

**Community Pharmacy Surrey & Sussex
Business Continuity Information**

Prepared by JP (October 2021)

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This informal briefing gives links to online resources that will help with business continuity in the event of something disrupting business-as-usual at a pharmacy and includes contact numbers for safeguarding, local authorities and CCGs alongside links pharmacists should use to notify NHS England in the event of unplanned closures or amended opening hours	
CCGs in Surrey and Sussex	http://communitypharmacys.co.uk/healthcare-landscape/clinical-commissioning-groups-ccgs/
Local Authority in Surrey and Sussex	https://communitypharmacys.co.uk/contractual-framework/local-services/
NHS England Area Team	For all enquires please email: england.southeastcommunitypharmacy@nhs.net NHS England and NHS Improvement – South East York House. 18-20 Massetts Road, Horley, Surrey. RH6 7DE
Community Pharmacy Contracts Lead	NHS England and NHS Improvement – South East Region (Surrey, Sussex and Kent) Pharmacy and Optometry Senior Commissioning Manager: Bekithemba Mhlanga Email: england.southeastcommunitypharmacy@nhs.net Tel: 0113 825 3719
Local Resilience Forum lead	Sussex LRF Secretariat, Sussex Police Headquarters, Church Lane, Malling, Lewes, BN7 2DZ. Contact: sussexresilienceforum@sussex.pnn.police.uk Tel: 01273 404 385 Surrey Local Resilience Forum, Surrey County Council, Room 194, County Hall, Penrhyn Road, Kingston Upon Thames, Surrey KT1 2DN. Contact: slrf@surreycc.gov.uk Tel: 0208 213 2800 Surrey LRF
Local NHS Digital Lead	NHS Digital enquiries email which will then signpost you to the correct person. enquiries@nhsdigital.nhs.uk

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Local Registration Authority Smartcard coordinator	Smartcards link
Local GP surgeries	https://www.nhs.uk/service-search/GP/LocationSearch/4
Other local pharmacies	https://www.nhs.uk/service-search/find-a-pharmacy/ . To find pharmacies in your PCN area : https://communitypharmacyss.co.uk/healthcare-landscape/primary-care-networks-pcns/pcns-in-surrey/
Local Safeguarding Contact details	<p>If a child or vulnerable adult is at immediate risk call the Police tel: 999 Advice on when to suspect child maltreatment: http://www.nice.org.uk/guidance/cg89</p> <p>To report concerns contact your County's advice line as below Local contacts and procedures can be found here:</p> <p>For Sussex :</p> <ul style="list-style-type: none"> • http://sussexchildprotection.procedures.org.uk/ • http://sussexsafeguardingadults.procedures.org.uk/ • Safeguarding children :Local Safeguarding Arrangements - BHSCP • Safeguarding adults: http://sussexsafeguardingadults.procedures.org.uk/ <p>For Surrey:</p> <ul style="list-style-type: none"> • http://www.surreyscb.org.uk/professionals/concerned-about-a-child/ • Surrey Safeguarding Children Board: http://www.surreyscb.org.uk/ • Surrey Safeguarding Adults Board: https://www.surreysab.org.uk/
Local policies on unplanned closures or amendment of opening hours	<p>Forms should be submitted to the South East (Kent, Surrey, Sussex) local primary care pharmacy contract team: england.southeastcommunitypharmacy@nhs.net</p> <p>The forms for use by contractors to notify/apply for changes to opening hours and a form for the notification of premises closures.</p>