



Avon Local Pharmaceutical Committee

Report and Accounts

2018-19





Chairs Annual Statement 2018-19

2018-19 was certainly another challenging year for community pharmacy. The savage pharmacy funding cuts followed by the Category M claw-backs harshly impacted our businesses. Eight pharmacies have closed in Avon and many more contractors are struggling.

Avon LPC have provided support continuously. The two Pharmacy Roadshows earlier this year highlighting the NHS forward plan and the future of community pharmacy were a great success. Avon LPC encouraged contractors to be brave and unite in these difficult times. The response from the contractors has been amazing.

The operational team has grown stronger. Barbara Coleman joined us as Primary Care Relationship Manager. She has already had a big impact on improving relations with GP surgeries and pharmacies. This is key for the future with the evolution of PCNs and GP DMIRS.

Jerry Long retired from the role of Pharmacy Support. Jerry worked very hard with the independent contactors especially with QPS. I would like to thank Jerry for all of his hard work and I am glad to say that he remains as Treasurer for the LPC. Jerry's replacement is Roger Herbert who is very experienced and is a great asset to the LPC.

Richard Brown, Chief Officer, once again has worked tirelessly promoting community pharmacy across Avon. He is very much respected with commissioners and now sits on many boards at a strategic level which is excellent for our future.

Judith Poulton, Implementation Manager, continues to play a crucial role operationally and supports the whole team.

As Chair of Avon LPC, I am very proud of our achievements this year. I would like to thank all committee members and the operational team for their hard work and support.

Although times are very tough we do have opportunities arising as GP DMIRs and PGDs evolve. As Chair of Avon LPC, I can assure you that we will be relentless in promoting community pharmacy across Avon and supporting all of our contractors.

Lisa

Lisa Fisher
Chair of Avon LPC



Chief Officers Annual Statement 2018-19

2018-19 has brought with it new opportunities for pharmacies across Avon, although at an individual level, the green shoots of improvement are only just being seen. However, it cannot be understated just how difficult this past year has been for nearly all contractors with a large number feeling the impact of the horrendous cuts in funding coupled with ruthless clawbacks in over-paid margin.

Avon LPC has been here during the year to provide day to day support along with strategic leadership to ensure that community pharmacy is recognised for the important role it plays in primary care. We have welcomed two new people during the year to support this vision. Barbara Coleman joined the team from Bristol City Council, Public Health at the beginning of the year and now heads up our newly created, GP – pharmacy relationships programme, which so far has engaged over 90 pharmacies and 40 surgeries to begin the process of improved working relationships. Roger Herbert joined following a long career as the superintendent pharmacist for Jhoots and in April replaced Jerry Long who stepped down from the role of pharmacy support manager. The impact Jerry had throughout the year in supporting pharmacies with QPS has been instrumental in ensuring Avon pharmacies received an above average payment and I know he will be missed by many, however Roger has already started meeting everyone and picking up from Jerry.

During the year we were working closely with the Clinical Commissioning Group and NHS England to become a pilot area for the Digital Minor Illness Referral Service (DMIRS). This has been approved and we are now beginning the process of rolling out the service by training the surgery team to refer direct to pharmacy for common ailments and training the pharmacy team recognise and deliver this key service. Going forward, the NHS Long Term plan places community pharmacy at the heart of the self-care and health promotion agenda, so it is vital that we succeed in this project.



We have also continued the great work on flu vaccination and with Judith's support, pharmacies successfully navigated the new vaccination regimes introduced in 2018 and delivered over 26,000 vaccinations.

During the year we also delivered our first pharmacy road shows where we showcased to the pharmacies new ideas and ways of working to help make their business more sustainable. With over 80 pharmacies attending the events, they were a huge success and empowered pharmacies to start charging for services such as deliveries and compliance aids. Since the meeting, Roger has continued to support the pharmacies and we know of a large number of pharmacies who are successfully charging for these services and as such are ensuring their businesses are more sustainable.

In the coming year we hope to build on the success of the DMIRS pilot and also introduce PGDs to broaden the scope of the service along with linking in with Primary Care Networks (PCNs) at the right time to ensure consistency of services across localities. This means that 2019-20 will be just as busy, if not more so than 2018-19.

This work typifies the approach we have taken across Avon LPC to support all of our pharmacies. We have continued our successful training programme with six clinical topics offered and we will continue to help and support all pharmacies throughout the years to come.

Richard

Richard Brown PhD, FRPharmS

Chief Officer

Avon LPC



Treasurers Report 2018-19

To All Contractors in Avon,

2018/19 was another tough year for community pharmacy with more reductions in funding and shortages causing problems for contractors and patients. To help support you, Avon LPC delivered over 20 evening training sessions at Engineer's House in Clifton and Somerdale Pavilion in Keynsham. The LPC have also recruited a Primary Care Relationship Manager who is helping to build relationships between GP practices and community pharmacies.

The LPC continued to Support contractors with QPS by providing free HLP champion courses and visits by Jerry Long our Pharmacy Support Officer. This resulted in 98.2% of the contractors submitting a QPS Claim and the average points claimed being 97.4 which was worth £3,115 (@£32 per point).

We budgeted to use approximately £12,000 of our reserves to support all of our pharmacies through investment in the LPC team, however due to additional unbudgeted income, we only used £5,000 of our reserves.

In 2018/19 we saw a small number of pharmacies close and some merger with some others changing ownership as the multiples divested some of the pharmacies, I think this trend will continue for the next few years too.

But there are some exciting things happening too and we are in a great place to help you to maximise the opportunities that are coming to Avon this year.

King regards,

Jerry

Jerry Long

Treasurer Avon LPC





Treasurers Report 2018-19

This is a summary of our Accounts at the 31st March 2019.

Lloyds TSB	£	154,611.17	Starting Balance	£	154,611.17
Other					
NHS Levy	£	210,000.04	Committee	£	26,647.69
Sponsorship	£	6,209.24	Chief Officer	£	43,472.44
PharmOutcomes	£	10,044.00	Imp Mgr	£	23,456.22
Bank Interest	£	311.44	HLP	£	-
HLP	£	-	Pharmacy Support	£	23,717.60
Imp Mgr	£	-	Rent	£	7,005.00
Grants	£	15,000.00	Insurance	£	379.58
AHS	£	2,351.38	Phone	£	939.02
Misc	£	595.00	Stationary	£	100.71
Total Income	£	244,511.10	Salary Costs	£	11,819.90
			Training and meetings	£	12,483.80
			Bank Charges	£	109.60
			PSNC Levy	£	69,042.00
			PSNC Misc	£	-
			PharmOutcomes	£	23,064.48
			HMRC	£	1,004.36
			AHS	£	-
			MISC	£	4,063.10
			Social Media	£	2,057.73
			Total Exp	£	249,363.23
			In year variance		-£4,852.13
			Closing Balance	£	149,759.04

The Full Accounts are attached, if you have any questions or queries please email me.

Treasurer.avonlpc@gmail.com

Avon Local Pharmaceutical Committee

Accounts

31 March 2019

DR HICKS

Chartered Accountants
107 Penn Hill Road
Bath BA1 3RU

**Avon Local Pharmaceutical Committee
Accountants' Report**

**Accountants' report to the directors of
Avon Local Pharmaceutical Committee**

You consider that the company is exempt from an audit for the year ended 31 March 2019. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account and the Balance Sheet from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

DR Hicks
Chartered Accountants

107 Penn Hill Road
Bath
BA1 3RU

24 May 2019

**Avon Local Pharmaceutical Committee
Profit and Loss Account
for the year ended 31 March 2019**

	2019	2018
	£	£
Turnover	249,142	329,698
Other income	350	607
Gross profit	<u>249,492</u>	<u>330,305</u>
Staff costs	(13,613)	(13,455)
Other charges	(251,344)	(289,959)
(Loss)/profit before taxation	<u>(15,465)</u>	<u>26,891</u>
Tax	(67)	(115)
(Loss)/profit	<u>(15,532)</u>	<u>26,776</u>

Avon Local Pharmaceutical Committee

Registered number: 99227103

Balance Sheet

as at 31 March 2019

	2019	2018
	£	£
Current assets	138,890	154,611
Creditors: amounts falling due within one year	<u>(67)</u>	<u>(256)</u>
Net current assets	<u>138,823</u>	<u>154,355</u>
Total assets less current liabilities	<u>138,823</u>	<u>154,355</u>
Net assets	<u>138,823</u>	<u>154,355</u>
Capital and reserves	<u>138,823</u>	<u>154,355</u>
	Number	Number
Average number of employees	<u>1</u>	<u>1</u>

The members are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The members acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

L Fisher
Chair Person



J Long
Treasurer



Signed on 16-07-2019 @ 18:44:34

Approved by the board on 24 May 2019

**Avon Local Pharmaceutical Committee
Detailed profit and loss account items
for the year ended 31 March 2019**

This schedule does not form part of the statutory accounts

	2019	2018
	£	£
Sales		
NHSBSA (Statutory Levy)	210,000	210,000
Sponsorship	6,399	24,374
PharmOutcomes	14,412	27,836
HLP grant	-	65,946
B&NES grant	15,000	-
AHS	2,736	-
Misc	595	1,542
	<u>249,142</u>	<u>329,698</u>
Other income		
Interest receivable	<u>350</u>	<u>607</u>
Staff costs		
Wages and salaries	<u>13,613</u>	<u>13,455</u>
Other charges		
General administrative expenses:		
Committee admin/Locum expense	82,402	93,730
Rent and rates	7,005	6,600
Stationery	153	1,005
Implementation manager	25,513	24,517
Meeting expenses	12,484	15,784
Insurance	379	384
PSNC Levy	69,042	69,042
PharmOutcomes	23,064	21,656
HLP	-	26,016
Pharmacy support	23,718	28,148
Phone and internet charges	939	674
Misc	3,589	1,703
Bank charges	123	-
	<u>248,411</u>	<u>289,259</u>
Legal and professional costs:		
Accountancy fees	675	700
Social media advertising	2,258	-
	<u>2,933</u>	<u>700</u>
	<u>251,344</u>	<u>289,959</u>

Avon Local Pharmaceutical Committee
Detailed balance sheet items
as at 31 March 2019

This schedule does not form part of the statutory accounts and will NOT be sent to HMRC

	2019	2018
	£	£
Current assets		
Cash at bank and in hand	<u>138,890</u>	<u>154,611</u>
Creditors: amounts falling due within one year		
Corporation tax	<u>67</u>	<u>256</u>
Capital and reserves		
Profit and loss account	<u>138,823</u>	<u>154,355</u>
Profit and loss account		
Brought forward	154,355	127,579
Profit	<u>(15,532)</u>	<u>26,776</u>
	<u>138,823</u>	<u>154,355</u>