



Members Present: Mr Hames, Ms James, Mr Eason, Mrs Roman, Mrs Chahal, Mr Ward, Ms Crompton, Ms Evers.

In Attendance: Mr Prokopa, Dr Hall, Mrs Lumby

In the Chair: Mr Wilson

Business Agenda - LPC Members

617-1	<p>Welcome and Apologies Apologies had been received from Ms Dean, Mr Bullock, Mr Diep Ms Palfreyman and Mr Marshall. Mr Prokopa reported that Long Diep has informed the LPC that he was resigning from his position as CCA member on the LPC, because he has too many other work commitments at this time. Mr Prokopa confirmed that CCA have been informed.</p>
617-2	<p>Declarations of Interest Members had no declarations of interest relevant to the items on the agenda.</p>
617-3	<p>Minutes The open minutes of the LPC meeting on Wednesday 10th May 2017 were approved as amended; proposed Mr Hames and seconded Ms Crompton. The confidential minutes were approved; proposed Mrs Roman and seconded Mr Hames.</p>
617-4	<p>Matters Arising Dr Hall reported that following on from the methadone issues and concerns reported at the last May LPC meeting, she had spoken to Mel Loveridge at One Recovery who was appalled and asked Dr Hall to put this all in an email so she could escalate. Dr Hall then received a call back from Tina Mottram who is One Recovery's Clinical Service Manager and she explained that since the cut backs they have lost most of their NHS nurses and are relying on NHS admin staff to send out their scripts. She was aware of some of the issues, but not all of the issues we'd raised, but also asked if there had been any improvements since April? Asked if we would accept their abject apologies and explained they are working very hard to improve things and are keen to work with Pharmacy to escalate any issues. Mr Eason noted that not long after the last meeting he had received feedback forms for escalating issues to One Recovery. Mr Wilson reported that they had a few issues where they received a number of weekly scripts with one missing in the middle. Ms James enquired if we could ask for a formal response from One Recovery as these are serious issues and highlighted that if this continues we should raise this with Stafford County Council. Dr Hall agreed and Mr Wilson felt that we should also report this to the CD LIN. Dr Hall to follow up with One Recovery and to check on any feedback One Recovery have received from contractors. Mr Ward asked if we should take some action to contact other Contractors to see what issues they are experiencing? Dr Hall agreed we could email Contractors via MailChimp and PharmOutcomes, although she had concerns as to the number of emails that are being read on PharmOutcomes. Mr Prokopa to report to CD LIN, and request feedback from Contractors via LPC News Update. Mr Ward asked if it would be possible to let CCA reps etc have details of the branches that are reading emails. Mr Prokopa and Dr Hall to ensure all relevant Line/Area Managers are kept informed of PharmOutcomes email messages.</p>

	Ms James explained that there has been some restructuring within Lloyds and that she would provide the LPC with details of the new Lloyds Area Managers
617-5	<p>Regulation</p> <p>a) Closure of Click2 Chemist</p> <p>Mr Prokopa reported that he had checked with NHSE and they had initially responded that they knew nothing about Click2 Chemists closure. Although subsequently checked again and Click2 Chemists closed last Friday. Mr Prokopa explained that we have also asked about changes to opening hours as unfortunately it would seem that we are not being notified of Pharmacy closures and changes to pharmacy opening hours.</p> <p>Mr Prokopa confirmed that Capita only deal with market entry applications they don't deal with supplementary hour's notifications and he was not sure in relation to applications to change core hours.</p> <p>Mr Prokopa explained that he wanted to check changes to supplementary hours as another LPC had reported a large increase in changes to supplementary hours since the funding cuts and because we are not receiving this information direct Mr Prokopa had contacted Kim Williams, NHSE AT. Mr Prokopa reported that in South Staffs we have had three pharmacies cut their hours and one pharmacy increase their hours. Mr Prokopa will ask for a regular update from Kim Williams to make sure our information is up to date, although our main concern is lack of notification about closures. Mr Prokopa noted that although PSNC want to know about any pharmacy closures, he felt that it is equally important to know where Contractors are cutting hours in response to the funding cuts.</p>
617-7	<p>Any Other Business</p> <p>Members had no other business</p> <p>Mr Prokopa explained that the PSNC Leadership academy have extended this now to try and develop a LPC Leadership forum, so they are going to have a day for all LPC leaders on 27th September 2017 in London. They are looking to get one representative from each LPC along with all the people who have been through the leadership academy, to attend this event. Mr Prokopa noted that we would welcome an LPC member attending on the LPC behalf, but that he would be available to attend.</p>

Strategy Agenda – Members Only

617-8	<p>Lead</p> <p>a) Funding Changes</p> <p>i. Campaign update</p> <p>Covered previously on the agenda. Mr Prokopa explained we will be in contact with all the locally elected MPs once we have received the PSNC template. Also noted very keen on Mr Eason idea to encourage patients to contact their MP when they have received good service from Pharmacy.</p> <p>ii. Quality Payments update</p> <p>Mr Prokopa reported that over 11,000 pharmacies made quality payment claims and that there will be some national figures circulated, which we will share when available.</p> <p>Dr Hall highlighted that she is having very few queries at the moment on QPs and also not a big uptake at the moment for the HLC training events and the HLP leadership training events. She wondered if this was because the next claim date wasn't until November?</p> <p>Mr Wilson reported that they are receiving regular emails from their head offices to ensure that branches are doing their patient safety reviews and that they are working towards the November claim date. AIM and CCA Members confirmed that they also are being encouraged by their head office to work towards the next QP claim date now.</p>
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Dr Hall agreed to provide further updates on QP
Mrs Chahal noted that she found the QP information on the LPC website very useful as it broke it down into easy to read manageable headings.
Mr Prokopa reported that with regard to the Pharmacy Access Scheme he had received an email from Gordon Hockey, PSNC to advise that any Pharmacies that had put in a claim should have been on the list, that most of these have been resolved and there were 171 pharmacies enabled to receive pharmacy access payments although there are still a few claims outstanding. Mr Prokopa explained that under the scheme as it was announced any EPS Pharmacy that hadn't returned to the Pharmaceutical list as at the 1st September 2016 couldn't technically return to the list, but were probably the people who needed it the most. Mr Prokopa noted that this affects one Contractor in our area who joins the Pharmacy list this autumn. PSNC has taken this up with NHSE and they are coming to a resolution. It is expected that anyone who does return to the list should be eligible for the pharmacy access scheme payment, but because of a quirk in the payment structure changes they may not receive anything even though they are eligible.

b) CHSL Provider Company

Mr Prokopa reported back from the latest SOC meeting yesterday. He explained that some of the activities have been around contacting local PH teams to offer to support PNA production and they will be doing some PNA work for Sandwell. The issue with the company formation is all going through now. The company name has been approved by the secretary of state and is currently with Company House, but because it is a company limited by guarantee it all has to be done by post. They are working on a package to come out to Contractors and we have been invited to their Directors meeting next Monday. Their key challenges will be to get some significant wins and we have put the tender for Staffordshire Lifestyles services to them to look at. They are looking at all sort of options at the moment, the feeling was that there wouldn't be any really big tenders, but that they would be working in partnership with other organisations or subcontractors. Mr Prokopa explained that there are not a lot of big tenders coming up for renewal in the Midlands now until 2019-21. Also looking at other services outside of the NHS and PH services. Mr Prokopa explained that one of the things that LPC Officers have talked about is a private Pivotell service, which we could put through CHSL. Also, the possibility of a private based quit smoking service. Mr Prokopa explained that we are intending to ask one of the Directors to attend the LPC meeting and the AGM and by then they should have something ready to offer Contractors.

Ms James asked if CHSL would be working with other provider companies and sharing ideas, as Greater Manchester is quite active in getting services up and running?

Mr Prokopa confirmed that one of the directors Bruce Prentice is also on the Greater Manchester group and that the quick wins come from the strategic alliances and partnership working rather than tendering for a full service.

c) General Election campaign

Covered elsewhere in the agenda

d) Rugeley Dressings Proposal

Mr Prokopa reported that the teleconference meeting was cancelled and postponed till next week so hoping to move forward with this then. He'd spoken to Fiona Lowe from Hereford and Worcester yesterday and in their area they have been talking about ONPOS and a scheme through Pharmacy that was about delivery to a central point. But they had highlighted that the goal posts have since moved and they are now being asked for delivery to multiple

	<p>locations i.e. to the patient’s home. So, we have got to make sure if we are going to offer a service it is manageable from a logistic point of view and the returns make it worthwhile from a Pharmacy point. Need to be sure that what we do is in the best interest of our Contractors. Need to be conscious of the cost of the service if they are not prepared to offer any remuneration.</p> <p>Mr Wilson noted that Cannock had been mentioned in the meeting report. Mr Prokopa explained they are looking at Rugeley for the pilot but Cannock is mentioned because the budget for the drugs comes through Cannock Chase CCG.</p> <p>e) The Availability of Gluten Free Foods on Prescription in Primary Care</p> <p>Mr Prokopa asked if members had had chance to look at the consultation document and explained that the questions on the document are very simple. Mr Prokopa noted from an individual contractor point of view this probably doesn’t generate a huge number of items</p> <p>Ms Crompton felt there was a disproportional amount of effort involved. Mrs Chahal noted products are always out of stock so you have to constantly ring round suppliers</p> <p>Ms Evers felt the range of stock was too big</p> <p>Mr Ward questioned whether they were asking the right questions ‘should gluten free products be available to patients on limited income without having to go to a supermarket and buy?’ – YES and ‘does this have to be on prescription?’ – Not necessarily.</p> <p>Members agreed that Gluten free products are cheaper in local supermarkets and that the service should be available to patients with confirmed diagnosis and on lower income. Also considered issues for patients outside supermarket delivery areas.</p> <p>Ms Crompton asked whether if we are losing dressings and gluten free then are we just letting our jobs disappear?</p> <p>Mr Prokopa agreed that this is one of the issues we should think about and as Mr Ward discussed we could managed this better through Pharmacy without script and given the right steer on price.</p> <p>Members agreed the need to simplify the service either through a voucher scheme which has questions over diagnosis and eligibility or through a limited supply list/ pharmacy limited formulary. Action required by DH on pricing as evidence of being able to supply much cheaper than they do. Dr Hall noted that the local prescribing groups will be doing a response to this and therefore felt it was important the LPC responds as well.</p>
617-9	<p>Be Effective</p> <p>a) Correspondence & Communications</p> <p>Mr Prokopa reported that everything highlighted is covered in the agenda; there were no questions on remaining correspondence.</p> <p>Mr Prokopa passed around the bundle report from PSNC, which reported a small underpayment</p> <p>Mr Prokopa also noted that Lifeline have gone into administration and this is relevant to us as we managed PharmOutcomes on their behalf and we are now in conversation with Addaction</p> <p>b) Finance</p> <p>i. Business Accounts as at 31st May 2017</p> <p>Members had no question on the Business Accounts for May 2017.</p> <p>ii. HEE Funding</p> <p>Mrs Lumby drew attention to the balance in the business accounts and highlighted that this includes the HEE funding of which £17,600 is currently deferred HEE income. She explained that we also at present have a reasonable balance in the business accounts because we haven’t</p>

	<p>paid the PSNC levy. At the PSNC national Treasurers Day PSNC had advised that they were looking at the possibility of LPCs paying the PSNC levy by monthly direct debit, but that there would be a cost to PSNC, so a decision will be made at the next PSNC meeting. Mr Prokopa explained that we had delayed payment of the PSNC levy as we were waiting on the cost of the JR.</p> <p>Mrs Lumby reported that at the National Treasurers Day, NPA Insurance had stated that they are currently working on a Cyber Insurance Policy for Pharmacies and LPCs to be ready next month and will contact us when the policy is available.</p> <p>Mrs Lumby confirmed that the annual accounts will be available for approval at the Finance Subcommittee meeting next month.</p>
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Strategy Agenda – Open 4.00pm

617-10	<p>Maximise Opportunities</p> <p>a) Meetings Reports</p> <p>MIDOS – Dr Hall explained that MIDOS is a user-friendly version of the DOS and provides a means of pharmacies easily changing pharmacy details on the directory of services.</p> <p>Lloyds EHC Report – Mr Eason asked whether any one was having problems getting paid for EHC and that he also had problems getting response to calls logged. Ms James to follow up Mr Eason’s query regarding late payments for EHC.</p> <p>Mr Eason also highlighted that his local practice has given up on repeat dispensing as too much work and too much hassle. Mr Wilson concurred that his local practise in Dosthill has also given up on repeat dispensing.</p> <p>Mr Eason explained that there was obviously training issues as there were constant mistakes with prescription, but now because they don’t want more than one prescription at a time, they are changing weekly tray patients to monthly tray patients and are not telling the patients and not engaging with Mr Eason.</p> <p>Mr Prokopa noted there was an EPS forum planned for 24th May where they were going to talk to CCGs LMC etc to try and find a way to increase the level of electronic dispensing and to get practices involved that hadn’t engaged with EPS. Unfortunately, a lot of people were unable to attend due to a major accident on the M6 motorway. A further meeting is now planned next month and Mr Prokopa asked if Mr Eason would attend and stressed that as an LPC we are committed to EPS and eRD as the way forward. Mr Prokopa to follow this up at the EPS forum</p> <p>MECS Meeting – Mr Ward asked about the issue with Opticians signed orders? Mr Prokopa confirmed that it is a legal route of supply and its allowed for in the regulations, without becoming wholesale dealing, because it is patient specific.</p> <p>UECN Funded Pilot Meeting – Mrs Chahal enquired about the urgent care pilot and Mr Prokopa explained that he has a couple of amendments to do to the Eol form on PharmOutcomes and then the Eol will be sent out to Contractors via PharmOutcomes. Training is booked at Stafford on the 20th September 2017.</p> <p>Ms James enquired why we hadn’t had a visit from any Stakeholders for a long while?</p> <p>Mr Prokopa explained that they are prioritising and are focusing on other thing at the moment.</p> <p>Dr Hall noted that we do have contact with them at other meetings.</p> <p>SSoTP Meeting - Mr Prokopa reported that following the meeting about transfer of care they are looking at rolling this pilot out from Haywood Hospital. Dr Hall noted that Bina Mistry is going to join the LPN core group so is becoming</p>
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	<p>more involved. Mr Prokopa explained that SSoTP are most likely to merge with Shropshire & South Staffordshire Foundation Trust who run the Mental Health Trust.</p> <p>b) Sip Feeds Dr Hall reported that Sam Buckingham is very positive about this and keen for a pharmacy service via PharmOutcomes. The idea is that Pharmacy does a MUST score with the patient so the Pharmacists assess whether the patient meets the criteria for getting sip feeds. The service will be managed on PharmOutcomes The Pharmacist will be in the SLA and the patient will either qualify or not. Pharmacies will have to repeat MUST scores at set intervals to ensure patients don't end up on sip feeds for ever. Mr Ward asked if this would cover Care Homes? Dr Hall confirmed there is a Care Homes project but not sure whether sip feeds are part of this. Mr Ward asked whether there was any provision for not meeting criteria but offering Complan? Mr Wilson asked if there would be a structured dose? Dr Hall felt sure there would be but this is something she could feed into the discussion. Ms James asked if it worked, might it be worth doing some sort of collaborative study with the CCG. Felt this was really innovative and we could use it to show the value of pharmacy and a positive relationship with Primary Care. Members generally in favour however concerns around Care Homes, and if pharmacist would have to visit to assess; also, would there be any exception criteria?</p> <p>c) Antiviral Collection Point Mr Prokopa reported that this has come about from Andy Pickard sitting on the Local Health Resilience Partnership. Mr Pickard has asked for some suggested localities for Pharmacies to hold stocks of local Antivirals for Pandemic flu outbreaks as part of the Health Resilience planning Mr Prokopa was thinking very much on the same lines as palliative care box, similar sort of geographical coverage and providing details of day and evening opening hours. But doesn't want to give details of Pharmacies that don't have the storage capacity. Ms James reported that Manchester CCG have put something similar in place in a couple of Sainsburys Pharmacy and Ruth Buchan at CPWY is looking to put something together. Mr Prokopa suggested that they will look at the palliative care Pharmacies at the moment and make sure it covers the necessary geographical location. Mr Ward noted he is not an advocate, because you are bringing people with pandemic symptoms into Pharmacy where there are patients with other conditions, which is potentially tricky. Probably need relatively low intensity pharmacies to handle this so those that are busier can just concentrate on keeping at bay elsewhere. Mr Hames noted that conversely the large stores would have more staff to cope with influxes where smaller stores won't. Mr Prokopa to report to Andy Pickard concerns about pharmacies chosen – high volume may be less appropriate but may have more staff to cope if absence an issue.</p>
617-11	<p>Support Contractors & their Teams</p> <p>a) HLP Update Dr Hall explained that there have been some issues obtaining 'Be Clear respiratory' packs and some discussion with Mr Pickard to maybe allow the campaign to run till the end of July, so pharmacies have time to do something once they receive the packs. In light of this, Dr Hall to include on</p>

PharmOutcomes, an option to report that your pharmacy has not received the 'Be Clear respiratory' pack.

Dr Hall explained that Simon Hay who is working for North Staffs & Stoke has said he could do some chasing for us and Dr Hall didn't think the LPC would mind if he did some work for us and that we would pay him for the bits he does rather than employ a HLP facilitator. It is not expected that this will be a large number of hours and North Staffs LPC would invoice us if Simon Hay does any work on our behalf. Dr Hall explained that Simon Hay has recently visited some multiple Pharmacies and it appeared they did not know anything about the Public Health campaign although Mr Pickard has written to every Pharmacy and the LPC have informed Pharmacies via the Newsletter and the LPC website. Dr Hall was concerned at the lack of awareness and noted that Public Health campaigns are a contractual requirement for all pharmacies. Dr Hall highlighted that now we are starting to record the tally sheets on PharmOutcomes NHSE will be able to look at the data to ensure that contractors are taking part and recording their campaign data. Andy Pickard will then be contacting Contractors if they haven't completed any feedback.

Ms James suggested we should highlight that even if you work for a multiple this is part of your contractual framework, but she could understand why there is some confusion, as HLPs always did their own PH campaigns.

Mr Prokopa agreed and will ensure that all the area managers are receiving the LPC News Updates.

Dr Hall noted that Andy Pickard had sent out list of NHS mailbox accounts and asked whether we could use these email accounts. Dr Hall and Mr Prokopa to email and ask whether we can add these accounts to our mailing list. Mr Prokopa to mention in LPC News Update and highlight that failure to comply could be taken as failure to meet essential services.

Dr Hall reported that the number of people interested in providing NUMSAS has not increased. Mrs Chahal explained that she has not received her NHS mailbox address yet, which was one of the criteria for signing up to the service? Dr Hall confirmed that Andy Pickard is looking for expressions of interest and asked Contractors to send Andy Pickard an email if you are interested in providing the service. Mr Prokopa to highlight that Andy Pickard is seeking EOI from contractors in the LPC News Update.

b) CPPE Update

Dr Hall reported that many pharmacies have been asking about how their staff can access the level 1 safeguarding assessment on the CPPE website when they are not registered with the GPhC? She explained that to access the learning you need to register with CPPE on the CPPE website and then you will be able to access the level 1 e-assessment. Dr Hall to highlight in the LPC News Update Dr Hall reported that in October CPPE, in conjunction with the local LPCs will be running workshops to encourage people to make more use of Summary Care Records. Felt this would help pharmacies increase their access to SCR and help them to meet the November Quality Payments.

c) Patient Facing Website

Dr Hall had nothing further to report this month.

d) Shropshire CCG poster on restricting prescriptions for OTC products

Mr Prokopa highlighted Shropshire CCGs leaflet about restricting the prescribing of over the counter medicines and was slightly concerned that the wording that these medicines are easily available to purchase from your pharmacy or supermarkets, seems to go against the Pharmacy First idea. Mr Ward felt that we should feedback on the wording and suggested that it should read 'All of these medicines are widely available from supermarkets but for a wide range and for advice on suitability you should visit your local pharmacy'

	<p>e) Care homes prescription requests Dr Hall explained that she had been advised that there have been a few instances of Contractors ordering repeat prescriptions for Care Homes earlier and earlier in the repeat cycle. Mr Hames highlighted that there could be a genuine reasons why repeat orders might be processed early such as bank holidays Mr Prokopa to highlight in the LPC News Update and urge contractors to keep to the regular cycle of ordering repeat prescriptions, liaise carefully with both practices and Care Homes when you consider there may be a need to order items earlier than normal and if agreed on a specific occasion, return to the regular cycle for subsequent repeat requests. Mrs Roman explained that their local surgery won't provide interim prescriptions and will only do 28-day scripts, which results in all of these scripts being out of sync. Mr Prokopa to forward Mrs Roman's issues with Wolverhampton Care Home to Jeff Blankley.</p> <p>f) Complementary Medicines training Mr Prokopa reported that we had received a letter from a LPC member in Barnet Enfield and Haringey who is also a Pharmacist and Homeopath, requesting assistance in disseminating information to our Contractors about complementary medicine training and the opportunity to increase profitability. Members agreed that we do not want to promote this to Contractors. Mr Prokopa to reply to say no.</p>
617-12	<p>Build relationships</p> <p>a) Commissioner Reports: No reports have been received.</p> <ul style="list-style-type: none"> i. NHS England Area Team; ii. CCGs iii. Public Health
617-13	<p>Any Other Business</p> <p>Ms James reported that she sits on the Community Pharmacy Competency group where they review the declarations of competency and Rosie Taylor had reported that because of Purdah all the discussions with NHSE around Pharmacy flu service have been delayed so it will be a mad rush again this year. Mrs Crompton enquired whether there are any issues locally with obtaining authorisation for telephone MURs? She explained that Nottingham and Derby are sending them back saying that they have Domiciliary MURs and while they have those and funding in place it's difficult to argue with that. She further explained that they have West Midlands Birmingham, Solihull and the Black Country absolutely refusing telephone MURs. They are saying that unfortunately they cannot approve telephone MURs as they believe all vulnerable patients would benefit more from a face to face MUR in the home rather than a telephone MUR. Mrs Crompton noted that she had taken this up with PSNC and they had said that it is in the regulations and they are permitted not to give consent. Ms Crompton to email over details and Mr Prokopa to take this up with Andy Pickard as he attends the West Midlands Regional forum Mr Eason explained that over the last couple of weeks they have had 9 tray patients being discharge from hospital with no trays or with no discharge information and they twice had to use the emergency supply service. Mr Eason to email Mr Prokopa details and Mr Prokopa to follow up with Medicines Optimisation leads. Mr Chahal enquired about Eol for Pharmacist working in GP surgeries Mr Prokopa explained that he will follow up with Dr Kaul in Lichfield and Tamworth. Mr Wilson highlighted that nationally they are dropping products with a low evidence base and that this includes Fentanyl so people may want to consider rationing and rationalising stock.</p>

	Mr Prokopa reminded Contractors that next month we have invited GPhC to talk about revalidation and we will also talk about the Pharmacy Care plan proposal, therefore would be helpful if members could look through the GPhC Consultation on revalidation in advance.
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	<p>Next Meeting Wednesday 12th July 2017 in Conference room at The Museum of Cannock Chase, Valley Road, Hednesford, Cannock ADVANCED NOTICE – SEPTEMBER MEETING (13/9/2017) WILL BE AT CHASEWATER INNOVATION CENTRE, BROWNHILLS AT 3PM, FOLLOWED BY ANNUAL CONTRACTOR MEETING AT 7PM</p>
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LPC Meeting – Wednesday 14th June 2017
Appendix 1 - Communications Report

Agenda items in **BOLD**

NHSE North Midlands Communications

Received

- a) **23/05/2017** Email – Jeanette Sims re **Applications to amend Core Hours**
- b) **30/05/2017** Email – Kim Williams re **Notifications to amend Supplementary Hours**

Sent

- a) **22/05/2017** Email requesting information on any applications for amendments to Core Hours, and notification of amendments to Supplementary Hours

PSNC Communications

Received

- a) 11/05/2017 PSNC News Alert: Quality Payments: One day remaining to make your declaration!
- b) 12/05/2017 PSNC News Alert: Quality Payments: Last day to make your declaration!
- c) 17/05/2017 PSNC News: May 2017 Price Concessions/NCSO
- d) **18/05/2017 PSNC News Alert: High Court rules pharmacy funding cut was not unlawful**
- e) **22/05/2017 LPC News: Digital and Social Media Training; Advice on ordering flu vaccines; Revalidation consultation; Capita compensation reminder**
- f) 22/05/2017 PSNC News: May 2017 Price Concessions/NCSO update
- g) **22/05/2017 PSNC News: Pharmacy in party manifestos | PSNC CEO to leave | Cyber-attack update | Quality Payment claim period ends | Carers Week 2017**
- h) **30/05/2017 PSNC News: LPC News Alert: Nine days until the General Election**
- i) **31/05/2017 PSNC News: Eight days to go until the General Election | PhAS payments update | Supporting patients with ME | SCR calculator for next review point**
- K) **02/06/2017 LPC News: Campaigning for community pharmacy; Mentoring podcast; LPC Leaders Forum; Managing conflicts of interest; New models of care event**
- l) **09/06/2017 PSNC News: General Election results | False calls warning | BSA webinars on submitting MUR/NMS data | CPPE safeguarding workshops | NUMSAS FAQs**
- m) **09/06/2017 PSNC News: General Election results | False calls warning | BSA webinars on submitting MUR/NMS data | CPPE safeguarding workshops | NUMSAS FAQs**
- n) **12/06/2017 Nicole Shersby: PSNC Pricing Audit Centre**

Other Communications

Received

- a) 16/05/2017 The Private Healthcare Show: Invitation to London's first Healthcare Exhibition dedicated to the private sector
- b) 17/05/2017 Disclosure Services: Cyber Threat Update - Wednesday 17th May - Disclosure Services
- c) 17/05/2017 Libby Price: Link to Life Project School Trip
- d) 05/06/2017 Michael Fabricant: Response to invite to visit local Pharmacy

e) 12/06/2017 FRP Advisory: Lifeline Project (In Administration) (“The Company”)

10(a) Appendix 2 – Meeting Reports

Chief Operations Officer:

- a) 18/05/2017 Community Pharmacy Development Forum
- b) 22/05/2017 UECN Funded Pilot Meeting
- c) 07/06/2017 LPC Chairs’ & Chief Officers’ Meeting
- d) 08/06/2017 Transfer of Care SSoTP Meeting

Service Development Officer

- a) 25/05/2017 Lloyds EHC Meeting
- b) 25/05/2017 HWB Strategy Meeting
- c) 26/05/2017 MECS Meeting
- d) 26/05/2017 Meeting with Sam Buckingham

Other

- a) 18/05/2017 National Treasurers Meeting 2017

10(b) Appendix 3 – Finance

- a) Business Accounts – May