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This meeting will be conducted in line with the LPC Code of Conduct and Accountability

AGENDA – OPEN/CLOSED

Date & time of meeting: **Wednesday 11 November 2020 commencing 10:50am prompt**
 Venue of meeting: **Microsoft Teams**

		Lead	Paper	Desired Outcome
10:50	Apologies for absence Welcome new member Rob Severn	Chair		
10:55	Governance	Chair		1) LPC code of Conduct/Governance documents 2) Declarations of interest/confidentiality agreement 3) Competition Law guidelines
11:00	The meeting will observe a 2 minute silence for remembrance day			
11:05	Presentation: ‘Think Quit, Act Now’ ‘Think Quit, Act Now’ Q & A session	Louise Rushworth Network Sales Specialist Pfizer		Upskill pharmacists with latest information: disseminate to all pharmacies across CPH area
11:35	Presentation COPD update Reusable devices	Phil McMullen Primary Care Specialist Respiratory Boehringer- Ingelheim		Upskill pharmacists with latest information: disseminate to all pharmacies across CPH area
12:05	Minutes –9 September 2020	Chair	Yes	To agree accuracy of Open/Closed and Strategy meeting minutes
12:10	Matters Arising	Chair		To allow discussion or clarification of issues within the minutes not on the agenda
12:20	Commissioning Support	HM		Feedback on current issues
12:25	Finance Report 5.1 Finance report	MMV/Chair	Yes	1) Update the committee on current financial status
12:30	PSNC Representative EPS release 4 issues	DB		To update – PSNC/LPC review of support
12:40	Advanced Services NHS CPCS Pinnacle webinar	Chair	Verbal	Update to committee on current situation https://www.emishealth.com/news-events/events-and-conferences/community-pharmacy-

				consultation-service-move-to-provider-pays/
12:45	LPC Wright review	Chair	Verbal	Update to committee on current situation
12:50	COVID-19 Buddy pharmacy	Chair		Update to committee on current situation
13:00	CPPE	JL	Verbal	To update committee
13:05	Control of Entry/Exit & PCSE	CEO	Verbal	To update committee
13:10	AOB Boots 'app' issues			To be notified to the Chair
13:15	Lunch 13:15 to 14:00			
14:00	Presentation: Covid stratification and guidance for IBD patients and steroid treatments	Katy Newsome Market Access and Commercial Manager Tillotts Pharma UK Ltd		Upskill pharmacists with latest information: disseminate to all pharmacies across CPH area
14:30	LPC member issues 1. Finance update 2. Expenses policy 3. Office Lease 4. Wellbeing/Mind matters 6. PCN leads 7. Buddy call feedback	Chair Chair/Treasurer CEO Chair/CJH Chair Chair	Yes	To agree decisions 1. Indemnity Insurance 2. Review of expenses policy 3. Update progress 4. To agree decision 5. PCN lead (money & situation) 6. Feedback
15:30	AOB 1. LPC staffing contingency plan 2. Pharmacy workload pressures	CEO CEO		1. Contingency plan for staffing the LPC should anyone be taken ill by covid. 2. Intel to pass to PSNC to assist with suspension of CPCF aspects.
15:35	Comfort break			
15:45	Strategy session 'Improving GP practice and contractor engagement with PCN's'	Chair		

Future meeting dates:		
Wednesday 13 January 2021	09.30-16.30 TBC	Via teams
Wednesday 10 March 2021	09.30-16.30 TBC	Via teams

This session has been funded and organised by Pfizer, Boehringer-Ingelheim and Tillots pharmaceuticals.