



If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
PQS - Aspiration Payments	Pharmacy Income	1 November	Last chance to claim - The window for claiming an Aspiration Payment for PQS closes on 1 November. You will be paid on 29 November if you claim within the required time period. Find out more on the PSNC website .	
Stoptober Public Health Campaign	Pharmacy Contract	1 - 14 November	The mandatory Stoptober Campaign ends on 31 October. Remember to record your activity on PharmOutcomes between 1 and 14 November.	
Help Us Help You Public Health Campaign	Pharmacy Contract	1 November – 31 December	The Help Us Help You Winter Campaign will start on 1 November and will run until 31 December. Resources will arrive in Pharmacy via AAH or Alliance by 28 October.	
Ask Your Pharmacist Week	Pharmacy Promotion	11 – 18 November	Access the information on the NPA website to see how you can get involved.	
PQS – Audits	Pharmacy Income	29 November – last date to start	Review your progress regarding the Medicines Safety Audits as the lithium (or methotrexate or phenobarbital) and valproate audits need to be completed over 3 consecutive months. Find out more on the PSNC website .	
PQS Gateway – NHS Website update	Pharmacy Income	30 November	Update your NHS Website by 30 November. More info available on the PSNC Website . Check your progress here . Failure to update will make you ineligible to claim payments for any part of the PQS.	
PQS – DOS Update	Pharmacy Income	30 November	Update your DOS Profile by 30 November. More info available on the PSNC Website .	
Community Pharmacist Consultation Service	Service Delivery	Ongoing	PharmOutcomes have published a series of guides to support you with the referral and recording elements of the service. Access the guides here . Find out more about CPCS on the PSNC website .	
PQS – Dementia	Pharmacy Income	Ongoing	Start working thorough the dementia friendly environment checklist and action plan .	

PQS – Resources available	Pharmacy Income	Ongoing	<ul style="list-style-type: none"> - PharmOutcomes (Asthma audit, self-assessment and dementia checklist available - more to follow) - VirtualOutcomes (Training for the pharmacy team including: Diabetes Audit, Sepsis, New Pharmacy Contract - more coming soon) - PQS – CPCF Calendar - Diary Dates - PSNC E-mail Archive (Catch-up with the latest from PSNC) - PSNC Digital Roadshow 	
PQS - HLP	Pharmacy Income	Ongoing	<p>Check when your declaration expires and update if needed.</p> <p>Please note the extension to the declaration period.</p>	
Blood Pressure Service and BHF Pilots	Service Delivery	Ongoing	<p>This training is for new contractors who have been successful in their application to take part in the BHF pilot as well as existing BHF pharmacies (BHF1, BHF2 and NHS England BP expansion service) who need more, or new members of staff trained where there have been changes.</p> <p>Access dates and booking information on the LPC website.</p>	
CD Destruction reminder	Pharmacy Business	Ongoing	<p>Please ensure the dispensary team are aware of the process for the destruction of obsolete controlled drugs.</p> <p>Details can be found on the LPC Website.</p>	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

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Virtual Outcomes	Workforce training	Ongoing	<p>A new module will be released every month.</p> <p>Access your training here</p>	
Local Services	Pharmacy income	By the 5 th of every month	Please claim all your locally commissioned services by the 5 th of the month	
Log into your shared NHS Mailbox	Pharmacy Business	Regularly	Ensure that you are able to send and receive NHSmail from your premises NHS Shared mailbox account and check daily	
HLP	Pharmacy Business	Monthly	<p>Update your HLP Portfolio with new evidence and displays</p> <p>Further HLP information can be found on the PSNC website</p>	

If you require support from the LPC please contact us:

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