub group and fully endorsed these and the Chairman and treasurer will inform the employees at their mid-year reviews in October.

6

Chief Officer / Chair reports

6.1 Chair report for August + September 2016 – Attachment Z

PCDC meeting – pharmacy workforce group – main interest in training for pharmacists who will be working with practices. ST was present and presented on the IP in Newark as this is a different set up to the national scheme. PCDC receive funding to provide training to primary care – including pharmacy. Misconception that there are more community pharmacists than needed.
Tried to promote that should work collaboratively with community pharmacy rather than employing pharmacists - practices feel that if work for other companies then may have a hidden agenda.

NH, RS and CF Met with Cathy Quinn

- Mid Notts CCGs promoting self-care – like paracetamol poster. There will be more of this sort of thing
- Explained about the changes in medicines and Cat M prices

6.2 NH Presenting to People's Council on 27.09.16

- NH going with Boots Pharmacy rep.

6.3 Pharmacy complete – Attachment I (pharmacycomplete.org)

- online training packages and support materials

6.4 Pharmacy Voice repeat medications requests – Attachment J

Further background information to support this Pharmacy Voice document was given to members at the meeting (Isle of Wight and Barnsley information) – also available on - <http://psnc.org.uk/nottinghamshire-lpc/lpc-members-private-page/information-to-help-members-at-ccg-meetings/>. JonS has used this document in the Rushcliffe med management meeting recently. Some pharmacies are happy with the service being taken from pharmacy as this takes away the time and cost incurred and frees up to do other services. Pressure may be increased due to not allowing enough time for the prescription to be dispensed.

	<p>Need to ensure that involved in the process so that this is included in any policies. May increase the Emergency Supply scheme use. Item on the Waste meeting agenda – need to encourage them to use ERDS.</p> <p>6.5 <u>NHS financial challenges – have your say events – Attachment K</u></p> <ul style="list-style-type: none"> ➤ <u>Need members to attend these events –</u> <p>JonS – Newark town hall 23.09.16 DF – Newark town hall -28.09.16 JS – Ollerton Town hall – 23.09.16 AE to book JonS, JS and DF onto the events in Newark</p> <ul style="list-style-type: none"> ➤ Briefing documents to be provided – docs given to members and on the LPC members area of the website <p>Radio Nottingham – financial difficulties in Newark & Sherwood – discussion around hospital admissions – no mention of pharmacy. Public see that if they have paid into the NHS via National Insurance then going to access when they want to.</p>		
<p>7</p>	<p>Members reports</p> <p>7.1 <u>Dementia coffee morning in Newark - LK</u></p> <p>- Robert Jenrick MP organised - Carers gave him a hard time at the event. Dementia Friendly Pharmacy Team – assessment of how they help dementia patients and premises changes - trial in a pharmacy – RS, AE and NH to work on this with Sam Travis. Dementia friends – VP interested in his pharmacy holding a Dementia friends session and also the LPC members would like a session on Dementia friends – include on the November / January agenda</p> <table border="1" data-bbox="253 968 1520 1045"> <tr> <td>Action: AE to contact VP around dates for dementia friends session</td> </tr> <tr> <td>Action : AE to add on Dementia info session in the November / January agenda</td> </tr> </table>	Action: AE to contact VP around dates for dementia friends session	Action : AE to add on Dementia info session in the November / January agenda
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<p>8</p>	<p>Tenders and bids / Consultations / Service Opportunities</p> <p>8.1 CPU 1895 Hospital Substance Misuse Service http://www.sourcenottinghamshire.co.uk/contracts/show/id/14605 More wider reaching than just community pharmacy</p>		
	<p><u>Open meeting 2pm – 3.30pm</u></p> <p>2pm - Sarah Abbott, Ashwood Medical Services, NHS Mansfield and Ashfield – Attachment 1</p> <ul style="list-style-type: none"> ➤ National pharmacists in gp practices scheme <p>NHSE website page giving details: https://www.england.nhs.uk/commissioning/primary-care-comm/gp-action-plan/cp-gp-pilot/pilot-site-support-pack/ NHSE patient leaflet https://www.england.nhs.uk/commissioning/wp-content/uploads/sites/12/2015/12/What-is-a-clinical-pharmacist-no-trim-marks.pdf</p> <p>Sarah is one of the pharmacists who is working in one of the gp practices on the national pilot originates from GP workforce 10 point plan. 3 year pilot. GPPTP training course – CPPE. CCG are meant to have 6 sessions with the primary care commissioning to go through how the pilot is going and future work – not had any yet! NHS England – vision is for the pharmacists to have a Face to Face role – this is happening sometimes but not for the main part of the role in one practice – unsure when this will happen. Some of the practices have not engaged with the pharmacists well.</p> <ul style="list-style-type: none"> ➤ Medication reviews ➤ Measuring outcomes <ul style="list-style-type: none"> - Dementia register - Learning disability - Activity based 		

	<p>Learning how to use the gp systems. Consultation skills – CPPE run the training – need more than CPPE can offer – ??? DREEM training Feedback time from GP – sat in with AMP’s – need protected time to be put in place CPPE delivered training on how to communicate between the pharmacy and surgery – point of contact for pharmacists. Sarah feels that</p> <ul style="list-style-type: none"> - pharmacy needs to be involved in the surgery – being able to see patients with all the records, blood tests results has got to be a must. No matter if in the Practice or working from the pharmacy. - Needed more input from NHS England at the beginning of the pilot to set out guidelines on appointment times, how the pharmacist is used / integrated by the gp practices. <p>Some of the pharmacists involved are hospital pharmacists – struggled at first – brought in knowledge of discharge summaries and was able to use contacts to help with getting better information sent through.</p>
<p>9</p>	<p>Standing items / Items for discussion</p> <p>9.1 Training steering group update</p> <ul style="list-style-type: none"> ➤ meeting on 15.09.16 at 5pm (after the LPC meeting) <p>Report back to the November LPC meeting</p> <div style="border: 1px solid black; padding: 2px;"> <p>Agenda – AE to add report from training group on November 2016</p> </div> <p>9.2 <u>NUH Talk about Medicine in the Clinical Pharmacist</u> – Attachment L Adriece has written an article on Talk about Medicines week – very good Also has an article from Emma Anderson on Frail elderly and disability.</p> <p>9.3 <u>2016/17 Flu season – LPC support / actions</u> Need to remind contractors that there are posters available to use. Members reported that they have been asked if the LPC are providing training event – some training providers have included marketing of the service as well, but not all. Maybe need to look at the media / communication group and contact Radio Nottingham to see if they wish to have a talk on flu and Ask Your Pharmacist week (7th – 14th November) Join in the discussions with Doncaster and Rotherham around marketing – working with Kirsten Howell Ask contractors for good news stories – put it into the newsletter</p> <div style="border: 1px solid black; padding: 2px;"> <p>Action: AE to ask contractors for any good news stories regarding flu vaccines and joint working with gp’s that we can use.</p> </div> <div style="border: 1px solid black; padding: 2px;"> <p>Action: NH to work with the communication sub group on marketing discussions with Kirsten Howell.</p> </div> <p>9.4 Pharmacy careers talk - The provisional date for this is Wednesday 2nd November – sent through David Evans and Sunny Dhain names for speakers. Discussed earlier in the meeting</p> <p>9.5 <u>Ask Your Pharmacist Week (7-14 November)</u> - resources available to LPCs NPA have emailed out to say that they have revamped some materials and have packs – some for free – delivery of this before 12 October 2016 Promotions stands in the health Centre – leaflets, banners, Displays in supermarkets Members asked to look at putting up stands using the free resources from NPA</p>
	<p>Garry Myers, PSNC Regional Representative</p> <ul style="list-style-type: none"> • Confidential update <p><u>Pharmacy funding cuts - Campaign update</u></p> <ul style="list-style-type: none"> ➤ <u>National and Local update</u>

	<ul style="list-style-type: none"> ➤ <u>Summary of members actions since July 2016</u> ➤ <u>Next steps</u> Writing to local MP's updating on the campaign, thanking those that attended the briefing or pharmacy visits, and also inviting for their flu jab.
<p>10</p>	<p>Commissioners reports <u>NHS England Area Teams</u> 10.1.1 <u>North Midlands Region</u></p> <ul style="list-style-type: none"> ➤ August 2016 Pharmacy Newsletter – Attachment M ➤ Flu jabs – concerns raised by gp's ➤ Newspaper article from The Calverton Echo from Dr Phil Rayner ➤ GP concerns – NH has replied ➤ Concerns from contractors – ➤ Concerns raised about City CCG meds management team – regarding cost of a non part VIII item <ul style="list-style-type: none"> ○ NH has been liaising with contractor and the CCG (Mindy Bassi) – advised to contact City CCG ○ Contractor has written to the GPhC and NHS England. ○ Concerns also raised about Citicare – telling them what they should and shouldn't be doing. Citicare are looking into the issue separately. <p>10.2.1 <u>SY & Bassetlaw AT</u></p> <ul style="list-style-type: none"> ➤ SYB Flu Planning Meeting – Attachment N <p>No further meetings – moving to localities</p> <p>Data on flu vaccines completed over the area included in this document – useful information</p> <p>10.2.2 <u>SY LPCs joint meeting</u></p> <ul style="list-style-type: none"> ➤ 08/10/16 <p><u>LPNs</u></p> <p>10.3 <u>South Yorkshire and Bassetlaw LPN –</u> Peter Magirr has now stepped down as chair – discussing changing the model – NHS England employee as chair – at moment only 2 days a month and no support provided</p> <p>10.4 <u>Nottinghamshire / Derbyshire LPN –</u></p> <ul style="list-style-type: none"> ➤ LPN meeting report – 17.08.16 <p>Going well, attendance is good – ST is well supported – LPN membership is more relaxed</p> <hr/> <p><u>Local Authority</u></p> <p>10.6 .1 <u>Public Heath – Nottinghamshire</u></p> <ul style="list-style-type: none"> ➤ <u>CRI contract – NH to update</u> <p>Nothing further to update Swapping everyone to Physeptone</p> <ul style="list-style-type: none"> ➤ <u>Champix PGD – update – Attachment O</u> <p>Talked about earlier in the meeting</p> <p>10.6.2 <u>Nottinghamshire County Health and Wellbeing Board</u></p> <ul style="list-style-type: none"> ➤ <u>Health and Wellbeing Board Stakeholders Carers Event - 12th October 2016 – Attachment T1 and T2</u> <p>Stand at the event – RS, AP, DF and NH attending – book places on Eventbrite – NH to send the link.</p>

RS to take the display boards (NH at a meeting before the event)
Possibly have someone who can attend who is a pharmacist in pharmacy and who was a carer so has valuable info.

Meetings

Board meeting @ County Hall, Loughborough Road, West Bridgford
Wednesday 7th September 2016 2pm
Not able to attend as exec committee meeting
+
Wednesday 5th October 2016
<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

10.6.3 Public Health – City

➤ Substance Misuse pharmacy services - governance group – 8th September 2016 12pm - 2pm @ CDP Meeting held between CDP, Nottingham City Council , Framework, Healthshop, Sam Travis NHS England – Shaliesh chaired the group
Discussions around reporting of CD instances – what happens when receive? ST gave updates on CD incidents – don't feel that all are being reported.
No training for about 4 years so organising for November 2016.
Drawing up contract

10.6.4 Nottingham City Health and Wellbeing Board

Meetings

Board meeting @ Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG
Wednesday 28th September 2016 - 2pm
+
Wednesday 30th November 2016 – 2pm
<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?Committeeld=185>

10.7. CCG's – (minutes and agendas for board meetings are available at the links below)

➤ Pharmaceutical Waste Management Group (All CCGs) next meeting is 21.09.16 – Attachment P
AP, NH attending – LK maybe able to attend too.

Heads of Meds Management will be present.

- Nottinghamshire CCGs new appliance prescribing scheme – Attachment W1, W2, W3 and W4
 - script direction issues raised by contractor

Fittleworth have won the appliance prescribing scheme service - to prescribe the appliances. Need to ensure that not referring to their DAC.

- need to keep a check and ask contractors to report any issues to the commissioner. Drug costs to gp and service costs to the CCG.

10.7.1 Mansfield & Ashfield – KC

- no meeting last month

Meetings

Prescribing sub group

M&A CCG Board meeting

a) Friday 22nd July 2016 – Attachment Q (DF)

Next meeting

b) Friday 26th August – Birch House Meeting Room 1

c) Friday 23rd September 2016 - Birch House Meeting Room 1

Primary Care Commissioning meeting

- **Thursday 29th September** - 9:00am - 12:00pm. MR 1, 2 & 3, Birch House

<http://www.mansfieldandashfieldccg.nhs.uk/index.php/maaboutus/primary-care-commissioning>

Thursday 15th September 2016 12.30pm at Birch House, Mansfield

Thursday 17th November 2016 12.30pm at Birch House, Mansfield

<http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates>

10.7.2 **Nottingham North East CCG – VP**

Meetings

Prescribing sub group

- 22.09.16

Primary Care Commissioning meeting

- **Thursday 6th October 2016**
@ Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU

<http://www.nottinghamnortheastccg.nhs.uk/our-meetings/primary-care-commissioning-committee/#reveal>

Nottingham North and East CCG Board meeting

Thursday 20th September 2016 1.30pm – 4pm
@ Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU

Thursday 17th November 2016 1.30pm – 4pm
@ Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU

<http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/>

10.7.3 **Rushcliffe – JS**

Meetings

Prescribing sub group

- NHS Rushcliffe CCG Medicines Friday 9th September 2016, 1.30pm – 3.30pm – Attachment R
Main subjects discussed
- RMOC – another layer to NICE

Rushcliffe CCG Board meeting

Thursday 15th September 2016 1.30pm – 4pm
@ Clumber Room, Easthorpe House, 165 Loughborough Road, Ruddington, Nottingham, NG11 6LQ

<ul style="list-style-type: none"> - Vanguard work – - DOAC cards - Nicky Bird – leaving - Optimise RX – added onto the gp system – funded by CCG – reduced prescribing costs by 10% - trialled in 4 practices. - Underspent £125m – Cat M contributed to this - Gluten Free – down to 4 units per person - Shared care protocol – don't turn up for monitoring blood tests then will not provide medications. <p>Patients using private treatment</p> <ul style="list-style-type: none"> • Friday 4th November 2016 1.30pm – 3.30pm @ Thoresby Meeting Room, Easthorpe House <p><u>Primary Care Commissioning meeting</u></p> <ul style="list-style-type: none"> • Thursday 20th October 2016 1.30pm Easthorpe House, 165 Loughborough Road, Ruddington, Nottingham NG11 6LQ <p>http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/#PCCC</p>	<p>Thursday 17th November 2016 1.30pm – 4pm @ Clumber Room, Easthorpe House, 165 Loughborough Road, Ruddington, Nottingham, NG11 6LQ</p> <p>http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/</p>
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10.7.4 Nottingham City - DM /GH

Meetings

<p><u>Prescribing sub group</u></p> <ul style="list-style-type: none"> • ?? <p><u>Primary Care Commissioning meeting</u></p> <ul style="list-style-type: none"> • Thursday 6 October, 1.30pm - 3pm in the Boardroom, 1 Standard Court, Park Row, Nottingham NG1 6GN <p>AE attending</p> <ul style="list-style-type: none"> • Thursday 3 November, 1.30pm - 3pm in the Boardroom, 1 Standard Court, Park Row, Nottingham NG1 6GN 	<p><u>Nottingham City CCG Board meeting</u></p> <p>Wednesday 28th September 2016 9.30am – 12.30pm @ Ground Floor committee room, Loxley House, Station Street, Nottingham, NG2 3NG</p> <p>AE attending</p> <p>Wednesday 26th October 2016 9.30am – 12.30pm @ Community Suites A & B, Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham, NG11 8EW</p> <p>http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html</p>
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<http://www.nottinghamcity.nhs.uk/about-us-284/nottingham-city-ccg/primary-care-commissioning-panel.html>

10.7.5 Nottingham West CCG – SD

Meetings

<p><u>Prescribing sub group</u></p> <ul style="list-style-type: none">• ?? <p><u>Primary Care Commissioning meeting</u></p> <ul style="list-style-type: none">• Thursday 29th September 2016 4pm Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB• http://www.nottinghamwestccg.nhs.uk/index.php/about-us/primary-care-co-commissioning-committee	<p><u>Stapleford CCG Board meeting</u></p> <p>Thursday 20th October 2016 1:00 – 3:30PM @ Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB</p> <p>Thursday 24th November 2016 1pm – 3:30pm @ Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB</p> <p>http://www.nottinghamwestccg.nhs.uk/index.php/meeting-dates-2016</p>
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10.7.6 Newark and Sherwood CCG - LK/ML

- **Medicines Management initiatives – meeting with Cathy Quinn (NH)**

Meetings

<p><u>Prescribing sub group</u></p> <ul style="list-style-type: none">• Wednesday 14th September ?? Produced list of prescription only meds – blacklist medicines list <p><u>Primary Care Commissioning meeting</u></p> <ul style="list-style-type: none">• Thursday 29th September - 9:00am - 12:00pm. MR 1, 2 & 3, Birch House• Thursday 24th November 2016- 9am – 12pm @ Silverhill Edwinstowe House <p>http://www.newarkandsherwood.nhs.uk/about-us/primary-care-co-commissioning</p>	<p><u>Newark & Sherwood CCG Board meeting</u></p> <p>Wednesday 14th September 2016 5pm Everyday Champions, Newark</p> <p>Wednesday 9th November 2016 5pm @ Edwinstowe House</p> <p>http://www.newarkandsherwood.nhs.uk/about-us/our-governing-body</p>
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10.7.7 Bassetlaw CCG – DF

- **Bassetlaw Flu planning meeting – Attachment Y**

Meetings

<p><u>Prescribing sub group</u></p> <ul style="list-style-type: none">• ?? <p><u>Primary Care Commissioning meeting</u></p> <ul style="list-style-type: none">• Friday 16th of September, 9:30am to 12:00pm, Collinson Boardroom, Retford Hospital, North Road, Retford, DN22 7XF <p>http://www.bassetlawccg.nhs.uk/about-us/primary-care-commissioning</p>	<p><u>Bassetlaw CCG Board meeting</u></p> <p>Tuesday 13th September 2016 9am – 11am Collinson Board Room, Retford Hospital, North Road, Retford, DN22 7XF</p> <p>Tuesday 11th October 2016 9am – 11am @ Collinson Board Room, Retford Hospital, North Road, Retford, DN22 7XF</p> <p>Tuesday 8th November 2016 9am – 11am @ Collinson Board Room, Retford Hospital, North Road, Retford, DN22 7XF</p> <p>http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings</p>
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10.8 **Area Prescribing Committee – AP**

- Nothing for community pharmacy

Meetings

<p>Thursday 15th September 2016 - 2pm – 5pm @ Duncan Macmillan House</p> <p>Thursday 17th November 2016 – 2pm – 5pm @ Duncan Macmillan House</p> <p>http://www.nottsapc.nhs.uk/about-the-apc/</p>

10.9 **LMC open meetings**

Meetings

<p>Tuesday 27th September 2016 7.30pm – 9.30pm @ 5 Phoenix Place, Nottingham, NG8 6BA</p> <p>http://www.nottinghamshirelmc.co.uk/about-us/open-meetings/</p> <p>AE attending</p>

<p>11</p>	<p>Strategy plan (plan will have been distributed at the beginning of the meeting – review any items that have not been covered on the agenda) – Attachment S</p> <p>Devolved down to the sub committees – next group meetings to look at their sections and go through the aims and objectives etc.</p> <p>IP project board meeting on 19.09.16 – been quite a long time since a meeting was held – struggling for future funding – pilot ends in November 2016</p> <p>LMC – setting up a meeting regarding flu queries – Dr Place and Calverton practice raised concerns – NH attending and would be useful to have some frontline pharmacists at the event - RS and AP will attend – need to circulate the date when organised.</p> <p>LOC – still in dialogue – refer to opticians with certain minor ailments who will see the patient and prescribe – payment attached to this – working on this with LOC and also LPN interested. ?? funding</p> <p>MPs – need to consider what do with the PwC and PV forward view – wait another couple of weeks until the news from PSNC is confirmed.</p> <p>Talk about Medicines – January to start looking at this again so that it can be bigger and better next year. NH is speaking to Health and Wellbeing board on community pharmacy funding for HLP</p> <p>DMUR – training group organising this for November 2016</p> <table border="1" data-bbox="251 793 1523 1010"> <tr> <td data-bbox="251 793 1523 863"> <p>Action: Sub groups to review the relevant section allocated to their group at the next group meetings. AE to send reminder to groups.</p> </td> </tr> <tr> <td data-bbox="251 863 1523 932"> <p>Action: NH, RS and AP will attend meeting with LMC re flu queries – need to circulate the date when organised.</p> </td> </tr> <tr> <td data-bbox="251 932 1523 1010"> <p>Action: NH/AE/RS to work on the letters for MP's – include information from PcW and PV Forward View.</p> </td> </tr> </table>	<p>Action: Sub groups to review the relevant section allocated to their group at the next group meetings. AE to send reminder to groups.</p>	<p>Action: NH, RS and AP will attend meeting with LMC re flu queries – need to circulate the date when organised.</p>	<p>Action: NH/AE/RS to work on the letters for MP's – include information from PcW and PV Forward View.</p>
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<p>Action: NH/AE/RS to work on the letters for MP's – include information from PcW and PV Forward View.</p>				
<p>12</p>	<p>Information</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on www.psn.org.uk</i></p> <p>PSNC briefings / newsletters</p> <p>12.1 <u>LPC News Alert: Campaign update</u></p> <p>12.1.1 Jeremy Hunt remains Health Secretary New PSNC podcast Latest Briefings New learning programmes Upcoming events Employers guidance on vaping</p> <p>12.1.2 July 2016 Price Concessions and NCSO</p> <p>12.1.3 LPC News: Campaign Update; New Pharmacy Minister; EPS Pilot</p> <p>12.1.4 June 2016 Price Concessions and NCSO (update)</p> <p>12.1.5 Remedial action sought over PCS Practice Payment change New pharmacy minister NHS IT update Flu vaccination training Tributes to Kirit Patel</p> <p>12.1.6 LPC News: New Greater Manchester LPC; HLP self-assessment criteria; Call for help developing PNAs; Upcoming events</p> <p>12.1.7 LPC News Alert: Local SCR statistics now available</p> <p>12.1.8 August 2016 Price Concessions and NCSO</p> <p>12.1.9 CheckRx helps contractors use Px report Funding grant applications open Centralised recruitment scheme Autumn e-courses Child asthma campaign</p> <p>12.1.10 LPC News: Leadership support; LPCs arrange Flu Vaccination Service training; Vaccination data 2015/16; New SCR statistics; Provider company resources</p> <p>12.1.11 August 2016 Price Concessions and NCSO (update)</p> <p>12.1.12 PSNC News Alert: Flu vaccination service specification & PGD published</p>			

- 12.1.13 PSNC News: Webinar now on-demand | Flu Vaccination Service updates | Managed repeats guidance | PHE campaign toolkits | NHS Health Check abstracts
- 12.1.14 PSNC News Alert: Community Pharmacy shares its Forward View
- 12.1.15 PSNC News Alert: Flu Vaccination Service Directions published
- 12.1.16 LPC News Alert: Flu Vaccination Service press release template now available
- 12.1.17 PSNC News Alert: Contractors now able to notify NHS England of intention to provide the Flu Vaccination Service
- 12.1.18 LPC News: Support for local events; Flu Vaccination Service presentation; LPC Conference survey; Leicestershire & Rutland LPC promotional video
- 12.1.19 PSNC News Alert: Minster confirms proposed funding cuts will not be implemented from October

FOR INFORMATION

12.2 PSNC Events

1) Financial Management for LPCs – 23th November 2016 / 1st December 2016
 JS wishes to attend 23rd November 2016 session – AE to book when opens

2) LPC Conference 2016 – 2nd November 2016
 Send details when received – 4 people

3) LPC Chairs and Chief Officers Meeting – 1st November 2016
 NH / RS attending

4) Change management – 20th September
 NH is attending 20th September

12.3 PSNC Prescription checks
 Nothing received this month

12.4 HSCIC

- a) - Update from Michelle Peet August 2016 – Attachment U1 and U2
- b) - EPS highlight report – Bassetlaw August 2016 – Attachment U3

c) SCR

There is still a chance for contractors to attend a mandatory Face to Face initial briefing session for SCR - attending the Pharmacy Show on Sunday 25th September.

12.5 Healthwatch Nottinghamshire
 Nothing received

12.6 CCA / AIMp Communication / Pharmacy Voice

- a) Prescription ordering and the Pharmacy Voice Practice Based Audit – Attachment V1 and V2
- b) Pharmacy Voice and PSNC: Forward View for Community Pharmacy and FAQ on managed repeats – Attachment V3

FOR INFORMATION

12.7 CPPE
 CPPE Update Notes From Pharmacy LPN – **Attachment V4**

13

Any other business (raised by lunchtime)

13.1 medicine waste collections

– Area Team are responsible for this – Chris Kerry, Sian Rowbotham are main contacts.

<p>14</p>	<p><u>Newsletter stories</u> 14.1</p> <p>Request good news stories re flu vaccines and joint working with gp's</p>
<p>15</p>	<p>Summary of Actions agreed during the meeting</p> <p>Actions agreed were discussed with members before the close of the meeting</p>
<p>16</p>	<p>Details of future meetings REVISED DATES – Bi-monthly</p> <p>15th September 2016 AGM 7pm <i>Ramsdale Park Golf Club</i></p> <p>17th November 2016 9.30 am – 5pm <i>Ramsdale Park Golf Club</i></p> <p>Need to look at meeting dates for 2017 and venues</p>

Next meeting is on Thursday 17th November 2016 at Ramsdale Park Golf Club, Calverton

Minutes agreed as true and accurate record of the LPC meeting held on Thursday 15th September 2016

Signed: _____ *original signed by Rob Severn*
Rob Severn, Chair, Nottinghamshire LPC

SOCIAL ITEM

Social – Friday or Saturday 25/26 November 2016 7.30pm @ Jamie's Italian – AE to book