

**UNADOPTED MINUTES OF THE
COMMUNITY PHARMACY SHEFFIELD AGM MEETING
THURSDAY 14 SEPTEMBER 2017**

Royal Victoria Holiday Inn, S4 7YE
7.00 pm – 9.30 pm

MEMBER	26/4/16 Day	21/06/16 Day	13/09/16 Day	29/11/16 Day	07/02/17 Day	25/04/17 Day	20/06/17 Day	14/09/17 Day
<i>Nominated/ Appointed Contractors</i>								
David Russell (Well) (Chair)	+	+	+	+	+	+	+	+
Crispin Bliss (Vice Chair)	+	A	+	+	+	+	+	+
Claire Thomas (Chief Officer)	+	+	+	Maternity Leave	Maternity Leave	+	+	+
Greg Campbell (Treasurer) (Apt 4/16)	+	+	+	A	+	+	+	+
Stewart Kelly (Appointed 04/14)	A	+	+	+	+	A	A	+
Andrew Hartley (Appointed 10/16)	N/A	N/A	N/A	+	A	A	+	+
<i>Company Chemist Reps</i>								
Emilia Stelmach (Boots)	+	+	A	+	+	+	+	+
Shammi Khosla (Boots) (Apt 4/14)	A	A	+	+	A	+	+	A
Jamil Ahmad (Well) (Appointed 01/2017)	N/A	N/A	N/A	N/A	A	+	+	A
Luke Downs (Lloyds)	+	+	+	A	+	+	+	+
Terry Relf (Lloyds)	A	+	+	+	+	+	A	A
Rachel Crookes (Lo's) (Appointed 10/16)	N/A	N/A	N/A	+	+	+	+	+
Nima Raei (Rowlands) (Appointed 03/16)	+	+	+	+	+	A	A	+
<i>Garry Myers (PSNC Rep)</i>								
Garry Myers (PSNC Rep)	+	+	+	+	+	+	+	+
<i>Susie Coates (LPC Support Manager) Appointed November 2012</i>								
Susie Coates (LPC Support Manager) Appointed November 2012	+	+	+	+	+	+	+	+
Tom Bisset (Adviser)	N/A	N/A	N/A	+	+	A	+	N/A
<i>Observers</i>								
Jo Tsoneva (NHSSCCG)	N/A	+	N/A	N/A	+	N/A	N/A	N/A
Steve Freedman (NHSSCCG)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Peter Magirr (NHSSCCG)	+	A	+	+	A	N/A	N/A	N/A
Jon Whitelam (Boots)	+	A	A	A	+	N/A	N/A	N/A
Martin Bennett (Wicker Pharmacy)	N/A	N/A	N/A	+	+	N/A	N/A	A

+ = PRESENT A = APOLOGIES FOR ABSENCE R = RESIGNED N/A = NOT APPLICABLE

		Action
1.	<p>Apologies Apologies for absence are as noted on the attendance sheet.</p>	
2.	<p>Introductions Claire, as Chief Officer, welcomed contractors and support staff to the Update Event which would conclude with the Community Pharmacy Sheffield AGM.</p>	
3.	<p>Update Event – the AGM was preceded by an enlightening Update Event, with various speakers – Greg Fell, Director of Public Health, Sheffield City Council; Amy Buddery, Jody Wigfull and Karen Rogstag, from Sexual Health Services; a brief update from Steve Freedman, CCG and a very detailed presentation from Garry Myers, Regional PSNC Representative on the Government funding cuts affecting Community Pharmacy and the PSNC position regarding the Judicial Review, appeal and on-going negotiations.</p>	
4.	<p>Minutes – The Minutes of the AGM meeting held on 13 September 2016 had been signed at the following CPS meeting on 29 November 2016, but were re-affirmed at this meeting.</p>	
5.	<p>Presentation of the Annual Report 2016-17</p> <p>Claire as Chief Officer referred to her detailed Report contained within the Annual Report 2016-17 which had been circulated and provided a general overview of the year, during which time she had taken maternity leave. However, she referred specifically to the great success of the Prime Minister’s Challenge Fund work which had won a prize at the C&D Awards; Claire also demonstrated the support contractors had received from local MPs who had undertaken pharmacy visits to discuss the impact of the Government funding cuts.</p> <p>Claire and David referred to the awaited appeal against the outcome of the Judicial Review expected in the coming months which was outlined in detail by Garry Myers as PSNC Regional Representative; their sympathy for the difficult times community pharmacy is currently experiencing but the appreciation of staff commitment to embracing the Health Living Pharmacy concept, which it was hoped would be built upon further and had been very supported by Greg Fell in his presentation.</p> <p>Greg Campbell, as Treasurer, reaffirmed the details of the Financial Statements and his report as contained within the main CPS Annual Report, reassuring contractors regarding the budget control.</p> <p>It was noted that the Financial Statements had been made available to Sheffield Contractors with formal notice of the AGM and their right to vote on the Accounts.</p>	
6.	<p>Ballot of Contractors – All voters present and postal votes received, totalling 34 votes, accepted the Financial Accounts for 2016-17.</p>	

**NB THESE MINUTES REMAIN IN DRAFT FORMAT UNTIL APPROVED
BY THE FOLLOWING MEETING OF THE COMMITTEE**