

Rebased Operating Plan Q1/2 Summary – agreed June 2020



	June 2020	July 2020	August 2020	September 2020	Notes	
Services HP + JW	<ul style="list-style-type: none"> Develop recovery and restoration plans for LCS Agree plans with LPCs Discuss with each commissioner Treatment service discussions Round of public health meetings 	<ul style="list-style-type: none"> Agree plans for commissioners for QTR2 Revisit service evaluation tool Palliative Care Service review Hot site support review TCAM Development 	Reserve time for TCAM development & launch of reconciliation service	Scope service workplan for H2	CPAF year 2 developments unclear Subject to change depending on covid alert levels	
Support HP	Covid related support	Flu service preparation, TCAM Implementation		Flu service deployment Deadlines re-		
		1:1 adhoc support – phone, email, virtual				
Events & Comms (SL/JW/MC)	Monthly webinar Bi monthly round up	Monthly webinar Bi monthly round up	Monthly webinar Bi monthly round up	West Sussex LPC AGM East Sussex LPC AGM Surrey LPC AGM Bi monthly round up	MCA/MDS campaign – H2	
Stakeholder engagement	Remaining Covid action plan and LPC BAU	<ul style="list-style-type: none"> East Sussex focused project Remaining Covid action plan and LPC BAU 	<ul style="list-style-type: none"> East Sussex focused project 	Scope workplan for H2	<ul style="list-style-type: none"> HEE work paused PNA work paused – Esx may progress TBC 	
Internal All to be assigned	CPSS Exec, SE Forum	LPC Committees	Summer student – commissioning plan research	LPC Committees	Home working arrangements to continue in full until government guidance suggests otherwise	
	Market entry restarts: Catch up and ongoing work					
	Digest Ind Review	Response to Ind Review	Action plan Ind Review & working groups			
	Annual review, annual report & AGM prep	Annual review, annual report & AGM prep	Annual review, annual report & AGM prep			
	Planning for NHS E Bank holiday negotiation – costing, insights, business case			Aug holidays		