

## Are you ready to deliver the Community Pharmacist Consultation service (CPCS)?

*If you are part of a pharmacy group or multiple, please liaise with your company managers/head office*

Subject	Actions and links	Tick when completed
<b>Register for Manage Your Services (MYS)</b>	<p>MYS is required for the CPCS and will also be used for flu claims and the Pharmacy Quality Scheme.</p> <p>To use MYS, you must register individuals who you would like to be able to access the application in your pharmacy using the “MYS access authorisation form” on the <a href="#">NHSBSA website</a></p> <p>We recommend you read the <a href="#">supporting information</a> on the PSNC website before completing the registration.</p> <p><b>Please Note: If you currently deliver the NUMSAS service this will become a part of the CPCS. To ensure there are no breaks in service provision we recommend that you register for MYS no later than 15 October to ensure you are ready for an 29 October start.</b></p>	
<b>Read the Service Specification</b>	<p>The <a href="#">service specification</a> is now available on the NHSBSA website and <b>must be read</b> before completing your registration</p>	
<b>Register for the Webinar</b>	<p>PSNC will be holding a webinar on <b>Monday 16<sup>th</sup> September at 7.00pm</b> to explain more about CPCS.</p> <p>As well as outlining the requirements that community pharmacy contractors will need to meet prior to offering the service, the webinar will also highlight the information, guidance and resources available and where to find them.</p> <p>If you can't watch the webinar on the night, still register and you will be sent a link which will enable you and your team to watch the webinar at a later date.</p> <p>Register for the PSNC Webinar <a href="#">here</a></p>	
<b>Review your IT</b>	<p>From 1<sup>st</sup> April 2020, you must have IT equipment accessible within the consultation room to allow contemporaneous records of the CPCS consultations to be made within PharmOutcomes.</p> <p>The provision of IT equipment in the consultation room is for you to arrange and is costed within the transaction payments.</p>	
<b>Review and update the template SOP</b>	<p>NHSE have developed a <a href="#">template SOP</a> which can be downloaded from the NHSBSA website, this should be reviewed and updated, and then read and signed by all staff involved in the provision of the service.</p>	

<p><b>Review and update your Business Continuity Plan</b></p>	<p>Ensure your Business Continuity Plan is up to date and staff know what to do if you are temporarily unable to provide the service.</p>	
<p><b>Register via MYS to provide the service</b></p>	<p>Once your MYS registration is complete you can register to provide the CPCS via the <a href="#">NHSBSA Manage Your Service (MYS) portal</a></p> <p>If you register to deliver CPCS by 1<sup>st</sup> December, you will receive a transitional payment of £900. If you register by the 15<sup>th</sup> January 2020 you will receive a £600 payment.</p>	
<p><b>Summary Care records &amp; NHS Shared mailbox</b></p>	<p>Ensure all your pharmacists can access SCR at all times in the pharmacy and that you have an appropriate level of access to the shared mailbox.</p> <p>Further information can be found on the <a href="#">PSNC website</a>. *****(Not sure this is the correct link)</p>	
<p><b>Address your training needs and complete the self assessment</b></p>	<p>CCPPR have developed a gateway page with a range of training and tools to support you to deliver the new service: <a href="https://www.cppe.ac.uk/gateway/cpcs">https://www.cppe.ac.uk/gateway/cpcs</a></p> <p>A self assessment tool is also available on the <a href="#">NHSBSA website</a></p>	
<p><b>Brief your pharmacy team</b></p>	<p>Ensure your pharmacy team can support you to deliver the service.</p> <p>VirtualOutcomes have development a short training module which may support you to do this. Download the course flyer <a href="#">here</a></p>	
<p><b>Useful Resources</b></p>	<p>Add these to your favourites on your consultation room computer or tablet:</p> <ul style="list-style-type: none"> <li>• <a href="#">Emergency Supply regulations</a></li> <li>• <a href="#">NICE Clinical Knowledge Summaries</a></li> <li>• <a href="#">Dermatology Pocket Guide</a></li> </ul> <p>Download posters from PHE and have on display in the pharmacy</p> <ul style="list-style-type: none"> <li>• <a href="#">SEPSIS Resources from PHE</a></li> </ul>	

If you require support from the LPC please contact us; either by phone: 01392 834022 or visit our website <https://www.devonlpc.org>