

# SOMERSET LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the Meeting of the Somerset Local Pharmaceutical Committee held at Ash House Hotel, Ash, Near Martock on Thursday 13<sup>th</sup> March 2014.

**Present:** M Alen; Mrs L Coles; A Downing; J Nicholas; Mrs F Norman; M Taylor; Ms E J Waller; P Whitaker (Chairman); G Winter

**In Attendance:** N Woollcombe-Adams (Chief Officer) and Sophie Herman (Day Lewis)

1. **Apologies for Absence** – A Harker.
2. **Declarations of Interest** – None.
3. **Minutes of the Last Meeting** – Agreed as a correct record.
4. **Matters Arising from the Minutes of the Last Meeting** –

- a) **Item 5** - NWA to email details of the Bristol Emergency Supply Contract to members.
- b) **Item 6b** – MT's resignation from the role of Development Officer was noted.
- c) **Item 8a** – PW to advise dates.
- d) **Item 12** – NWA to take up at the Regional LPC meeting.

## 5. **Minutes of the Executor Meeting of 17.2.2014** –

**Compassion in Pharmacy Pilot** – This has arisen as a result of FN and LC being appointed to the LPN.

## 6. **Development Officer Appointment** –

Two candidates had undergone a full interview process with LC and NWA. PW did not participate in the interviews for governance reasons. The Committee agreed with the recommendation of the interview panel to appoint Matt Harvey to the post for a period of one year, at a rate of £25 per hour for sixteen hours per week. He would also receive 45p per mile for travel undertaken on LPC business.

## 7. **LPC Elections** –

It was noted that the Committee would have two new CCA Members from 1<sup>st</sup> April, Mike Parker and Garwyn Morris, both of whom worked for Boots. The Committee expressed their thanks to Mark Alen, James Nicholas and Martin Taylor for the work they had put in on behalf of the Committee during their tenure of office.

## 8. **Correspondence** –

- a) **Lucy Beazley** – Agreed that no presentation required by the Committee, and that LB should send any material for distribution to NWA.
- b) **Compassion in Pharmacy** – LC explained how this was to work with Jonathan Campbell (Chairman of the LPN) and six pharmacies across Somerset nominated to participate (3 x Day Lewis, 3 x Boots, and Bruton Pharmacy).
- c) **LAT Email** – The communication concerning core services was noted.

- d) **CCA** – The communication from the CCA with regard to a self declaration of competence was noted, as was the progress in NHS North West. Agreed that this was something that should be aspired to in Somerset.
- e) **Webinair with Sue Sharpe** – NWA explained what this involved for those interested in participating.
- f) **Clinical Audit** – Communication from the LAT denoted a time factor and patient number higher than would normally be expected. No hard copies appear to have been circulated, and many were sent to the personal emails of people who were no longer relevant. Agreed NWA to contact David Ward at the LAT to clarify which part of the contract was being invoked, and offering LPC guidance and assistance to distribute to appropriate persons. Members recollected that Jonathan Campbell had suggested an option for an audit which could be in respect of two years obligation, but nothing further had been heard.
- g) **Patients Accessing OOH/A&E** – The positive press release issued by Shaun Green was commended.
- h) **Somerset County Council Public Health Commissioning Intentions** – Members were interested to know what was being done nationally to protect Pharmacy in these instances. It was noted that Lloyds had tendered and then sub contracted, and that GPs were proposing to set up a tendering vehicle.
- i) **Boehringer** – NWA to respond to AH to enable him to make contact.

## 9. Budget –

It was agreed to keep the expenses and out-goings headings the same as last year. Noted that there were likely to be new expenses during the coming year in respect of the LPN, working with Avon LPC, and that PSNC and MT accounts were still outstanding.

## 10. Call to Action –

Noted that all Lloyds branches had responded, and that all Members would chase up their contacts between now and the deadline of 18<sup>th</sup> March. NWA agreed to make a further response on behalf of the Mendip HWB.

**11. Development Officer's Report** – None submitted.

## 12. Dementia and EHC Update –

LC was arranging with CPPE further dementia training for 11<sup>th</sup> June. LC had trained twenty GPs and staff through individual practices. She made reference to the Dementia Action Alliance.

PAMM – Drugs/driving offences correspondence was noted which could mean extra advice to patients. A new inhaler formulary had been introduced. There was a need for the importance of pharmacists to be able to contact GPs direct, and not to be fobbed off by receptionists to be noted. In cases of obstinacy there was a need for clinical importance/urgency to be emphasised. It was agreed that in many cases relationships were excellent, and that this issue did not arise. Agreed that this should be taken up with the LMC at the next meeting.

Not dispensed/uncollected items – Agreed that wastage increased with 56 day prescriptions, and that the consequent lack of contact with patients led to a lack of medicine synchronisation.

EHC – PW had contacted Michelle Hawkes about training with a view to arranging a one evening course (rather than spread the training over two evenings).

**13. CCG and HWB** – Nothing to report.

**14. Stop Smoking Service** –

Boots Taunton and Superdrug Bridgwater are participating in a pilot scheme which had been set up in the previous week. The training received got good feedback, and Stuart Brock has PHE interested in the scheme. PW gave details of the meeting that he and NWA had had with Stuart Brock. It was noted that the proposed contract would bring Pharmacy in line with the GPs. The suggested new contract would last until April 2015 when the service would be put out to tender.

**15. Application Sub Committee** – No application received.

**16. EPS and Managed Service Issues** –

Noted that PW and NWA intended to meet with Martin Silk. Concerns were expressed about repeat prescriptions either not being ordered or being over ordered by patients. This would need to be monitored by both surgeries and pharmacies.

**17. CCA Report** – JN agreed to do this.

**18. Date and Place of Next Meetings** –

Full Committee – Thursday 22<sup>nd</sup> April at Ash House  
Executive – Thursday 3<sup>rd</sup> April at Taunton location to be advised.

**19. Any Other Business** –

- a) Concerns were expressed that the GPHC Inspector visits were now taking place in excess of five hours, which was regarded as extreme, although some Members felt that three to six hours was probably normal. It was felt that these visits were being operated as pilots, but even the notice of the actual date is vague, as a time span is all that is given. It appears that other professions are having similar visits. It was agreed that contractors should be forewarned, and that JN would put a warning on the website.
- b) LPN – To consist of thirteen Members, with Samantha Allen (LAT) acting as administrator. The first meeting was due to take place on 1<sup>st</sup> April, and LPC Members felt that the LPN Members proposed were both experience and influential which was to be welcomed. Funding details were awaited but the LPC agreed to fund as necessary and review the funding in six months.
- c) Medicines Optimisation Conference – LC would attend.
- d) Members Claims for Expenses – Agreed that Members' claims should be reimbursed at that particular Member's hourly rate of pay, so as to avoid any Member being financially disadvantaged by working for the LPC.
- e) LMC Agenda – Managed repeats, receptionist/GP contacts, NHS and CCG responsibilities, Pharmacy2U, and services that GPs might wish to pass on to Community Pharmacy.
- f) Work programme for Matt Harvey – Public Health (drugs services, alcohol), HLP, LPN projects, possible visits to Minor Ailments contractors, and EHC. NWA to invite Matt to next Executive meeting.
- g) Three Points Agreed for LPN – Patient discharge, Flu Vaccinations and Minor Ailments.