

Secretary:  
Alison Ellis  
The Dovecote  
1a Main Street, East Leake  
LE12 6LE



Tel: 07882289083  
Fax: 01509 734322

Email: [secretary@nottinghamshirelpc.co.uk](mailto:secretary@nottinghamshirelpc.co.uk)  
<http://psnc.org.uk/nottinghamshire-lpc/>

	<p>THE 115<sup>th</sup> MEETING OF THE COMMITTEE WAS HELD AT RAMSDALE PARK GOLF CLUB, OXTON ROAD, CALVERTON ON THURSDAY 19<sup>TH</sup> JANUARY 2017 AT 9.30AM</p> <p>Present In the Chair: Rob Severn (RS)</p> <p>Chief Officer: Nick Hunter (NH)</p> <p>Secretary: Alison Ellis (AE)</p> <p><u>Members:</u> Ketan Chandi (KC), Sunny Dhain (SD), Linda Ferguson (LF), Dave Fernley (DF), Dayaram Mistry (DM), Ankish Patel (AP), Vijay Pujara (VP), Jon Such (JONS), James Sutcliffe (JS)</p> <p><u>Attending</u></p> <ul style="list-style-type: none"><li>• Gerald Ellis, (GE) IP project</li><li>• Garry Myers, (GM) PSNC Regional representative</li></ul> <p><u>Apologies</u></p> <ul style="list-style-type: none"><li>• Sam Travis, NHS England</li><li>• Michelle Peet, NHIS</li><li>• Chris Kerry, NHS England</li><li>• Ceri Fowler, LPC member</li><li>• Louise Keating, LPC member</li><li>• Gordon Heeley, LPC member</li></ul> <p><u>Observers</u> None</p> <p>New member replacing Guillermo Sierra - Aalam Kassam, Lloyds Pharmacy</p>
1	<p><b>2.1 Apologies for absence</b></p> <ul style="list-style-type: none"><li>➤ Ceri Fowler</li><li>➤ Louise Keating</li><li>➤ Gordon Heeley</li></ul> <p>Reminder to members that apologies need to be given in a timely manner</p> <p><b>2.2 Acceptance of the minutes from 17<sup>th</sup> November 2016</b> - Attachment A1</p> <p>Minutes were accepted as a true and accurate record of the meeting on Thursday 17<sup>th</sup> November 2016. The minutes will be added to the LPC website.</p>

### 2.3 Action points from 17<sup>th</sup> November 2016 – Attachment A2

#### 1) PSNC

**Action: Garry to work with Alastair Buxton, PSNC to produce a document for LPC's – help with prioritising workload and to do lists for contract changes**

In progress

#### 2) MOAT

Newsletter article was added asking city contractors to ensure that they have provided Nottingham City Medicines Management with their up to date email addresses.

NH has spoken with the LMC regarding advising gp practices that they need to liaise with local pharmacies when they are thinking about increasing their opening times.

#### 3) DOAC alert

Sam Travis has the DOAC alert cards and NHS England will be sending these out to pharmacies

#### 4) Dementia Friends

AE and VP are liaising regarding dates for dementia friends session at Carlton Hill Pharmacy  
Dementia friends session for LPC members after the LPC meeting today.

#### 5) Strategy plan pages

This was agreed to be reviewed at the next sub group meetings - ?? Development Day in February 2017.

#### 6) STP

Keep this action on the agenda and also make STP a standard item on future agendas.

**Action: Delivery Mechanism Group - David Pearson stated that should be engaging with LPC. AE has received some emails re currently reviewing the group.**

#### 7) Tenders

Forward to the next meeting - ongoing

**Action – AE to create a table of existing services and tenders that are open – add on details, response date, contract end date etc.**

#### 8) Advertising

Included photos and article regarding the LPC pull up banner and display stand that can be used in pharmacies – Jayson's Pharmacy at Wollaton.

#### 9) Carers trust

Will include at an event at the appropriate time – need to do after the HLP training – demonstrate delivery and community support.

**Suggested that ask Carers trust to present (speak for 15 minutes) at a contractor event to highlight the problems carers face and let them know what pharmacy can provide.**

### 2.4 Declarations of Interest for any item on the agenda

- *If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item*

<p>2</p>	<p><b>Governance Items</b></p> <p>Sub group updates (10 mins each)</p> <p>a) Governance</p> <ul style="list-style-type: none"> <li>➤ Updated TOR – Attachment B</li> </ul> <p>Changed wording as recommended</p> <p>JS attended the finance seminar –</p> <ul style="list-style-type: none"> <li>- Made notes around governance on the day and will go through with the next sub group meeting</li> <li>- Overall feels that ahead of most LPCs present at the seminar</li> <li>- Risk register – NH to share Rotherham LPC risk register to go through</li> <li>- Presenting of the accounts – very ahead – treasurer does a very good job</li> </ul> <p>Declarations will be done again in March LPC meeting</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"> <p><b>Action: AE to ensure that Declarations are on the agenda for March LPC meeting</b></p> </div> <p>b) Finance</p> <p>Nothing further to report</p> <p>c) Training</p> <ul style="list-style-type: none"> <li>➤ Feedback from Dermatology / DMURs session – Attachment C</li> <li>- Contractors have contacted AP/NH and said it was very useful. Need the slides and info to be added to the LPC website page and advertise the other training</li> <li>- 9<sup>th</sup> February – sub group meeting – need to discuss the planned training due to the QP being more important</li> </ul> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"> <p><b>Action: Put photo on website of the Dermatology training session – feature slide – details of the last training session and advertise the next one</b></p> </div> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"> <p><b>Action: Training sub group to meet – 9<sup>th</sup> February 2017</b></p> </div> <ul style="list-style-type: none"> <li>➤ <u>NPA session / workshop on EPS, script endorsing and claiming processes</u> Need members to ask colleagues to attend and book on – not many booked at the moment Not got sponsorship – Pfizer not able to sponsor events at sports venues. Need to get 45 attendees for NPA to cover costs</li> <li>➤ <u>HLP</u> Discuss under QP</li> <li>➤ <u>Future events</u> <ul style="list-style-type: none"> <li>- Look at APBI regs re Ramsdale- sport venues are not ideal</li> </ul> </li> </ul> <p>d) <u>Media/ Communications</u></p> <ul style="list-style-type: none"> <li>- Focused on MP’s correspondence</li> <li>- RS has been on Notts TV (Phakey’s Pharmacy) and NH Radio interview</li> <li>- Need to review the group – all members are involved in other sub groups – need a lead – LF volunteered</li> </ul>
<p>3</p>	<p><b>NHS Contract Matters</b></p> <p><b>Applications summary spreadsheet SYB – nothing received</b></p> <p><b><u>3.1 New contracts-Routine</u></b> Noting received</p> <p><b><u>3.2 New contracts-Excepted</u></b></p>

Nothing received

**DAC applications**

3.2.2 No Significant change relocation

By: Respond Healthcare Ltd

From: The Carlton Business Centre, Carlton, NG4 3AA

To: 97 Manvers Street, Nottingham, NG2 4PB

Response deadline was 19.11.16

3.2.3 No significant change relocation

By: Countrywide Supplies

From: 41 Loughborough Rd, WB

To: Trent Business Centre Thornton Road West Bridgford Nottingham NE2 5FT

LPC response – Attachment 1

**Contract applications received from other areas**

Nothing received

**3.3 Litigation**

Nothing received

**3.4 Decisions**

3.4.1 Application in respect of a change of ownership

From: Phakeys Pharmacy

To: Flintlow Ltd

At: 149 Carlton Road, Nottingham, NG3 2FN

Approved

3.4.2 Change of ownership

From: Better Living Pharmacy (Weldricks)

To: WR Evans Healthcare Ltd

At: 96 Derby Road, Stapleford, Nottinghamshire, NG9 7AD

Approved

3.4.3 Change of ownership

From: Cox Pharmacy

To: Harts Chemist Ltd

At: 87 Oakdale Road, Bakersfield, Nottingham, NG3 7EJ

Approved

3.4.4 Change of ownership

From: Nash Chemist

To: Harts Chemist Ltd

At: 103 – 110 Watnall Road, Hucknall, NG15 7JW

Approved

**3.5. Amendments**

3.5.1 Amendment 416 – core hours

By: Tesco Stores Ltd T/A Tesco Pharmacy

At: Middle Street, Beeston, Nottingham, NG9 2AR

Change of core hours from 17.01.17

<b>From:</b> Mon - Fri 6.30am – 10.30pm Sat 6.30am – 10.00pm Sunday 11:00pm - 5:00am Closed for Lunch Mon - Fri 12:30pm - 12:50pm	<b>To:</b> Mon 8.00am – 10.30pm Tue - Fri 6:30am - 10:30pm Saturday 6.30am – 10.00pm Sunday 11:00pm - 5:00am
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**Action: Write back to PCSE and state that the times are wrong on the amendment notice – say that open 11pm – 5am**

3.5.2 Change of ownership

From: Imaan Ltd T/A Imaan Pharmacy  
To: Ascent Healthcare Ltd T/A Nabbs Lane Pharmacy  
At: 63 Nabbs Lane, Hucknall, Nottingham, NG15 6NT  
From 7<sup>th</sup> December 2016

3.5.3 Change of ownership

From: Lloyds Pharmacy  
To: Pasab Ltd T/A JHoots Pharmacy  
At: 103-105 Hartley Road, Nottingham, Nottinghamshire, NG7 3AQ  
From 1<sup>st</sup> December 2016

3.5.4 Change of ownership

From: Bestway Panacea Healthcare Ltd  
To: Bestway National Chemists Ltd T/A Well  
At: 412 – 414 Broxtowe Lane, Aspley, Nottingham, NG8 5ND  
From 1<sup>st</sup> December 2016

3.5.5 Change of ownership

From: Better Living Pharmacy (Weldricks)  
To: WR Evans Healthcare Ltd  
At: 96 Derby Road, Stapleford, Nottinghamshire, NG9 7AD

**3.6. Responses received**

Nothing received

**FHSAU Annual Service User Survey - <https://www.surveymonkey.co.uk/r/67PQ7PM>**

- NH has completed – Litigation authority info has been fine, completely separate to PCSE.

**Complaint re PCSE**

Not received contract application notifications – sent to wrong address, not included comments previously sent through. All LPCs are having problems. NH has sent through an official complaint regarding these – acknowledged, but no response.

**4 Chief Officer / Chair reports –**

**Chair report – Attachment 2**

**9<sup>th</sup> Dec – MP visit – Chris Leslie**

Longest MP visit we have hosted recently – he was very interested in the products. Discussed the IP project and Nitin shared a paper that he had previously written. He also sat in on one of Nitin’s consultations as part of the IP project and was impressed with the level of coordination and collaboration between the pharmacy, Nitin and the practice.

## **LPN**

Pilot of the Pharmacy First service in Rushcliffe – Attended CCG meeting with Emma Anderson, Manor @ Ruddington, Sam Travis, Nayna Zuzarte, Jon Such – Emma was very passionate about the service. CCG embarrassed when Emma explained that she had purchased OTC products for patients out of her own pocket – added that recent figures put 15% of children in Rushcliffe in poverty!

## **PCDC workforce event – AP and RS attended**

Many community pharmacists present - managed to influence the PCDC away from just thinking of training pharmacist to help fill GP roles to an agreement to up skill the whole pharmacy workforce – improve diagnostic skills and consultations

## **MP engagement**

After writing and social media posts Mark Spencer has replied asking the LPC to facilitate a pharmacy visit – spoken to Louise (Blidworth Pharmacy). Ken Clarke is also visiting RS at Well @ Radcliffe.

Twitter seems to be working well with advertising training events and keeping in contact with relevant people within the LA.

### 4.1 Joint exec meeting with Derbyshire LPC – 21/11/16

Discussed quality payments – what LPCs need to do for contractors

Contractor events – one for Derbyshire and Nottinghamshire – Alison and Katherine to organise and liaise. PSNC to speak at the events. Also discussed compliance aids, MAR charts, Hospital Discharge, funding cuts.

### 4.2 LMC conference - Wednesday, February 1, 2017 – others to attend ??

- if present then can stop some of the misunderstanding re pharmacy

- working well with the LMC at the moment

- NH attending but only in the morning. (presenting to County HWB in the afternoon)

### 4.3 CGL update re contractor query (Grewal Pharmacy)

- Keyworkers were directing prescriptions to specific pharmacy – this has been resolved

#### CGL Contract

- Been discussing and reviewing for nearly a year
- Sent through originally in July – NH sent back before the end of July but did not respond until October
- Made a complaint to Natalie Birkett re CGL
- CGL sent out the contract before NH had agreed it.
- Only gave 2 weeks notice for contractors to send the contract back, and was over Xmas / NY
- Members reported they had heard the Newark clinic is closing so clients having to go to Mansfield

### 4.4 GPhC Professionalism under pressure seminar 18.11.16

Good that recognised under pressure

Need to understand more about the financial situation and how it does attribute to pressures

### 4.5 Innovation Exchange Workshop 24-1-17 – Attachment D1 and D2

For information

### 4.6 Primary Care Staff Education and Training Board 22.11.16 – Attachment E

Run by LMC – now evolved to Primary Care used to be just for gp's.

Should be Health Education England remit

### 4.7 Community Pharmacy Clinical Services Review – Attachment F1 and F2

Murry review – asked members to read through this as very useful No response from government / NHS England yet.

Garry Myers, PSNC Confidential update

**REFER TO INFORMATION ON THE PSNC WEBSITE – GORDON HOCKEY**

What difference will it make if win the Judicial Review

- Will need to look at taking cuts somewhere else
- PSNC have already given alternative proposals
- Costs would be given back – LPC will receive back by allocating against future levy's

Appeal – if this goes to appeal then would incur more costs and could be asking for another hypothecated levy.

Length of prescribing

Some surgeries are changing length of prescribing – the temporary safeguarding payment service is still in place and pharmacy can apply to receive payment to help cover the costs. These costs are claimed back from NHS England. NHSBSA do check the items claimed for so need to ensure that it will be less than the same month during the previous year.

Audit

NHS BSA started carrying out the survey while PSNC run their own parallel and meet regularly to compare findings.

Branded generics

Remodelling the reimbursement of Cat M – might be delayed  
Margin ?? - 90 day consultation

Flu

Waste vaccinations – 59,000 – North Midlands per month on average  
Garry to ask PSNC to raise this issue

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**Pharmacy Funding Cuts and contract changes**

**Quality Payments**

- Provision of one specified Advanced Service  
Medicines Use Review (MUR) or New Medicine Service (NMS); or must be registered for NHS Urgent Medicine Supply Advanced Service Pilot.
- Ongoing utilisation of EPS
- Use of the NHS Summary Care Record (SCR)
- Dementia Friends  
80% of staff to be Dementia Friends
- Safeguarding  
80% staff Level 2 safeguarding
- Clinical effectiveness – over use of asthma treatments
- NHS Choices entry – need to be up to date

- NHS Mail – staff must be able to send and receive mail by NHSmail
- NHS 111 Directory of Services – needs to be up to date
- Healthy Living Pharmacy – Level 1
- Community Pharmacy Patient Questionnaire – results need to be available to public
- Patient Safety report – needs to be available at pharmacy if asked

AP proposal HLP – NH and ST have worked hard to get the funding from Health Education England. JonS reported that Rushcliffe CCG have set aside £20,000 to spend on HLP for Rushcliffe contractors AP to contact re details and copy in Sam Travis.

Boots and Well have told contractors to work with the LPC on any events – they will not be running themselves.

Liam Stapleton will cover delivering the session content, bookings - LPC will need to book venues and advertise the sessions.

One health champion and one leadership pharmacist per contractor.

HC is one day course with exam – need to do the exam to get the qualification

Need to have a deadline for Liam Stapleton to become accredited by!

Committee needs to agree a maximum budget the LPC are going to put towards the HLP training.

Also need to organise funding for backfill of members who are attending the sessions – 20 days + 5 days to help create and organise the events = £6000.

**RS proposed that the training sub group and AP go ahead and work the details out with a maximum budget from the LPC . JS seconded this and members voted for this unanimously.**

Sessions - 9.30am – 4.30pm x 20 sessions

Volunteer to run sessions – AP, NH, SD

If contractor books to attend and doesn't then will be sent an invoice for £120 to cover the costs.

Newsletter to go out around Quality payments – special edition!!

<b>Action: Newsletter – Special edition with just info on Quality Payments and contractor support</b>
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<b>Action: HLP - training sub group and AP go ahead and work the details out with a maximum budget from the LPC</b>
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Change training for LPC members

Team effectiveness measure – Liam Stapleton – offering free as a case study

Do as part of development day - separate session on 23<sup>rd</sup> February 2017

<b>Action: NH to contact Liam Stapleton and check if available on 23.02.17</b>
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<b>Action: Once confirmed – AE to send through confirmation and detail for the development session to members</b>
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**Quality Payments on PharmOutcomes**

Noted

**LPC support for contractors**

- What does it need to look like?
- Are we fit to support contractors??

Covered in the above conversations



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**Treasurer's report – GH**

5.1 Finances September / October 2016 – Attachment G1

Nothing raised from the accounts shown.

5.2 Cashflow – Attachment G2

For information

5.3 PSNC hypothecated levy – Attachment G3 and G4

The levy has been included in the cashflow and if agreed to be paid will still be back to 6 months reserves within 6 months. Will just mean that there is no payment levy given to contractors this year.

Equates to a cost per contractor = £96 in Nottinghamshire – some areas is £124.

One contractor has contacted RS saying happy with PSNC going to court.

CCA have written to members supporting the levy but state that should be out of LPC reserves not asking contractors for more money.

Only concerns members have is around relationships with the department of health / government after the court case.

**Proposal to agree to pay the hypothecated levy by JS and seconded VP – unanimous vote for payment.**

Agreed to be paid out of reserves without increasing the levy

**Action: NH to contact the treasurer and ask him to pay the PSNC hypothecated levy asap**

5.4 Budget 2017/18 – Attachment G5

Accountable to NHS England Area Team

Shown graphs to show difference in % levy payments compared to fixed levy

Feel that if can pay PSNC levy monthly rather than 6 monthly would then mean that the LPC does not need to hold such high reserves, especially if PSNC could act as guarantor. Garry Myers is going to raise this with PSNC.

GH advises that keep the levy at the same level with no changes.

PSNC have advised zero based budgeting but there are too many uncertainties around the funding cuts and contract to be able to this at present so budget based on last year for 2017/18 with bi-monthly reviews.

**Proposed: DM and seconded by VP – voted for unanimously**

## **Sponsor**

Ramal Khatra , Business Manager - Meda Pharmaceuticals

Dymista - Rhinitis

On Nottinghamshire formulary – promoting with gp's

- ENT wishing patients to use for 2 months before being referred – trying to reduce inappropriate referrals
- Starts to work in 30 mins

Ramal will drop off placebo at pharmacies once receive details through from AE

EpiPen

- Have trainer packs / booklets - placebo
- Patient cards
- Important for them to have 2 EpiPens
- Alert service

Members reported problem with expiry dates – stock comes through from supplier with only 6 months left (18 month expiry) – pharmacies are losing money due to having stock going out of date.

- Ramal will feedback to Meda
- Ramal is interested in sponsoring of the flu vaccination training in July 2017 re EpiPen

**Action: AE to pass on details to Ramal at Mylan to send out packs to pharmacies**

**Action: AE to send Ramal's contact details to members so can order what packs need – multiples will need to order more.**

**Action: Ramal stated that Mylan would like to sponsor the flu training in July to run an info session on either Rhinitis, HRT or EpiPen usage – AE / AP to contact regarding this when nearer the time**

## **Open meeting 2pm – 3pm**

Gerald Ellis, IP project

Extension in funding up to March 2017.

Patients love it – get more time to discuss medication issues

GP's are stating that they can see pharmacists as part of their team now – Independent Prescriber qualification is key to this and being able to pass across workload and gp mentor.

- Hypertension and weight loss being achieved through discussion with pharmacist
- Amount of time that pharmacist can give is important
- Good feedback from patients
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Challenge – how to deliver at scale??

- Need to promote
- Exploring if any possibilities in gp practice for stage 2 of the project
- Not being employed by practices – dual contract
- Have produced documents / framework to help with implementing the service
- Being independently assessed by Nottingham University
- Need to know what can do afterwards

Visited by Deborah Jaynes and Jeanette Howe, Department of Health – saw the service and met with 3 patients who had benefited from the service.

National programme of IPs -

60%, 40% then 20% towards salary over 3 years – doesn't take into account any costs only salary

- GPhC consultation - views on supervision of pharmacist independent prescribers in training

People who are on the course feel that do need to meet with gp's, but some supervision could be by non-medical IPs.

	<p>Invite went out in November for IP course –75 people replied –only 25 places and each has managed to get a gp/ healthcare professional to be their mentor. Some have said that if mentor then will provide some free sessions once qualified. Hospital based doctors are acting as mentor too.</p> <p>GPhC consultation is to try and increase mentors General opinion was that doesn't matter what the profession it is down to experience –and there is a need to build a relationship up with gp's for ongoing work.</p> <p>Need to train up and then work on what can do next</p> <ul style="list-style-type: none"> <li>- Some evidence of pharmacist being employed by company but then contracted out to the gp surgery for one day and also the gp surgery then book 6 patients in for them to see in the pharmacy rather than the surgery which is where wish to work to.</li> </ul> <p>Would like to have LPC input into stage 2 of the IP project. Members felt that need to respond as an LPC to the consultation</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Action: AP / SD / LK to work with NH on the response to the GPhC consultation</b></p> </div>
<p><b>6</b></p>	<p><b>Members reports</b></p> <p>6.1 <u>Safe and Well Stakeholder Event. 18<sup>th</sup> November 2016 (DF) – Attachment H</u> Looking at health Pharmacy – DF suggested that if identified any patients who have issues with medication then let the pharmacy know and they can do MUR</p> <p>6.2 <u>Financial Management for LPCs – JS</u> Already discussed earlier in the meeting</p>
<p><b>7</b></p>	<p><b>Tenders and bids / Consultations / Service Opportunities</b></p> <p>7.1 <u>Nottingham City - Young Peoples Substance Misuse – deadline 09.01.17</u> For information</p> <p>7.2 <u>CTP828 Pharmacy-based Supervised Consumption of Methadone and Buprenorphine and Needle &amp; Syringe Programme</u> <a href="http://www.sourcenottinghamshire.co.uk/contracts/show/id/15021">http://www.sourcenottinghamshire.co.uk/contracts/show/id/15021</a> Derbyshire service - may affect some of the pharmacies on the border This is to apply to be accredited and added to the list of pharmacies given to the service provider who will then discuss with the client in choosing which pharmacy to use. Need to advertise on website so that pharmacies who are on the border can see and apply. KC mentioned a Health Check service commissioned by NHS England in Leicestershire –asked KC to get more info and pass on to NH.</p> <p>Louise Baglole, Healthcare Together (set up by PSNC) – support LPCs with bidding for services and setting up a company</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Action: KC to ask for more information on the Leicestershire Health Check service commissioned by NHS England and pass on to NH.</b></p> </div>

<p><b>8</b></p>	<p><b>Standing items / Items for discussion</b></p> <p>8.1 <u>Concerns raised by contractors</u> Nothing further to discuss – problems have been resolved</p> <p>8.2 <u>STP (update) – Attachment I1 and I2</u> Nothing further to discuss</p> <p>8.3 <u>2016/17 Flu season – LPC support / actions</u> No further issues reported</p> <p>8.4 <u>HEE Pre-registration Pharmacist Recruitment Newsletter 1216 FINAL – Attachment J</u> Noted</p> <p>8.5 NUMSAS pilot – Nottingham City CCG (Day Night @ Clifton, Tesco and Midnight Pharmacy) Pilot runs for 2-4 weeks. Midnight Pharmacy start next week and the other two later. NHS 111 referral only. Existing service is staying in place as well PharmOutcomes - full integrated service is being used. NHS email address – they are prioritising the pilot pharmacies.</p> <p>8.6 <u>PSNC News Alert: Clinical Services Review sets direction for community pharmacy</u> Highlighted for information</p> <p>8.7 <u>Talk about Medicines 2017</u> Need to identify how we are going to work on this year. Integration with other clinicians more than patients – QMC and City hospital stands</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Action: AE to contact Adrice around details for the Talk about medicines event this year – need to be more organised for a bigger better event.</b></p> </div>
<p><b>10</b></p>	<p><b>Commissioners reports</b></p> <p><u>NHS England Area Teams</u></p> <p>10.1.1 <u>North Midlands Region</u></p> <ul style="list-style-type: none"> <li>➤ Immunisation Programme Board 11.10.16 – Attachment K1, K2 and K3 For information</li> </ul> <p>10.2.1 <u>SY &amp; Bassetlaw AT</u></p> <ul style="list-style-type: none"> <li>➤ Nothing to report</li> </ul> <p>10.2.2 <u>SY LPCs joint meeting</u></p> <ul style="list-style-type: none"> <li>➤ SYB LPC 11/1/17 – Attachment Z1 and Z2 For information</li> </ul> <p><u>LPNs</u></p> <p>10.3 <u>South Yorkshire and Bassetlaw LPN –</u> 11/01/17- SYB LPN meeting notes – Attachment L1 For information</p> <p>10.3 <u>Nottinghamshire / Derbyshire LPN –</u></p> <ul style="list-style-type: none"> <li>➤ LPN Pharm Agenda - 14.12.16 - Attachment L2 For information</li> </ul>

Local Authority

10.6 .1 **Public Health – Nottinghamshire County**

- CGL SLA – Attachment M1 and M2

Discussed earlier in the meeting

- South Nottinghamshire Homelessness Strategy consultation  
<http://www.rushcliffe.gov.uk/housing/findingaplacetolive/homelessness/>

10.6.2 **Nottinghamshire County Health and Wellbeing Board**

- Health and wellbeing board meeting 07/12/16 – Attachment N1 (DF) and N2

- Health and wellbeing board meeting 04/01/17 – Attachment N3 (DF)

Nothing further to add to the reports

Meetings

Board meeting @ County Hall, Loughborough Road, West Bridgford

Wednesday 1<sup>st</sup> February 2017 @ 2pm

NH presenting at the HWB

+ Wednesday 1<sup>st</sup> March 2017 @ 2pm

<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

10.6.3 **Public Health – Nottingham City**

Nothing reported

10.6.4 **Nottingham City Health and Wellbeing Board**

- Notes from HWB meeting on 30/11/16 – Attachment O

Meetings

Board meeting @ Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Wednesday 25<sup>th</sup> January 2017 – 2pm

+ Wednesday 29<sup>th</sup> March 2017 – 2pm

<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?CommitteeId=185>

AE attending

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10.7. CCG's – (minutes and agendas for board meetings are available at the links below)

- Mid Notts CCGs update  
Mid Notts Self- Care policy and public engagement briefing paper, press release – Attachment P1 and P2

### 10.7.1 Mansfield & Ashfield – KC

- Waste meeting 18.01.17 – AP – meeting cancelled

#### Meetings

<p><b><u>Prescribing sub group</u></b></p> <p>a) <b>Mansfield and Ashfield CCG Meeting 25/11/2016</b></p> <p><b><u>Next meeting</u></b></p> <p>b) <b>Friday 24<sup>th</sup> February 2017</b></p> <p><b><u>Primary Care Commissioning meeting</u></b></p> <p>c) <b>28<sup>th</sup> January 2017 9am – 12pm @ Birch House</b></p> <p>d) <b>31<sup>st</sup> March 2017 9am – 12pm @ Edwinstowe House</b></p> <p><a href="http://www.mansfieldandashfieldccg.nhs.uk/index.php/maaboutus/primary-care-commissioning">http://www.mansfieldandashfieldccg.nhs.uk/index.php/maaboutus/primary-care-commissioning</a></p>	<p><b><u>M&amp;A CCG Board meeting</u></b></p> <ul style="list-style-type: none"><li>• Thursday 16<sup>th</sup> February 2017 2.30pm – 6.30pm @ Birch House</li><li>➤ Wednesday 8<sup>th</sup> March 2017 5pm – 9pm @ Edwinstowe House</li></ul> <p><a href="http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates">http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates</a></p>
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### 10.7.2 Nottingham North East CCG – VP

- Nottingham North East CCG waste medicines
- GP practice and ordering of repeat prescribing – Repeat dispensing figures Attachment Q

#### Meetings

<p><b><u>Prescribing sub group</u></b></p> <ul style="list-style-type: none"><li>• Nottingham N &amp; E Med Management Meeting - 13/1/17 – Attachment R</li></ul> <p><b><u>Primary Care Commissioning meeting</u></b></p> <ul style="list-style-type: none"><li>• <b>2<sup>nd</sup> February 2017 2pm – 4pm</b></li><li>• <b>6<sup>th</sup> April 2017 9.30am – 12.30pm</b></li></ul> <p>Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU</p> <p><a href="http://www.nottinghamnortheastccg.nhs.uk/our-meetings/primary-care-commissioning-committee/#reveal">http://www.nottinghamnortheastccg.nhs.uk/our-meetings/primary-care-commissioning-committee/#reveal</a></p>	<p><b><u>Nottingham North and East CCG Board meeting</u></b></p> <p><b>21<sup>st</sup> March 2017 1.30pm – 4pm @</b> Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU</p> <p><b>16<sup>th</sup> May 2017 1.30pm – 4pm @</b> Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU</p> <p><a href="http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/">http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/</a></p>
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### 10.7.3 Rushcliffe – JS

#### Meetings

<p><b><u>Prescribing sub group</u></b></p>	<p><b><u>Rushcliffe CCG Board meeting</u></b></p> <p><b>Thursday 19<sup>th</sup> January 2017 1.30pm – 4pm</b></p>
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<ul style="list-style-type: none"> <li>Friday 13<sup>th</sup> January 2017 1.30pm – 3.30pm @ Thoresby Meeting Room, Easthorpe House</li> </ul> <p><b>Primary Care Commissioning meeting</b></p> <ul style="list-style-type: none"> <li><b>Thursday 16<sup>th</sup> February 2017 1.30pm – 4pm</b></li> </ul> <p><a href="http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/#PCCC">http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/#PCCC</a></p>	<p><b>16<sup>th</sup> March 2017 1.30pm – 4pm</b></p> <p><b>18<sup>th</sup> May 2017 1.30pm – 4pm</b></p> <p>Clumber Room, Easthorpe House, 165 Loughborough Road, Ruddington, Nottingham, NG11 6LQ</p> <p><a href="http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/">http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/</a></p>
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**10.7.4 Nottingham City - DM /GH**

- Notes from Nottingham City CCG meeting 30/11/16 – Attachment O
- MOAT update on pharmacies – Attachment S
- Nottingham City CCG Repeat Prescription Management Code of Practice – Attachment T
- NUMSAS pilot

Meetings

<p><b>Prescribing sub group</b></p> <ul style="list-style-type: none"> <li>No date</li> </ul> <p><b>Primary Care Commissioning meeting</b></p> <ul style="list-style-type: none"> <li>Thursday 1<sup>st</sup> February 2017 1.30pm - 3pm in the Boardroom, 1 Standard Court, Park Row, Nottingham</li> <li>Thursday 1 March, 1.30pm, Boardroom, 1 Standard Court, Park Row, Nottingham, NG1 6GN</li> </ul> <p>AE attending</p> <p><a href="http://www.nottinghamcity.nhs.uk/about-us-284/nottingham-city-ccg/primary-care-commissioning-panel.html">http://www.nottinghamcity.nhs.uk/about-us-284/nottingham-city-ccg/primary-care-commissioning-panel.html</a></p>	<p><b>Nottingham City CCG Board meeting</b></p> <ul style="list-style-type: none"> <li><b>Wednesday 25 January 2017</b> from 9.30am to 12.30pm in the Ground Floor Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG</li> <li><b>Wednesday 22 February 2017</b> from 9.30am to 12.30pm. The Learning Room, New Art Exchange, Hyson</li> </ul> <p>AE attending</p> <p><a href="http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html">http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html</a></p>
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**10.7.5 Nottingham West CCG – SD**

Meetings

<p><b>Prescribing sub group</b></p> <ul style="list-style-type: none"> <li>??</li> </ul> <p><b>Primary Care Commissioning meeting</b></p> <ul style="list-style-type: none"> <li>Thursday 26 January 2017 @ 4pm</li> </ul>	<p><b>Nottingham West CCG Board meeting</b></p> <ul style="list-style-type: none"> <li><b>Thursday 26 January 2017 1pm – 3.30pm</b></li> </ul> <p>Stapleford Suite, Stapleford Care</p>
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<ul style="list-style-type: none"> <li>Thursday 23 March 2017 @ 4pm</li> </ul> <p><b>Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB</b></p> <p><a href="http://www.nottinghamwestccg.nhs.uk/about-us/primary-care-commissioning-committee/">http://www.nottinghamwestccg.nhs.uk/about-us/primary-care-commissioning-committee/</a></p>	<p>Centre, Church Street, Stapleford, NG9 8DB</p> <p><a href="http://www.nottinghamwestccg.nhs.uk/about-us/governing-body/meeting-dates-papers-and-minutes/">http://www.nottinghamwestccg.nhs.uk/about-us/governing-body/meeting-dates-papers-and-minutes/</a></p>
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10.7.6 **Newark and Sherwood CCG - LK**

➤ **IP project board meeting 21/11/16 – Attachment U1 and U2 Meetings**

<p><b><u>Prescribing sub group</u></b></p> <ul style="list-style-type: none"> <li>??</li> </ul> <p><b><u>Primary Care Commissioning meeting</u></b></p> <ul style="list-style-type: none"> <li>9<sup>th</sup> march 2017 9am – 12pm @ Birch House</li> <li>11<sup>th</sup> may 2017 9am – 12pm @ Birch House</li> </ul> <p><a href="http://www.newarkandsherwood.nhs.uk/about-us/primary-care-co-commissioning">http://www.newarkandsherwood.nhs.uk/about-us/primary-care-co-commissioning</a></p>	<p><b><u>Newark &amp; Sherwood CCG Board meeting</u></b></p> <ul style="list-style-type: none"> <li>16<sup>th</sup> February 2017 2.30pm – 6.30pm @ Birch House</li> <li>8<sup>th</sup> March 2017 @ 5pm – 9pm @ Edwinstowe House</li> </ul> <p><a href="http://www.newarkandsherwood.nhs.uk/about-us/our-governing-body">http://www.newarkandsherwood.nhs.uk/about-us/our-governing-body</a></p>
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10.7.7 **Bassetlaw CCG – DF**

• **Bassetlaw flu meeting January 17 Meetings**

<p><b><u>Prescribing sub group</u></b></p> <ul style="list-style-type: none"> <li>??</li> </ul> <p><b><u>Primary Care Commissioning meeting</u></b></p> <ul style="list-style-type: none"> <li>?? 12.30pm to 4.00pm Collinson Boardroom</li> </ul> <p><a href="http://www.bassetlawccg.nhs.uk/about-us/primary-care-commissioning">http://www.bassetlawccg.nhs.uk/about-us/primary-care-commissioning</a></p>	<p><b><u>Bassetlaw CCG Board meeting</u></b></p> <p>14<sup>th</sup> February 2017 9am – 11am @ Collinson Board Room, Retford Hospital, North Road, Retford, DN22 7XF</p> <p><a href="http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings">http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings</a></p>
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10.8 **Area Prescribing Committee – AP**

**Meetings**

<p>Thursday 19th January 2017, 2pm – 5pm @ Duncan Macmillan House</p> <p>Thursday 16<sup>th</sup> March 2017 2pm – 5pm @ Duncan Macmillan House</p> <p>➤ <a href="http://www.nottsapc.nhs.uk/about-the-apc/">http://www.nottsapc.nhs.uk/about-the-apc/</a></p>
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	<p><b>10.9 <u>LMC open meetings</u></b></p> <p><u>Meetings</u></p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>No dates have been confirmed yet – moving to Question Time events</p> <p><a href="http://www.nottinghamshirelmc.co.uk/about-us/open-meetings/">http://www.nottinghamshirelmc.co.uk/about-us/open-meetings/</a></p> </div>
<p><b>11</b></p>	<p><b>Strategy plan (plan will have been distributed at the beginning of the meeting – review any items that have not been covered on the agenda) – Attachment V</b></p> <p>SD – Newsletter lead  LPC guide - Part of media group  Finance group – Terms of Reference  Need to review the overall plans by sub groups -</p>
<p><b>12</b></p>	<p><b>Information</b></p> <p><b>If members wish to discuss any of the items below at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.</b></p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on <a href="http://www.psn.org.uk">www.psn.org.uk</a></i></p> <p>PSNC briefings / newsletters</p> <p><b>12.1 <u>LPC News Alert: Campaign update</u></b></p> <p><b>12.1.1 <u>Update on Judicial Review</u></b></p> <p>12.1.1 PSNC News Alert: Last chance to sign up for funding changes webinar  12.1.2 PSNC News Alert: Webinar series continues with Quality Payments and Urgent Medicine Supply Service  12.1.3 Pharmacy sore throat service   November CPN online   CPCF webinar series   Upcoming regulatory changes   New flu FAQs  12.1.4 November 2016 Price Concessions and NCSO  12.1.5 PSNC News Alert: Last chance to sign up for Pharmacy Access Scheme and Regulations webinar  12.1.6 LPC News: LPC finances and the imposition; PSNC webinar series; King's Fund report on STPs; New hypertension resource pack  12.1.7 November 2016 Price Concessions and NCSO (update)  12.1.8 PSNC News Alert: Last chance to sign up for Quality Payments webinar  12.1.9 PSNC News Alert: Quality Payments Resources Now Available  12.1.10 LPC News Alert: Update on the Campaign for Community Pharmacy and Quality Payments  12.1.11 PSNC News Alert: Service spec for NHS Urgent Meds Supply Advanced Service published  12.1.12 PSNC News Alert: Last chance to sign up for NHS Urgent Medicine Supply Advanced Service webinar  12.1.13 PSNC News Alert - Contractors now able to notify NHS England of intention to provide NUMSAS  12.1.14 PSNC News Alert: PSNC seeks Judicial Review of consultation on community pharmacy  12.1.15 PSNC seeks Judicial Review   Webinars available on-demand   e-Repeat Dispensing campaign   Greater recognition needed for pharmacy public health role  12.1.16 LPC News: PSNC Regional Representative election; HIV testing service in Cumbria; CPPE support for Quality Payments; Medicines Optimisation Dashboard</p>

	<p>12.1.17 Parliament shows support for pharmacy   Share your views on PSNC communications   Over 50% of pharmacies using SCR   NHSmail accounts   PHE campaigns</p> <p>12.1.18 <b>PSNC News Alert: Clinical Services Review sets direction for community pharmacy</b></p> <p>12.1.19 December 2016 Price Concessions and NCSO</p> <p>12.1.20 Support for Quality Payments Scheme   Read December CPN online   Antiviral prescriptions for flu permitted   CPPE training   Health &amp; Care Review</p> <p>12.1.21 December 2016 Price Concessions and NCSO (update)</p> <p>12.1.22 PSNC News Alert: Quality Payments – Requesting an NHSmail account for your pharmacy</p> <p>12.1.23 Judicial Review granted   PSNC communications survey   Final SCR events announced   Gateway criteria for Quality Payments Scheme</p> <p>12.1.24 LPC News: New PharmOutcomes resources; Healthcare Together webinar; Lloyds banking; Communications survey; Requesting an NHSmail account</p> <p>12.1.25 LPC News Alert: Campaign update 09/01/2017</p> <p>12.1.26 Pharmacy Commissioning - Clinical Services Review, news and updates, events and resources</p> <p>12.1.27 PSNC News Alert: Quality Payments – New HLP resources and RSPH registration process now open</p> <p>12.1.28 January 2017 Price Concessions and NCSO</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Action: AE to sign up KC, DM, VP and DF to the PSNC newsletters</b></p> </div> <p>12.2 <u>PSNC Events</u></p> <ol style="list-style-type: none"> <li>1) National Treasurers Meeting – 18th May 2017</li> <li>2) Annual Meeting of LPC Chairs &amp; Chief Officers – 7th June 2017</li> </ol> <p><b>AE to go in place of NH (annual leave) and RS attending</b></p> <ol style="list-style-type: none"> <li>3) LPC Chairs and Chief Officers Meeting – 31st October 2017 – Manchester</li> <li>4) LPC Conference 2017 – 1st November 2017 – Manchester</li> </ol> <p><b>SD wishes to attend</b></p> <p>12.3 PSNC prescription Check from June 2016 – Attachment W</p> <p>12.4 <u>NHS Digital</u></p> <ol style="list-style-type: none"> <li>a) - Update from Michelle Peet December / January – Attachment X1 and X2</li> </ol> <p>Dispensing doctors now going EPS2 live</p> <p>12.5 <u>Healthwatch Nottinghamshire</u></p> <p>Nothing to report</p> <p>12.6 <u>CCA / AIMp Communication / Pharmacy Voice</u></p> <ol style="list-style-type: none"> <li>a) CCA Statement on Clinical Services Review; PV Patient Safety Bulletin</li> </ol> <p>Pharmacy voice have released forward view next stage</p> <p>12.7 CPPE</p> <ol style="list-style-type: none"> <li>a) CPPE resources – Attachment Y</li> </ol> <p>For information</p>
13	<p><b>Any other business (raised by lunchtime)</b></p> <p>13.1 Nothing raised</p>
14	<p><u>Newsletter stories</u></p> <p><b>Newsletter – Special edition with just info on Quality Payments and contractor support</b></p>
15	<p><b>Summary of Actions agreed during the meeting</b></p> <ul style="list-style-type: none"> <li>• Put photo on website – feature slide – details of the last training session and advertise the next one - include Leyla as speaker</li> </ul>

	<ul style="list-style-type: none"> <li>• Training and media Sub group meeting 9th Feb - afternoon</li> <li>• Write back to PCSE and state that the times are wrong on the amendment notice</li> <li>• NH to contact treasurer and ask him to pay the PSNC hypothecated levy asap</li> <li>• Sponsor actions -</li> </ul> <table border="1" data-bbox="253 327 1516 436"> <tr> <td>Alison to pass on details to Ramal at Mylan to send out packs,</td> </tr> <tr> <td>Send Ramal's contact details to members so can order what packs need</td> </tr> <tr> <td>Would like to attend training in July to run a info session on either Rhinitis, HRT or EpiPen usage</td> </tr> </table> <ul style="list-style-type: none"> <li>• AP / SD / LK to work with NH on the response to the gphc consultation</li> <li>• AE to contact Adriece around details for the Talk about medicines event this year</li> <li>• AE to sign up KC, DM, VP and DF to the PSNC newsletters</li> </ul>	Alison to pass on details to Ramal at Mylan to send out packs,	Send Ramal's contact details to members so can order what packs need	Would like to attend training in July to run a info session on either Rhinitis, HRT or EpiPen usage												
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	<p><b>Details of future meetings</b> Bi-monthly <b>ASK FOR FRUIT IN THE MORNING</b></p> <table data-bbox="253 735 1516 1218"> <tr> <td><b>16<sup>th</sup> March 2017</b></td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Club</i></td> </tr> <tr> <td><b>18<sup>th</sup> May 2017</b></td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Club</i></td> </tr> <tr> <td><b>20<sup>th</sup> July 2017</b></td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Club</i></td> </tr> <tr> <td><b>21<sup>st</sup> September 2017</b></td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Club</i></td> </tr> <tr> <td><b>16<sup>th</sup> November 2017</b></td> <td>9.30 am – 5pm</td> <td><i>Ramsdale Park Golf Club</i></td> </tr> </table>	<b>16<sup>th</sup> March 2017</b>	9.30 am – 5pm	<i>Ramsdale Park Golf Club</i>	<b>18<sup>th</sup> May 2017</b>	9.30 am – 5pm	<i>Ramsdale Park Golf Club</i>	<b>20<sup>th</sup> July 2017</b>	9.30 am – 5pm	<i>Ramsdale Park Golf Club</i>	<b>21<sup>st</sup> September 2017</b>	9.30 am – 5pm	<i>Ramsdale Park Golf Club</i>	<b>16<sup>th</sup> November 2017</b>	9.30 am – 5pm	<i>Ramsdale Park Golf Club</i>
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**Next meeting is on Thursday 16<sup>th</sup> March 2017 @ Ramsdale Park Golf Club, Calverton**

*Minutes agreed as true and accurate record of the LPC meeting held on Thursday 19<sup>th</sup> January 2017*

Signed: \_\_\_\_\_ *original signed by Rob Severn, Chair*  
Rob Severn, Chair, Nottinghamshire LPC