

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held at Ash House Hotel, Ash, Near Martock on Wednesday 11th February 2015.

Present: Mrs L Coles; A Downing; Ms S Dugmore; A Harker; Ms S Herman; G Morris;
Ms R Myers; Mrs F Norman; Ms E Waller; P Whitaker (Chairman)

In Attendance: N Woollcombe-Adams (Chief Officer) and M Harvey (Development Officer).

1. **Apologies for Absence** – G Winter.
2. **Declarations of Interest** – None.
3. **Minutes of the Last Meeting** – Agreed as a correct record of the proceedings.
4. **Matters Arising from the Minutes of the Last Meeting** –

Item 9 – Reading allowance to be discussed under item 9 Expenses Policy.

5. **Correspondence** –

- a) NWA to request GW to nominate a representative/alternate who could attend meetings when he was not available. This was regarded as being of particular importance in view of Lloyds position with Health Checks.
- b) PNA – Comments from Pip Tucker were noted and agreed that NWA should write to PT saying that the LPC would like to be included in the event that any Supplementary Statement needed to be drafted in the future.
- c) Improving Lung Cancer Services – Agreed that this should be raised at the next Regional LPC meeting to ascertain any ideas for possible training, pilot, sources of funds and ideas for raising the Pharmacy profile.
- d) Solutions for Health – To be added to the Stake Holders map.
- e) NWA to advise SH and SD of dates for next PSNC New Members Days.
- f) Meeting reports were circulated by those Members who had attended external meetings since the last Committee meeting, and these are attached to these minutes – **ACTIONS NWA.**

6. **Budget/Financial Issues** –

After discussion it was agreed that the precept should be increased to £10,000 per month with effect from 1.4.2015. It was noted that this increase would bring the precept back to the same level as was claimed prior to the two month precept holiday – **ACTION RM.**

7. **Stake Holder Map and Meeting Plan** –

An additional heading to be added “Other Service Providers” which would start with Solutions 4 Health. Members were requested to keep NWA informed of dates of any meetings they were advised of/attending in order that the Meeting Plan could be kept up to date – **ACTION ALL.**

8. **LPN Report** –

LC reported on the last LPN meeting.

9. LPC Expenses Policy –

The draft circulated by the Treasurer was agreed, subject to an addition stating the reading allowance would not be available to Members for reading associated with LPC Committee meetings. It was noted and agreed that the LPC projector recently purchased by the Treasurer, whilst being included in the asset register, would not be insured – **ACTION RM.**

10. PNA Report –

NWA advised that the PNA final draft, which included the LPC suggestions, had been agreed in its entirety by the Health and Wellbeing Board at its last meeting with no alterations or objections. It was noted that the HWB Chairman had commented that more use should be made of Pharmacies.

11. Development and Liaison Officer Report –

MH had circulated his report in advance, and the following items were discussed in more detail:-

- a) Solutions 4 Health – This company is looking to use as many pharmacies as possible to refer patients to, and would be putting on free training.
- b) Needle Exchange – It was felt that CRI had failed to put in an adequate bid, as a result of which they were now proposing reductions in remuneration. They were suggesting that retainers be tiered, which would mean that only Boots Taunton and Day Lewis Hendford would benefit, but with a fee of £1.20 per transaction (formally £1.43 per pack), and they were seeking to reduce the number of pharmacies participating from 24 to 17, thus eliminating those inactive pharmacies. It was noted that the present cost of the service was £13,500 per quarter and the proposals from CRI would reduce this to £9,925. The Committee agreed unanimously that it was not prepared to agree to such a substantial drop in income to Pharmacy. The Committee recommended that the current retainer be kept, plus a fee of £2 per transaction, which would still save CRI money. It would appear that CRI were ignoring multiple pick-ups.

MH would explain to Contractors how the price per transaction and price per pack worked, and how the fee system would operate. He would also ask Contractors to conduct a basic audit to enable volumes to be ascertained for commissioning purposes – **ACTION MH.**

- c) Minor Ailments Scheme – PGDs had been renewed until 2016. Input from LPN/Sue Mulvenna was awaited.

12. GP Federations –

It was noted that there were 9 of these operating in Somerset. It was suggested that Community Pharmacy input should be made through local GP connections, also via COG. The Communications Group would look at the possibility of an external Newsletter.

13. Clinical Commissioning Group and Somerset Health and Wellbeing Board –

NWA reported and summarised the presentation made by the CCG to the last HWB meeting entitled Shared Leadership for Transformation in Somerset. In essence the proposals being put forward followed the NHS 5 year plan, with emphasis being placed on an enhanced role for Primary Care and the integration of Health and Social Care. Further emphasis will be laid on LTCs and keeping patients in their own homes.

14. Report of Applications Sub Committee –

No new applications had been received, but it was noted that BNSSSG had agreed the determination of Controlled Zones in the areas around Ilminster and Crewkerne. Ilminster would be as shown to and agreed by the LPC, and it was pleasing to note that the LPC's suggestion of including part of Misterton in the Crewkerne area had been incorporated. Other determinations were awaited from BNSSSG. Misterton changes to be put in next Newsletter – **ACTION NWA.**

15. LPC Strategy –

Any updates to be forwarded with the agenda. Group leaders were reminded to let NWA have these in time – **ACTION STRATEGY GROUP LEADERS.**

16. Special Contractors Meeting to Discuss Amendments to the LPC Constitution –

It was noted that whilst no Contractors attended in person this meeting held at 2.00pm, all 70 postal votes cast by Contractors were in favour of the proposed amendments which had been circulated. Accordingly, the Meeting agreed that as in excess of 75% of those voting were in favour of the amendments, the amendments be duly adopted.

17. Solutions 4 Health Presentation –

This was well received by the Committee, and in particular it was noted that a dedicated GP and Pharmacy coordinator would be appointed with free enhanced training for Pharmacies, together with newly branded leaflets and posters. Training courses could be in different parts of the County and in the evenings. It was further explained that the Company were seeking to re-energise the service in Pharmacies, and that the training courses would contain motivational modules. There would also be 2 mobile clinics.

18. CCA Report –

AD agreed to do this – **ACTION AD.**

19. Date and Place of Next Meetings –

Next Executive Meeting will take place at 9.30am on 2nd March at Stoke Hill Barn, Stoke St Mary, and the next full Committee Meeting will take place at 9.30am on 18th March 2015 at Ash House Hotel.

20. Any Other Business –

- a) Members agreed to chase up attendees for EHC training, and Anticoagulant training on 12.5.15 and 9.6.15 – **ACTION ALL.**
- b) GM agreed to circulate the NHS 5 year plan to Members – **ACTION GM.**
- c) Peter Whitaker tendered his resignation as Chairman of Somerset LPC due to pressure of work. This was noted with regret, but the Committee were pleased that PW would still remain a Committee member.
It was proposed by PW and seconded by RM that Lynda Coles be elected as the new Committee Chairman. There being no other nominations this was agreed unanimously. As Lynda Coles would vacate the role of Vice Chairman, it was proposed by RM and seconded by PW that Sophie Herman be elected Vice Chairman. There being no other nominations this was agreed unanimously.
These changes would take immediate effect.

