

PSNC Minutes

for the meeting held on 9th & 10th May 2017

at Melia White House, Albany Street, London, NW1 3UP

Present: David Broome, Mark Burdon, Ian Cubbin, Mark Donovan, David Evans, Samantha Fisher, Kathryn Goodfellow, Mark Griffiths, David Hamilton, Jas Heer, Tricia Kennerley, Clare Kerr, Sunil Kochhar, Andrew Lane, Margaret MacRury, Fin McCaul, Garry Myers, Bharat Patel, Indrajit Patel, Prakash Patel, Umesh Patel, Jay Patel, Janice Perkins, Adrian Price, Anil Sharma, Stephen Thomas, Faisal Tuddy, Gary Warner

Chairman: Sir Mike Pitt

In Attendance: Sue Sharpe, Alastair Buxton, Harpreet Chana, Shiné Daley, Mike Dent, Gordon Hockey, Mike King, Zoe Smeaton, Rosie Taylor

1. Apologies for absence

Apologies for absence were received from Peter Cattee, Peter Fulford and Mike Hewitson.

2. Minutes of the last meeting of PSNC

The minutes of the PSNC meeting held on Tuesday 9th and Wednesday 10th March 2017 were approved.

3. Matters arising from the minutes

Tricia Kennerley asked about the Governance Review as at the last PSNC meeting she had suggested convening a small group to take things forward. It was clarified that the independents had agreed to the CCA request that this be parked, not paused. With the Governance Review currently on hold, the Chairman felt that the decision lies with the Committee on when we should take things forward.

It was noted that the Committee did not have a chance at the last meeting to discuss the NHS digital agenda and it was agreed to add this item, along with Hub and Spoke, onto the next PSNC agenda.

4. Chairman's Report

Commenting on the General Election, the Chairman had hoped that there might have been manifestos published by the main political parties by now. The Chairman noted that the election pledges, made so far, by the parties related to health and care, are not very helpful to community pharmacy, as the Conservatives are majoring on mental health and Labour on hospital car parking charges. The election and its aftermath will run into the summer holidays which means it gives us a chance to consider the important work we need to get on with.

The Chairman reflected back to the last meeting in March and felt that a lot of good work had been done in the subcommittee meetings.

5. Chief Executive's Report

The CEO reported that there is no further news on the Judicial Review decision.

The teams at PSNC have been extremely busy and they have done tremendous work. The work that Rosie Taylor, Zainab Al-Kharsan and Alastair Buxton have been doing around Quality Payments has been outstanding. There are around 10,000 contractors who are claiming Quality Payments and there is excellent material on the website. The health and care update and the summary of the Next Steps for the 5YFV are also well worth reading.

Community Pharmacy News is now online only and is easy to download.

The Chief Executive picked up on the various items in the 2017 Plan for PSNC. Zoe Smeaton had prepared a report on an election strategy which will be discussed on Wednesday. There has been some good joint working between the pharmacy bodies on the forthcoming General Election. As reported in March our focus now has to be on building relationships with DH and NHS England.

Our plan was to take forward discussions on the development of the MUR service, as proposed in the Murray Review report, however the election has put some of that work on hold; the Service Development Subcommittee will discuss that in detail.

We have also been considering how better use can be made of PwC's Value of Pharmacy report and the options for further work to enhance the existing economic case for pharmacy services, but any additional work commissioned from PwC would have to offer value for money.

The Chief Executive reported on a meeting she and Gordon Hockey had with Deborah Jaines and Jeannette Howe and she felt that both were anxious to establish a new working relationship, which is welcome.

The Chief Executive also reported on an issue with the Pharmacy Access Scheme, as according to PSNC's analysis every single payment made to pharmacies last year from December was wrong. This is because DH's PhAS payments were calculated based on estimated payments for 2015/16, rather than actual payments from 2015/16 as required by the Drug Tariff. Jack Cresswell has been working on this alongside Gordon Hockey and discussions with the Department of Health have been ongoing since April. The DH requested final feedback as early as possible within week commencing 8/5/17, to allow them to write to all contractors with information on what the right payment is and to take corrective actions as part of the March 2017 payment.

The new office at Hosier Lane is working really well and everyone is settled in. The team is looking forward to hosting the Committee there for the subcommittee meetings in July. At the next July and October meetings the subcommittees will meet on the Tuesday at Hosier Lane and the Plenary meeting on the Wednesday will take place at CCT Venues Barbican. This new format will save money for PSNC.

The Chief Executive informed the Committee that she intends to resign as CEO of PSNC at the end of the year. The Chairman reflected on the CEO's 16 years with PSNC and commented that the community pharmacy sector will be in shock, as the CEO is such a huge character and will be missed. The Committee will need to look at how they organise PSNC and find someone as exceptional as the CEO.

ACTION

6. Election of a member of RAP

Jay Patel was elected as a member of the Review and Audit Panel.

7. Chairman's term of office

The committee agreed to extend Sir Mike Pitt's term of office for another 2 years; the Chairman accepted the Committee's offer.

8. Re-naming

The Chief Executive went over the details of the new logo and asked for the Committee's views on whether we should go ahead with changing the organisation's name. She emphasised that if the change did not take place in July, and lobbying with new MPs and at Party Conferences was done under the name PSNC, it would be important not to change the name in the autumn. After a discussion, the Chairman asked the Committee to vote on whether they agreed to changing the organisation's name and whether they were happy to establish a working group to undertake work on materials needed for the launch identified by the CCA and to consider the design of a new logo. It was recommended that the working group to put four meetings in the diary so that

they can present some options for the committee to consider at the July meeting. Thirty committee members voted in favour with one member against.

The working group will comprise of 5 members from the Independents' sector (Ian Cubbin, Garry Myers, Gary Warner, Bharat Patel and Mark Burdon) and 5 members from the Multiples' sector (Tricia Kennerley, David Hamilton, David Evans, Mark Donovan and Clare Kerr).

9. Election strategy

Zoe Smeaton presented a strategy paper to the Committee on work completed and planned in relation to the General Election. The priority was to get the pharmacy organisations together to agree a coordinated plan and the comms teams of the bodies are having very regular meetings and teleconferences. The paper also touched on advice given by Luther Pendragon and the campaigning which needs to be done at a local level. The aim of this lobbying would be to ensure candidates visit pharmacies with the aim that they recognise that pharmacies are important local resources. Guidance on getting involved in the campaign has been published on the website and we hope that the pharmacy manifesto website will also be a useful resource. If the pharmacy manifesto website works well, then the comms teams will look at continuing use of it for other comms related activity.

The comms team will contact LPCs to see if they need any support on the election campaign. The team is available to support all LPCs and so it would be helpful if the regional representatives could highlight this to their LPCs.

After the election, we will identify which MPs have been re-elected and who we should target to build advocacy for community pharmacy in Parliament. PSNC will be present at the party conferences and the plan will be to set up meetings with MPs.

10. Formation of a joint Community Pharmacy IT Group

Alastair Buxton reminded the Committee that at the January meeting, the Committee agreed in principle to the creation of the Community Pharmacy IT group with AIMp, CCA, NPA and RPS. The draft terms of reference for the group had been circulated to the Committee by email and the proposal was to have 3 members from each organisation. The Committee agreed to the formation of the group on that basis and David Broome, Sunil Kochhar and Fin McCaul were nominated to sit on the group.

11. Falsified Medicines Directive

The information in the agenda was noted and it was agreed to form a working group. Alastair Buxton had already spoken to Stephen Thomas, Sam Fisher and Adrian Price, who had all agreed to sit on the group, in addition to being members of the UK Community Pharmacy FMD Working Group. David Broome and Fin McCaul also volunteered to join the working group.

RATIFICATION

12. Resource Development & Finance subcommittee

The key points of the discussion at the subcommittee meeting were presented by Mark Burdon.

13. Health Policy and Regulations subcommittee

The key points of the discussion at the subcommittee meeting were presented by Dr Ian Cubbin. No recommendations were put forward by the subcommittee.

14. LPC & Implementation Support subcommittee

The key points of the discussion at the subcommittee meeting were presented by Sam Fisher. No recommendations were put forward by the subcommittee.

15. Funding & Contract subcommittee

The key points of the discussion at the subcommittee meeting were presented by Garry Myers.

16. Service Development subcommittee

The key points of the discussion at the subcommittee meeting were presented by Gary Warner. No recommendations were put forward by the subcommittee.

REPORT

17. PSNC Plans

The information in the agenda was noted.

18. Next PSNC Meeting

The dates for the next PSNC meeting are Tuesday 11th July 2017 at the PSNC office on 14 Hosier Lane, London, EC1A 9LQ and Wednesday 12th July 2017 at CCT venues Barbican, Aldersgate House, 135-137 Aldersgate Street, London, EC1A 4JA (directly above Barbican Station). The office will confirm the details for hotel accommodation shortly.

20. Any Other Business

The Committee had a closed session to discuss next steps on recruitment of a new Chief Executive. The Appointments Panel will take this work forward and Sir Mike Pitt will Chair. The interviewing will be undertaken by a group balanced between independents and multiples led by the Chairman. The following members comprise the panel: Gary Warner, Mark Burdon, Peter Cattee, Ian Cubbin, Sam Fisher, Tricia Kennerley and Garry Myers.