



Specification

Supply of Nicotine Replacement
Therapy by Community
Pharmacists Using the Voucher
Scheme

1st April 2018 to 31st March 2019

Wellbeing & Public Health

Health Promotion

1. Background

This specification applies to clients of the Cornwall and Isles of Scilly Health Promotion Service who have committed to a target stop smoking date and wish to use NRT. When the client has been assessed as suitable for NRT by their stop smoking advisor they are issued with a voucher to present at a participating community pharmacy.

2. Supply

Initial supply of the NRT should be sufficient to last up to a maximum of 2 weeks after the target stop date. A second voucher should only be issued if the smoker demonstrates a continuing attempt to stop smoking.

Where circumstances dictate, up to three forms of NRT may be combined and can be issued on the same voucher, in accordance with the service specification, for the first 4 weeks. Usually this will be a patch plus some form of oral treatment.

The client takes the voucher to a participating pharmacy and exchanges this for a supply of NRT. For clients who are not exempt from NHS charges, a **non-refundable fee** equivalent to the NHS prescription charge will be levied.

The pharmacist claims the cost of the product at drug tariff price plus a professional handling fee of £2.50 from Cornwall and Isles of Scilly Stop Smoking Service.

3. THE ROLE OF THE STOP SMOKING SERVICE

The Stop Smoking Service has overall responsibility for use of the NRT voucher scheme within the. This includes:

- Arranging the printing of the voucher, and co-ordinating distribution to local advisors.
- Recording the serial numbers of voucher pads and who they have been distributed to
- Ensuring ongoing competency of the advisor in the use of NRT and the voucher scheme
- Providing up-to-date information to advisors and participating pharmacists on the use of NRT and the voucher scheme, as required.

4. THE ROLE OF THE ADVISOR

- Assess client suitability for NRT in accordance with NICE Guidance and local patient protocols (see Appendix 2).
- Vouchers will normally be issued for an initial two weeks supply, followed by a further 2 weeks supply, subsequent supply will be for 4 weeks up to a maximum of 12 weeks.
- Complete the voucher and inform clients of participating pharmacies.
- Indicate on the voucher the product recommended.
- Ensure the date of issue is completed. Encourage the client to obtain treatment within 7 days, and to take proof of eligibility for free prescriptions. The voucher is valid for 28 days.
- Treatment for longer than 12 weeks should be done through an FP10 request to the client's GP.
- Return any spoiled vouchers to the Health Promotion Business Support Details on the voucher to be completed in block capitals, with no corrections (use a new form). Details of NRT should be completed as per the prescribing sheet (separate document).
- Ask the client to present the voucher at the pharmacy, where they will be asked to sign the voucher. The patient to retain one part.

5. THE ROLE OF THE PHARMACIST

- All pharmacists should ensure that they have signed up to the Stop Smoking Services NRT Voucher Scheme Service Specification, before supplying NRT under the voucher scheme.
- The Pharmacy Contractor will ensure that Pharmacists and staff make the supply of NRT in accordance with the service specification (see Appendix 1) and produce a standard operating procedure for use in the pharmacy.
- The Pharmacy Contractor will ensure the service is covered by their indemnity insurance.
- At least one representative from the Pharmacy Contractor must attend one of the training events, and arrange for the information to be disseminated to pharmacy staff.
- In taking the professional responsibility for the supply of the NRT, the pharmacy contractor should assure him/herself that the NRT therapy is being supplied safely paying particular attention to the client's medical conditions and concurrent medication (including possible side effects, drug interactions and contra-indications).
- The pharmacy should ensure adequate stocks of the NRT products available on the voucher scheme are maintained within the pharmacy.
- The Pharmacy Contractor should ensure the voucher has been completed satisfactorily. If any details are absent contact Cornwall and Isles of Scilly Stop Smoking Service on 01209 615600 or the Stop Smoking Advisor at the telephone number shown on the voucher.
- The Pharmacy Contractor should check that the voucher has not expired. Vouchers are valid for 28 days from the date written on the voucher. If the voucher has expired, advise the client to contact their stop smoking advisor.
- The Pharmacy Contractor should ensure the NRT product requested is appropriate for use by the client in accordance with the product licence.
- The Pharmacy Contractor should take professional responsibility for the supply of the NRT. The voucher is not a prescription. It is a means of supplying NRT on the NHS. The pharmacist is professionally accountable for the supply. The pharmacist retains professional discretion to judge the suitability of the NRT product recommended and change the product if deemed necessary. If the pharmacist has a query, they must contact the stop smoking advisor. If an amendment to the voucher is necessary, the pharmacist should clearly annotate the voucher with the amendment
- The Pharmacy Contractor should make an entry on the PMR and label the NRT supply in accordance with RPSGB Labelling Guidelines
- The Pharmacy Contractor should complete the relevant section on PharmOutcomes including the voucher number

6. AUDIT TRAIL

The audit trail will be established between the Health promotion Service client database and PharmOutcomes. Checks will be made by the Health Promotion Business Support Team to check accuracy of claims made by cross referencing the voucher number

APPENDICES

APPENDIX 1

Standard Operating Procedure For The Supply Of NRT In Accordance With The Service Specification For The NRT Voucher Scheme Participating Community Pharmacies in Cornwall And Isles Of Scilly

1. Client presents with NRT Voucher
2. Ensure voucher is complete and has not expired. If any details are missing contact the Stop Smoking Service.
3. Ensure NRT product(s) requested are appropriate for client and in accordance with product licence and service specification.
4. Ask client to sign the voucher, check proof of exemption or collect voucher fee.
5. Make an entry on the PMR & label in accordance with RPSGB guidelines
6. Make an entry on PharmOutcomes
7. Return appropriate part of voucher to client, and other half to the Cornwall and Isles of Scilly Stop Smoking Service.

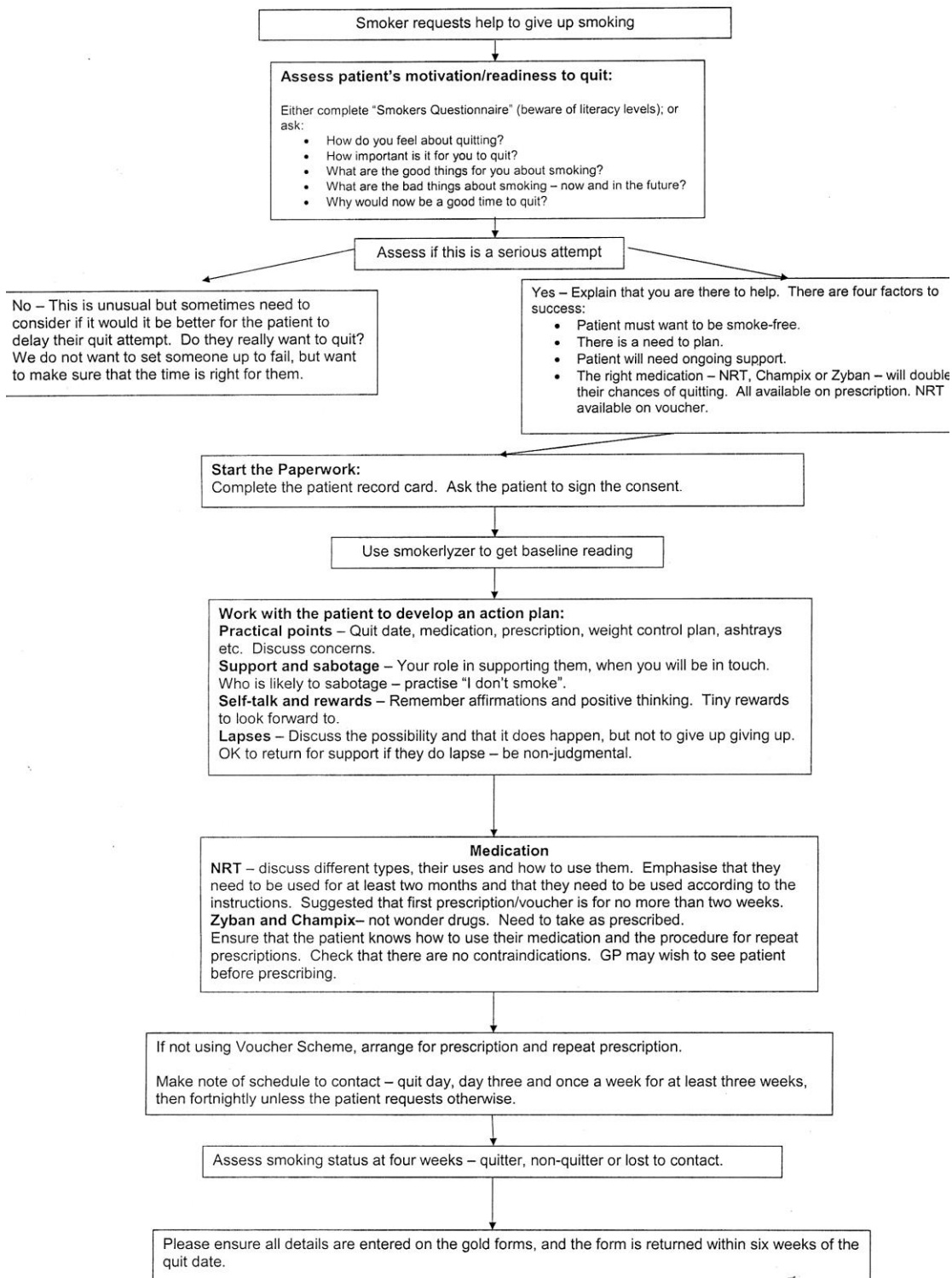
APPENDIX 2

Stop Smoking Advisor Protocol

Specification for Supply of Nicotine Replacement Therapy by Community Pharmacists

Cornwall & Isles of Scilly Stop Smoking Service

Smoking Cessation Protocol



Prepared by:

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Date

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