

Bolton Local Pharmaceutical Committee

Community Pharmacy Deadline Tracker – November 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office



Subject	Requirement	Deadline	Action and links	Tick when completed
PQS 20-21 Parts 1	Pharmacy Income	29 th January 2021	Detailed guidance and a checklist can be found on the PSNC Website .	
PQS 20-21 Part 2	Pharmacy Income	Declaration window 1 st -28 th February 2021	<p>Detailed guidance and supporting materials can be found on the PSNC website.</p> <p>Download the LPC PQS Part 2 training summary here.</p> <p>Access the local anti-biotic formulary to support Domain 1 here.</p> <p>Respond promptly to any messages from your PCN Lead to ensure you are a part of the discussions for the PCN Domains.</p>	
GPCPCS	Service Delivery	From November 2020	This information is due shortly, is likely to subject to continual change and be updated quickly after publication, so please review latest PSNC guidance at https://psnc.org.uk for the most up to date correct information.	
Flu Vaccine Supply	Service Delivery	Date to be confirmed	This information is due shortly, is likely to subject to continual change and be updated quickly after publication, so please review latest PSNC guidance at https://psnc.org.uk for the most up to date correct information.	
Pharmacy Regulation Update	Contractual	Ongoing	Familiarise yourself with the changes to the pharmacy regulations here .	
Pharmacy Profile Update	Contractual	Quarterly (from 1 st January 2021)	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.	
COVID 19	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national & local guidance:</p> <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (as it becomes available) • Look out for the most up to date information and guidance via your NHS Shared Mailbox. 	

Upcoming Deadline Reminder

Subject	Requirement	Deadline	Action and links	Tick when completed
Healthy Living Pharmacy	Contractual	1 st January 2021	<p>Ensure you have your HLP Leader and Health Champion in place in time for the planned changes to the Terms of Service. Further details are available on the PSNC website.</p> <p>Please note compliance with some of these requirements is being delayed until 1st April 2021.</p>	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Sit-Rep	System Resilience	Ongoing	A link to the sit-rep will be sent to your NHS shared mailbox each week. Please complete if there is a change to your situation.	
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support from the LPC please contact us:

Louise Gatley (Chief Officer)
Visit our LPC website

louise@boltonlpc.org.uk
<https://psnc.org.uk/bolton-lpc/>

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Disclaimer: This guidance has been produced by Bolton LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.