



## **LPC Meeting – Wednesday 15<sup>th</sup> January 2020**

14a High Street, Staple Hill, Bristol, BS16 5HP  
9am – 5pm

Present: Lisa Fisher, Richard Brown, Jerry Long, Judith Poulton, Alan Smith, Stuart Moul, Sadik Al-Hassan, Imran Ahmed, Dalveer Johal, Heather Blandford, Tanzil Ahmed, Morag McMeekin, Ramesh Yadav, Barbara Coleman.

Apologies – None

Declarations of Interest – None

CCA nomination for report – Boots reps will complete this.

Amendments to Training Log – None.

Review of November Minutes & Action Points.

Minutes agreed and will be posted on the website.

Contract applications.

Applications reviewed.

Lisa would like the most recent email addresses for all the Area Managers, she would like to set up the AM meetings again.

Treasurers report

Jerry presented an update of the accounts to the committee.

Draft Budget

Richard has reviewed the accounts over the past 7 years, to show the trends. This shows the levy as income and what the LPC has raised outside of the levy. The average levy each contractor pays has increased slightly recently due to pharmacy closures in the area.

Outgoings were broken down to show how the LPC are using contractors money. The additional spend over the seven years to support contractors is visible in this spend analysis.

Discussion around the draft budget for 2020/21 and when this will be reviewed in Feb and signed off in March 2020. This also included a discussion about the contractor levy and the training and support that is available to them. Suggestions include, reducing the frequency of the LPC meetings and discussing the operational team.

The committee is 2 members short. An AIMP rep and an independent.





## CPCS Update – Judith Poulton

### GP Referrals – section redacted due to confidential nature of the service

[Redacted text block]

### Bath University 9 week fully funded, accredited minor ailment course.

The course consists of a 1 day mandatory workshop, the rest is distance learning supported by an interactive, facilitated e learning platform.

Minimum of 20 delegates needed to run the course and they need to register by the end of January to qualify for the funding. The course starts in April and all coursework needs to be submitted by June. Richard has completed the course and his feedback is, it is fantastic and will really help to build confidence of the pharmacists.

Judith will send out an alert to pharmacies to ask for delegates, requesting they check with their line managers before registering.

### NHS 111

There have been 2051 referrals to pharmacy.

981 are an urgent request – 75% completed and 21% didn't attend.

1070 are minor ailments – 60% completed and 32% didn't attend.

2.5% urgent requests not actioned within 48 hours and 2% of minor ailments.





1.5% urgent requests accepted but not actioned within 48 hours and 6% of minor ailments.

### BNSSG PGD Project Update

There are currently 5 PDG's.

The pharmacy (including a lead pharmacist) needs to attend the face to face training to be eligible to deliver the services.

Training planned for this:

13<sup>th</sup> Feb – Pilot training for pharmacies at the Staple Hill office.

3<sup>rd</sup> March – Main role out session in bigger location, to be confirmed.

2<sup>nd</sup> April - role out session in South Plaza

22<sup>nd</sup> April - Mop up session for those unable to attend.

Judith will advise the surgeries as the pharmacies go live.

Discussion around the support the pharmacies may need

### Primary Care Manager Update – Barbara Coleman

Discussion around where we are with PCNs and PCN Leads in pharmacy, there has been positive feedback regarding how Avon LPC has managed this.

Most PCN leads are now in place.

The committee discussed the future support they need to consider for these leads, this needs to be reviewed regularly. Avon LPC will continue to support local GP meetings.

### Pharmacy Support Update – Roger Herbert

A small number of pharmacies were non-compliant for the gateway criteria. All managed to achieve DoS and a few pharmacies were non-compliant with SCR.

Compliance aids - Support can be provided for those pharmacies who need to understand the Equality act.

CPAF Visits - Roger will be supporting contractors during these visits.

Summary regarding the consultant review for Way of Working for pharmacy whereby the consultant attended 2 pharmacies in Avon. Some good findings regarding how a pharmacist works within the team and team members work together. This will be discussed further in next meeting.

### AOB

None.

