



# Healthy Living Pharmacy

## Health Champion Training

Opportunity to receive an HEE-funded distance-learning course through Devon Local Pharmaceutical Committee for a Health Champion

The Quality Payment Scheme for the second half of 2018/19 has a review date on February 15, 2019. In order to claim the payment for HLP status, all criteria must be met at the point of the review.

Every Healthy Living Pharmacy (HLP) requires a full-time equivalent<sup>1</sup> qualified Health Champion who has attained the Royal Society for Public Health's Level 2 Award in Understanding Health Improvement. The role of Health Champion is an important one and is normally undertaken by a member of the medicines counter team or healthcare assistant.

Devon Local Pharmaceutical Committee (LPC) recognises the difference HLPs can make to the health and wellbeing of the communities they serve and are fully funding up to two Health Champion distance-learning programmes with in-pharmacy assessment, provided by the HLP specialists Pharmacy Complete. This funding is supported by an education grant from Health Education England.

Individuals will be sent an engaging workbook and access to an online mock assessment. Once they are confident they can pass the formal assessment, the named invigilator (a pharmacist) requests the RSPH papers from Pharmacy Complete, and the assessment is undertaken in-pharmacy under the invigilator's constant supervision and exam conditions. Once successful, the candidate receives a certificate and badge; this then provides the required evidence for this part of the HLP quality criteria.

### Who should become a Health Champion?

This training is for up to TWO prospective Health Champions for each pharmacy, usually healthcare assistants or another team member who are primarily in a patient/customer facing role. The individuals becoming Health Champions are not normally the HLP Leader.

### Terms and conditions for the funding

- Maximum of 2 learners per pharmacy
- Course and assessment completed and returned by 18 January 2019 latest
- Enrolment details must be received fully completed (see overleaf)
- Courses are limited and so first come first served and we refuse the right to decline enrolment once the programme has finished or expired
- This opportunity is only for contractors in Devon.

**PLEASE NOTE: If you were accredited as an HLP under a local scheme before 16 February 2017 you will need to register with RSPH and self-declare your compliance with all the HLP Criteria. You must do this and receive confirmation of accredited status in advance of the 15 February 2019 QPS review date.**

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<sup>1</sup> Minimum 35 hours

## Health Champion Distance-learning Course Order and Enrolment Form

Please complete all elements of the form below clearly, in capitals and return to us as below.

Pharmacy Details					
Pharmacy name					
Pharmacy address and postcode					
Pharmacy tel. number					
Pharmacy email					
Prospective Health Champion					
Full name and details  Legal name as it will appear on certificate	First name		Surname		
	Mr/Miss/Ms/Mrs		Date of Birth:		
	Gender:		Male/Female/prefer not to say		
Email of learner					
Ethnicity					
Disability	Disability?		Registered Disabled?		Support required?
	Yes	No	Yes	No	Yes

I wish to enroll the above individual on the Pharmacy Complete Understanding Health Improvement Level 2 Award distance-learning course and will be responsible for invigilating the RSPH formal assessment in-pharmacy. I understand that the assessment must be requested, completed and returned by 18 January 2019. Please also ensure that you sign the Data Protection consent before returning.

Signature	
Pharmacist / Registered Technician's name	
GPhC number	
Date	

A completed copy of both pages of this form should be sent to Pharmacy Complete who are working with Devon LPC:

- Scan and email: [connect@pharmacycomplete.org](mailto:connect@pharmacycomplete.org)
- Fax: 01962 670159
- Post: Southgate Chambers, 37-39 Southgate Street, Winchester SO23 9EH



## Data Protection consent:

Please note we would like to support your team member directly and will contact them regularly by email and possibly phone to encourage their learning.

Under UK and European Data Protection legislation, data from which living individuals can be identified are classed as 'personal data'. The handling of personal data must comply with legal requirements covering such things as the way in which this information is acquired, how it is processed and the extent to which it is disclosed or transferred to others.

Pharmacy Complete needs to store data about you and your course progress.

The data you provide on this form will be used by Pharmacy Complete for administrative and statistical purposes. By submitting your personal data, you are giving your consent for it to be used for these purposes. It will be used in accordance with the relevant legislation, including the Data Protection Regulations 2018. If you have any questions about the use of the data collected here or other personal information, please contact Pharmacy Complete on 01962 828710.

Please complete this form and return it to Pharmacy Complete to consent to us storing your data electronically.

I hereby give my consent to the storage of personal information about me and my course progress. I understand that this information may remain available and in storage after I have finished my training.

<b>Name of candidate</b>	
<b>Signature of candidate</b>	
<b>Date</b>	

<b>Name of invigilator</b>	
<b>Signature of invigilator</b>	
<b>Registration number</b>	
<b>Date</b>	

Thank you and we hope you enjoy your learning. Please do contact one of us at the Pharmacy Complete Training Centre if you need any further assistance.