



# Avon Local Pharmaceutical Committee

## Report and Accounts

2019-20





## Chair's Report

It has certainly been a very challenging year for Community Pharmacy. If the Pharmacy funding cuts weren't already bad, then along came COVID-19. I must say, I am immensely proud of how Community Pharmacy reacted to these unprecedented times. The doors of Community Pharmacies were kept open and Pharmacy teams gave their all, ensuring vital services were still delivered to their patients.

Although times are very tough, we are presented with opportunities. The results so far from the GP CPCS referral pilot, along with the PGDs, are looking very promising. Momentum is building with both services, from which both Community Pharmacy and patients will benefit.

As Chair of Avon LPC, I am very proud once again of what we have achieved. I would like to thank all committee members for their hard work and support.

I am also extremely grateful for all the hard work and dedication shown by the Operations team. Richard Brown (Chief Officer), Judith Poulton (Implementation Manager), Roger Herbert (Pharmacy Support), Barbara Coleman (Primary Care Relationship Manager) and Debbie Scudamore (Engagement Officer), who work tirelessly on behalf of the contractors.

We must remain positive and keep striving towards our goals, in the hope that soon, Community Pharmacy will receive the recognition it deserves - and once again the profession will thrive. As always, I can assure you that Avon LPC will be here to support each contractor every step of the way.

*Lisa*

Lisa Fisher MRPharmS

Chair

Avon LPC





## Chief Officer's Report

The 2019-20 financial year ended in a way none of us expected. Community pharmacy stepped up to the plate during the Covid-19 crisis and was one place across Primary Care still open and accessible to the general public and the response was massive. I know just how busy pharmacy was during March and into April and the public recognised it. A survey by PAGB highlighted "*Almost one in three people (31%) are now more likely to visit a pharmacy for advice before seeking help elsewhere*". I would like to thank you all for the part each and every one of you played during the crisis.

Over the whole year we have seen our LPC being used to pilot the GP Community Pharmacy Consultation Service. This service begins to move community pharmacy into the clinical arena for common ailments. Although the pilot is in BNSSG, BANES contractors will benefit from our experience when the service rolls out Nationally, hopefully during this financial year. Add to this the ability for the pharmacies to also supply medication against PGDs for more complex common ailments, mean some pharmacies are now replacing their lost income via services.

These new ways of working would not have been possible without the recognition of the important role pharmacy plays across our health system by NHSE&I (South West), Board members of both CCGs and senior teams in our four public health departments. Our strategic alliances are crucial and the LPC works hard to represent you all at this level.

However, strategy is only one part, when you get the opportunity you have to deliver, and in Avon we have one of the best operational delivery teams in England. Barbara, Judith and Roger work closely together to ensure all contractors are supported whatever their needs and this has included:

- Primary care relationships
- Implementation of GP-CPCS and PGD
- NHS Flu service planning and delivery
- Pharmacy Quality Scheme
- And much, much more

2020-21 will see new ways of working, more opportunities for community pharmacy to transition from solely being reliant on dispensing to providing clinical services alongside the provision of medicines. At each turn, the LPC will be there to support you.

Kind regards,

*Richard*

Richard Brown PhD FRPharmS  
Chief Officer





## Treasurer's Report for 2018-2019

To All Contractors in Avon,

2019/20 was another tough year for community pharmacy with more reductions in funding and stock shortages causing problems for contractors and patients and then along came COVID-19 in February & March making things even more difficult for you and your teams.

In Jan 2019 the LPC recruited Barbara Coleman as Primary Care Relationship Manager, Barbara has done a great job building relationships between GP practices and community pharmacies which helped to set up the Primary Care Network (PCN) Lead Pharmacists and the response to COVID-19

The accounts show that Avon LPC spent £26,719 more than we received this is due to a reduction in sponsorship and increase in salary costs for the new position of Primary Care Relationship Manager. This was in line with our budgeted overspend designed to reduce our reserves and increase our support for Avon contractors. We recognise this is not sustainable long term and are managing the finances closely along with looking for new ways to increase our revenue from project grants and sponsorship.

In 2019/20 we saw another small number of pharmacies close and some merger with some others change ownership as the multiples divested some of the pharmacies, I think this trend will continue for the next few years too.

The Wright review may result in some changes to how LPCs function, but Avon LPC are in a great place to ensure all our contractors get the best possible support to make certain you get the maximum return for your levy.

*Jerry*

Jerry Long  
Treasurer





## Summary of the 2019/20 Accounts

|                             | 2020<br>£       | 2019<br>£       |
|-----------------------------|-----------------|-----------------|
| <b>Turnover</b>             | 298,288         | 249,142         |
| Other income                | 173             | 350             |
| <b>Gross profit</b>         | <u>298,461</u>  | <u>249,492</u>  |
| Staff costs                 | (14,095)        | (13,613)        |
| Other charges               | (311,084)       | (251,344)       |
| <b>Loss before taxation</b> | <u>(26,718)</u> | <u>(15,465)</u> |
| Tax                         | (33)            | (67)            |
| <b>Loss</b>                 | <u>(26,751)</u> | <u>(15,532)</u> |

|                     | Lloyds Bank         | Starting Balance        | £        | 138,890.18         |
|---------------------|---------------------|-------------------------|----------|--------------------|
| NHS Levy            | £ 210,000.12        | Committee               | £        | 41,487.52          |
| Sponsorship         | £ 4,190.00          | Chief Officer           | £        | 64,485.11          |
| PharmOutcomes       | £ 38,316.00         | Imp Mgr                 | £        | 36,822.39          |
| Bank Interest       | £ 173.14            | HLP                     | £        | -                  |
| HLP                 | £ -                 | Pharmacy Support        | £        | 19,725.82          |
| Imp Mgr             | £ -                 | PC Mgr                  | £        | 17,526.33          |
| Grants              | £ 42,581.00         | Rent                    | £        | 6,545.00           |
| AHS                 | £ 2,556.78          | Insurance               | £        | 136.76             |
| Misc                | £ 739.94            | Phone                   | £        | 992.83             |
| <b>Total Income</b> | <b>£ 298,556.98</b> | Stationary              | £        | 246.23             |
|                     |                     | Salary Costs            | £        | 13,738.93          |
|                     |                     | Training and meetings   | £        | 21,329.08          |
|                     |                     | Bank Charges            | £        | 95.68              |
|                     |                     | PSNC Levy               | £        | 69,042.00          |
|                     |                     | PSNC Misc               | £        | -                  |
|                     |                     | PharmOutcomes           | £        | 26,880.72          |
|                     |                     | HMRC                    | £        | 951.29             |
|                     |                     | AHS                     | £        | -                  |
|                     |                     | MISC                    | £        | 3,670.26           |
|                     |                     | Social Media            | £        | 1,600.00           |
|                     |                     | <b>Total Exp</b>        | <b>£</b> | <b>325,275.95</b>  |
|                     |                     | <b>In year variance</b> |          | <b>-£26,718.97</b> |
|                     |                     | <b>Closing Balance</b>  | <b>£</b> | <b>112,171.21</b>  |



Avon Local Pharmaceutical Committee

Accounts

31 March 2020

**DR HICKS**

Chartered Accountants  
107 Penn Hill Road  
Bath BA1 3RU

**Avon Local Pharmaceutical Committee  
Accountants' Report**

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**Accountants' report to the directors of  
Avon Local Pharmaceutical Committee**

You consider that the company is exempt from an audit for the year ended 31 March 2020. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account and the Balance Sheet from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

DR Hicks

DR Hicks  
Chartered Accountants

107 Penn Hill Road  
Bath  
BA1 3RU

1 July 2020

**Avon Local Pharmaceutical Committee  
Profit and Loss Account  
for the year ended 31 March 2020**

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|                             | <b>2020</b><br>£ | <b>2019</b><br>£ |
|-----------------------------|------------------|------------------|
| <b>Turnover</b>             | 298,288          | 249,142          |
| Other income                | 173              | 350              |
| <b>Gross profit</b>         | <u>298,461</u>   | <u>249,492</u>   |
| Staff costs                 | (14,095)         | (13,613)         |
| Other charges               | (311,084)        | (251,344)        |
| <b>Loss before taxation</b> | <u>(26,718)</u>  | <u>(15,465)</u>  |
| Tax                         | (33)             | (67)             |
| <b>Loss</b>                 | <u>(26,751)</u>  | <u>(15,532)</u>  |

**Avon Local Pharmaceutical Committee****Registered number: 99227103****Balance Sheet****as at 31 March 2020**

|  | <b>2020</b>    | <b>2019</b>    |
|--|----------------|----------------|
|  | <b>£</b>       | <b>£</b>       |
| Current assets                                 | 112,172        | 138,890        |
| Creditors: amounts falling due within one year | <u>(100)</u>   | <u>(67)</u>    |
| Net current assets                             | <u>112,072</u> | <u>138,823</u> |
| Total assets less current liabilities          | <u>112,072</u> | <u>138,823</u> |
| <b>Net assets</b>                              | <u>112,072</u> | <u>138,823</u> |
| <br>   |                |                |
| <b>Capital and reserves</b>                    | <u>112,072</u> | <u>138,823</u> |
| <br>   |                |                |
|  | <b>Number</b>  | <b>Number</b>  |
| Average number of employees                    | <u>1</u>       | <u>1</u>       |

The members are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The members acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

L Fisher  
Chair Person

J Long  
Treasurer

Approved by the board on 1 July 2020

**Avon Local Pharmaceutical Committee**  
**Detailed profit and loss account items**  
**for the year ended 31 March 2020**

*This schedule does not form part of the statutory accounts*

|                                  | <b>2020</b>    | <b>2019</b>    |
|----------------------------------|----------------|----------------|
|                                  | <b>£</b>       | <b>£</b>       |
| <b>Sales</b>                     |                |                |
| NHSBSA (Statutory Levy)          | 210,000        | 210,000        |
| Sponsorship                      | 4,190          | 6,399          |
| PharmOutcomes                    | 38,316         | 14,412         |
| Grants                           | 42,581         | 15,000         |
| AHS                              | 2,557          | 2,736          |
| Misc                             | 644            | 595            |
|                                  | <u>298,288</u> | <u>249,142</u> |
| <b>Other income</b>              |                |                |
| Interest receivable              | <u>173</u>     | <u>350</u>     |
| <b>Staff costs</b>               |                |                |
| Wages and salaries               | <u>14,095</u>  | <u>13,613</u>  |
| <b>Other charges</b>             |                |                |
| General administrative expenses: |                |                |
| Committee admin/Locum expense    | 105,972        | 82,402         |
| Rent and rates                   | 7,140          | 7,005          |
| Stationery                       | 246            | 153            |
| Implementation manager           | 36,822         | 25,513         |
| PC manager                       | 17,526         | -              |
| Meeting expenses                 | 21,329         | 12,484         |
| Insurance                        | 137            | 379            |
| PSNC Levy                        | 69,042         | 69,042         |
| PharmOutcomes                    | 26,881         | 23,064         |
| Pharmacy support                 | 19,726         | 23,718         |
| Phone and internet charges       | 993            | 939            |
| Misc                             | 2,970          | 3,589          |
| Bank charges                     | -              | 123            |
|                                  | <u>308,784</u> | <u>248,411</u> |
| Legal and professional costs:    |                |                |
| Accountancy fees                 | 700            | 675            |
| Social media advertising         | 1,600          | 2,258          |
|                                  | <u>2,300</u>   | <u>2,933</u>   |
|                                  | <u>311,084</u> | <u>251,344</u> |