

SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held at Ash House Hotel, Ash, Near Martock on Wednesday 22nd October 2014.

Present: Mrs L Coles; A Downing; Ms S Dugmore; A Harker; Ms R Myers; Ms E Waller; G Winter; P Whitaker (Chairman)

In Attendance: N Woollcombe-Adams (Chief Officer) and Matt Harvey (Development Officer).

1. Apologies for Absence – Ms S Herman; G Morris; Mrs F Norman.

2. Declarations of Interest – None.

3. Minutes of the Last Meeting –

Item 5b – Should read “Harewood” not “Harcourt”.

4. Matters Arising from the Minutes of the Last Meeting –

- a) Item 5a – RM still awaiting to hear.
- b) Item 5b – MH had arranged this meeting for the following week.
- c) Item 9 – NWA advised on the progress of the PNA Sub Group, the comments they had submitted and that a meeting with Somerset County Council had been arranged.
- d) Item 10c – This was now under way.
- e) Item 18c – Still outstanding.

5. Correspondence –

Chard and Ilminster Federation – Had complained about over ordering with regard to MRS. Shaun Green had responded to them that the only approved scheme was the Boots one. Boots and Lloyds had done a complete audit, and noted that there was no control when repeats were ordered direct by patients, and that this could be confusing the surgeries. GW agreed to forward details of the Lloyds audit to SG, and point out that patients were initiating repeats (sometimes by phone), and that pharmacies were talking to surgeries on patients behalf.

Concerns had been expressed by the Federation that a few pharmacies were taking up to four days to dispense prescriptions (this could of course include weekends). In many cases it was felt that surgeries were using pharmacies to blame for their own delays. Agreed to draft appropriate letters under item 12b.

6. Budget and Financial Issues –

- a) Martin Taylor had now been paid up to January as agreed, but had yet to respond in respect of his invoices for January and February. It was agreed to give him a deadline of 1st November.
- b) It was agreed to reduce the levy to £8,000 per month for two months (December and January). RM would advise contractors.
- c) It was noted that as many budgeted items were under spent that we were holding a nine as opposed to six month budget surplus (recommended by PSNC).

7. LPN Report –

No recent meeting had been held. The Compassion in Pharmacy data had now been collected with favourable results. The LPN Chairman was looking into further projects for early New Year. LC agreed to forward to MH Fiona Norman's notes "What good looks like" for the web site.

8. PNA Report – See item 4c above.

9. Development Officer's Report (circulated in advance of the meeting) –

- a) Flu – 570 vaccinations had been administered to date in three weeks. Of the sixty accredited pharmacies, fifty had administered vaccinations. MH to chase the zero performers. It was noted that 36.3% did not have a vaccination last winter, and that 15.1% had never had an NHS flu vaccination.
- b) EPS – Continues to roll out, and the EPS section of the web site updated. Noted that there would be a pause in roll out in November/December.
- c) Smoking Pilot – MH continued to chase up the six pharmacies as no progress was apparent.
- d) PharmOutcomes – Agreed to stick with the sixty-nine pharmacies at the moment, pending the outcome of the meeting scheduled with Somerset County Council.
- e) Needle Exchange – SDAS are writing up a new specification following review, but problems continue to persist with payments.

The Committee wishes to formally place on record their appreciation of the work done, and continuing to be done, by the Development Officer.

10. Somerset CCG and the Health and Well Being Board –

- a) It was noted that the Health Watch Report expressed three areas of concern which were GP appointments, hospital discharge and care at home.
- b) Better Care Fund – NWA explained that this involved no new money, only different priorities for existing funds. Concern was expressed that the Area Team does not have the resources to produce SLAs to enable Community Pharmacy to get services commissioned on behalf of the CCG. LC would raise this with the LPN.

The Committee agreed to seek to increase the profile of Community Pharmacy with Commissioners and Bidders, as well as getting involved with NHS/CCG Groups. It was agreed that it was important to get LPC representatives to the relevant tables. It was felt that Pharmacy was likely to be a sub contractor to the winners of the various tenders which were taking place, and a lengthy discussion ensued on what the LPC might or might not be able to do to promote the services of Community Pharmacy.

- c) PAMM had requested the LPC to draft a protocol for informing GPs when prescriptions were not collected/dispensed. GW agreed to check on the Lloyds guidance and advise MH, prior to MH's meeting on 5th November.
- d) MH to attend the CCG Cancer Event.
- e) Pharmacy Workforce Development Workshop 25/11/2014 – PW or LC to attend at the request of Trevor Beswick.

11. Control of Entry and Report of the Application Sub Committee –

- a) **Great Bear Health Care** – Noted that this application had been granted, but it was yet to be determined if any party would appeal the decision.

b) Rurality Issues – The Area Team had requested the LPC to comment on the various maps they propose to use showing what areas were Controlled or Not Controlled areas. It was agreed to comment on the maps as follows:

- i) Ilminster – Proposals accepted.
- ii) South Petherton/Martock/Surrounding Areas – Accepted.
- iii) Bridgwater - Accepted.
- iv) Crewkerne – Agreed to comment that a Crewkerne pharmacy was missing from the map, and that Misterton should be included as part of the Controlled area, because it has extensive industrial development, as well as the station, and is not “rural in character”. The 2011 census revealed that Misterton had a population of 826.

12. LPC Strategy –

a) Training and Development –

Bid to Boehringer- outcome awaited.
AH to chase up Anne Cole re EHC training.

b) Services –

Smoking Cessation – MH to feedback as appropriate.
MH meeting with SCC about PharmOutcomes.

c) Governance –

Self assessment form to be included in the next Executive agenda (NWA).
Possible Governance Committee to be discussed with GM.
MH and NWA to sign Confidentiality Agreements, and have appropriate Contracts of Employment as well as job descriptions. NWA to check with PSNC for next Executive Meeting.
LPC Constitution to be reviewed by Executive on 26/11/2014.

d) PNA – All day meeting had taken place and meeting arranged with SCC. NWA to forward the Group’s comments to all members.

e) Communications and PR – Nothing to report.

PW agreed to update and forward the Strategy to Members.

13. CCA Report – AD to complete.

14. Date and Place of Next Meeting –

10th December 2014, 28th January 2015, 18th March 2015, 12th May 2015, 8th July 2015, 16th September 2015. All to take place at Ash House Hotel, unless otherwise advised.

The next Executive Meeting will take place on 26th November 2014 at the Holiday Inn, Taunton, commencing at 9.30am.

15. Any Other Business –

a) AH to email GM re the Crewkerne pharmacy issue from the last meeting.

b) Item for Executive Agenda – Pharmacist working on own had declined to provide supervised methadone consumption to a client.