**Declaration of Competence (DOC) for Emergency Contraception service via PGD in Somerset – August 2016**

 **Declaration of Competence (DOC)**

Declaration of Competence is now the national gold standard for Pharmacists to declare their competence in order to provide a service.

The process to be completed for DoC to provide EHC services in Somerset is as follows:

1. Log onto the Declaration of Competence section on the CPPE website at: [www.cppe.ac.uk/services/declaration-of-competence](https://www.cppe.ac.uk/services/declaration-of-competence) - select 'emergency contraception” from the list of services on the right hand side of the screen
2. Download and work through the DoC self-assessment framework for Emergency Contraception (Step1 )
3. Complete the minimum CPPE learning and assessments as detailed for Somerset (see table below) ( Steps 2 and 3)
4. Complete , print and sign your statement of declaration for Emergency Contraception(Step 4)
5. Read through and Sign the PGD ( Version 3 December 2015)
6. Retain signed copies of both the PGD and DoC in the pharmacy as these must be available for inspection if asked.

NB For pre- registration pharmacists: Complete the minimum learning and assessments. When you have registered with the GPhC you can then complete print and sign your declaration of competence and sign the PGD.

**Pharm Outcomes.**

  Pharmacists have to enrol on the service and declare their competence.  The enrolment is linked to the CPPE website. On “My CPPE” you need to tick the boxes to enable CPPE viewer and Pharm Outcomes

If you have any questions please contact Michelle Hawkes at: MHawkes@somerset.gov.uk

**CPPE Learning and Assessments required for EHC Service in Somerset**

 On the DoC section of the CPPE website [www.cppe.ac.uk/services/declaration-of-competence](https://www.cppe.ac.uk/services/declaration-of-competence) , for Emergency Contraception ,there is a generic list of recommended learning and supporting assessments for all pharmacists practising in England.

 **For pharmacists providing the EHC service in Somerset, the minimum CPPE learning and assessments to be completed as demonstration of competence is as follows:**

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|  | **CPPE LEARNING PROGRAMMES AND ASSESSMENTS TO BE COMPLETED TO PROVIDE EHC SERVICE IN SOMERSET** | **Repeat at least every:**  |
| **LEARNING REQUIREMENTS** | * Consultation skills: meeting the new practice standards for pharmacy and/or Confidence in consultation skills Workshop
* Consultation skills for pharmacy practice : taking a patient centred approach ( Distance learning book sent out to all pharmacists in March 2014- PDF can be downloaded from CPPE website or Consultation skills for Pharmacy practice website
* Contraception e- learning (6hrs)
* Emergency Contraception e- learning (3hrs)
* Emergency Contraception face to face Workshop (incl. Safeguarding) (2.5hrs)
* Safeguarding children and vulnerable adults e- learning (1.5hrs)
 | Once (highly recommended) Once (highly recommended)Once (highly recommended) 2 years 4 years 2 years  |
| **SUPPORTING ASSESSMENTS** **(E –assessments)** | * Consultation skills for Pharmacy Practice
* Contraception
* Emergency Contraception
* Safeguarding children and Vulnerable adults
 | Once (highly recommended) Once (highly recommended) 2 years 2 years  |