

Minutes of the AGM Meeting of East Sussex Local Pharmaceutical Committee

Date Tuesday 17th September 2019 starting at 19:30
Location: Uckfield Civic Centre, Uckfield, TN22 1AE
Present: LPC members present: Craig McEwan, Sarah Davis, Ramiz Bahnam, Mark Weston,
ENTER NUMBER Contractor / pharmacy team members (available on request)
In attendance: James Wood, Chief Executive Officer, Hinal Patel, Service Development and Support Pharmacist Officer, Sandra Lamont, Communications & Engagement Lead, Micky Cassar, Business Administrator.

1. Welcome

The Chair welcomed LPC members and contractor representatives to the meeting.

2. Apologies for absence

Paul Antenen, Stacie McLeod

3. Minutes of the last meeting

The minutes from the last AGM proposed and accepted by those present and were signed as accurate by the Chair. Mark Weston proposed, Sarah Davis seconded.

4. Presentation of the annual report for 2018 – 2019

The annual report was presented and reviewed by those present and an opportunity to ask any questions

5. Presentation of the financial statements for 2018- 2019

The financial statements for both CPSS and East Sussex LPC were reviewed by the committee members and those present.

6. Questions

No questions were raised

7. Ballot of contractors (all postal votes received by post or email)

88 postal votes responses were received accepting the accounts in addition to 10 contractors in the room agreed. No votes to reject the accounts were lodged.

8. Any other business

Nothing raised

9. Date of next AGM

The next AGM will be held within six months of the end of the 2019/20 financial year and the date will be announced with at least 30 days' notice.

Close: 19:50