



Community Pharmacy  
Cheshire and Wirral



## Community Pharmacy Deadline Tracker March 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>PQS 20-21 Part 2 (Updated)</b>	Pharmacy Income	Declaration window open until 1 March 2021	<p><b>Update:</b> The payment window for PQS Part 2 will remain open up until <b>23:59 on 1 March 2021</b>. Claim via MYS.</p> <p>You will then have until 30 June 2021 to complete any elements of Domains 1, 2 and 3.</p> <p>Detailed guidance and supporting materials can be found on the <a href="#">PSNC website</a>. This now includes a <a href="#">PQS Part 2 Evidence Checklist and PharmOutcomes Framework</a>.</p> <p>Download the LPC PQS Part 2 training summary <a href="#">here</a>. Access training from VirtualOutcomes <a href="#">here</a>.</p> <p>Access the local anti-biotic formulary to support Domain 1 <a href="#">here</a>.</p>	
<b>New opportunity for pharmacies to become C-19 vac sites</b>	Service Delivery	28 February 2021	<p>NHSE&amp;I are now accepting new applications from pharmacy contractors to become COVID-19 vaccination site.</p> <p>We recommend that you review all documentation on the <a href="#">PSNC website</a> and watch a recording of the NHSE&amp;I <a href="#">webinar</a> before deciding if you would like to submit your EOI.</p>	
<b>Guidance on flu vacs for 2021/22</b>	Service Delivery	Act now	<p>The first national flu letter for 21/22 has now been released.</p> <p>This <a href="#">letter</a> contains important information that we recommended you review now and use to inform your ordering of flu vaccine for the season ahead.</p>	
<b>COVID-19 Vaccination for Pharmacy Staff</b>	Staff well-being	Act now	<p>Any staff who are yet to be vaccinated can now book online <a href="#">here</a>.</p> <p>As part of the booking process, eligible staff need to self-declare they are a health or social care worker, and they will be asked for identification and written authorisation when they attend their vaccination appointment.</p>	
<b>Reminder: Register for the PPE Portal</b>	Pharmacy Income	Register now	<p>If you have not already done so, sign up to the <a href="#">PPE Portal</a> to ensure you have access to free stock.</p>	
<b>GP CPCS Webinar</b>	Service Delivery	24 March 2021 at 7pm	<p>Save the date for our GP CPCS webinar on 24 March.</p> <p>The webinar will help prepare your teams and ensure you are ready to deliver at a local level. Booking details to follow.</p>	
<b>Reminder: Healthy Living Pharmacy (DSPs)</b>	Contractual	1 April 2021	<p>The Distance Selling Pharmacy (DSP) website requirements must be complied with by 1 April 2021.</p> <p>Find out more on the <a href="#">PSNC website</a>.</p>	
<b>Pharmacy Profile Update</b>	Contractual	Quarterly	<p>Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.</p>	

<b>COVID 19</b>	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national &amp; local guidance:</p> <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> <li>• PSNC for the latest in on PPE <a href="#">availability</a></li> <li>• Look out for the most up to date information and guidance via your NHS Shared Mailbox</li> </ul>	
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## Regular Tasks

The following tasks need to be completed on a daily/monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	<i>Typically</i> , by the 5 <sup>th</sup> of every month	Please claim all your locally commissioned services ( <i>typically</i> ) by the 5 <sup>th</sup> of the month	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	<p>NHSE&amp;I regularly send important communications to your NHS Shared Mailbox</p> <p>Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily</p>	
<b>VirtualOutcomes</b>	Workforce training	Ongoing	<p>A new module will be released every month.</p> <p>Access your training <a href="#">here</a></p>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment	

## If you require support from the LPC please contact us:

Adam Irvine (Chief Executive Officer)  
 Suzanne Austin (Pharmacy Services Manager)  
 Alison Williams (Business Support Officer)

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*Disclaimer: This guidance has been produced by Community Pharmacy Cheshire & Wirral after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.*