

Annual Report

April 2017 to March 2018



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LPC Vision 2014-18



A more detailed account of the LPC Vision can be found on our website at:
<http://communitypharmacyhumber.org/about-us/lpc-strategy-vision/>

Annual Report



LPC Chair's Report

2017/2018 was a busy and successful year for Community Pharmacy Humber. Community Pharmacy contractors faced unprecedented challenges last year and the downward pressure on margins, cash flow and profitability continue to bite hard. The LPC continued to invest its reserves in additional roles to support contractors. This investment has paid dividends as we exceeded all our internal targets for participation in quality payments, advanced and enhanced services. Some key highlights of the achievements by contractors supported by the LPC team in the year were

- Average of 90 Quality Points per contractor was earned. This was worth close to £1.4 million in total
- 82% of our contractors are now Healthy Living Pharmacies
- 90% on average per month delivered Medicine Use Reviews generating £1.7 million in revenue
- 77% delivered the New Medicine Service generating £338,000 in revenue
- 74% participated in the NHS flu services and vaccinated over 20,000 people and generating over £189,000 in revenue

Although most of our time and resources were focused on helping contractors gain the maximum possible from the national pharmacy contract we continued to promote the value and convenience of local services to commissioners and the public. A new Point of Dispensing Intervention Service (PODIS) was commissioned by all four of our CCG's in the year. Enhanced services delivered by our contractors generated over £1.3 million in revenue.

The emphasis of this report is clearly focused on pharmacy remuneration as this is the major concern for contractors currently, but we should never forget the value and positive impact on patients' lives that the achievements detailed above have delivered. We continue to emphasise the value that community pharmacy delivers for the NHS to commissioners and patients whenever the opportunity arises. We are embedded within the emerging and developing STP network agenda and have developed excellent relationships with our CCGs to ensure that Community Pharmacy is integrated into the NHS locally.

I hope this gives you a flavour of the busy and eventful year for Community Pharmacy Humber in 2017/2018 which is described in more detail in this report. It has once again been a pleasure to lead the LPC and I would like to take this opportunity to thank our contractors, the LPC committee and our employees for their hard work, dedication and support.

Paul Robinson



Chief Officer's Report

During 2017/18 the NHS England (Yorkshire & Humber North local team) continued a co-commissioning arrangement for the pharmacy enhanced services. This meant that the services still remained as enhanced services within the pharmacy NHS contract but monitoring and payment would be the remit of the Clinical Commissioning Groups (CCGs) within which the pharmacy provider resides. Due to the workload involved for the NHS England team it was agreed that all services would be claimed via the PharmOutcomes platform and a process of building services templates commenced in September 2017. A 3-year Service Level Agreement contract was circulated to all community pharmacies for them to sign up to any of the enhanced services provided within their CCG area. This 3-year contract commenced 1st April 2018.

The enhanced services currently commissioned by NHS England and monitored by the CCGs are as follows:

- Minor Ailments Scheme [East Riding, Hull, North Lincolnshire & North East Lincolnshire]
- Palliative Care Scheme [East Riding, Hull & North Lincolnshire]
- Medicine Record Charts/Domiciliary Medicine Record Charts [East Riding & Hull]
- Medicines Management Support Service [East Riding & Hull]
- Point of Dispensing Intervention Service (PODIS) [East Riding, Hull, North Lincolnshire & North East Lincolnshire]

The following services remained with NHS England and TB DOT service is yet to be transferred to the PharmOutcomes platform:

- Directed opening for bank holidays [East Riding, Hull & North East Lincolnshire]
- Directly Observed TB Drugs [East Riding & Hull, North Lincolnshire]

The public health services which transitioned to the local authorities are no longer referred to as enhanced services. These are now locally commissioned services and some have been subject to tendering contracts. They are as follows:

- NRT Voucher Scheme [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- Supervised Administration of Methadone or Buprenorphine [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]. During 2017 supervised methadone/buprenorphine scheme transferred to new providers in North East Lincolnshire [Addaction] and North Lincolnshire [Agencia].
- Needle & Syringe Exchange Service [East Riding/Hull/ North East Lincolnshire & North Lincolnshire] during 2017 needle exchange scheme transferred to new providers in North East Lincolnshire [Addaction] and North Lincolnshire [Agencia].
- Hepatitis Screening [East Riding]
- Sexual Health Services – EHC via PGD [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- NHS Health Checks – [Hull/East Riding of Yorkshire]

The LPC continued to use PharmOutcomes with all four local authorities – East Riding of Yorkshire Council, Hull City Council, North East Lincolnshire and North Lincolnshire, for all or some of their public health local pharmacy services. All the public health services commissioned through community pharmacies in the East Riding of Yorkshire and Hull were claimed via PharmOutcomes. The Sexual Health Service (ACT) in North East Lincolnshire; the Varenicline PDG service and Sexual Health Service in North Lincolnshire were also claimed via PharmOutcomes.

Pharmacy Funding Cuts

The funding cuts have impacted locally and we have seen 4 pharmacies close. One due to a consolidation application and another due to a change of ownership which resulted in the closure of a 100-hour contract in favour of a 40-hour contract.

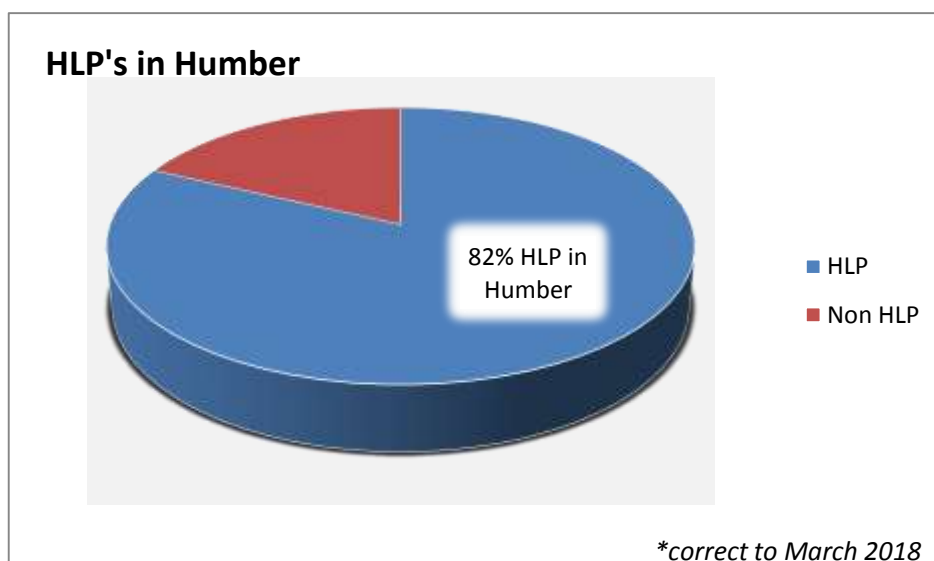
The Department of Health (DH) introduced a quality payments and a Pharmacy Access Scheme (PhAS).

Quality Payment Scheme

The LPC staff worked extensively and provided training, communications and pharmacy visits to support all pharmacies to achieve the maximum quality points during 2017-18. In order to maximise our pharmacies achievement under the Quality Payment Scheme we employed a Health Integration Lead to support the delivery of the HLP aspect in particular. An average of 90 Quality Points per contractor were earned. This was worth close to £1.4 million in total

Healthy Living Pharmacies (HLP's):

The LPC organised both champion and leadership training in 2017 which was provided by NUMARK and CPPE which resulted in 165 of pharmacies self-declaring as a Healthy Living Pharmacy in 2017 / 2018. This equates to **82%** of all our contractors receiving HLP status throughout the Humber locality.



HLP by Region:

East Riding of Yorkshire	77%
Hull	79%
North East Lincolnshire	85%
North Lincolnshire	89%

Contractors have engaged in an HLP Facebook page, HLP Twitter account and various training opportunities that have been provided to pharmacy staff on a variety of topics including, Smoking Cessation, Making Every Contact Count (MECC) and Cancer Champion training.

HLP's have also been involved with a number of engagement events showcasing Community Pharmacy out in the community that include The Driffield Show, Cares Forum, Humber Fire Service, Diabetes Awareness Week and actively promoted campaigns such as; Change 4 Life, National Smile Month, Be Clear on Cancer, Start 4 Life, Stoptober and Stay Well this Winter.



Pharmacy Access Scheme

Those pharmacies deemed to meet the criterion for inclusion in the PhAS were included in a list published on 20th October 2016. The LPC supported the addition of a pharmacy contractor who clearly met the criteria for inclusion who was subsequently included.

Medicine Use Reviews and the New Medicine Service

The advanced services of Medicine Use Reviews and the New Medicine Service continued to be delivered by the majority of our community pharmacies.

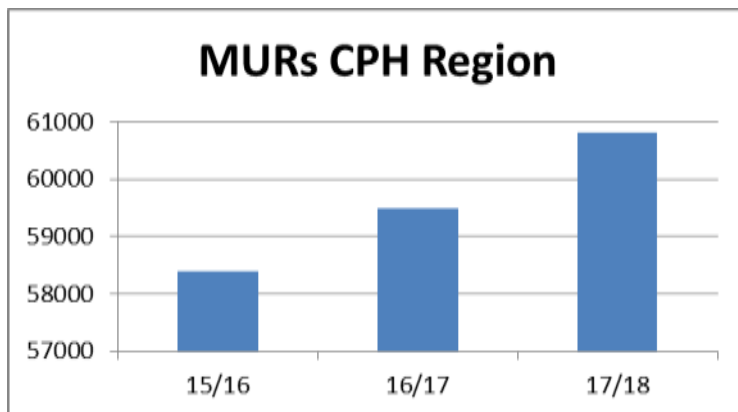
In order to support and encourage pharmacies to participate and/or increase activity we engaged the new role of Community Pharmacy Contract Lead.

- 74 pharmacies had a contract support visit to encourage engagement in services.
- MUR, NMS and pharmacy losses Event 26th June 2017.

Total MURs claimed in 2017/8 increased by 1,327 with 60816 claimed compared to 59489 in 2016/7.

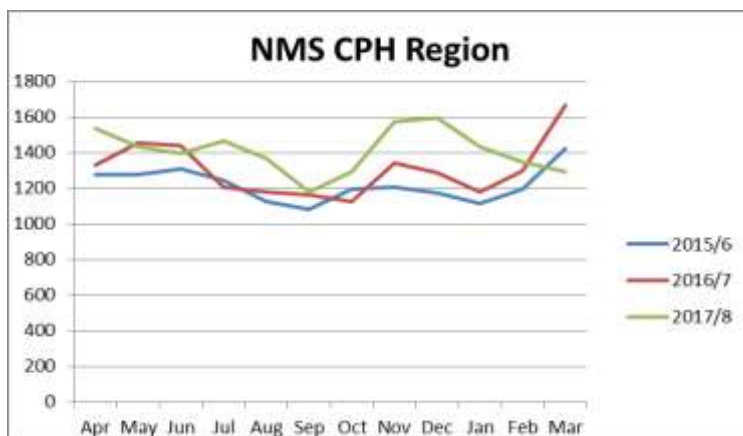
Average MURs per contractor increased from 291 compared to 286 in 2016/7.

97% of contractors participated in MURs in 2017/8 with 19 pharmacies starting MURs this year. The 7 zero MUR contractors either do not have a Consultation room, are distance selling or LPS contract.



Total NMS claimed in 2017/8 increased by 1,240 with 16,907 claimed compared to 15,667 in 2016/7.

77% of contractors participated in NMS in 2017/8 compared to 72% in 2016/7.



Discharge Referral - Post discharge MURs/NMS referrals (Hull and East Yorkshire trust area)

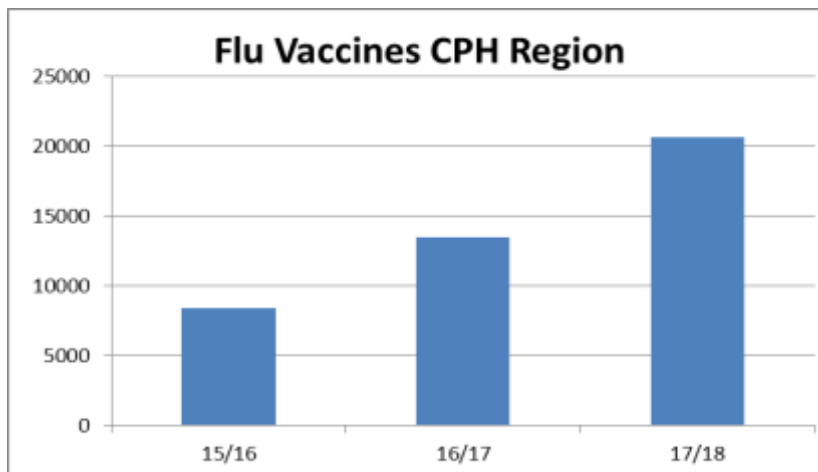
The discharge referral service continues to be supported by the LPC. It is hoping to be relaunched with a fully integrated system if a business case is successful.

Flu Vaccination Service for East Riding of Yorkshire, Hull, North East Lincolnshire and North Lincolnshire

20,694 NHS flu vaccines provided from pharmacies in Humber in 2017/8 with 74% pharmacies participating in flu vaccination. This was an increase from 13,461 with 65% pharmacies last year.

The LPC has encouraged contractors to offer flu vaccines and increase footfall into pharmacies by:-

- Hull Daily Mail Advertorial
- Offered Flu training
- Arranged MP flu vaccines from Community Pharmacies with Media and Social Media Coverage (Nic Dakin MP and Melanie Onn MP)
- Think Pharmacy First Flu show materials distributed to pharmacies and displayed in Care Homes, Leisure Centres and Dove House.
- Liaised with ER Public and N Lincs Public Health to work together on promoting flu to carers and council workers.
- Attended Carers Support Groups -to promote flu vaccines



The value of the NHS Advanced services to community pharmacies in the Humber region for the period 2017/18 are shown on the table below:-

NHS England	
MUR	£1,702,848.00
NMS	£338,140.00
NUMSAS	£21058.87*
Flu Vaccination	£189,143.00
Total	£2,230,131.00

*This figure includes both North Yorkshire and Humber

Enhanced Pharmacy Services

NHS Emergency Supply Service (at the request of the patient) Pharmacy Urgent Repeat Medication supply (PURMs) for East Riding of Yorkshire and Hull

The CCGs continued to fund the service alongside the national NUMSAS pilot during 2017/18. In 2017/18 the service made 1439 supplies from 40 pharmacies.

Minor Ailments Scheme 'Pharmacy First' - East Riding of Yorkshire

The Minor Ailments Service continued through 2017/18 and provided 8343 consultations.

Minor Ailments Service North East Lincolnshire CCG

North East Lincolnshire minor ailment service continued throughout 2017/18 assisting and promoting self-care to all residents within the North East Lincolnshire CCG area. Community pharmacies provided 6242 consultations.

Minor ailments service Hull

The minor ailment service continued to operate in its original format across the city of Hull throughout 2017/18 and community pharmacies provided 22158 consultations.

Minor Ailments Service North Lincolnshire

The minor ailment service continued to operate in its original format across North Lincolnshire until January 2018 when it was transferred to PharmOutcomes and the NE Lincs Service Specification and conditions were adopted.

Hull & East Riding of Yorkshire EL6B: Preparation of Medication Record Charts Service - Carers Medication Charts

This service was transferred to PharmOutcomes from 1st September 2017 so the data only covers the period September 2017 to March 2018. Previous to this claims were made on paper. Community pharmacies provided 5694 medication record charts for 1568 patients helping maintain them in their own homes.

Point of Dispensing Intervention Service (PODIS) - Hull

This new service involves a check at the point of supply to confirm that the patient requires every item on the prescription as prescribed. This check is analogous to the question asked as part of the national Repeat Dispensing Service – “Are there any items on your repeat prescription that you don’t need this month?” If an item is found, the pharmacist will discuss the medication with the patient and if appropriate will not supply. The savings to the prescribing budget are split between the CCG and the pharmacy.

This service was agreed for commissioning by Hull CCG and launched in XXX

Point of Dispensing Intervention Service (PODIS) – East Riding of Yorkshire

The same service was launched on 1st December 2017 and a limited number of community pharmacies provided 65 provisions.

Point of Dispensing Intervention Service (PODIS) – North East Lincs

The same service was launched on 1st December 2017 and a limited number of pharmacies provided 415 provisions.

Point of Dispensing Intervention Service (PODIS) – North Lincs

The same service was launched on 1st April 2018.

Local Pharmacy Services – Public Health

NHS Health Checks for Hull

The number of NHS Health Checks undertaken in community pharmacies in Hull by the 5 active providers was 55 compared to 98 in the previous financial year.

NHS Health Checks for East Riding of Yorkshire

The East Riding of Yorkshire NHS Healthcheck contract continued to operate during the 2017-18 financial year. There were 4 active pharmacy providers who delivered 28 health checks during the 2017-18 financial year compared to 94 checks delivered during the previous financial year.

Emergency Hormonal Contraception service across Hull, East Riding of Yorkshire and North East Lincolnshire

Revised patient group directions (PGD’S) were developed in line with the FSRH Guideline Emergency Contraception guidelines (March 2017) and these were introduced across all areas between September 2017 and December 2017. Several educational training events were delivered to support the PGD changes. The EHC via PGD service continued to operate across the 3 areas.

Emergency Hormonal Contraception service across North Lincolnshire

Two pharmacies continued to be commissioned to provide the CaSH service which includes emergency hormonal contraception, chlamydia kits, C-card registration and condom provision in 2017/18.

Varenicline via patient group direction service for North Lincolnshire

The service commissioned by Solutions4Health to enhance and support their existing smoking cessation service operating across North Lincolnshire ceased to operate from September 2017. The smoking cessation contract was transferred to North Lincolnshire Councils Healthy lifestyle stop smoking service. Despite extensive work the LPC were unable to get the Varenicline PDG signed off for community pharmacies to continue the service with the new provider.

Stop Smoking North Lincolnshire

The stop smoking service provided by North Lincolnshire councils healthy lifestyle service launched on 1st December 2017 and saw the introduction of an electronic Nicotine Replacement voucher service (e-NRT) through pharmacies. The e-NRT voucher service continues to operate and has been extended to include additional pharmacies and stop smoking clinics/ advisors.

Stop Smoking ERY

The East Riding of Yorkshire stop smoking service continued to provide NRT via a pharmacy NRT e-voucher service and Varenicline via PGD through pharmacies.

Smoking Cessation Hull (CHCP)

The electronic Nicotine Replacement Therapy (e-NRT) Voucher service, provision of Nicotine Replacement Therapy for patients utilising the CHCP Stop Smoking Digital Service and the Varenicline via PGD service commissioned by CHCP continued to be delivered during 2017-18. All services were delivered and recorded via the PharmOutcomes platform.

East Riding of Yorkshire Blood Borne Virus Testing Service

A blood borne virus testing service aimed to increased access to hepatitis and/or HIV screening via Needle Exchange pharmacies offering tests to Service Users believing themselves to be at risk. Only one site was active during the financial year 2017-18 with 7 clients accessing the service.

PharmOutcomes Data

It is the standing policy of the LPC that all services should be commissioned with a data capture reporting and invoicing platform, preferably PharmOutcomes. The investment by the LPC in the PharmOutcomes platform allows the LPC to demonstrate the accessibility and reach of the Community Pharmacy network across the geography of the LPC.

Initially PharmOutcomes was only utilised for the public health services by East Riding of Yorkshire, Hull City, and North East Lincolnshire Councils. The LPC has been able to use the existing data captured to demonstrate its value to other commissioning partners and a wider uptake of the system has taken place.

The value of services provided using the system has increased from £1,131,106 in 2016/17 to £135,439 in 2017/18.

The table below shows the services, by commissioner, alongside the volume and value of the services being delivered.

City Health Care Partnerships CIC	£211,769.27
Emergency Contraception	£46,757.78
NRT supply	£106,021.20
Varenicline PGD	£58,990.29
East Riding of Yorkshire Council	£262,402.85
BBV Testing Service	£240.00
Emergency Contraception	£29,540.40
NHS Health Checks	£728.00
NRT supply	£32,511.70
Needle Exchange	£12,403.14
Supervised consumption of buprenorphine	£30,140.00
Supervised consumption of methadone	£101,963.72
Varenicline PGD	£54,875.89
Hull City Council	£494,954.88
Needle Exchange	£67,920.72
NHS Health Checks	£3,412
Supervised consumption of buprenorphine	£56,242.56
Supervised consumption of methadone	£369,691.60
NHS England - (on behalf of Hull CCG)	
PODIS**	£7,526.55
MRC – Carers Medication Charts*	£8,088.60

Minor Ailments Service	£171,566.90
NHS England - (on behalf of North Lincolnshire CCG)	
Minor Ailments Service**	£12,466.91
NHS England -(on behalf of East Riding of Yorkshire CCG)	
PODIS***	£354.65
domMAR Carers Medication Charts*	£9,567.80
Minor Ailments Service	£71,201.44
NHS England - (on behalf of East Riding of Yorkshire & Hull CCGs)	
Emergency Supply Service (PURMS)	£20,973.75
NHS England - (on behalf of North East Lincolnshire CCG)	
PODIS***	£9,564.43
Minor Ailments Service	£46,576.69
North East Lincolnshire Council	£26,243.58
ACT Service	£26,243.58
Solutions 4 Health	£4,225.18
Varenicline PGD Service	£4,225.18
Virgin Care	£13,210.34
Pharmacy Sexual Health Service	£13,210.34
Total	£1,355,349.42

* PharmOutcomes data from Sept 2017 only

** PharmOutcomes data from January 2018 only

*** PharmOutcomes data from December 2017 only

EPS Release 2

EPS Release 2 continued to be rolled out across the Humber area throughout 2017-18 with 4 new go-live practices.

Primary Care Support England (PCSE)

The PCSE portal provides pharmacies with a quick and easy way for ordering and tracking their supplies, including pre-printed forms, Electronic Prescription Service (EPS) tokens and other NHS stationery.

Market Entry applications are all now submitted/supported via the following link -

<https://pcse.england.nhs.uk/services/market-entry/>

CP Humber Ltd

The company continued to horizon scan for new tendering opportunities during 2017/18 but none were found. It worked in partnership with the LPC to offer NHS Flu training.

Walk in my Shoes

Community Pharmacy Humber has been awarded a small amount of money from NHS England to finance a project entitled Walk in my Shoes.

The 'Walk in my Shoes' project is an **Inter-Professional Exchange project** in which staff from GP practices are given the opportunity to visit community pharmacies and community pharmacy staff are given the opportunity to visit GP practices. The aim of the project is to give GP teams and pharmacy teams the opportunity to experience life in primary care from a different perspective, and to learn with and from each other to build relationships, improve systems and identify solutions together to improve patient care.

Humber LPC looks forward to the implementing of this project with contractors and general practice during 2018 / 2019.

Pharmacy Awards – Event & Successes

Another fantastic night at the Community Pharmacy Humber Awards 2017. The entries provided a great showcase of the many valuable contributions that community pharmacy makes every day across the Humber localities.

Guests included: Geoff Day – Head of Co-Commissioning for NHS England, Ian Dewar - Chairman of the GP-Patient Engagement Group, Cllr Jonathon Owen - East Riding of Yorkshire Council, Helen Phillips – Primary Care Contracts Manager NHS England/Programme Lead – Humber Coast and Vale STP, Alex Seale - Director of Joint Commissioning of East Riding CCG, Darren De Souza – Public Health & Engagement Lead Community Pharmacy West Yorkshire (LPC)



Dr Dan Roper
Chair of Hull CCG
Our Guest Speaker for the evening



Our host Andy Train led the night through an evening of achievement and fun.

The Winners Were:



The Special Recognition Pharmacy Award went to: Molescroft Pharmacy (Pighill Lane, Beverley)



The LPC Significant Achievement Award went to: Holme Pharmacy (Holme-on-Spalding Moor)



The Pharmacy Team of the Year Award went to: Newington Pharmacy (Anlaby Road, Hull)

And finally the Unsung Hero Award went to not only one winner, but 8 winners!

Sue Gill - Day Lewis Pharmacy, Newland Avenue, Hull

Rosalie Robinson - Mackenzie Pharmacy, Chanterlands Avenue, Hull

Anthony Wring - Molescroft Pharmacy, Pighill Lane, Beverley

Debbie Hinchcliffe - Molescroft Pharmacy, Pighill Lane, Beverley

Tony Spears - Westcliffe Pharmacy, Westcliffe Precinct, Scunthorpe

David Wilson - Molescroft Pharmacy, Pighill Lane, Beverley

Fiona Dupuy - Cohens Chemist, Wolds House, Market Weighton

Eric Smith - Molescroft Pharmacy, Pighill Lane, Beverley



There were fantastic Raffle Prizes up for grabs! From Love to Shop vouchers to Hotel Chocolat & Fizz hampers



The night drew to a close with music from the multi-genre 3-piece band from Hull - Farewell Fairground, followed by DJ Chrysalis.

There are some great photos from the night. View them via dropbox at:

<https://www.dropbox.com/sh/k4dhkyfnao5n8r4/AAAobJBsUZLHwWnKCIFTi2kDa?dl=0>

Janet Clark

Market Entry & Exit [Formally Control of Entry]

The current Pharmaceutical Needs Assessments (PNAs) covering the period 2015 to 2018 are available on the following links:-

East Riding of Yorkshire 2015-2018

<http://dataobs.eastriding.gov.uk/pna>

Hull 2015-2018

<http://www.hullpublichealth.org/assets/HULLPNA2015to2018Final.pdf>

<http://www.hullpublichealth.org/assets/HullPNA2015to2018Maps.pdf>

North East Lincolnshire 2015-2018

<http://www.nelincsdata.net/IAS/PharmaceuticalNeedsAssessment>

North Lincolnshire 2015-2018

http://nlido.northlincs.gov.uk/IAS_Live/sa/jsna/pna

These are used as the basis for any Market Entry Contract Applications.

The LPC examined a total of three applications for new pharmacies or for relocations during the year. The consideration of applications takes a lot of time and commitment to ensure that every application receives fair consideration by the committee and that these considerations are provided to NHS England (Yorkshire and the Humber) in a timely fashion.

Type of application	Total number of applications	Total number granted	Appeals	Adjacent to or within surgery	Opened /relocated by 31.3.18
Change of Hours	13	13	0	0	N/A
Change of ownerships	11	11	0	0	N/A
Distance Selling	0	0	0	0	0
Unforeseen benefits	1	0	1	0	N/A
Relocations	6	6		1	4
Necessary & Expedient	0	0	0	0	0
Improvements & better access	0	0	0	0	0
Closures	4	4	N/A	N/A	N/A
Totals	35	35	1	1	4

NHS England

NHS England Pharmacy policies and procedures on market entry, etc. were produced in 2013 with a review date of 2014. A comprehensive Pharmacy Manual (the manual is over 300 pages, and the appendices extend to over 1,400 pages) was published on NHS England website in April 2016 and can be found at: <https://www.england.nhs.uk/commissioning/primary-care/pharmacy/manual/>

Summary of LPC events / workshops offered April 2017-March 2018

Area	Service/Event/Training	Date	Provider
NL	Varenicline via PGD Training	06/04/2017	LPC & Pfizer
Hull	Hull Prescription Intervention Service Launch (PODIS) (The Village)	09/05/2017	LPC & Hull CCG
NL	British Steel Summer Event (British Steel, Scunthorpe)	07/06/2017	LPC & British Steel & NL Council
All	HLP 1st Champion Training (East Riding College, Beverley)	21/06/2017	LPC
All	MUR,NMS & Pharmacy Losses Event (The Village, Hull)	26/06/2017	LPC
All	HLP 2nd Champion Training (St. James Hotel, Grimsby)	29/06/2017	LPC & Newmark
Hull	Hull Minor Ailments Training (The Village, Hull)	04/07/2017	LPC
All	HLP 1st Leadership Training (The Village, Hull)	06/07/2017	LPC & CPPE
All	Flu Training 02/08/17 (East Riding Hospital Beverley)	02/08/2017	LPC & CHCP
All	HLP 5th Champion Training (The Village Hull)	10/08/2017	LPC & Newmark
ER	PODIS Training Event, Tickton Grange, book by 28th August	30/08/2017	LPC
All	HLP 3rd Champion Training (Cottingham Parks Golf Club)	07/09/2017	LPC (Newmark)
All	AGM, Humber Bridge Country Hotel	06/09/2017	LPC
Hull	Hull EHC PGD launch event, Wilberforce health centre	07/09/2017	CHCP & LPC
ER	ER EHC PGD launch event, Haltemprice Leisure Centre	12/09/2017	LPC & ER Council
Hull	Hull EHC PGD launch event, Wilberforce health centre	18/09/2017	LPC & CHCP
All	HLP 2nd Leadership Training (Cottingham Parks Golf Club)	21/09/2017	LPC & CPPE
ER	ER EHC PGD launch event, ER College Beverley	27/09/2017	LPC & ER Council
All	HLP 4th Champion Training (Driffield Rugby Club)	09/10/2017	LPC & Newmark
All	HLP 3rd Leadership Training (Cottingham Parks Golf Club)	16/10/2017	LPC & CPPE
ER	Cancer Awareness training for Champions	18/10/2017	LPC, Health trainers & Cancer Research UK
All	HLP 6th Champion Training (The Village Hull)	26/10/2017	LPC & Newmark
All	Awards Night at The Village	10/11/2017	LPC
NEL	EHC via PGD Training Event, Centre 4, Grimsby	14/11/2017	LPC & NEL Council
NEL	PODIS Training Event, Centre 4, Grimsby	15/11/2017	LPC & NEL CCG
NL	NL Stop Smoking training: Learning Development Centre, Scunthorpe	06/12/2017	LPC & NL Council & Pfizer
NL	NL Minor Ailments Scheme re-launch training & PODIS Overview	11/01/2018	LPC & NL CCG
NEL	Care Navigation Training - Wed 28th Feb, Humber Royal Hotel, Grimsby	28/02/2018	LPC & NEL CCG

Members' attendance at LPC meetings 2017-2018

Members of the committee are required to attend the LPC meeting regularly and provide input to those meetings. Members are also required to attend meetings on behalf of the LPC and pharmacy contractors.

Members			Possible	Attended
Joanne Lane	Vice Chair	Independent	12*	11
Karen Bednarski		CCA	7*	5
John Mackenzie		Independent	6	4
Annette Maudar		CCA	7*	5
David Miller	Treasurer from 5/7/17	CCA	10*	10
Paul McGorry	Left (July 17)	CCA	3	3
Karen Murden	Left Feb 2018	CCA	5	5
Fiona Sitch		AIMp	6	5
Ian Woolley		Independent	6	6
Jon Whitelam		CCA	12*	7
Manish Khanna		Independent	6	5
Dana Field	Left Jan 2018	CCA	5	1
Brian Handley	Left July 2017	CCA	1	0
Matthew Greenwood	Left March 2018	CCA	3	3
Manuel Mestres Valdes	New March 2018	CCA	1	1
Appointed Officers				
Janet Clark		Chief Officer	12*	12
Joanne Carter		Office Manager	12*	11
Caroline Hayward		PDP	6	3
Steve Mosley	Treasurer until 5/7/17	SIP	10*	6
Karen Murden		PSCL	1	1
Katie Stark		Admin Officer	6	3
Anthony Bryce		HIL	6	5
Paul Robinson		Employed Chair	12*	12
PSNC Representative				
David Broome		PSNC	6	5
Observers				
Neil Mowbray		Day Lewis		1
Kate Knapik		Independent		4

* Includes LPC Executive Committee meetings

Treasurer's Report



Operating under Nolan principles, the LPC considers that members carrying out duties on behalf of pharmacy contractors should not be out of pocket. The LPC operates within a robust accountability and governance framework which is regularly monitored.

LPC members and the LPC office team have attended PSNC events, workshops and seminars, to facilitate the maintenance and development of meaningful working relationships with commissioners on behalf of Community Pharmacy across the Humber area. The LPC regularly engages with contractors at local events and through pharmacy visits. This supports service delivery and helps to inform the strategy of the LPC. All LPC staff are directly employed and offered a pension that meets the government's requirements under auto-enrolment.

The LPC is funded by a contractor levy that has not increased since 2015. The levy stands at £23,628 per month and is collected as a percentage of net ingredient cost from contractors by the NHS BSA. This is currently approximately 15.5 pence per £100 of contractor income (0.155%). The average levy is £113.05 per contractor per month up to December 2017 and following the closure of 4 pharmacies £115.26 per contractor per month to the end of March 2018.

It should be also noted that some operational costs and receipts do not occur evenly across the year and are therefore non-comparable.

Reserves at 31.3.18 stood at 5.4 months operating expenses, decreased from 7.4 months at 31.3.17.

The PSNC levy was taken via two payments in April and October of each year. The total levy paid by Community Pharmacy Humber to PSNC in 2017/2018 was £62,178. This is less than the £83,960 paid in 2016/2017, which included the special levy raised to cover PSNC's legal costs surrounding the judicial review against the funding imposition. PSNC's levy in 2017/18 represents 22% of the money taken by the LPC from contractors (approximately 4 pence per £100 of contractor income).

Aside from employment costs and the PSNC levy, the greatest single item of expenditure remains the PharmOutcomes licences and the staff time associated with administering and developing the services on the system. This continues to be viewed as an investment by the LPC and in 2017/18 income through the platform exceeded expenditure due to recharging of development/administration costs to various commissioners.

Continued financial pressure on the national contract has focused the LPC strategy on the delivery of the Community Pharmacy Contractual Framework which included a focus on Quality Points and Advanced services and we invested substantially to support contractors in maximising income from the national contract. We continued to develop local services and assisting contractors in the delivery of these services. The fruit of this is highlighted in the Chair's and the Chief Officer's report.

Officers and committee members support the role of Treasurer and governance of the LPC finances. Financial statements and balance sheet for the period are presented below for your information.

David Miller

Humber Local Pharmaceutical Committee Receipts and Payments Account

for the year ended 31st March 2018

	Year ended 31st March 2018		Year ended 31st March 2017	
	£	£	£	£
Receipts				
Statutory levies received		283,536.13		283,536.54
Bank interest		1,244.92		1,930.35
Transfers from CP Humber Limited		2,165.77		313.00
Transfers from funding account		57,404.00		-
PharmOutcomes services		40,727.42		35,880.86
Other services support		3,212.16		-
Events and awards		1,184.25		675.00
Funding		6,568.47		21,782.00
East Riding of Yorkshire Council rates refund		<u>0.00</u>		<u>2,370.27</u>
		396,043.12		347,183.63
Payments				
Levies paid to P.S.N.C.	62,178.00		83,960.00	
Travelling and meeting expenses - employees	6,726.30		2,125.79	
Travelling and meeting expenses - members	12,169.64		16,086.28	
Printing, stationery and postage	2,579.99		2,246.00	
Telephone	411.84		998.60	
Insurance	1,227.56		744.87	
Accountancy and payroll management costs	1,784.00		1,920.00	
Bank charges	99.20		99.20	
Wages and salaries	215,581.15		157,543.68	
Employer's National Insurance Contributions	17,101.70		11,838.38	
Employer's pension contributions	14,415.75		11,794.00	
PharmOutcomes expenditure	24,240.01		31,712.18	
Rent and service charges	13,800.00		16,379.41	
Computer and website costs	1,560.59		14,405.35	
Sundry	3,294.11		2,573.73	
Awards event	4,970.39		4,992.52	
Advertising	3,272.27		-	
Corporation tax on bank interest	389.10		539.40	
LPC's Chair Honorarium	-		2,916.67	
Office equipment	2,704.15		-	
Events - services support	4,389.05		-	
Events - training	17,939.50		-	
		<u>410,834.30</u>		<u>364,393.93</u>
(Deficit)/surplus for the period		(14,791.18)		(17,210.30)
Funds at 1st April 2017		<u>172,784.06</u>		<u>189,994.36</u>
Balance at 31st March 2018		<u>157,992.88</u>		<u>172,784.06</u>
Bank current account		60,602.38		43,910.14
Bank deposit account		<u>97,390.50</u>		<u>128,873.92</u>
		<u>157,992.88</u>		<u>172,784.06</u>

Humber Local Pharmaceutical Committee Funding Account

for the year ended 31st March 2018

	Year ended 31st March 2018		Year ended 31st March 2017	
	£	£	£	£
Receipts				
CP Humber Limited		-		-
Bank interest		510.69		794.64
Transferred from receipts and payments account		27,741.00		9,850.54
Hull City Council receipts in wrong account		-		4,083.00
		<u>28,251.69</u>		<u>14,728.18</u>
Payments				
Training	6,622.60		-	
Transferred to receipts and payments account	57,404.00		25,865.00	
Advanced rent payment	-		27,000.00	
	<u>64,026.60</u>		<u>53,569.64</u>	
(Deficit) for the period		<u>(35,774.91)</u>		<u>(38,931.46)</u>
Funds at 1 April 2017		107,897.49		146,828.95
Balance at 31 March 2018		<u>72,122.58</u>		<u>107,897.49</u>
Bank current account		29,623.70		8,378.52
Bank deposit account		42,498.88		99,518.97
		<u>72,122.58</u>		<u>107,897.49</u>
The funding account balance is allocated to the following items:				
LPC Projects		109,122.58		144,897.49
CP Humber Limited loan		(10,000.00)		(10,000.00)
Advanced rent payment		(27,000.00)		(27,000.00)
		<u>72,122.58</u>		<u>107,987.49</u>