



Community Pharmacy
Cheshire and Wirral



Community Pharmacy Deadline Tracker January 2020

Subject	Requirement	Deadline	Action and links	Tick when completed
Community Pharmacist Consultation Service	Service Delivery	Ongoing	Get ready for the busy Christmas season and ensure your workforce is ready: <ul style="list-style-type: none"> - Access the new PharmOutcomes FAQ and other guides here - Access the PSNC FAQ here - Find out more about CPCS on the PSNC website - Download our Top Tips for Urgent Medicines Supply and our locum checklist here - Ensure your team know how to access Annex C (this can be found on PharmOutcomes in the services tab) 	
Christmas Opening Times Reminder	Contractual – risk of breach notice	Over the Christmas Period	You are required to notify your patients of the nearest pharmacies open to your pharmacy on the Bank holiday dates if you are closed over Christmas. Details available on the LPC Website	
Quarterly Reports	Contractual	1 - 15 January	You must submit your MUR and NMS quarterly information to the NHSBSA within 10 working days from the last day of the quarter	
HUHY Winter Health Campaign Reporting	Contractual	1 - 15 January	The Help Us Help You Winter Campaign ends on 31 December. Please upload your interventions to PharmOutcomes between 1 and 15 January	
CPCS Registration	Pharmacy Income	15 January	The 15 January is the last day to register for CPCS and receive a transition payment. Find out more on the PSNC website .	
Mandatory Health Campaign	Contractual	1 - 31 January	The mandatory campaign for January will be Alcohol. Look out for national resources arriving in your pharmacy soon.	
PQS - Diabetes check	Pharmacy Income	Runs until 31 January	Continue to ask patients with diabetes about their foot and eye checks until 31 January . Find out more on the PSNC website .	
PQS – Do you meet Gateway?	Pharmacy Income	Ongoing	Check the PQS Dataset on the NHSBSA website to ensure you meet the gateway criteria Ensure your linked NHS.net accounts remain active to meet the NHS mail criteria. PSNC have developed this checklist which you may wish to use	
PQS - PCNs	Pharmacy Income	Ongoing	Check your shared mailbox regularly throughout January for important updates regarding your PCN	
PQS – HLP	Pharmacy Income for PQS/ Contractual Requirement from 1 April	Act Now	Every HLP must have a Health Champion in place who has passed the RSPH Level 2 Understanding Health Improvement Course If you still need a Health Champion, we recommend that you start now to allow time for the course to be completed, assessed and for certificates to arrive. Training providers can be found here Further HLP actions can be found here .	
PQS - NSAID Audit	Pharmacy Income	1 February 2020	1 February is the final day to start the NSAID audit, although we advise that you start well before this date to reduce the risk of missing the deadline	

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PQS - Check your SCR progress	Pharmacy Income	Ongoing	- Check your pharmacy has accessed SCR in the qualifying period here . Find out more about the criterion on the PSNC website	
PQS – Lithium & Valproate Audits	Pharmacy Income	Over 3 consecutive months	- Continue with your audits for 3 consecutive months. - Find out more on the PSNC website .	
PQS - Dementia Checklist	Pharmacy Income	Before PQS Deadline	- Get started with the Dementia checklist and action plan. Resources available on the PSNC website .	
PQS - Risk Management	Pharmacy Income	Before PQS Deadline	- Make a start on your risk review and update your patient safety report. - Resources available to download in the Risk Management Section of the PSNC PQS page .	
PQS – Asthma	Pharmacy income	Before PQS Deadline	Get started with the Asthma Domain – further information and data collection forms are available on the PSNC website .	
Blood Pressure Service and BHF Pilots	Service Delivery	Ongoing	Training dates for new applicants and existing BHF pharmacies who need more staff trained are available on the LPC website	

Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

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Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access your training here	
Local Services	Pharmacy income	By the 5 th of every month	Please claim all your locally commissioned services by the 5 th of the month	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment.	
HLP	Pharmacy Business	Monthly	Update your HLP Portfolio with new evidence and displays Further HLP information can be found on the PSNC website	

If you require support from the LPC please contact us:

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