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THE 117th MEETING OF THE COMMITTEE WAS HELD AT
RAMSDALE PARK GOLF CLUB, OXTON ROAD, CALVERTON
ON
TUESDAY 16TH MAY 2017 AT 9.30AM

Present

In the Chair: Rob Severn (RS)

Chief Officer: Nick Hunter (NH)

Secretary: Alison Ellis (AE)

Members: Lyndon Close (LC), Sunny Dhain (SD), Linda Ferguson (LF), Dave Fernley (DF), Gordon Heeley (GH), Aalam Kassam (AK), Ankish Patel (AP), Vijay Pujara (VP), Jon Such (JONS), James Sutcliffe (JS)

Attending

Apologies

- Barbara Brady, Interim Director of Nottinghamshire Public Health
- Michelle Peet, NHIS
- Miguel Duran, Solutions4Health
- Garry Myers, PSNC Regional Representative
- Sam Travis, Clinical Leadership Advisor, NHS England - had to attend to urgent NHSE business
- Dayaram Mistry, LPC member
- Ketan Chandi, LPC member
- Simon Hay – Green Cross Pharmacy

Observers

Beth Walton – Pre-Reg, Well Pharmacy

Strategy plan - Complete review of the strategic aims (1 hour) – Attachment Z

NH handed out hard copies to members present
AP made a challenge - How can we promote community pharmacy and the LPC better? No action on the media subgroup, do we need to re-define this group? Marketing budget?
NH introduced the session - need to ensure that the strategic aims are still key elements and asked members to review the sections and give ideas.

Building alliances

Relationships are important – not mandated to have consultation with commissioners and relay on working relationships
Half commissioners and half other stakeholders
Ongoing dialogue with PH – supporting HLP

CCGs – devolved to lead members but then where needed others support.
LMC – met formally and also at other local meetings – not just the chief officer but other staff members
Community – MPs – ongoing dialogue especially around campaign

Communication

?? are we selling to contractors the committee
?? are we selling contractors to commissioners / public
We need to ask ourselves - What we are selling and who to??

Develop, empower, deliver

Develop skills of members.
Appraisals – should be on governance section or development

Governance

Constitutional – declarations, self-assessment, finance budgeting,

- Refresh sub groups

Governance – JonS - lead, JS, LC

Finance – GH- Lead, DF, LF, VP

Training – AP and AE - coordinate), SD, JS, KC, DM, VP - one meeting where all meet

Comms – SD – lead, RS, NH, LC, AK, GH, AE

Next steps

Recent actions is how NH reports what has been done against the strategic aim – in effect the Chief Officers report to committee.

Action: Each sub group have an operational plan – meet once a year to set.

Action: Notes on flip charts – AE to send through the notes from flipcharts to sub groups for use when discussing operational plans

- Hot topics – use in operational plan to work towards

1

1.1 Apologies for absence

- Dayaram Mistry
- Ketan Chandi
- Ceri Fowler

Reminder to members that apologies need to be given in a timely manner

1.2 Acceptance of the minutes from 16th March 2017 - Attachment A1

Minutes were agreed and signed as a true and accurate record of the meeting held on Thursday 16th March 2017 – RS proposed and JS seconded.

1.3 Action points from 16th March 2017 – Attachment A2

1 Service and tender table

This has been completed and is on the LPC website

2 Leicestershire Health Check Service

NH has not received any information regarding the Health Check service – remind KC to chase this up

Action: KC to ask for more information on the Leicestershire Health Check service commissioned by NHS England and pass on to NH.

3 PSNC info

AE to contact Melinda at PSNC regarding members not receiving the LPC PSNC newsletters – started receiving the contractor newsletters.

Action: AE to contact Melinda @ PSNC re KC, DM, VP and DF not receiving PSNC newsletters specifically for the LPC members.

4 Solutions4Health

AE to pass through email from Miguel to JonS. Need to talk with public health around the service and what will happen for the next tender.

Action: AE to send through contact details for Miguel @S4H to JonS - JonS to work with S4H on behalf of the LPC to work on the training and Nottinghamshire area to ensure that all areas are covered and what is best way of working with pharmacy – bring back proposal to the next LPC meeting

Action: NH to contact Public Health and discuss the service and the tender for next year.

5 School of Pharmacy MPHarm Stakeholder meeting 22.02.17

Not received any information through from CF

6 Nottingham North East prescribing meeting

Written report from 10.03.17 was sent to members and added to the LPC website under members area

7 Rushcliffe CCG

Action: LPC to write to Emma Anderson and thank for all the work she has put into the Rushcliffe vanguard proposal and business case.

8 New Members day – PSNC 14.06.17

GH is going to check with AK during the meeting today if wishing to attend the New members day 14.06.17

9 PSNC chairs and secs meeting 07.06.17

Places booked for AE and RS to attend

1.4 Declarations of Interest for any item on the agenda

If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item

2

Governance Items

2.1 Independent member

Lyndon Close, Superintendent Pharmacist at Mann's Pharmacy – previous experience with the LPC. Very enthusiastic to work with the LPC for the next year and sent through statement detailing what he is able to offer the LPC.

JonS proposed and VP seconded. Unanimously voted on to the committee by all members present

2.2 Election of Officers

No one has resigned and have not received any other nominations through

Chair: Rob Severn

Vice Chair: Dave Fernley

Treasurer: Gordon Heeley

Propose that the existing officers carry on in their roles – proposed by VP and seconded by LF - unanimously voted for by all members present

2.2 Sub group updates (10 mins each)

a) Governance

- Declarations for 2017/18 – Attachment B

JonS will go through the declarations before the next LPC meeting. All members asked to complete during the meeting and AE will chase up those that were not present

Action: AE to ensure that all members have completed declaration forms by the July LPC meeting.

b) Training

Discharge Summary

Cancelled the Discharge Summary training on 11.05.17 – due to speakers not being available

4 weeks to use the venue (Ramsdale Golf Club) or liable for costs of £450.

Delayed the discharge summary training until we have more information and the hospitals are ready to go live. AE / AP to liaise with Sam Travis.

Action: AE / AP to liaise with Sam Travis for the Discharge Summary training.

Flu training – 9th July – School of Pharmacy, University of Nottingham

– two sessions – 9am to 1pm and then 1.45pm to 5.45pm

– marketplace for pharmaceutical companies to attend and promote their product between the two sessions. Sponsorship for a stall will help with the costs plus funding from NHS England and also fee paid by attendees. Total spaces = 60

Need to ensure that all independent contractors have received the details.

Next training session after Flu = Safeguarding in October with CPPE – scenario based training

HLP update

Next steps, training for accreditation is in place. What about setting up and meeting the declaration requirements. Legacy? HLP updates? Newsletters? Need patient stories.

Checks being done by Royal Society Public Health

PSNC have info on what to do to be a HLP – link to the PSNC website whenever possible

Need patient stories to report back to HEEM to show where funding has been used

Good feedback – attendees are very happy with the training

Leadership training - 9th April – 32 attended plus done 2 x Boots sessions

Champion training - 77 attendees so far

DNA – sent invoices – Liam is sending out 2nd invoice – no-one has contacted the LPC. Duty to make sure that the NHS Funding is used properly

Need to provide more support to contractors on how to stay a HLP,

Market place with 3rd sector and charities attending – small event in June and then bigger later on in the year.

- City and County PH, Sam T, Cathy Quinn
- Self-help groups present then have presentations for contractors on how to use JSNA, how meeting needs, + table conversations
- City and County – split into smaller areas for table discussions e.g what are the health needs in Mansfield, Newark, Sneinton, Clifton, etc.
- Afternoon session plus a clinical session in the evening – will have support from Council – potentially use County Hall?
- Large piece of work – do we need to do before October ?? or April ?? – if meeting the Quality Payment criteria for October deadline then need to run in September 2017
- Portfolio sessions will need to be run July / August so keeps contractors engaged once completed the training
- Contractors are expecting to become a HLP pharmacy

Actions

- Target Health champions – let them know what events are being organised and get those that have already attended champion sessions to attend and gain info on what to do next
- Information to be sent out to contractors by newsletter signposting to the resource section of the LPC website – produced a flyer with info. Link to the PSNC information too.
- HLP strategy
- Follow up sessions - specific to local needs
- Creating a local directory – ask for help from outside – costings needed first – AP to prepare this.
- HLP follow up event to be organised within the next month and ask Michelle Dyoss to present to contractors on what they need to do next.
- AP is looking at existing training budget to fund and if need any more funding than come to the committee for decision.

Rushcliffe

Proposal to train pharmacies up to Level 2/3 HLP – being given access to patient records

Need to market what pharmacy do and could do.

HWB – NH has presented and there is lots of interest in pharmacy and the HLP

Dedicated section of the LPC website to be for HLP

Level 3 – there are no services and they need to be developed – Rushcliffe vanguard could provide opportunity

AP presenting to the Academic Health Science network on 18/05/17

Action: AE and AP to organise a portfolio event for those that have already completed the HLP training and want to know what to do next. Use the session we have with Ramsdale Golf Club – by end of June 2017.

c) Finance update

Nothing to update members on – see Treasurer report later in meeting

d) Media / Communication – NH / GH

Nothing to update members on

3

NHS Contract Matters

Applications summary spreadsheet SYB – nothing received

3.1 New contracts - Routine

3.1.1

3.2 New contracts - Excepted

3.2.1 No significant change relocation

By: Looking After You

From: 5 Potter Street, Worksop, S80 2AD

To: 95-97 Bridge Street, Worksop, S80 1HZ

Closing date 07.05.17 – LPC response – Attachment 1

Also received responses and asked for 2nd comments – due by 24/05/17

Nothing more to be said – no response needed

3.2.2 Core hours change application (100 hour pharmacy)

By: Mohammed Asim T/A Medina Pharmacy

At: 85-87 Victoria Road, Netherfield, NG4 2NN

Closing date: 10.04.17 – LPC response – Attachment 2

Should not have come out for consultation – not allowed to reduce the hours from 100. NHS England have been informed

DAC applications

Nothing received

Contract applications received from other areas

Nothing received

3.3 Litigation

Nothing received

3.4 Decisions

3.4.1 Application in respect of a distance selling pharmacy

By: Paul Rowson

At: Unit 2a Riverbank Business Park, Whatton in Vale, Nottinghamshire, NG13 9FR

Refused

LPC further response – Attachment 3a

Decision Letter – Attachment 3b

letter from Paul Rowson – Attachment 3c

Not demonstrated ability to provide services to the whole of England without face to face contact

3.4.2 Change of ownership

From: NUP S Corp

To: Mahin Estates Ltd

At: Unit C 13a Arnold Business Park, Brookfield Gardens, NG5 7ER

Approved

3.4.3 Change of ownership

From: Bestway Panacea healthcare Ltd T/A Well Pharmacy

To: Bestway National Chemists Limited

At: 73 – 75 Bracebridge Drive, Bilborough, Nottingham, NG8 4PH

Hucknall Road, Off Kibworth Close, Heathfield, Nottingham, NG5 1NA

130 – 132 Forest Road, Annesley Woodhouse, Nottingham, NG17 9HH

2a Church Walk, Eastwood, Nottingham, NG16 3BG

3.5. Responses received

3.5.1 No significant change relocation

By: Looking After You

From: 5 Potter Street, Worksop, S80 2AD

To: 95-97 Bridge Street, Worksop, S80 1HZ

Closing date 24.05.17

No further response needed

3.6 Amendments to the list

3.6.1 Right of return application

By: Pharmplex Ltd T/A Worsley Pharmacy

At: 435 High road, Chilwell, Nottingham, NG9 5EA

Changed from LPS contract from 01.04.17

3.6.2 No significant change relocation (DAC)

By: Respond healthcare Ltd

From: 1 Carlton Business Court, Carlton, Nottingham, NG4 3AA

To: 97 Manvers Street, Nottingham, NG2 4PB

Moved From 20.03.17

3.6.3 Right of return application

By: Bestway Panacea Healthcare Ltd T/A Well

At: 23 Lawrence Avenue, Awsworth, Nottingham, NG16 2SN

Changed from LPS contract from 01.04.17

3.6.4 Distance Selling Pharmacy

By: Keith James Jardine T/A Home Pharmacy

At: The Garage attached to 21 Cirrus Drive, Watnall, Nottingham, NG16 1FS

Opened 27.03.17 (this is the one we did not receive)

LC declared an interest – Keith Jardine used to be superintendent for Manns Pharmacy

Commented to NHS England regarding the premises – GPhC have inspected and approved.

3.6.5 Change of ownership

From: W R Evans Healthcare Ltd T/A Manor Pharmacy

To: W R Evans Healthcare Ltd T/A Peak Pharmacy

At: 93 – 97 Westgate, Mansfield, Nottinghamshire, NG18

Approved – from 14.04.17

- Change of trading name rather than ownership

3.6.6 Change of supplementary hours

Various contractors have put in applications for supplementary hours which have been approved.

Attachments in separate folder

For information

4

Chief Officer / Chair reports –

Chair report – Attachment C

Produced a spreadsheet of labour and conservative candidates – contact details and twitter addresses

Taken quite a chunk of time for RS to go through and populate the document.

Written to and emailed all candidates asking if wish to visit a pharmacy - Mike Pringle wishing to visit next

Monday 22/05/17 - Sherwood Pharmacy

Pharmacy Manifesto – PSNC website – #pharmacy2017
RS asked members to support the LPC twitter account and retweet items

4.1 AE and NH appraisals – April 2017

Once signed and checked will be added to the members area

4.2 East Midlands Health Literacy session for ALBs: 24 April (NH) – Attachment D

Pilot area – RPS involved and interested – fits well with HLP and MECC – MECC is pointless if do not consider health literacy.

4.3 PSNC regional meeting 30.03.17 – Attachment E (NH notes)

For info

4.4 IP Project

Gerald Ellis has now been commissioned by City federation and PICS
24 pharmacists commissioned – not been advertised yet

4.5 joint community pharmacy / general practice front line staff event in Doncaster – Attachment F1 and F2

AP asked - What scope do we have to replicate this in Notts? Funding model?

Funding was from care navigator money – CCG were already running an event for gp reception staff and practice managers – invited pharmacy staff for joint lunch and afternoon session so didn't cost much for additional room and buffet.

Organised through LPC, LMC and CCG

?? Rushcliffe vanguard – Dr Richard Stratton is very pro-pharmacy

4.6 The Pharmacist and Pharmacy Forward – 2nd July

LPC and LPN corner / section – LPC poster ??

http://www.pharmacyforward.co.uk/about/?utm_source=Pharmacist%20website%20link%20to%20about%20page&utm_campaign=pharmacyforward_2017&utm_medium=Pharmacist_website_PharmacyForward_about_2017

Not a trade show.

Opportunity to exhibit a poster at the show – IP project ?? Flu ?? HLP?? Emergency Supply ?

Members agreed that the work on the IP project and HLP should be sent through for exhibit – AP and NH.

AP to contact Liam to help create a poster for this work.

Actions: HLP – AP and NH to work on this poster with Liam and send through by 31st May

4.7 C&D Awards 12th July 2017

- Shortlisted under category of gp partnership of the year – IP project

Sam Travis and Gerald Ellis are attending – funding their own places.

Will have 1 free place – think that Gerald should use this as the lead for the project.

Feel that an LPC member should be present at the awards as it has been put in under the Nottinghamshire LPC. Members agreed that RS should attend the committee will pay for his ticket and accommodation – RS to book.

Action: RS attending the C&D Awards and the LPC are going to pay for ticket and accommodation

Action: NH and RS to liaise with Gerald and Sam re attendance and free ticket allocation

4.8 Pharmacy workforce task and finish group 02 May.17 – Attachment G

For information

	<p><u>Garry Myers, PSNC Confidential update</u></p> <p>Garry is not able to make this meeting due to the day and date change for the May meeting but is wishing to attend in July to discuss the result of the election and JR. Garry has asked if the meeting date can be moved to the week earlier or later?</p> <p>Members all discussed the best date / day for the LPC meeting in July and it was agreed that would be moved to Friday 14th July 2017.</p> <table border="1" data-bbox="253 436 1520 541"> <tr> <td data-bbox="253 436 1520 474">Action: AE to contact GM and check that he is available for the 14th July 2017</td> </tr> <tr> <td data-bbox="253 474 1520 541">Action: AE to check with Ramsdale Park to see if ok to swap the date from 20th July to 14th July instead?</td> </tr> </table>	Action: AE to contact GM and check that he is available for the 14th July 2017	Action: AE to check with Ramsdale Park to see if ok to swap the date from 20th July to 14th July instead?
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	<p><u>Open meeting 2pm – 3pm</u></p> <p>No guests for the afternoon open session</p>		
<p>5</p>	<p>Treasurer’s report – GH</p> <p>5.1 <u>Finances March / April 2017 – Attachment H1, H2</u></p> <p>March 2017</p> <p>Income</p> <p>Levy £17,599.99</p> <p>Interest £43.40</p> <p>Total £17,643.39</p> <p>Expenditure</p> <p>£11,503.45 – normal meeting and backfill costs</p> <p>Overall the yearly budget was £2,024.00 under</p> <p><u>April 2017</u></p> <p>Income</p> <p>Levy £17,600.09</p> <p>Interest £61.38</p> <p>Sponsorship received – Christies and Microlife = £450.00</p> <p>Received the funding through from HEEM = £36,890.00</p> <p>Total = £55,001.47</p> <p>Expenditure</p> <p>£15,843.45</p> <p>Started paying for HLP venues</p> <p>All expenses to be sent to the treasurer email rather than personal – if go to the wrong email then either send back to the member or copy in DF or JS as governance.</p> <p>5.2 Cashflow – Attachment H3 and H4</p> <p>For information</p> <p>April - put the HLP costs separately</p> <p>Thank you given to GH for all his work on the accounts.</p>		
<p>6</p>	<p>Members reports</p> <p>6.1 Nottingham School of Pharmacy - MPharm Stakeholder meeting, 6.00-7.30 pm on Wednesday 22 February 2017 – CF</p> <p>Not at the meeting</p>		

<p>7</p>	<p>Tenders and bids / Consultations / Service Opportunities</p> <p><u>7.1 Stop Smoking Level 2 Support Service and NRT (Dynamic Purchasing System – DPS) (Northampton) – Attachment I</u></p> <p>All organisations wishing to deliver NRT and/ or Level 2 Stop Smoking Support from October 1st 2016 onwards, will need to apply to join the DPS. This includes Providers that have an existing contract. We welcome applications to join the DPS from all our existing Providers but would encourage larger multiple site organisations to apply to join the DPS as a single Provider. Multiple site organisations will need to list the sites that wish to join the DPS and confirm that staff at each site have the relevant qualifications and training.</p> <p>Features in the healthcare together newsletter (PSNC service)</p> <p>Similar to the Needle exchange tender for Nottingham City – bid on price as multiple providers – different contracts with different contractors</p> <p>Need to watch – may do this for the Smoking Cessation service in City</p>
<p>8</p>	<p>Standing items</p> <p><u>8.1 STP advisory group meeting 23.03.17 – Attachment J</u></p> <p>NH attended – David Pearson introduced the STP background to the group – first meeting of the group LPC have a place on this STP group – sits below the main board.</p> <p>If STP is written is that complete or can it still be amended ongoing – not legally binding document Bassetlaw are under the SY area and the LPCs have not been involved in this at all.</p> <p>Accountable Care System (ACS) pilot – LPC to be involved – links to Rushcliffe plans, as for South Notts CCGs (City, NNE, NW and Rushcliffe)</p> <p><u>8.2 NUMSAS pilot – Nottingham City CCG</u> (Day Night @ Clifton, Tesco and Midnight Pharmacy) Tesco are not doing yet – firewall problems causing NHSnet email activation issue</p> <p><u>8.3 Talk about Medicines 2017</u></p> <ul style="list-style-type: none"> ➤ Not going ahead due to Adriece being on maternity leave <p>Hopefully pick this back up next year when Adriece is back at work.</p> <p><u>8.4 AGM 2017 – 21st September 2017</u></p> <ul style="list-style-type: none"> ➤ Annual reports from officers and also members to complete a review of the year form <p>Using the CCA review form – all members to complete – highlight of the year on the LPC and what they have personally achieved</p> <p>RS / GH to send AE the form and then AE to send out to members as part of the annual report requests.</p> <ul style="list-style-type: none"> ➤ Who inviting to the AGM etc <p>Michelle Livingstone, Healthwatch Keith Ridge - ??? RPS / English Pharmacy Board – Tracey Thornley (Boots), Alex Norris, HWB and Labour MP Garry Myers, PSNC Liz Colling – Healthcare – talk about provider companies and bring info</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action: AE to write to Keith Ridge, Tracey Thornley RPS, Michelle Livingstone, Alex Norris, Garry Myers + Liz Colling from Healthcare Together and invite to the AGM</p> <p>Action: RS / GH to send AE the form and then AE to send out to members as part of the annual report requests</p> </div> <p>Awards?? – similar to South Central LPCs</p> <ul style="list-style-type: none"> - Need categories

- Judging panel
- Nomination criteria

JS and comms group will look at and bring some info and ideas back to the July LPC meeting

Action: JS and comms group – LPC awards 21.09.17 - categories, judging panel and nomination criteria – July 2017 LPC meeting

8.5 Facilitating a provider company.

Possible options (not exclusive):

1. Facilitate forming a company as per PSNC recommendations
2. Facilitate forming a company following a different process to the PSNC's template
3. Pursue a primary / lead contractor model
4. Collaborate / join one of the GP provider companies
5. Consider any other options not listed
6. Do nothing

Things have changed in the environment – ACS – will only want to contract with single providers
Need to determine what the next steps are – Not the LPC decision to make regarding the forming a company can only facilitate a meeting of contractors who then decide.

Very few LPCs have provider companies.

ACS will take over the funding for their area – one Mid Notts and one South Notts – South being “wave 1”
Members asked to consider what they wish to do and ask their companies decision and bring back to the LPC meeting in July 2017

Action: Members asked to consider what they wish to do and ask their companies decision regarding facilitating a meeting to discuss forming a company and bring back to the LPC meeting in July 2017

10

Commissioners reports
NHS England Area Teams

10.1.1 North Midlands Region

- Imms and Vacs meeting 04 May.17 – Attachment Y

For information

10.2.1 SY & Bassetlaw AT

- HEE Pre-Registration Pharmacist Programme Board 27.03.17 – Attachment K

For information

10.2.2 SY LPCs joint meeting

- 22nd March 2017

Amongst other things talked about flu vaccines and opportunity to bid for the SY funding from NHS England and HEE for Bassetlaw HLP. Most items discussed are now historical as agenda was current topics

LPNs

10.3 South Yorkshire and Bassetlaw LPN –

- Nothing received

10.4 Nottinghamshire / Derbyshire LPN –

- Cancelled

Local Authority

10.5 .1 Public Heath – Nottinghamshire County

- EHC PGD subgroup – 24.05.17 NH attending

Any comments around current PGD – PharmOutcomes works well – directs to the right information needed to take. PGD is generic LNG – PharmOutcomes has both brand and generic

10.5.2 Nottinghamshire County Health and Wellbeing Board

- Health and wellbeing board meeting 29/03/17 – AE attended
- Health and wellbeing board meeting 26/04/17 – Attachment M
- Nottinghamshire Health & Wellbeing Board Stakeholder Network – Social Prescribing Event 21st March 2017 (NH, DF attended)

Meetings

Board meeting @ County Hall, Loughborough Road, West Bridgford

Wednesday 28th June 2017 @ 2pm

<http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

NH attending

10.6.3 Public Health – Nottingham City

- Nottingham City Governance Assurance meeting 03 Apr,17 – Attachment N

For information – new group that Alison Challenger, Director of Public Health City chairs

10.6.4 Nottingham City Health and Wellbeing Board

Wednesday 29th March 2017 – 2pm

NH / Sam Travis presented to the board meeting – Attachment O

Meetings

Wednesday 31st May 2017 – 2pm

Board meeting @ Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Wednesday 26th July 2017 – 2pm

Board meeting Boardroom, Standard Court, Park Row, Nottingham

<http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?Committeeld=185>

10.7. CCG's – (minutes and agendas for board meetings are available at the links below)

10.7.1 Mid Notts (M&A + N&S) – KC / DF

- Joint Mid Notts Prescribing Group - 19.04.17 - Attachment P1 and P2
- Joint Mid Notts Prescribing Group – 10.05.17 – Attachment P3

Meetings

Prescribing sub group – joint with N&S

a) ??

Next meeting

b) ?? 5.30pm – 7.30pm @ Hawthorn House, Mansfield (joint with N&S)

Primary Care Commissioning meeting

- 11th May 2017 9am – 12pm @ Birch House
- 13th July 2017 9am – 12pm @ Birch House

<http://www.mansfieldandashfieldccg.nhs.uk/index.php/maaboutus/primary-care-commissioning>
<http://www.newarkandsherwood.nhs.uk/aboutus/primary-care-co-commissioning>

M&A CCG Board meeting

- Thursday 25th May 2017 3.30pm – 6.30pm @ Birch House
- Thursday 29th June 2017 3.30pm – 6.30pm @ Birch House

<http://www.mansfieldandashfieldccg.nhs.uk/index.php/board-meeting-dates>

<http://www.newarkandsherwoodccg.nhs.uk/aboutus/our-governing-body>

10.7.2 Nottingham North East CCG – VP

- Nothing to report

Meetings

<p>Prescribing sub group</p> <ul style="list-style-type: none"> • Nottingham N & E Med Management Meeting – ? – ?? <p>Primary Care Commissioning meeting</p> <ul style="list-style-type: none"> • 1st June 2017 – 9.30am – 12.30pm Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU <p>http://www.nottinghamnortheastccg.nhs.uk/our-meetings/primary-care-commissioning-committee/#reveal</p>	<p>Nottingham North and East CCG Board meeting</p> <p>16th May 2017 1.30pm – 4pm @ Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU</p> <p>18th July 2017 1.30pm – 4pm @ Gedling Civic Centre, Arnot Hill Park, Arnold, Nottingham NG5 6LU</p> <p>http://www.nottinghamnortheastccg.nhs.uk/index.php/meet-the-board/governing-body-meeting/</p>
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10.7.3 Rushcliffe – JS

Meetings

- Rushcliffe meeting with Dr Stratton (AP) +update meeting on 05.05.17

Rushcliffe CCG Vanguard Proposal - Attachment Q

- Emma Anderson’s business case into a portfolio case study?

Nayna has asked to attend the LPC meeting to discuss the trial at Castle Practice, Rushcliffe for prescribing pilot (Coventry model repeat ordering) – need involvement in the ordering process.

Self-care – SD asked if have evidence around costing for acute medicines

Inhaler Technique and falls service – not interested in the falls service – Dr Richard Stratton is interested in principle though

<p>Action: SD and NH to continue working with Nayna and Richard Stratton on Inhaler Technique and Falls Services</p>

Meetings

<u>Prescribing sub group</u> <ul style="list-style-type: none">• Friday 5th May 2017 1.30pm – 3.30pm @ Thoresby Meeting Room, Easthorpe House	Rushcliffe CCG board meeting <ul style="list-style-type: none">• 15th June 2017 Clumber Room, Easthorpe House, 165 Loughborough Road, Ruddington, Nottingham, NG11 6LQ http://www.rushcliffeccg.nhs.uk/about-us/governing-body-and-meetings/#PCCC
<u>Primary Care Commissioning meeting</u>	

10.7.4 Nottingham City - DM /GH

➤ Notes from Nottingham City CCG meeting Wednesday 29th March 2017 (AE) – Attachment R
Meetings

<u>Prescribing sub group</u> <ul style="list-style-type: none">• ?? <u>Primary Care Commissioning meeting</u> <ul style="list-style-type: none">• Thursday 4th May 2017, 1.30pm, Boardroom, 1 Standard Court, Park Row, Nottingham, NG1 6GN http://www.nottinghamcity.nhs.uk/about-us-284/nottingham-city-ccg/primary-care-commissioning-panel.html	<u>Nottingham City CCG Board meeting</u> <ul style="list-style-type: none">• Wednesday 31st May 2017 from 9am to 12.30pm in the Boardroom, 1 Standard Court, Park Row, Nottingham, NG1 6NG• Wednesday 28 June 2017 from 9.00am, Community Suites A&B, Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham, NG11 8EW http://www.nottinghamcity.nhs.uk/about-us-284/meetings-and-papers.html
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10.7.5 Nottingham West CCG – SD

➤ Meds management – self-care was the main topic
Meetings

<u>Prescribing sub group</u> <ul style="list-style-type: none">• ?? <u>Primary Care Commissioning meeting</u> <ul style="list-style-type: none">• Thursday 22 June 2017 @ 4pm Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB http://www.nottinghamwestccg.nhs.uk/about-us/primary-care-commissioning-committee/	<u>Nottingham West CCG Board meeting</u> <ul style="list-style-type: none">• Thursday 25th May 2017 1pm – 3.30pm Stapleford Suite, Stapleford Care Centre, Church Street, Stapleford, NG9 8DB http://www.nottinghamwestccg.nhs.uk/about-us/governing-body/meeting-dates-papers-and-minutes/
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10.7.6 Bassetlaw CCG – DF
Meetings

	<p>Prescribing sub group</p> <ul style="list-style-type: none"> • ?? <p>Primary Care Commissioning meeting</p> <ul style="list-style-type: none"> • 9th June 2017, 9.30am to 13.00pm Collinson Boardroom <p>http://www.bassetlawccg.nhs.uk/about-us/primary-care-commissioning</p>	<p>Bassetlaw CCG Board meeting</p> <p>9th May - 9am – 11am @ Collinson Board Room, Retford Hospital, North Road, Retford, DN22 7XF</p> <p>http://www.bassetlawccg.nhs.uk/about-us/governing-body/governing-body-meetings</p>	
<p>11</p>	<p>Information received from various sources</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on www.psn.org.uk</i></p> <p>PSNC briefings / newsletters</p> <p>11.1 LPC News Alert: Campaign update</p> <p>11.1.1 LPC News Alert: PSNC Office Relocation</p> <p>11.1.2 LPC News Alert: Judicial Review update</p> <p>11.1.3 LPC News: Leadership Academy candidates; Pharmacy Contact Sheet; Chairs & Chief Officers meeting; Quality Payments webinar slide deck; NHS logo use</p> <p>11.1.4 PSNC News Alert: Don't forget to submit your NHS flu vaccination claims</p> <p>11.1.5 NHS England publishes delivery plan PhAS update Changes to submission for additional payment Quality Payment resources COPD service success</p> <p>11.1.6 Pharmacy commissioning - National pharmacy Flu Vaccination Service recommissioned for 2017/18, services updates and case studies, event information</p> <p>11.1.7 LPC News: LPC Conference 2017 Pharmacy closures Treasurers Meeting Suffolk LPC in the Spotlight COPD service results Upcoming conferences</p> <p>11.1.8 PSNC News Alert: Quality Payments - NHS BSA online declaration now open</p> <p>11.1.9 #Pharmacy24 event Social media webinar CPN magazine SCR registration process Capita PCSE services update 221k extra pharmacy flu jabs</p> <p>11.1.10 April 2017 Price Concessions/NCSO</p> <p>11.1.11 LPC News: Pharmacists can support those with complex needs; Digital training; LPCs shortlisted for awards; Capita update; SCR 'go live' process</p> <p>11.1.12 LPC News: Fine tune your media handling skills; Share your views for LPC Conference 2017; Upcoming LPC Treasurers Meeting</p> <p>11.1.13 April 2017 Price Concessions/NCSO update</p> <p>11.1.14 PSNC News Alert: One week left to review your NHS Choices profile!</p>		

- 11.1.15 General election work | Quality Payments declaration | Indicative income tables | Dispensing & Supply update | Health & Care Review
- 11.1.13 PSNC News Alert: Last chance to register for social media webinar
- 11.1.14 PSNC News Alert: Quality Payments - updating NHS Choices
- 11.1.15 LPC News Alert: General election campaigning
- 11.1.16 PSNC News Alert: One day left to review your NHS Choices profile!
- 11.1.17 PSNC News Alert: Quality Payments: Contractors who have not yet received editing rights for their NHS Choices profile
- 11.1.18 PSNC News Alert: Quality Payments: April review point
- 11.1.19 Quality Payments: Contractors who are experiencing technical difficulties accessing and/or editing their NHS Choices profile
- 11.1.20 Quality Payments support | Social media webinar on-demand | Engaging with patients with learning disabilities | Apply for Medicines Optimisation Committees
- 11.1.21 LPC News Alert: Campaigning website launch
- 11.1.22 PSNC News Alert: General Election resources hub
- 11.1.23 LPC News: Coaching and mentoring skills training; PharmOutcomes MasterClasses; How to run a successful ACO
- 11.1.24 PSNC News Alert: Quality Payments: Less than one week left to make your declaration!
- 11.1.25 PSNC News: Promoting community pharmacy | May CPN out now | NHSmail FAQs | Be Clear on Cancer resources | Urgent care guide | Apply for NPA bursary
- 11.1.26 PSNC News Alert: Quality Payments: One day remaining to make your declaration!
- 11.1.27 PSNC News Alert: Quality Payments: Last day to make your declaration!

11.2 PSNC Events

- 1) New Members Day - 14th June – **Holiday Inn** – Milton Keynes
AK attending ?
- 2) National Treasurers Meeting – 18th May 2017
DF and GH attending
- 3) Annual Meeting of LPC Chairs & Chief Officers – 7th June 2017
RS and AE attending
- 4) LPC Chairs and Chief Officers Meeting – 31st October 2017 – Manchester
- 5) LPC Conference 2017 – 1st November 2017 – Manchester

11.3 PSNC prescription Check September 2016 – Attachment U

For information

11.4 **NHS Digital**

- a) - Update from Michelle Peet April -May 2017 – Attachment V

For information

11.5 **Healthwatch Nottinghamshire**

- April 2017 statement – Attachment W

Letter explaining that had funding cut

Had information about Pharmacy2U actually knocking on the door of patients – NH to gather evidence.

11.6 **CCA / AIMp Communication**

- a) none to report

11.7 CPPE

- a) SCR
- b) Safeguarding
- c) HLP resources – Attachment X

<p>12</p>	<p>Any other business (raised by lunchtime) 12.1 MAS – only 8 people booked on Thursday daytime, full day, no car parking and no lunch provided – feedback reasons why to Sam Travis</p> <p><u>Discharge Summary</u> NUH – nothing from them – not even faxes – receive telephone calls only Sherwood Forest / Kingsmill – hoping to get automatic referral through PharmOutcomes Do we chase up ??? – too much else to focus on so park for now.</p>									
	<p>Details of future meetings Bi-monthly</p> <p>Sponsors – if agree to sponsor training and have a stand then will allow them to present to the LPC in a meeting.</p> <table data-bbox="250 657 1536 905"> <tr> <td data-bbox="250 657 997 695">20th July 2017</td> <td data-bbox="997 657 1295 695">9.30 am – 5pm</td> <td data-bbox="1295 657 1536 695"><i>Ramsdale Park Golf</i></td> </tr> <tr> <td data-bbox="250 762 997 800">21st September 2017</td> <td data-bbox="997 762 1295 800">9.30 am – 5pm</td> <td data-bbox="1295 762 1536 800"><i>Ramsdale Park Golf</i></td> </tr> <tr> <td data-bbox="250 867 997 905">16th November 2017</td> <td data-bbox="997 867 1295 905">9.30 am – 5pm</td> <td data-bbox="1295 867 1536 905"><i>Ramsdale Park Golf</i></td> </tr> </table>	20th July 2017	9.30 am – 5pm	<i>Ramsdale Park Golf</i>	21st September 2017	9.30 am – 5pm	<i>Ramsdale Park Golf</i>	16th November 2017	9.30 am – 5pm	<i>Ramsdale Park Golf</i>
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Next meeting is on Thursday 20th July 2017 @ Ramsdale Park Golf Club, Calverton

Minutes agreed as true and accurate record of the LPC meeting held on Tuesday 16th May 2017

Signed: _____ *original signed by Rob Severn*
Rob Severn, Chair, Nottinghamshire LPC