



Community Pharmacy
Cheshire and Wirral



Community Pharmacy Deadline Tracker March 2019

Deadline Tracker

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Public Health Campaign – Help Us Help you	Contractual	Mid-February to Mid-March 2019 Reporting 1-12 April 2019	This campaign will run from mid-February to mid-March; information is available on the PSNC website . The PharmOutcomes reporting window for Cheshire and Wirral pharmacies will open on 1 April and close on 12 April 12.	
Data Security and Protection Toolkit (was the IG Toolkit)	Contractual	31 March 2019	Register to access the new Toolkit via the DSP Toolkit Registration Page . To simplify the process ensure you have completed the GDPR Workbook for community pharmacy. Watch the on-demand PSNC Webinar Further information and support on the PSNC Website .	
MURS	Pharmacy Income	31 March 2019	The end of year deadline for MURs is approaching. Check your log to ensure you don't exceed the 400 limit.	
Community Pharmacy Patient Questionnaire	Contractual	31 March 2019	The deadline for completing CPPQ is the 31 March. Find out more on the PSNC website . Remember to update your NHS.UK profile with your results.	
Clinical Audit	Contractual	31 March 2019	You must complete an in-house clinical audit each year on any topic that you choose. Find out more on the PSNC website .	
Training Needs Assessment	LPC Support	31 March 2019	Help us to meet your training needs by completing this short questionnaire .	
Pregabalin and Gabapentin re-classification	Regulatory	Ongoing	Pregabalin & Gabapentin will be re-classified as a schedule 3 CD from April 1 2019. Read the NHS England briefing note here . Read more about the early transition for EMIS GP sites here .	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access your training here .	
Local Services	Pharmacy income	By the 5 th of every month	Please claim all your locally commissioned services by the 5 th of the month.	
Log into your Pharmacy Premises shared NHS mailbox	Essential for Quality Payment gateway criteria	Regularly	Ensure that you are able to send and receive NHSmail from your premises NHS Shared mailbox account and check daily. At this time for Quality Payments there must be at least TWO live linked accounts. Further information is available on the PSNC website .	
NHS Pharmacy Flu Service	Pharmacy Income	Monthly	Claim payment monthly, either via the paper claim form or the webform provided by the NHSBSA (but not both). Further details on how to claim can be found on the PSNC website . Please note: This service ends for the 2018-19 season on 31 March 2019.	
HLP	Pharmacy Business	Monthly	Update your HLP Portfolio with new evidence and displays. Further HLP information can be found on the PSNC website .	
Patient Safety	Regulatory	Monthly	Keep your patient safety report up to date. More information can be found on the PSNC website . Download the new patient safety resources from Community Pharmacy Patient Safety Group .	

If you require support from the LPC please contact us:

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