

Agenda

Meeting of East Sussex Local Pharmaceutical Committee

Date Thursday 5th November 2020
Time 9:30am – 4.30pm. Break for lunch at 1pm
Location Zoom Conference Call:
Circulation East Sussex Local Pharmaceutical Committee Members
In attendance: Community Pharmacy Surrey & Sussex Team
Guests:

Item Ref	Indicative Time	Purpose	Action	Paper Ref	Lead
1	9.30pm	Welcome and Introductions <ul style="list-style-type: none"> Meeting etiquette & overview Appointment of a next stepper CCA reporter 	Standing item		Chair/All
2	9.30am	Apologies for absence <i>Quorum: Section 9 of the LPC Constitution, a simple majority of the membership of the committee = 5 if all appointed</i> Received prior to the meeting:	Standing item		Chair
3	9.35am	Governance Matters <ul style="list-style-type: none"> Members are asked to note the contents of their own declaration of interests and governance principles. Inform the Chair of any changes to the declaration of interests Members are reminded of the LPC Constitution here Ramiz Bahnam – resignation and IND vacancy 	Standing item	Attached to the agenda	Chair
4	9.35am	Minutes & Matters arising <ul style="list-style-type: none"> Minutes of previous meeting to be checked for accuracy, approved, and signed by the Chair. Matters arising from the minutes, not already on the agenda to be reviewed Review of the action log and progress update against open actions 	Standing item	1120-01 1120-02	Chair/all JW
5	9.40am	Independent Review <ul style="list-style-type: none"> Update after the LPC/PSNC Conference and next steps for LPCs 	For report	Verbal	JW/SD
6	10.05am	Local Elements of PQS <ul style="list-style-type: none"> Update on contractor support for PCN domains PCN lead appointment status PQS part 1 status update 	For discussion For report For report	Verbal 1120-03 Verbal	JW/HP JW HP
7	10.30am	CPCF Year 2 Developments <ul style="list-style-type: none"> Update on deployment of Hep C Service Discharge Medication Service including TCAM launch in East Sussex GP CPCS 	For report For report For discussion	Verbal Verbal Verbal	HP HP/JW JW

8	11.00am	Comfort Break <ul style="list-style-type: none"> Remember to mute sound and turn your camera off 			All
9	11.15am	LPC Management and admin <ul style="list-style-type: none"> CEO report QTR3 H2 2020-21 Plan CEO Recruitment plan, documents and appointment of LPC rep to the panel 	For report For report For report For decision	Slides 1120-04 1120-05 Verbal	JW JW SD SD
10	11.45am	Finance Update <ul style="list-style-type: none"> Management accounts 2020-21 MTD CPSS accounts 2020-21 MTD 	For report For report	1120-06 1120-07	PA JW
11	12noon	Local Matters <ul style="list-style-type: none"> Local pharmacy heroes' campaign Healthwatch Activity APC proposals Reports from other local meetings NHSE&I Regional Update Regional Careers Project South East translation and interpreting services for primary care 	For report For discussion For discussion For report For report For report For decision to shape response	Verbal 1120-08 1120-09 1120-10 Verbal Verbal 1120-11	SL SL JW/SD All JW JW JW
12	12.50pm	Market Entry <ul style="list-style-type: none"> PNA Update Market entry summary 	For report For report	Verbal 1120-12	JW JW
13	1.00pm	Lunch			
14	2.00pm	LPC Self Evaluation & Governance Audit Committee Exercise to update to self-evaluate our performance against LPC network	For discussion	1120-13	All
15	3.15pm	Local Services <ul style="list-style-type: none"> ESCC PH meeting updates BHCC meeting updates BSUH TCAM update and EDGH TCAM case studies Sussex CCG Palliative Care service renewal Hastings Lung Cancer Project LCS Data for Q-1 and Q-2 Flu figures for 2020-21 and LCS flu figures for B & H Other updates 	For report For report For report For report For report For report	Folder 1120-14	HP HP HP HP HP HP HP
16	3.45pm	PSNC Update <ul style="list-style-type: none"> Update from Regional Representative 	For report	Verbal	SK
17	4.00pm	Proposal for 2021-22 committee dates	For decision	1120-15	
18	4.05pm	AOB	Standing item		Chair
19	4.15pm	Meeting wrap up			Chair
20	4.20pm	Future Meeting dates and venues	For decision		Chair/all
21	4.30pm	Close			Chair