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THE 110th MEETING OF THE COMMITTEE WAS HELD AT
THE WHITE POST, OLLERTON ROAD, FARNSFIELD, NOTTINGHAMSHIRE, NG22 8HN
ON
THURSDAY 17TH MARCH 2016 AT 9.30AM

Present

In the Chair Rob Severn (RS)

Secretary: Alison Ellis (AE)

Members: Ketan Chandi (KC), Sunny Dhain (SD) (3pm onwards), Linda Ferguson (LF) (am only), Dave Fernley (DF), Gordon Heeley (GH), Louise Keating (LK), Mary Lee (ML), Dayaram Mistry (DM), Ankish Patel (AP) (am only), Vijay Pujara (VP), Guillermo Sierra (GS), Jon Such (JonS), James Sutcliffe (JS)

Attending

- Dave Miles, Assistive Technology Project Manager, Nottingham City CCG
- Deidre Doogan, CCA
- Alexander Spurling, NUH

Apologies

- Samantha Travis, Clinical Leadership Adviser, NHS England North Midlands
- Chris Kenny, Director of Public Health, Nottinghamshire County
- Michelle Peet, Project Manager, NHIS
- David Pearson, Nottinghamshire County Council
- Mindy Bassi, Head of Medicines Management, Nottingham City CCG
- Sunny Dhain, LPC member (am only)
- Linda Ferguson, LPC member (pm only)
- Guillermo Sierra, LPC member (pm only)
- Ankish Patel, LPC member (pm only –APC)
- Nick Hunter (late (10am) arrival due to CCG meeting)

	<p>Open meeting 9.30 am - Alexander Spurling, NUH</p> <ul style="list-style-type: none"> ➤ Transfer of Care <p>Going through information governance at the moment Will be educating pharmacists re discharge using PharmOutcomes Speaking with Pinnacle to link interface software – videos demonstrate how this works. NUH use NOTIS - Idea that could be linked in to the hospital system in the future. Send referral with discharge PDF through the software – more detail than the faxes pharmacy receive now. Targeting high risk patients – Health Care Elderly, Acute discharges MDS, elderly, long term condition medicines, Anticoagulants, MURs and NMS are the target groups Email notifications when receive the referral through so pharmacy then log into PharmOutcomes and retrieve the information. Talked about specifying if NMS or Discharge MUR – can feedback from PharmOutcomes – link with Sam Travis re dataset and information.</p> <p>NUH are looking at starting the transfer of care within the next month</p> <p>Pilots are already being run in Chesterfield, Derbyshire (Help for Harry), Sherwood and Notts – LPN</p> <ul style="list-style-type: none"> - Chesterfield – not many referrals seen from this pilot. <p>LPC have given backing with this and will ensure that contractors are on board with the scheme. LPC suggested that the main data information should be done through LPN (Sam Travis) - look at readmission rates and reducing medicines wastage to see results.</p> <p>Alex asked how do pharmacies interact with gp’s and inform of discharge MURs results at the moment? Post or fax at the moment as gp’s are on different systems and there isn’t secure email.</p> <p>Could use this transfer of information as a way to have a 3-way conversation in the future – help with changes in prescriptions etc.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Action: Alex to contact Sam Travis re data that needs to be collected</td> </tr> <tr> <td style="padding: 2px;">Action: LPC to promote the transfer of care service to contractors once receive the final details through</td> </tr> </table>	Action: Alex to contact Sam Travis re data that needs to be collected	Action: LPC to promote the transfer of care service to contractors once receive the final details through
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Action: LPC to promote the transfer of care service to contractors once receive the final details through			
<p>1</p>	<p>Governance Items</p> <p>a) <u>New CCA member update</u></p> <ul style="list-style-type: none"> - Guillermo Sierra is the new CCA member – Area Manager for Lloyds Pharmacy and has experience of LPC’s work as also a member of Derbyshire LPC. - Mary Lee is moving in June and her last meeting will be May 2016. <p>b) <u>Governance Sub-committee update</u> Nothing to report this month</p>		
<p>2</p>	<p>2.1 Apologies for absence</p> <ul style="list-style-type: none"> ➤ Sunny Dhain (am only – IP course) ➤ Ankish Patel (pm only – APC meeting) ➤ Guillermo Sierra (pm only – work commitments) ➤ Linda Ferguson (pm only – work commitments) <p>2.2 Acceptance of the minutes from 18th February 2016 - Attachment A1</p> <p>After the below amendment the minutes were accepted as a true and accurate record of the meeting held on 18th February 2016. Amendment to the minutes – Page 2 Strategy Plan, Changed wording to</p>		

- Independents feel that they are small and whatever they do its not big enough to affect what is going to happen

2.3 Action points from 18th February 2016 – Attachment A2 and A3

1) Declarations of interest

Declarations from JonS and Guillermo Sierra have been updated and received and they will be added to the website.

2) CCA member

Now that have a new CCA member AE will update the member / contractor allocation spreadsheet and send this out to members again explaining what it is used for.

Action: AE will update the member / contractor allocation and send to members

3) Contractor event information

AE and NH put together information packs and presentation slides for all attendees of the contractor event on 02.03.16.

4) Healthwatch mystery shopper

This is still to be sent out to contractors and RS, NH and AE will do this at the next update / agenda meeting

Action: NH, RS, AE to meet and discuss how to send through the report from the Mystery Shopper exercise and the recommendations with a covering letter to contractors

5) LPC guide

Meeting has been set for 28.04.16 alongside the exec meeting and agenda planning meeting.

Action: AP / AE (ML) – to spend time on 28th April 2016 to produce the LPC guide

6) Business cards

AE to try and use the template from Zameer Somani and create a business card that can be used by all members. Review with RS and NH at the exec meeting on 28.04.16.

Action: AE to create a business card that can be used by all members. Review with RS and NH at the exec meeting on 28.04.16.

7) Learn at lunch

This was cancelled

8) May LPC meeting

The May LPC meeting has been booked for Ramsdale Park Golf Club

9) CRI

AE had contacted Andy Ambler and Denise Burridge and received the contracts by email during the meeting so members not able to discuss fully.

10) Capita – stationery contract

Information to be sent through to contractors on the next bulletin re Capita.

Action: AE to send through information to contractors on the next bulletin re Capita.

11) Care Delivery Groups –electronic pathway

Mindy Bassi has requested the information from Danny Clamenza, Nottingham City CCG and waiting for information to be sent through so can pass this onto Nottingham City contractors.

MB – send information through to AE to include in the next newsletter on Care Delivery Group pathways

12) SCR training

AE has contacted Kevin Smith and asked for further sessions to be organised – this will be in May 2016.

13) LPC media campaign

NH has been in contact with GEM 106 explaining that the LPC do not wish to go ahead with the campaign at present but may be targeting flu vaccinations later in the year.

14) Repeat ordering service - Coventry

Sheffield pilot

- They are targeting community pharmacy staff
- Implications on workload flow
- If have any queries then contact CCG and if patient safety issue then contact NHS England

15) Emergency Supply Scheme – Hertfordshire

NH has read through the specification and pharmacies are not paid more but number of days that can be supplied is longer.

2.4 Declarations of Interest for any item on the agenda

- *If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item*

- 3** Pharmacy funding cuts - Campaign update
- Update from contractor event
- Emergency Supply scheme is not being used in pharmacies – excuse was time consuming – wasn't aware of being on PharmOutcomes
- Worry about practice payments being cut (could be how the £170m is delivered in a fair way) – thought this was additional cuts. NH and RS assured members that this was not the case.
- Equates to average £14,000 per pharmacy – smaller income pharmacies will be lower others higher.
- Summary of actions so far
 - ✓ MP's – Anna Soubry reply to Makinder Suri – **Attachment B**
Raised profile with Anna – NH to chat with Makinder Suri re her recent conversations with Anna Soubry.
 - ✓ NH written to John Mann
Early day motion – written but not had a reply
 - ✓ NH written to Alan Meale
Proactively supported pharmacy – no reply though
No website and not much on the parliament website
 - ✓ RS met with Robert Jenrick
Meeting with him again re Dementia but will raise the campaign again.
- Feedback from NPA and PSNC is that MP's are asking questions of the government
Petition is the most important part of the campaign

- ✓ Pharmacy visit for Joyce Bosnjak (Chair of Nottinghamshire County HWB) – Friday 18.03.16
Visiting Mansfield Woodhouse with NH – Lloyds, Oakwood and Rowlands – 30 mins each pharmacy
HWB responsible for PNA and was not formally informed on the cuts and so was quite annoyed.
Healthwatch also have not been consulted.
Not sure on media presence at the pharmacy visit as usually leave this to mp's / councillors.
- ✓ NH met with Kevin Barron, Chair of APPG
- ✓ 50 Postcards signed and sent
- ✓ Radio interviews
LF with Manor Pharmacy – West Bridgford patient was asked to sign the petition and they went away
and contacted Radio Nottingham - next day they were wishing to do an interview. Also spoke to
patients on the street as well as in pharmacy – patient that contacted was asked to go to the
pharmacy. Very positive interviews from patients.
NH did a live interview on the Monday morning too.
- Key stakeholder identification
Already done.
- Next steps
 - Media / Marketing

AP / ML to work on press release based on the information on briefing document – information for patients
to help them be aware of what pharmacy do. Need good news stories – use pharmacy visit photos / info,
WB parade of shops (Manor pharmacy) – contact LF

AE to contact local news and see if they would be interested in running some stories in the Clifton / WB / etc
news – also Thomas Hewitt on Facebook – often asking questions in community groups

NPA suggestion of LPC's visiting / contacting all contractors re petition

Large piece of work for Notts LPC - 240 contractors.

Members need to look at their allocation - Independents receiving packs this week.

CCA supporting the e-petition - Rowlands & Lloyds have agreed to do the petition

Twitter campaign - #pharmacy24

2nd year running campaign – celebrating what pharmacy are doing on March 24th

PSNC briefing document – advised to use this when contacting pharmacies

Use on pharmacy visits

Advised not to focus on the closures as don't want to scare patients but need to support pharmacies in the
future plans and services – focus more on that more accessible than gp's,

Maybe need to link with Dentists and Opticians for support on the campaign and completing petitions etc

**AP / ML to work on press release based on the information on briefing document – information for
patients to help them be aware of what pharmacy do. Need good news stories – use pharmacy visit
photos / info, WB parade of shops (Manor pharmacy) – contact LF**

**AE to contact local news and see if they would be interested in running some stories in the Clifton / WB
/ etc news – also Thomas Hewitt on Facebook – often asking questions in community groups**

**Deirdre Doogan will send through a link to help with the press release – something CCA put together to
help inform councillors on what pharmacy do and can do.**

	<p><u>Update from Regional meeting</u> £170m will definitely be taken out of the budget – will be looking at changing of working and services Consultation extended for the redesign of services till May 2016. Integration fund is still 24.03.16 deadline PSNC are putting forward plans – CCA and PSNC working together closely.</p> <p>Need to focus on patient care rather than just dispensing – this is what pharmacy have been wanting to do and not been able to change the system but now good time to do this.</p> <p>Looking at structure (quality framework) to make mandatory to certain deliver services</p>
4	<p>NHS Contract Matters Applications summary spreadsheet SYB – nothing received</p> <p><u>4.1 New contracts-Routine</u> Nothing received</p> <p><u>4.2 New contracts-Excepted</u> Nothing received</p> <p><u>Contract applications received from other areas</u> Nothing received</p> <p><u>4.3 Litigation</u> Nothing received</p> <p><u>4.4 Decisions</u> Nothing received</p> <p><u>4.5. Amendments</u> 4.5.1 Pharmacy list amendment – new distance selling pharmacy By: Medicine Box, T/A Willowbrook Delivery Chemist, At Unit 6a Springbank House, 2 Craster Street, Sutton in Ashfield, Nottingham ND17 5AG Opened 7th March 2016</p> <p><u>4.6. Responses received</u> Nothing received</p>
5	<p>Treasurer’s report – GH 5.1 <u>Finances February 2016 – Attachment C1</u> <u>Income</u> £17,906.52 - levy - £17,599.98 + Interest £60.44 + Bayer £246.10 (payment for training in July 2015 – only received the invoice from University of Nottingham in January 2016.</p> <p><u>Expenditure</u> Well invoices now up to date – only one outstanding from February 2016 Email domain and hosting annual fee - £9.94 Total = £14,183.89 Balance - £98,322.35</p> <p>5.2 <u>Cashflow – Attachment C2</u> Contractor event – already paid £1000. Derbyshire LPC agreed to pay for their contractors and sum towards the admin costs which came to £275.00 so event cost Nottinghamshire LPC £725.</p>

£900 under annual budget – this will go into reserves – should be at 6 month reserve level earlier than planned.

5.3 Budget 2016/17 finalising costings etc – **Attachment C3**

No changes from last month's minutes

No issues raised and all members agreed the budget for 2016-17.

5.4 Outsourcing Payroll and Pensions – **Attachment C4 and C5**

Looked at auto-enrolment

PSNC offer service - £400 per year + payroll and auto enrolment

Another quote received was a lot more than being offered at the PSNC.

Better use of time and money for GH.

Moving payroll responsibilities to the PSNC service - Proposed by GH and Seconded by JonS Unanimous vote by all members present

5.5 PSNC levy 2016/17 – **Attachment D1 and D2**

Levy payment – not being increased.

Chief Officer / Chair reports

6.1 Health Education England workforce meeting 09.03.16 (RS) – **Attachment E**

Setting up pre-reg pharmacists training in gp practice -

6 Not spoken to GPhC regarding this training idea and felt that this needed to be done first before calling the meeting!

Tom Gray thought that this was a good idea from an academic point of view.

First point that need to do is contact the GPhC to see what view is on pre-reg training

Agreed with the idea as in the future there will be cross working with gp practices but worried that they did not understand the pre-reg system and payments etc

Felt that there needs to be a pilot to work out regulations etc with the GPhC. Need to be aware of this but no action at the moment.

6.2 Care Home task and finish meeting

Palliative care specification – pharmacies late signing up so couldn't publish before Christmas.

County Council and CCGs are working up guidance as there were problems over the Christmas period.

6.3 PSNC Regional meeting 16.03.16

Presentations

- Osteoporosis
- Check Rx – replacing Check 34 – more in-depth. Free for a year then £120 per pharmacy

6.4 NHS England Pharmacy leadership workshop 16.03.16

16 people attended - Funded for 30 places – Sam Travis organised and was very disappointed with the sign up. No evaluation at the event but there will be some. Invite may have needed to explain the workshop a bit more so pharmacists were more informed of the content. LPC members should have some training like this from the same presenters – Training steering group to organise.

Action: Training Subcommittee to look into organising leadership type training from the presenters of this training at the next meeting on 28.04.16

6.5 Mental health commissioning network – 23.03.16 – **does anyone wish to go??**

Easter week so busy in pharmacy

6.6 Exec meeting + Communication plan task group 28.04.16 – venue??

Meeting at the office in Ruddington

7	<p>Members reports <u>Shadowing chief officer 22.02.16 – ML</u> Attended 4 meetings during the day - Solutions4health, LPN, Care Home, Cathy Quinn Felt that this was useful to be aware of the kinds of meetings that NH attends and how many different conversations he has throughout a day.</p> <p>AP scheduled in for a day in April 2016.</p>
8	<p>Tenders and bids / Consultations / Service Opportunities</p> <p>8.1 <u>Mid Notts Better Together event – cancelled Monday 29th February 2016</u> Provider event – misadvertised as through the tender portal and so most people who signed up were then contacted and told that this meeting was not for them but for existing providers of the service. NH has given feedback regarding the advertising of the event. They do intend to have an event for potential providers and stakeholders.</p>
	<p><u>Open meeting 2pm – 3.30pm</u></p> <p>Dave Miles, Assistive Technology Project Manager, Nottingham City Council ➤ <u>MOAT pilot – Attachment 1</u></p> <p>Wishing to join up services FloHealth – used in Nottinghamshire – text messaging system – NHS created. Medication prompting. Discussed with Mindy Bassi, Sam Travis and NH MOAT pilot - 12 champion pharmacists in the City</p> <p>Criteria – boundary, long term condition, multiple meds, other things tried and not working, risk of hospital admission</p> <p>Steering group – feel that should be pharmacists involved – GH volunteered to attend the meetings in future.</p> <p>All need to set up the service is the patient’s phone number and then they are sent a text message asking them to confirm consent. Once done this then attach a protocol – schedule settings – flexible for dates, times etc. Takes around 5 mins to set up. Give training and information leaflets. Because it is a pilot then asking for them to consent to the pilot and to complete some questionnaires. Feel that it will be a maximum of 30 patients per pharmacy x 3 texts a day on average = £16,000 CCG cost. Meeting to go through the set-up of the system and how signing up patients. Specific message stating which medicines to take at certain times – use instead of using MDS</p> <p>Evaluation - ask if they have found this service supportive Pharmacy – ask if noticed increased adherence, changed behaviour Run July – December. Ask for feedback in January 2017.</p> <p>Questions: Text back from patients – felt that this was necessary – reported that found that a prompt is enough – when issue MDS then don’t know if definitely taking medication.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action: GH to attend the next MOAT steering group representing pharmacy contractors in Nottingham City.</p> </div>

Deidre Doogan, CCA

➤ CCA and Pharmacy Voice update

October 2015 separate companies with TUPE of staff etc

Virtual companies before

Rob Darracott has been TUPE'd across to Pharmacy Voice – moving to new offices in Borough Market, London. CCA do not have an office – use member company head offices.

LPC management group – 417 CCA reps

Pharmacy Voice currently only represents England

Gather intelligence from CCA reps to help CCA feed into Pharmacy Voice as part of the collaboration

CCA no longer have a brand presence – when receive publications from Pharmacy Voice then need to be aware that CCA will have feed into this and approved this before sending out.

Campaign

Steering group of national bodies

Communication group – campaign

Business case – helping the PSNC with negotiations

e-platform – governance and communication to help inform reps and also gather feedback from LPCs and what is happening in each area. Need to promote the LPCs to new pharmacists.

FMD – will happen no matter what happens re EU election

Briefing document – Deidre will send through the document for the LPC to look at - Sending it out to all CCA reps over the UK on 18.03.16. Needs to be integrated into the pharmacy systems.

Survey in Sussex – workforce survey from Health Education England

£180,000 awarded from Health Education England – Health Champions

London & Thames Valley – this has been completed

Information needs to be provided by head offices

IF LPC requests this then ask that CCA members contact CCA head office to discuss.

Sustainable Transformation Plans

CCGs and NHS England working together. Locality plans - Need to be completed by 31st March 2016

NHS England are leading on this – NH to contact Sam Travis regarding this and Deidre Doogan

Could LPC receive communications that are sent out to CCA reps so that the LPC are aware of what is being asked of members etc? – this was agreed and Deidre will send these through to AE in future

Future is collaboration – Health & Social care, gp practice

Need to develop a new way of working / providing services – relationships with others

Provider companies

CCA view is that they are supporting - Instructed to vote for this in Manchester.

Still down to individual companies to decide.

LPCs cannot be directly involved but need to be influential and ensure legalities are kept to

Succession planning

CCA members were asked what they will be doing in 10 years – half of the members will not still be practicing.

Action: Deidre Doogan will send through any communication that goes out to CCA LPC members so that the LPC are aware of what is being asked of members.

David Pearson, Corporate Director for Adult Social Care, Health & Public Protection, Nottinghamshire County Council

➤ Devolution – postponed until May 2016 LPC meeting

Lead person for D2N2

Telephone call with NH yesterday

- Currently cannot give an update on whether going ahead – Derbyshire councils are voting this week, Bassetlaw voting next week to be included in Nottinghamshire or Doncaster.

Manchester is not going as well as previously thought – more complicated – health further down the priority than first thought. Health transformation is more priority for council than devolution and thought that should wait for David Pearson to update until May 2016 so can give a clearer picture

NH has spoken to him about the pharmacy funding cuts etc and impact.

Changes in Nottinghamshire County Public Health officers

Chris Kenny is leaving as DPH.

Cathy Quinn leaves at the end of the month too – going to work on Independent Prescribing pilot and Head of Medicines Management for Mid Notts.

9 **Standing items / Items for discussion**

9.1 Training steering group update

➤ Meeting 17.03.16

Update at the next meeting – send through notes as attachment.

9.2 LPC guide – update from SD re contact with Zameer

Received a few outlines and pdf's but may need to start again – one of the workstreams in April AP / AE and ML working on this on 28.04.16

9.3 SCR training events in Nottinghamshire by Arden & GEM CSU

Monday 4th April 2016

Nottingham City CCG, Board Room, Standard Court, Park Row, Nottingham

1st session **4pm - 5.30pm** (refreshments available)

2nd session **7pm - 9pm** (buffet from 6.30pm)

Wednesday 6th April 2016

NHS England, Birch House, Southwell Road, Mansfield, Nottinghamshire.

1st session **5pm - 6.30pm** (refreshments available)

2nd session 7.15pm - 9pm (buffet from 6.45pm)

To book your place contact Arden GEM CSU - <mailto:SCRsupportTeam@ardengemcsu.nhs.uk>

Receive confirmation when booked – some have and some haven't

Some contractors have reported that the training is not suitable and recommend that if you can either join with another pharmacy organisation or multiples to organise to do their own.

9.4 NUH Talk about Medicine – stand and presentation opportunity **Attachment F**

1. Training for community pharmacists – 28.06.16 ?? other topic to have alongside

Clinical training - suggestion

2. Stands / posters during the week – QMC and City Hospital 25th June – 1st June

Asked for more information as to what is involved and exact dates and times. Members are not going to be able to volunteer until know more – having a steering group meeting.

	<p>3. <u>Community Tent on Smithy Row on the Saturday (25.06.16)</u> GH and RS volunteered to be involved. Use posters already have. Work with Sam Travis re clinical posters for Independent Prescriber project.</p> <p>9.5 <u>Bassetlaw contractor meeting – 12.04.16</u></p> <ul style="list-style-type: none"> • Sue Astill, Public Health Sexual health lead • Lisa Bromley / Rob Wise – Bassetlaw CCG • Kate Fairholme, GP Bassetlaw <p>Different date – cannot get the room – ?? May 2016 – date to be organised by NH and AE.</p> <p>9.6 <u>Fire & Rescue Summit, Wednesday 27th April 2016 at Nottinghamshire Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold – Attachment O1 and O2</u></p> <p>HWB – Fire service are looking into health – have capacity to do this - flu vaccinations They have a seat of right on the HWB and so are in a position to influence. LPC should be present at this event to ensure aware of what is happening</p>
10	<p>Commissioners reports – some of this will be covered under Sam’s report earlier on the agenda</p> <p><u>NHS England Area Teams</u></p> <p>10.1.1 <u>North Midlands Region</u></p> <p>i. <u>Workshop: New opportunities to tackle high blood pressure in the East Midlands - Wednesday 16th March 2016,– did anyone attend??</u></p> <p>No-one attended this workshop from the LPC.</p> <p>ii. <u>HLP – ML / NH – Attachment G</u></p> <p>No resource at the council to manage HLP – In other areas LPC’s help to run this but are funded - NLPC offered to do if funded, but no money.</p> <p>iii. <u>Independent prescriber project update – Attachment H</u></p> <p>Want to see the final phase where the pharmacist is back in the community pharmacy providing the service. Proved that can’t just throw a pharmacist into the practice – need support</p> <p>AP has been allocated a place on the independent pharmacist DEEAM training course to help with understanding what training is needed for contractors in Nottinghamshire.</p> <p><u>National project</u> – Mansfield & Ashfield gp’s are fighting for pharmacy time.</p> <p>iv. <u>Seasonal flu planning meeting – 24.03.16 – does anyone wish to attend?</u> <u>Birch House 2pm</u></p> <p>#Pharmacy24 day so all pharmacies should be busy tweeting, talking to patients etc</p> <p>National service? – no news yet – need to know asap so can order in flu vaccines. Garry Myers is pushing from PSNC. Assuming that will get again as there is no reason why not.</p> <p>10.2.1 <u>SY & Bassetlaw AT</u></p> <p>i. <u>Bassetlaw seasonal flu steering group – 02.03.16 DF</u> CCG meeting - last one for this year – not met the targets – Andrew Beardsall implying that it is because pharmacies have not sent through data to gp’s.</p> <p>ii. <u>SYB seasonal flu planning meeting – 30.03.16</u></p>

DF attending

iii. Easter Bank holiday opening - choosing a Bassetlaw pharmacy

No volunteers – there was no need for a pharmacy to open but now a gp surgery has said that they are opening so created a need for pharmacy but at short notice
Lloyds in Retford have agreed to open on Easter Bank holidays – 2 hour slot
Boots and Superdrug for Christmas / New year

10.2.2 SY LPCs joint meeting – 02/03/16 – RS and NH report

SCR training for Bassetlaw
Victoria Lindon present – talked about CPAF visits.

LPNs

10.3 South Yorkshire and Bassetlaw LPN –

One year operational plan
Response to cuts

10.4 Nottinghamshire / Derbyshire LPN –

LPN report 22.02.16 NH – Attachment I1 and I2

LPN chairs had been asked for response to the funding cuts – didn't want reiteration of LPC, PSNC responses.
Members sent in responses directly to Liz Gundel.

Domiciliary MURs

Average 90 per month
Limited to 10 per pharmacy originally and then can ask for an increase when reach this target

Disappointing compared to last year

£84 fee = MUR plus £56 – covers backfill costs

Most pharmacies employ a 2nd pharmacy to do Dom MURs on a day per week / month etc

Prem 2 form can be issued to pharmacies for areas rather than one for each patient e.g care homes

Documentation through PharmOutcomes -

Action: NH / AE to ask Sam re the outlook for next year and then LPC to promote and encourage contractors to provide this service.

Local Authority

10.5 .1 Public Heath – Nottinghamshire

a) Solutions4Health PGD and contract

Responses received from Notts pharmacies for the Stop Smoking Service – Attachment Q

Disappointing uptake for this service despite £175 per quitter

What do LPC need to do this with Solutions4Health?

- Feedback that some members have not received this information
- Head office – not had anything through asking for information – JS will check with Boots if they are aware of the service

b) CRI contract

Received through today – members not had enough time to go through the contract and so it was agreed that members would send through any comments to NH and these will then be discussed at the LPC exec meeting on 28.04.16. NH will then feedback to Solutions4Health.

Action: Members to read through and send any comments through to NH and then discuss at the exec meeting on 28.04.16. NH to feedback to Solutions4Health

10.5.2 Nottinghamshire County Health and Wellbeing Board

- Notts County HWB Stakeholder event Securing a Tobacco Free generation - Tuesday 23rd February 2016 – Attachment J1 (LF) and J2

Members already attending

Next board meeting Wednesday 6th April 2016 2pm at County Hall, Loughborough Road, West Bridgford, Nottingham

<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

NH and AE attending

10.6.1 Public Health – City

10.6.2 Nottingham City Health and Wellbeing Board

Next board meeting: Wednesday 30th March 2016 2pm at Loxley House, Station Street, Nottingham

<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?Committeed=185>

AE attending

10.7. CCG's – (minutes and agendas for board meetings are available at the links below)

10.7.1 Mansfield & Ashfield – KC

- a) Mansfield & Ashfield prescribing sub group – 26.02.16 – **KC Attachment K**

Presentation by Optimise RX –

Overspend by £2.2m

KC presentation on community pharmacy – CCG were concerned around pharmacy closures –

M&A CCG have requested a templated letter for them to sign to send to support pharmacy. NH to send this

Next CCG board meeting: Thursday 17th March 2016 12.30pm at Birch House, Mansfield

<http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates>

10.7.2 Nottingham North East CCG – VP

- a) Nottingham North East Prescribing committee – VP 31.03.16

Dr Oliver has stepped down from the committee

Next CCG board meeting 17th May 2016 1.30pm – 3.30pm Gedling Civic Centre, Arnot Hill Park, Arnold,

Nottingham NG5 6LU <http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/>

10.7.3 Rushcliffe – JS

- a) Rushcliffe Medicines Management meeting – JS (18.03.16)

Next CCG board meeting: Thursday 17th March 2016 1.30pm in Clumber Room, Easthorpe House,

Loughborough Road, Ruddington, NG11 6LQ <http://www.rushcliffccg.nhs.uk/about-us-governing-body/8-about-us/80-governing-body-meetings>

10.7.4 Nottingham City - DM /GH

Nothing to report

Next CCG board meeting: Wednesday 30th March 2016 from 9.30am to 12pm in Boardroom, 1 Standard Court, Park Row, Nottingham NG1 6GN

<http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html>

10.7.5 Nottingham West CCG – SD

April is Meds Management meeting and SD attending

Next CCG board meeting: Thursday 24th March 2016 1pm – 3.30pm at Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB

<http://www.nottinghamwestccg.nhs.uk/index.php/meeting-dates-2016>

10.7.6 Newark and Sherwood CCG - LK/ML

a) Prescribing workstream – Wednesday 16.03.2016 – not available to attend

Next CCG board meeting: Wednesday 11th May 2016 5pm at Edwinstowe House,

<http://www.newarkandsherwood.nhs.uk/about-us/our-governing-body>

10.7.7 Bassetlaw CCG – DF

a) Bassetlaw CCG board meeting – 08/03/16 DF

Next board meeting: Tuesday 12th April 2016, 9am – 11am Collinson Board Room, Retford Hospital

<http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings>

10.7.8 Area Prescribing Committee – AP

Next meeting – Thursday 17th March 2016 2pm – 4.30pm, Duncan Macmillan House, Conference Room 2

<http://www.nottsapc.nhs.uk/index.php/about-the-apc>

AP attending

10.8 LMC – Tuesday 22nd March 2016 7.30pm – 5 Phoenix Place, Nottingham, NG8 6BA

<http://www.nottinghamshirelmc.co.uk/about-us/open-meetings/>

AE attending

10.9 NHS health check national conference 01.03.16 - JS

JS was not able to attend

Tenders recently asking for single providers in other areas.

11

Strategy plan (plan will have been distributed at the beginning of the meeting – review any items that have not been covered on the agenda) – Attachment L

Review in full the aims and objectives again in May 2016

Building alliances –

Intra-professional – contractors

NHIS reported an issue but feel that they had not understood pharmacies

Misunderstanding and NH has also discussed this with Sam Travis.

NHS England

RS attending his 2nd contractor visit with NHS England – Chris Kerry

C&D awards – still awaiting outcome of whether a finalist.

MAS fees – struggling to get follow up on this – raise on next 1-1 with Sam Travis

MPs

Ken Clarke – not had any response – trying to catch in pharmacy

LK – writing to Mark Spencer

VP – writing to Vernon Coaker

DM – writing to Graham Allen

NPA contacted NH – doing a Radio / media day – issuing press releases – Nick has been asked to be involved.

Develop, Empower, Deliver

Appraisals - 28.04.16 when exec meeting. Feedback to the May LPC meeting

Governance

All governance items to be reviewed at May 2016 meeting

Check lead members

Declarations

Member Self-assessment

Self evaluation

Strategy plan

Governance policy

Action: AE to include full review of the Strategy Plan on the May LPC agenda.

Action: AE to add review of employee appraisals on the May LPC agenda

Action: Governance items to be reviewed on May LPC agenda – Declarations, Member Self-Assessment, Self Evaluation, Governance Policy, Expense Policy

12

Information

If members wish any of the items below to be discussed at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.

Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on www.psn.org.uk

PSNC briefings / newsletters

12.1.1 News: Last chance to book for contractors meeting; PSNC comments on GP contract; Joint community pharmacy campaign; Your views wanted on NHS charges

	<p>12.1.2 Pharmacy Commissioning: Service development proposals published; Positive service evaluations; Resources; Events</p> <p>12.1.3 NCSO/price concessions February 2016 (updated)</p> <p>12.1.4 LPC News Alert: Westminster Hall Debate</p> <p>12.1.5 <u>LPC News: Local commissioning support; Market entry master class; Health devolution event; HLP newsletter published</u></p> <p>Business cases – setting up webpages to support – links to data and sources for demographic information – can use when attending CCG meetings etc. Still being put together</p> <p>12.1.6 News: Funding for SCR rollout; Remember to submit flu vaccination claims; Changes to prescribing rights; New adult health campaign; Focus on BLF</p> <p>12.1.7 LPC News Alert: Campaign update</p> <p>12.1.8 NCSO/ Price Concessions March</p> <p>12.1.9 LPC News: Book now for LPC Members Days; British Lung Foundation resources; Pharmacy's public health role recognised; Register as a NICE stakeholder</p> <p>12.1.10 PSNC Update: DH extends consultation period; Prescription charge to rise; SCR and NHS fraud checking regulations; Pharmacy service value recognise</p> <p>12.2 PSNC Events</p> <ol style="list-style-type: none"> 1) new member day <ul style="list-style-type: none"> • Manchester – Thursday 12th May • London – Wednesday 25th May 2) Market entry masterclass <ul style="list-style-type: none"> • 27th April 2016 <p>12.3 PSNC prescription check - Aug 15 – Attachment P</p> <p>12.4 EPS</p> <ol style="list-style-type: none"> a) - Deployment – Attachment M1 b) - Update from Michelle Peet March 16 – Attachment M2 c) - EPS highlight report – Bassetlaw February 2016 – Attachment M3 <p>EPS – verbal consent is enough but pharmacy are asked to get a signature.</p> <p>12.5 <u>Healthwatch Nottinghamshire</u> Nothing received</p> <p>12.6 GPHC</p> <ol style="list-style-type: none"> a) The General Pharmaceutical Council needs your help with a major consultation on standards for pharmacy professionals – consultation starts 04.04.16 to 27.06.16. Material available from end of March 2016. <p>12.7 CCA/ AIMP Communication / Pharmacy Voice</p> <ol style="list-style-type: none"> a) <u>Pharmacy Voice audit documents</u> – Attachment N1, N2 and N3 For information
<p>13</p>	<p>Any other business (raised by lunchtime)</p> <p>13.1 <u>Supply of catheters</u> – Problem getting certain items – normally appliance contractors that receive these prescriptions. No-one else has reported a problem.</p>

<p>14</p>	<p><u>Newsletter stories</u></p> <p>14.1 March newsletter – articles to be written – need volunteers Attachment?</p> <ol style="list-style-type: none"> 1) NPA campaign 2) Take a seat campaign details and contact details 3) Bassetlaw event 4) NHS BSA bundle checks (KC article already done) 5) Lilly request to ask for pharmacists interested in diabetes details 6) Enrich programme ‘Think and talk kidneys’ – next meeting 31.03.16 7) SYB Primary care workforce group - publication strategy 8) Teva Developing a Health Future event in Leeds April 19 9) SCR training 10) Self Care Hub in Mid Nottinghamshire 11) Palliative care stockists 12) PCSE (Capita) contact details etc 												
<p>15</p>	<p>Details of future meetings</p> <p>REVISED DATES – Bi-monthly</p> <p>Booked meeting in May at Ramsdale Park Golf Course - Day Delegate @ £20.95pp to include full day room hire Free Wi-Fi Projector & Screen Flipchart & Pens Delegates Packs Mineral Water & Cordials Complimentary Car Parking Porter assistance throughout the day. Two servings of Tea & Coffee served with Biscuits, Finger Buffet Lunch Mid afternoon Tea, Coffee and Cake. Available for the meetings dates for 2016 if wish to move venue.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 35%;">19th May 2016</td> <td style="width: 35%;">9.30 am – 5pm</td> <td style="width: 30%;"><i>Ramsdale Park Golf Course</i></td> </tr> <tr> <td>21st July 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> <tr> <td>15^h September 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> <tr> <td>17th November 2016</td> <td>9.30 am – 5pm</td> <td>?</td> </tr> </table>	19th May 2016	9.30 am – 5pm	<i>Ramsdale Park Golf Course</i>	21st July 2016	9.30 am – 5pm	?	15^h September 2016	9.30 am – 5pm	?	17th November 2016	9.30 am – 5pm	?
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Next meeting is on Thursday 19th May 2016 at Ramsdale Park Golf Club, Calverton

Minutes agreed as true and accurate record of the LPC meeting held on Thursday 17th March 2016

Signed: _____ *original signed by Rob Severn, Chair*
 Rob Severn, Chair, Nottinghamshire LPC