



Deadline Tracker

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Register for the Manage Your Service (MYS) application on the NHSBSA website	Pharmacy Business	Action now	<p>MYS will be the only way to claim a PQS Aspiration payment and make a PQS declaration.</p> <p>The system will also be the route for claiming payment for the Flu Vaccination Service 2019/20 and notifying readiness to provide the new Community Pharmacist Consultation Service (CPCS).</p> <p>It is recommended that you read the PSNC MYS FAQ before completing the authorisation form.</p> <p>Find out more here.</p> <p>If you are part of a pharmacy group or multiple, please liaise with your company managers/head office</p>	
CPCF & Pharmacy Quality Scheme	Contractual / Pharmacy Income	Ongoing	<p>Download the LPC Checklist to get you started with the requirements of the new CPCF and PQS.</p> <p>Access further information about the new CPCF here.</p> <p>Access further information about the PQS here.</p> <p>Encourage your team to complete the VirtualOutcomes module. Download the course flyer here.</p>	
BHF 1 Pilot Sites	Service Delivery	Ongoing	<p>The BHF1 Pilot has been extended until 31 December to allow a small number of contractors to complete their 25 Measurements.</p> <p>You must have one member of staff who is trained/booked on to training in 2019 and complete 25 BP checks by 31 December 31 this year.</p>	
CPPE	Training	Ongoing	<p>Download the CPPE workshop programme (October-March) for the region here.</p>	
Health Campaigns	Contractual	1 -30 September 2019	<p>The mandatory Antimicrobial Resistance Campaign will run from 1 – 30 September 2019.</p> <p>The PharmOutcomes reporting module will open on 1 October 1 and close on 14 October.</p>	

			<p>Access the flyer for the VirtualOutcomes module that supports this module here.</p> <p>Please note: If you have not received your resource packs by 27 August 2019, you should email: partnerships@phe.gov.uk stating your pharmacy name, address and name of the campaign.</p>	
--	--	--	---	--

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access your training here .	
Local Services	Pharmacy income	By the 5 th of every month	Please claim all your locally commissioned services by the 5 th of the month.	
Log into your Pharmacy Premises shared NHS mailbox	Essential for Quality Payment gateway criteria	Regularly	Ensure that you are able to send and receive NHSmail from your premises NHS Shared mailbox account and check daily.	
HLP	Pharmacy Business	Monthly	<p>Update your HLP Portfolio with new evidence and displays.</p> <p>Further HLP information can be found on the PSNC website. <i>(Please note that at the time of this tracker being circulated the page is being updated so it may not be available to view immediately)</i></p>	
Patient Safety	Regulatory	Monthly	Keep your patient safety report up to date. More information can be found on the PSNC website .	

If you require support from the LPC please contact us:

Adam Irvine (Chief Executive Officer)
 Suzanne Austin (Pharmacy Services Manager)
 Nick Thayer (Pharmacy Services Manager)
 Alison Williams (Business Manager)

adam@cpcw.org.uk
suzanne@cpcw.org.uk
nick@cpcw.org.uk
alison@cpcw.org.uk

Tel: 07795 123165
 Tel: 07523 056987
 Tel: 07523 056986
 Tel: 07828 832782

Follow us on Twitter
 Visit our website

@CPCW_Matters
<https://www.cpcw.org.uk/>